



Municipality of Arran-Elderslie
Council Meeting - C#10-2021
March 22, 2021 at 9:00 a.m.
Council Chambers

Minutes

Members Present in Council Chambers:

Mayor Steve Hammell (arrived at 9:10 a.m.)

Members Present Electronically:

Deputy Mayor Mark Davis

Councillor Doug Bell

Councillor Brian Dudgeon

Councillor Ryan Greig

Councillor Melissa Kanmacher

Councillor Ryan Nickason

Staff Present in Council Chambers:

B. Jones, CAO

C. Fraser-McDonald, Clerk (recording secretary)

T. Neifer, Treasurer

S. McLeod, Works Manager

J. Reid, Deputy Clerk

Staff Present Electronically:

C. Steinhoff, Recreation Manager

P. Johnston, Chief Building Official

1. Call to Order

Deputy Mayor Davis called the meeting to order at 9:00 a.m. A quorum was present.

2. Adoption of Agenda

Council passed the following resolution:

Moved by: Councillor Greig

Seconded by: Councillor Nickason

Be It Resolved that the agenda for the Council Meeting of March 22, 2021 be received and adopted, as distributed by the Clerk.

Carried Resolution #10-120-2021

3. Disclosures of Pecuniary Interest and General Nature Thereof

None declared at this time.

4. Adoption of Minutes of Previous Meeting(s)

4.1 Regular Council Meeting C8-2021 held on March 8, 2021

Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session C8-2021 held March 8, 2021.

Carried Resolution #10-121-2021

4.2 Special Council Meeting C9-2021 held on February 26, 2021

Council passed the following resolution:

Moved by: Deputy Mayor Davis
Seconded by: Councillor Kanmacher

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Special Council Session C9-2021 held March 12, 2021.

Carried Resolution #10-122-2021

5. Business Arising from the Minutes

None.

6. Public Meeting(s)

None.

7. Delegation(s)

7.1 GSS Engineering – Roads and Sidewalks Management Study

Rakesh Sharma and Jason Mervyn discussed the study with Council.

He noted that roads were appraised using various factors including a condition rating and road appraisals.

He stated that the Municipality should prioritize road improvement based on high traffic count and lower PCI rating. The Municipality should also budget every year for “crack sealing” to prolong the life of the road. It is also suggested that Council consider a marginal maintenance budget increase to address gravel roads by in-house staff.

The total capital cost to maintain and/or reconstruct roads is \$13,087,000 for 57.4 kilometres of gravel roads and 104.6 kilometres of paved road.

A sidewalk study was also completed. The guiding principle is Accessibility for Ontarians with Disability Act compliance.

He suggested sidewalk improvement as follows:

- Main Streets (Paisley, Chesley, Tara) – provide Ramps with Tactile Plates
- Provide caution signs, where sidewalk is “non-continuous”
- Focus on sidewalk continuity in Paisley
- Ramps with Tactile Plates on other Streets
- Gradually replace 1.2 m wide with 1.5 m wide sidewalks
- Develop Engineering Standard for Arran-Elderslie Sidewalks

The estimated cost for sidewalk improvements over the next five years, would be a total of \$2,418,950.

Council thanked Mr. Sharma and Mr. Mervyn for their presentation.

Mayor Hammell assumed the role of Chair for the remainder of the meeting.

8. Correspondence

8.1 Requiring Action

8.1.1 – Township of Glengarry – Provincial Vaccine Rollout

Subsequent to further discussion, Council defeated the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be it Resolved that the Council of the Municipality of Arran-Elderslie supports the resolution passed by the Township of Glengarry regarding the Provincial Vaccine Rollout and urges Premier Doug Ford and the Province of Ontario to procure approved COVID-19 vaccines to be distributed to the residents of the Province of Ontario, increase the Province's vaccination rate to keep pace with the doses that have been received and accelerate the launch of its COVID-19 vaccine booking system.

Furthermore, this resolution be forwarded to Premier Doug Ford, MPP Bill Walker, Hon. Christine Elliott, Minister of Health, Hon. Peter Bethlenfalvy, Minister of Finance, and all Ontario municipalities.

Defeated Resolution #10-123-2021

8.2 For Information

8.2.1 – Grey Sauble Conservation Authority Board Meeting Highlights – February 24, 2021

8.2.2 - News Release - MPPs Walker and Thompson announce \$3,325,305 in Social Services Relief funding for Grey, Bruce and Huron Counties

8.2.3 - News Release - MPP Walker pleased with plan to expand access to reliable broadband

8.2.4 - News Release - MPP Walker announces \$2,187,549 in funding for local municipalities

8.2.5 - Situation Report #359: COVID-19 March 11, 2021

8.2.6 – Grey Bruce Health Unit - Letter to the Editor Reflecting on the One Year Anniversary of COVID-19 in Grey Bruce March 11 2021

8.2.7 - News Release: MPP Walker & Minister of Long-Term Care Fullerton announce \$3.25 million expansion of Paramedicine program in Grey County

8.2.8 - News Release: MPP Walker announces funding available to support local fire services

8.2.9 – Huron-Kinloss invited to participate in Golf Cart Pilot

8.2.10 - News Release: MPP Walker announces \$417,920.10 in funding to assist Bruce-Grey-Owen Sound retirement homes

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

Carried Resolution #10-124-2021

9. Staff Reports

9.1 CAO/Clerks Department

9.1.1 – SRCAO.21.06 – Update – Hydro Relocation Mill Drive

Bill Jones, CAO, responded to questions from Members of Council.

He noted that Council waived their privilege regarding this report in closed session, and it is now be considered in open session on the authority of Council at this meeting. No agreement has been made to date.

Council directed that the closed minutes regarding this discussion will be brought back to the next meeting.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be it Resolved that the Council receive Report SRCAO.21.06 –Hydro Relocation – Mill Drive, for information purposes.

Carried Resolution #10-125-2021

9.2 Treasurer

9.2.1 – SRFIN.21.09 - Council Remuneration and Expenses, 2020

Treasurer, Tracey Neifer, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be it Resolved that Report SRFIN.21.09 be received for information purposes – Council Remuneration and Expenses, 2020.

Carried Resolution #10-126-2021

9.2.2 – SRFIN.21.10 – 2021 Insurance Coverage – Marsh Canada Limited

Treasurer, Tracey Neifer, responded to questions from Members of Council.

Council directed staff to prepare a Request for Tender for Municipal Insurance for later in 2021.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be It Resolved,

- 1) That SRFIN.21.10 be received – 2021 Insurance Coverage – Marsh Canada Limited; and
- 2) That Council approve the renewal of the 2021 insurance coverage with Marsh Canada Limited.

Carried Resolution #10-127-2021

9.2.3 – SRFIN.21.11 - Safe Restart Funds for Covid-19 Financial Assistance

Treasurer, Tracey Neifer, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be It Resolved

- 1) That SRFIN.21.11 be received for information – Safe Restart Funds for Covid-19 Financial Assistance; and
- 2) That \$63,204 be transferred to Reserve to offset operational impacts in 2021.

Carried Resolution #10-128-2021

9.2.4 – SRFIN.21.12 - 2020 Capital Update – December

Treasurer, Tracey Neifer, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be It Resolved

- 1) That SRFIN.21.12 be received for information – 2020 Capital Update – December; and
- 2) That the 2020 approved capital projects, Paisley and Tara Dehumidification Systems be approved as 2021 capital projects financed by Reserve 01-0000-2181 (Recreation – Arenas/Community Centres); and
- 3) That the transfers from reserves for 2020 be approved as per the recommendations of the report.

Carried Resolution #10-129-2021

9.3 Works Manager

9.3.1 – SRW.21.09 - Award Tender – Maintenance Gravel

Scott McLeod, Works Manager, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be it Resolved that Council accept the tender of Walker Industries (HSC) to supply and apply crushed gravel in the amount of \$12.75 per tonne for Granular A and \$16.00 per tonne, plus HST, for 7/8 Crushed Quarry stone to various roads.

Carried Resolution #10-130-2021

9.3.2 – SRW.21.10 - Tara Lagoon Rental Bids

Scott McLeod, Works Manager, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be it Resolved that Council accept the rental bid of \$2,550.00 annually for the property at Concession 7, Part Lot 28, in the geographic Township of Arran (Tara Lagoons), from Sharedon Farms Ltd.

Carried Resolution #10-131-2021

9.3.3 – SRW.21.11 - Award Tender for the Building of a New Water Department Shop

Mark O'Leary, Water Foreman, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be it Resolved that Council:

- 1) Receive Report SRW.21.11 - Award Tender for the Building of a New Water Department Shop; and
- 2) Further that the Tender to Construct a New Water Department Shop be awarded to Domm Construction in the amount of \$257,300.00 excluding HST and that the funds required to complete the work above the 2021 allocated budget be taken from water/wastewater reserves.

Carried Resolution #10-132-2021

9.3.4 – SRW.21.12 - Award Request for Proposal 4WD Tractor Backhoe

Scott McLeod, Works Manager, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig

Seconded by: Councillor Nickason

Be It Resolved that Council hereby:

- 1) Receive Report SRW.21.12 dated Monday March 22, 2021 from the Manager of Public Works regarding the Award Request for Proposal of a 4WD Tractor Backhoe with Front End Loader; and
- 2) That Council hereby award the quotation for the supply and delivery of one (1) 4WD Tractor Backhoe with Front End Loader based on the RFP-02-2021-03 meeting the specifications to Toromont CAT in the amount of \$143,677.00 plus applicable taxes; and
- 3) That Council authorize the trade in of the 1997 Case 580K Tractor Backhoe in the amount of \$22,000.00; and
- 4) That Council authorize any excess funds from the purchase and equipment trade-in be deposited in the Equipment Reserve account 01-0000-2123.

Carried Resolution #10-133-2021

9.4 Building Department

None.

9.5 Recreation Department

9.5.1 – SRREC. 21.07 - Arena Ice Removal Timeline

Carly Steinhoff, Recreation Manager, responded to questions from Members of Council. She is working on a Return-to-Play for ball, soccer and day camps.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be it Resolved

- 1) That Council receive Report SRREC 21.07 Arena Ice Removal Timeline; and
- 2) That Council authorized ice rentals up to March 31, 2021 for Tara and Paisley arenas and that ice rentals be extended up to Sunday April 18, 2021 at the Chesley Arena.

Carried Resolution #10-134-2021

9.6 Fire Departments

None.

9.7 Community Development Co-Ordinator

None.

9.8 Planning Department

None.

10. Reports of Members of Council

Davis:

Deputy Mayor Davis thanked Mr. Jones for his work at the Municipality as this is his last meeting with Arran-Elderslie and will be attending the Paisley Fire Board meeting.

Bell:

Councillor Bell received calls and they will be directed to staff. He has a SMART meeting and will be attending the Special Council meeting on March 26th, regarding the recruitment of the new Chief Administrative Officer.

Dudgeon:

Councillor Dudgeon has received some complaints, but he has directed these to the appropriate staff.

Greig:

Councillor Greig will be attending the Grey Sauble Conservation Authority meeting and Tara Fire Board.

Kanmacher:

Councillor Kanmacher has received questions regarding the house fire in Paisley, the proposed dog park.

Councillor Kanmacher requested a Point of Privilege at this time regarding previous comments regarding remuneration.

Nickason:

Councillor Nickason attended a BASWR meeting and noted the inaccuracies of the County's Waste Management Report.

Hammell:

Mayor Hammell attended an Emergency Management Control Meeting, the Waste Management Report was on the County Agenda and feels it is disappointing that there were a lot of inaccuracies with BASRW. He will be attending the Grey Bruce Federation of Agriculture Politicians Day, Tara Fire and CAO interviews on March 26th. He thanked Mr. Jones for his work with the Municipality.

11. Health and Safety

None.

12. Other Business

None.

13. Notice of Motion

None.

14. By-law(s)

14.1 By-law 19-2021 – Open-Air Burning By-law

Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be It Resolved that By-law No. 19-2021 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 19-2021 being a By-law to adopt an Open-Air Burning By-law for the Municipality of Arran-Elderslie.

Carried Resolution #10-135-2021

14.2 By-law 20-2021 - Establish a Capital Charge for the Burgoyne Drinking Water System

Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be It Resolved that By-law No. 20-2021 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 20-2021 being a By-law to establish a Capital Charge for the Burgoyne Drinking Water System.

Carried Resolution #10-136-2021

15. Closed Session

Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be It Resolved that Council of the Municipality of Arran-Elderslie does now go into closed session at 11:49 a.m. to discuss an item(s) which relates to:

i. Personal matters about an identifiable individual, including employees.

Staff authorized to Remain:

CAO Bill Jones, Deputy Clerk Julie Reid

Carried Resolution #10-137-2021

16. Reconvene into Open Session

Mayor Hammell confirmed that Council discussed only those matters identified in the above motion.

Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be It Resolved that Council of the Municipality of Arran-Elderslie does now return to the Open Session at 11:59 a.m.

Carried Resolution #10-138-2021

17. Adoption of Closed Session Minutes

17.1 – Closed Minutes of March 8, 2021

Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be It Resolved that Council of the Municipality of Arran-Elderslie adopt the minutes of the Closed Sessions from March 8, 2021.

Carried Resolution #10-139-2021

17.2 – Special Closed Minutes of March 12, 2021

Council passed the following resolution:

Moved by: Deputy Mayor Davis
Seconded by: Councillor Kanmacher

Be It Resolved that Council of the Municipality of Arran-Elderslie adopt the minutes of the Special Closed Sessions from March 12, 2021.

Carried Resolution #10-140-2021

18. Adoption of Recommendations Arising from Closed Session

Council passed the following resolution:

Moved by: Deputy Mayor Davis
Seconded by: Councillor Kanmacher

Be It Resolved that Council appoint Christine Fraser-McDonald as "Acting CAO" (Chief Administrative Officer) for the Municipality of Arran-Elderslie effective March 29, 2021 until such time that Arran-Elderslie appoints a CAO on a permanent basis.

Carried Resolution #10-141-2021

19. Confirming By-law

By-law 21-2021 – Confirming By-law

Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be It Resolved that By-law No. 21-2021 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 21-2021 being a By-law to confirm the proceedings of the Regular Council meeting of the Municipality of Arran-Elderslie held March 22, 2021.

Carried Resolution #10-142-2021

20. Adjournment

Moved by: Councillor Greig
Seconded by: Councillor Nickason

Be It Resolved that the meeting be adjourned to the call of the Mayor at 12:05 p.m.

Carried Resolution #10-143-2021

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk