



Internal & External Job Posting June 30, 2021

WORKS DEPARTMENT **WATER AND SEWER – OPERATOR**

This is a Bargaining Unit Position subject to a job vacancy as per section 11.01 of the collective agreement which has a nine (9) month trial period. The position is directly responsible to the Public Works Manager.

GENERAL DUTIES

- Daily water and sewer operations for wells, distribution and collection systems.
- Construction, repair and maintenance of Municipal infrastructure, including, but not limited to:
Water & Sewer Systems – treatment, distribution and collection.
Workshop – building maintenance, equipment maintenance.
Storm Water Systems – drains, culverts, catch basins, mains.
Records and documents all reading and parameters followed by signature or initials.
- Vehicle & Equipment
Licensed and unlicensed road vehicles – light trucks, passenger vehicles.
Unlicensed Equipment – backhoes, loaders, tractors, packer.
Other Equipment – pumps, saws, tampers, hand tools, and power tools.

KNOWLEDGE/QUALIFICATIONS

- Must hold one (1) valid Water & Wastewater License with opportunities for advancement. Will need to obtain a valid Water Treatment I, Water Distribution & Supply III, Wastewater Treatment II and Wastewater Collection II
- Must have a Secondary School Diploma
- Must have or obtain at the employee's expense a valid DZ drivers license within three (3) months, with a clean abstract

QUALITIES/PERSONAL SKILLS

- Motivated team player with a positive attitude
- Able to work with minimal supervision when required.
- Excellent interpersonal and communication skills with co-workers and the public.
- Must have sound mathematical and record keeping skills
- Must have a knowledge of mechanical, electrical, instrumentation techniques, practices/maintenance
- Must have good computer skills/knowledge for process control
- Must have knowledge of sampling, chemical techniques
- Knowledge of the Occupational Health & Safety Act
- Ability to perform manual labour

HOURS OF WORK

This is a full-time position, including an on-call schedule that requires weekends and possible evening shifts. A complete job description is available from the Manager of Public Works.

The Wage Range for this position is \$31.51 to \$32.71 per hour.

Qualified applicants are invited to submit a cover letter, resume and references, marked "**Private and Confidential – Water/Sewer Operator**" by regular mail, personal delivery or e-mail no later than 12:00 Noon on July 23, 2021 to: Scott McLeod, Public Works Manager, Municipality of Arran-Elderslie, 1925 Bruce Road 10, P.O. Box 70, Chesley, Ontario N0G 1L0 or E-mail: works@arran-elderslie.ca

In accordance with the Municipal Freedom of information and Protection of Privacy Act, personal information is collected under the authority of the Municipal Act 2001 and will only be used for candidate selection. We are an equal opportunity employer in accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, the Municipality of Arran-Elderslie will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the Municipality of any accommodations(s) that you may require in respect of any materials or processes used to ensure your equal participation.