



Part-time Casual Facility Attendant

Internal/External Posting (Bargaining Unit – CUPE Local 255.12)

The Municipality of Arran-Elderslie invites qualified applicants for the position of Casual Facility Attendant. Reporting to the Lead Facility Attendant/Recreation Manager, the Casual Facility Attendant is responsible for performing custodial functions, building and equipment maintenance and minor repairs, ice maintenance, responding to queries, opening and closing functions, ensuring the facilities are clean and safe for users and providing exceptional customer service.

The position is typically evening and weekend shifts. This is a Bargaining Unit Position subject to a trial period as per Section 10.02.01 or Section 11.06 of the Collective Agreement and is a casual position, including weekends and evenings.

General Responsibilities:

- Facility supervision
- Ice cleaning, maintenance and janitorial duties
- Facility maintenance and set up for user/special functions
- Collection of fees
- Required to walk, stand, bend, lift, mop, vacuum, sweep and shovel

Qualifications/Knowledge/Skills Required:

- Must have OSSD or equivalent
- Janitorial and/or minor building maintenance, refrigeration plant and/or general machine operation experience; an appreciation for arena sports would be an asset.
- Certification in Propane Cylinder Exchange or willing to obtain.
- Experience in painting, mechanical, plumbing, carpentry, and structural repairs would be an asset.
- Working knowledge of ice maintenance and equipment operation, departmental policies and procedures.
- Good knowledge of Windows Microsoft Office applications, and office equipment.
- Excellent interpersonal, communication, and problem-solving skills, ability to work constructively in a team environment or act independently as required, and to deal effectively and courteously in all aspects of the position.
- Must be physically capable of performing the duties of the position including ability to cope with both cold and hot environments with water hazards.
- Valid Class 'G' Driver's license in good standing and current driver's abstract with results satisfactory to the Municipality. Ability and willingness to travel within the community and out of town as required.
- Possess Standard First Aid and CPR/AED or willing to obtain.
- Ability to work a flexible schedule including evenings, weekends and holidays.

Note: The preferred candidate must be willing to provide a criminal background check and vulnerable sector check prior to finalizing an employment offer.

If you are looking for an opportunity, please submit your resume and cover letter in confidence to the undersigned by August 22, 2025 via e-mail or regular mail. It should be noted that only those individuals selected for an interview will be contacted.

Salary - \$22.69/hr (2025)

Start Date: September, 2025 to March, 2026

Subject: Part-time Casual Facilities Attendant
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