



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: February 14, 2022

Subject: SRFIN.22.07 2022 Operating & Capital Budget – Update No.2

Report from: Tracey Neifer, Treasurer

Appendices: **Schedule A** – Municipal Services - Operating Budget by Service Area & Department Group
Schedule B – Building Services – Operating Budget by Account Type
Schedule C – Water & Sewer Services – Operating Budget by Account Type
Schedule D – Grant and Donation Requests
Schedule E.1 – Capital Budget – Municipal Services
Schedule E.2 – Capital Budget – Sewer & Water & Sewer Services
Schedule F – Summary of Recommendations
Schedule G – Allocation of Tax Dollars

Recommendation

Be It Resolved that Council hereby,

1. Approves Schedule F, Summary of Recommendations:
 - a) That any unspent funds from the Covid-19 grants received in 2021 be transferred to reserve to offset the staffing costs at the arenas for security and cleaning, estimated to be \$48,139. In addition, any remaining grant funds from 2021 be transferred for PPE and cleaning supply costs budgeted in 2022.
 - b) The 2021 unspent budget from Donations by Council, account 01-7410-7601 be transferred to Economic Development Reserve 01-0000-2194 to offset expenses in 2022 budget.
 - c) The 2021 unspent budget from Advertising and Marketing, account 01-7410-7002 be transferred to Economic Development Reserve 01-0000-2194 to offset expenses in 2022 budget.
2. Authorizes staff to proceed with ordering a Sweeper-Truck in 2022 with delivery in 2023, and that the purchase receive pre-budget approval of \$375,000 for 2023.

3. Approves the 2022 Operating and Capital Budget as amended, and that Staff prepare the Tax Rate By-Law for adoption at an upcoming Council meeting.

Report Summary

After discussion with Council on January 31st, the management team was tasked with completing a further review of their departmental budgets and capital priorities in order to reduce the negative impact on reserves for 2022. Managers, in consultation with the CAO and Treasurer have adjusted the Budget in order to reduce the funds transferred from Reserves. The original proposal reflected a transfer from Reserves of \$1,343,247, to support operating and capital initiatives for 2022, which through the operating and capital revisions, has been reduced to \$191,203.

The approach taken by management included some realignment of workplans and deferral of projects to 2023, revisions to the project plans, and maximized use of approved grants. The report provides a summary of changes reflected in the Operating and Capital Budget.

The focus of this report is on municipal services. The budgets for Building, and Water & Sewer Services have been provided in **Schedule B and C**, as they represent a part of the passing and adoption of the operating budget for the Municipality of Arran-Elderslie. No changes have been proposed in these areas.

The operating budget presented is based on a municipal tax rate increase of 3.75% which equates to \$48.75 on an average home.

Tax Assessment Review						
Tax Facts						
Year	Residential Assessment	# of Households	Average Assessment	Tax Levy	Taxes	
2021	\$ 528,745,301	3155	\$ 167,590	\$ 5,515,404	\$ 1,277.63	
2022	\$ 539,868,398	3166	\$ 170,521			
Impact on a Tax Bill						
	Municipal	School	County	Total Taxes		
2022	\$ 1,348.72	\$ 260.90	\$ 748.20	\$ 2,357.82		
2021	\$ 1,299.97	\$ 260.90	\$ 704.60	\$ 2,265.47		
Change	\$ 48.75	\$ -	\$ 43.60	\$ 92.35		
	3.75%	0.00%	6.19%	4.08%		
** County rates have not received final approval						

Background

The 2022 Operating and Capital Budget has been presented to Council in the following reports:

- SRFIN.21.47 Draft 2022 Operating and Capital Budget (December 13, 2021)
- Presentation of the Draft Budget at a Public Meeting (December 15, 2021)
- SRFIN.22.05 2022 Operating and Capital Budget Update (January 31, 2022)

To sustain municipal services and capital priorities, the January 31st budget included reserve transfers:

- Transfers from Reserves to support municipal services - \$433,084
- Transfer to Reserves to support ongoing capital priorities - \$1,338,614

After discussion, Council passed the following resolution:

Be it resolved that Council hereby directs staff to refine the proposed operating and capital budgets and provide an updated budget to include a reduction in the funds proposed to be removed from reserves by \$500,000 to \$600,000 or more at the February 14th Council Meeting.

Analysis

OPERATING BUDGET – MUNICIPAL SERVICES

Operational changes have been reflected in the budget. The following comments have been provided to explain the changes recommended by staff.

Economic Development

- Paisley School Room Rental has been realigned to General Government to reflect a corporate initiative and not a project attributed to Economic Development
- After a review of projects and staff resources, the Marketing and Communication Strategy has been deferred until 2023, thus providing a budget reduction of \$20,000

Economic Development Budget Overview

This department has expanded since its inception in 2019 as Economic Development and Tourism, to now also support including Engagement and Corporate

Communications initiatives. While the operating costs have grown from \$47,000 in 2019 to a proposed budget of \$179,000, there are a few key factors driving this change. The following initiatives represent 71% of the 2022 departmental operating budget:

Initiative	Description	Financial Impact
Donations by Council	Previously managed under Council, in 2020 it was realigned to reflect staff's knowledge of the community and the support provided to local organizations	\$30,958
Downtown Revitalization	New initiative in 2020, to support the business community in each of the Downtown Areas, Chesley, Paisley and Tara, and in 2022 this was expanded to include Allenford	\$24,500
Community Improvement Plan (CIP)	A review of the CIP and the development of Urban Design Guidelines. This is a 2021 initiative that has been deferred to 2022. Financed by: <u>Efficiency Funds Reserve</u>	\$15,000
Strategic Plan	Corporate initiative was approved by Council in 2019 as a Capital Project. With the change in methodology of the Capital Plan to align with accounting practices, the Strategic Plan has been realigned to reflect the support of the Economic Development Co-ordinator. Financed by: <u>Efficiency Funds Reserve</u>	\$35,000
Advertising & Marketing	An increase in expenses has been reflected to show the support to be provided with the Paisley Teeswater Bridge Replacement and additional marketing and communications to support the community.	\$10,000
Corporate Communications	A realignment of expenses from Recreation and General Government for newsletters and the community guide, also reflecting cost savings with the newsletter being included in the tax bills in February and July	\$10,840

Recreation

- Plans had been proposed to work on a picnic table replacement strategy for municipal parks. The initial proposal has been reduced from \$8,000 to \$2,000 to allow for the start of replacements and to define a strategy and costing for picnic tables.
- Tara Main Park Redevelopment had been proposed at \$20,000 and has been reduced to \$2,500. Staff have begun discussions with a university Landscape Architectural Program and working with their students for this initiative. Costs would be incurred to cover travel expenses.

Grant & Donation Requests

An updated Grant and Donation Requests summary has been provided in **Schedule D** totalling \$30,598. The schedule reflects the resolutions passed by Council on January 31st to award grant requests for 2022. The allocation includes \$930 for future consideration by Council.

Paisley Dog Park

The Paisley Dog Park has been removed from this section as it is included in the Capital Budget. On May 25th, 2021, Council reviewed report SRREC.21.12 Paisley Dog Park which explained various aspects of the Dog Park and estimated total project costs of \$29,000. After discussion, Council passed a resolution supporting 10%, \$2,900 towards the costs of the project and that the Paisley Dog Park Committee would be provided with a 0% interest 10-year loan of \$26,100, financed by Working Capital (01-0000-2101). Capital Budget has been amended to reflect the full cost of the project. Staff are continuing to collaborate with the community group and will be providing Council with an update at a future Council meeting.

CAPITAL BUDGET – MUNICIPAL SERVICES

The managers reviewed the capital projects proposed and have made adjustments that include:

- Deferral of projects to 2023
- Revising the project to reduce capital requests
- Maximizing grants – Canada Community Building Fund (CCBF, previously Gas Tax) and Ontario Community Infrastructure Fund (OCIF); reconciled for 2021 spending and carry forward available, plus 2022 funding announced

Included in the appendices is **Schedule E.1** Capital Budget for Municipal Services and **Schedule E.2** Capital Budget for Sewer and Water Services. The schedules have been updated to reflect changes in Red. The following chart is a summary of the changes:

Municipality of Arran-Elderslie					
2022 Capital Overview - Changes Implemented					
Presented February 14, 2022					
	Budget: Sources of Financing				
	2022 Capital Plan	2023 Capital Plan	Grants & Donation	Reserves	Reserve Funds
General Government	(44,700)	44,700	-	(44,700)	-
Environmental Services	(92,000)	100,000	-	(92,000)	-
Protection Services	-	-	-	-	-
Transportation Services	(375,000)	375,000	(4,028)	(918,826)	547,854
Health Services	-	-	-	-	-
Recreation & Cultural Services	21,100	-	43,200	(22,100)	-
	(490,600)	519,700	39,172	(1,077,626)	547,854
Grant Initiatives	-	-	-	-	-
Total Municipal Services	(490,600)	519,700	39,172	(1,077,626)	547,854
	Budget: Sources of Financing				
	2022 Capital Plan	2023 Capital Plan	Grants & Donation	Reserves	Reserve Funds
Water Services	342,780	(342,780)	-	342,780	-
Sewer Services	(14,700)	(15,300)	-	(14,700)	-
Total Water & Sewer Services	328,080	(358,080)	-	328,080	-
2022 Total Capital Projects - Changes	(162,520)	161,620	39,172	(749,546)	547,854

The funding methodology applied has resulted in a decrease in Reserve support needed to fund the Capital budget. The capital budget has increased from \$4,911,123 in 2021 to \$5,868,073 proposed for 2022, with grants, donations and reserve funds (prior year CCBF and OCIF funding) providing the financing of 68% of the capital expenditures.

Municipality of Arran-Elderslie 2022 Capital Overview Presented February 14, 2022						
				Budget: Sources of Financing		
Municipal Services	2021 Approved Capital	2022 Capital Plan	2023 Capital Plan	Grants & Donation	Reserves	Reserve Funds
General Government	237,073	355,962	152,200	219,153	136,809	-
Environmental Services	-	78,000	100,000	-	78,000	-
Protection Services	110,261	86,875	-	-	86,875	-
Transportation Services	1,846,283	2,714,550	1,311,650	1,057,521	660,489	996,541
Health Services	31,000	62,500	52,500	41,250	21,250	-
Recreation & Cultural Services	648,278	870,079	257,500	667,236	202,843	-
	2,872,895	4,167,966	1,873,850	1,985,160	1,186,266	996,541
Grant Initiatives	2,038,228	1,700,107	-	1,030,044	670,063	-
Total Municipal Services	4,911,123	5,868,073	1,873,850	3,015,204	1,856,329	996,541
2021 Comparison - Municipal Services		4,911,123		1,662,035	2,626,009	623,079
				Budget: Sources of Financing		
Water & Sewer Services	2021 Approved Capital	2022 Capital Plan	2023 Capital Plan	Grants & Donation	Reserves	Reserve Funds
Water Services	1,259,280	1,317,880	768,960	31,239	1,286,641	-
Sewer Services	731,000	1,073,010	242,900	-	1,073,010	-
Total Water & Sewer Services	1,990,280	2,390,890	1,011,860	31,239	2,359,651	-
2021 Comparison - Water & Sewer Services		1,990,280		-	1,990,280	-
2022 Total Capital Projects		8,258,963	2,885,710	3,046,443	4,215,980	
2021 Comparison - Total Capital		6,901,403	-	1,662,035	4,616,289	

The following highlights the changes made from the Capital Plan presented on January 31st.

Department	Description	Financial Impact
2021 Municipal Projects Carried Forward		
Environmental	Arran Landfill Building – for 2022 staff will purchase/lease a portable heated toilet to address current issues, with planning for the replacement of Scale House being deferred to 2023	\$92,000 Reserves saved
Recreation	Paisley – Parks – Doc Milne – the retaining wall and changes required will be reviewed in conjunction with the Dog Park Project	\$5,000 Reserves saved

Recreation	Paisley – Dog Park – capital project has been updated to reflect the full cost of the project, as presented in May 2021, with 10% being Council’s financial support for the project. The additional request from Grant and Donation Requests has been removed. Additional information will be provided to Council at an upcoming Council meeting.	\$2,900 from Reserves
Transportation	Youngs Bridge – financing of this project is fully financed by OCIF grant, resulting in a reduction in the reserve allocation	\$215,567 Reserves saved
Transportation	Roads – Brooks St. West – change in financing resulting the reconciliation of CCBF grant, thus requiring a transfer from Reserves.	\$44,041 from Reserves
Transportation	Fleet – One Ton Truck was approved in 2021 capital budget for \$60,000, with delayed delivery the full project has been deferred to 2022.	\$27,246 2021 approved capital
2022 Municipal Projects		
General Government	Buildings – Municipal Office – the basement renovation is a 2 phased approach, with the first phase being the office construction. Phase 1 has been adjusted to defer \$30,000 to 2023, with the expectation that construction will be delayed pending the elevator/lift project approved CCRF.	\$30,000 Reserves saved
General Government	Equipment – Administration – Citywide Maintenance Manager has deferred some project costs to 2023, \$14,700 to match the end of the grant on February 28 th , 2023.	\$14,700 Reserves saved
Transportation Services	Roads – four HCB (high carbon base – asphalt) projects have been proposed, with original financing coming from Reserves, \$372,300. After a review and reconciliation of OCIF funding, these projects are now fully funded by OCIF, \$417,000.	\$372,300 Reserves saved

Transportation Services	Fleet – Sweeper Truck has been deferred to 2023, \$375,000, however, due to expected order to delivery times, a commitment is required to initiate the purchase in the Spring of 2022 to have delivery in 2023 for the next season.	\$375,000 Reserves saved
Transportation Services	Other – Land Improvements have been tied with the Splashpad infrastructure that may be required. Working groups will be coordinated for the Splashpad projects.	No change
Transportation Services	Storm – three projects were proposed with two being deferred to 2023. Based on the review of OCIF funds, all three projects, totalling \$400,000 are suggested to proceed in 2022 with \$45,824 coming from reserves.	\$154,176 Reserves saved
Recreation	Municipal Parks – Paisley Docks was contemplated for deferral, however, has been included with intention to find third party support and financing \$20,000. Appropriate signage will be installed for 2022, in consultation with the municipal insurer. Staff will prepare a review and plan for 2022.	\$20,000 Reserves saved

Water & Sewer Services

While not part of the Municipal Services budget, there is a crossover on projects that have a Road and/or Storm component. With the Storm work proceeding for 3rd St. SW and 4th Ave SW, Chesley, the two watermain projects that had been deferred to 2023 and are now slated to proceed in 2022. This street also includes two sewer main projects.

The Chesley Lift Station had been slated to proceed with Pump #1 and deferral of Pump #2, however, staff advised that the pumps need to be completed at the same time. Pump #2 has been adjusted to 2022. The pumps were also identified as New Projects – Sewer, which was a duplication; the budget has been corrected.

Financial Plans

Water and Sewer Services operate under the Financial Plans for 2021-2026, as approved by Council. Staff have indicated concerns with deferring projects to 2023, as those projects are in addition to those identified for 2023.

- Total projects deferred from 2022 to 2023 - \$1,011,860
- Water Capital as per the 2023 Financial Plan - \$1,155,952

- Sewer Capital as per the 2023 Financial Plan – \$369,862

OVERVIEW OF RESERVES

Management reviewed and adjusted both the operating and capital budget for 2022 and was able to reconcile and account for CCBF and OCIF grants, and through these efforts was able to reduce the net impact on the reserves for 2022.

During Council discussions on January 31st there was a focus on the impact of 2022 initiatives on the reserves. The net impact was identified as \$1,343,247, excluding 2021 capital initiatives that had already been approved. The revised net impact is \$191,203. The following chart provides a comparison of the Reserve continuity revised for this report and that presented on January 31st.

Continuity of Reserves - as per Budget						
	2022 - Budget - FEB 14			2022 - Budget - JAN 31		
	Municipal Services	Building Services	Water & Sewer Services	Municipal Services	Building Services	Water & Sewer Services
Balance, beginning of year (N.1)	7,134,764.75	178,757.83	11,106,671.00	7,134,764.75	178,757.83	11,106,671.00
2021 Est. YE Adjustments (N.2)	1,308,414.00	109,734.00	881,500.00	1,308,414.00	109,734.00	881,500.00
	8,443,178.75	288,491.83	11,988,171.00	8,443,178.75	288,491.83	11,988,171.00
Transfer to Operating	(345,305.00)			(433,084.00)		
Transfer to Operating - Water			(332,141.00)			(332,141.00)
Transfer from Operating	1,305,007.00	9,774.00	1,967,010.00	1,308,614.00	9,774.00	1,967,010.00
For Municipal Services (GIS/AM)	30,000.00	(10,000.00)	(20,000.00)	30,000.00	(10,000.00)	(20,000.00)
	989,702.00	(226.00)	1,614,869.00	905,530.00	(226.00)	1,614,869.00
Transfer to Capital - 2022 (CY)	(1,019,093.00)		(1,213,151.00)	(1,540,520.00)		(885,071.00)
Transfer to Capital - 2021 Approved (PY)	(705,424.00)		(826,500.00)	(715,178.00)		(826,500.00)
Transfer to Capital - 2021 Increases (PY)	(131,812.00)		(320,000.00)	(678,257.00)		(320,000.00)
	(1,856,329.00)	-	(2,359,651.00)	(2,933,955.00)	-	(2,031,571.00)
Balance, end of year	7,576,551.75	288,265.83	11,243,389.00	6,414,753.75	288,265.83	11,571,469.00
NET IMPACT OF 2022 INITIATIVES	(191,203.00)			(1,343,247.00)		

N.1 - opening balance adjusted to actual, final adjustments explains difference to 2021 - Budget Ending Balance
N.2 - includes estimated adjustments for 2021 operating and capital initiatives not completed in 2021; funds to be returned to Reserves.
Operating 131,731.00
Capital 1,176,683.00
<u>1,308,414.00</u>

Summary - Operating Transfer from Reserves

Service Area	YTD - 2021 Draft	Budget - 2021	Draft Budget - 2022	Final Budget - 2022	Sum of Budget Changes
Building Services	(28,744)	(28,744)	-	(64)	28,680
Building Inspection Services	(28,744)	(28,744)	-	(64)	28,680
Municipal Services	(186,840)	(186,840)	(389,069)	(345,305)	(158,465)
Economic Development	(33,790)	(33,790)	(90,215)	(70,000)	(36,210)
General Government	(108,399)	(108,399)	(135,715)	(158,138)	(49,739)
Health Services - Clinics	-	-	(20,000)	(26,000)	(26,000)
Protection Services - Fire	(18,301)	(18,301)	-	(1,932)	16,369
Recreation - Facilities	-	-	-	-	-
Recreation - Other	(22,350)	(22,350)	(143,139)	(89,235)	(66,885)
Transportation Services	(4,000)	(4,000)	-	-	4,000
Transportation Services - Winter Control	-	-	-	-	-
Water and Sewer Services	(325,000)	(325,000)	(327,746)	(332,141)	(7,141)
Water and Sewer Services	(318,500)	(318,500)	(321,246)	(325,641)	(7,141)
Water Services	(6,500)	(6,500)	(6,500)	(6,500)	-
Grand Total	(540,584)	(540,584)	(716,815)	(677,510)	(136,926)

Details to Support Municipal Services:

Economic Development

- ✓ CIP Program - Efficiency funds, project carryforward from 2021- \$15,000
- ✓ Strategic Plan - Efficiency funds, project carryforward from 2021 - \$35,000
- ✓ Grant and Donations by Council – estimated amount of unspent funds from 2021- \$15,000
- ✓ Advertising/Marketing - estimated amount of unspent funds from 2021- \$5,000

General Government

- ✓ GIS - \$40,000 representing \$10,000 from each of Roads, Water and Sewer Reserves, and Building to support GIS mapping work and ongoing work for Asset Management
- ✓ Council – \$24,749 to support 2022 election expenses
- ✓ Program Support
 - \$27,989 represents Efficiency Funds – \$19,575 is for Year 3 of the MIC Program and \$8,414 is for Year 3 costs of Escribe implementation.
 - \$10,000 is 2021 unspent Covid-19 grants used to offset supply costs
 - \$40,000 from Working Capital to support the HR and IT Services Review
 - \$15,400 from Working Capital to support the one-time reorganization of the Chart of Accounts to improve account coding across departments and

provide for better reporting and analysis, plus the data maintenance with Keystone

Health Services

- ✓ \$26,000 - To cover the cost of the two physician agreements signed in 2021 – funds from the Physician Recruitment Reserve

Protection Services – Fire

- ✓ \$1,932 - Covid – 19 allocations to cover PPE and other related supplies

Recreation

- ✓ \$48,139 - Covid-19 Recovery Funds - grant funds carried forward from 2021 to support additional staffing at the arena's due to additional cleaning requirements and door security
- ✓ \$1,596 - Covid – 19 allocations to cover PPE and other related supplies
- ✓ Picnic table replacement at Municipal Parks - \$2,000
- ✓ Two new initiatives:
 - Facility Condition Assessment – \$75,000, to meet AMP requirements to prepare for 2024 – reduced to \$35,000 for 2022 with the balance planned for 2023
 - Tara Main Park Redevelopment Plan - \$2,500, to review the area and develop a plan for the best use of the area

The transfer to reserves is reflective of budgeted departmental surpluses (Health Clinics and Trailer Park, Building and Water and Sewer Services) that are transferred to reserves for future capital planning or planned transfers to reserves to build up funds as needed for future capital (Fire and Bridges). General Government represents the annual capital plan intended to cover the current year's capital initiatives identified in the Capital Budget.

Summary - Operating Transfer to Reserves						
Service Area	YTD - 2021 Draft	Budget - 2021	Draft Budget - 2022	Final Budget - 2022	Sum of Budget Changes	
Building Services	-	-	9,804	9,774	9,774	
Building Inspection Services	-	-	9,804	9,774	9,774	
Municipal Services	1,359,181	1,353,715	1,338,592	1,335,007	(18,708)	
Economic Development	10,000	10,000	-	-	(10,000)	
General Government	1,026,238	1,020,772	1,045,215	1,041,608	20,836	
Health Services - Clinics	-	-	14,271	14,271	14,271	
Protection Services - Fire	133,109	133,109	146,334	146,334	13,225	
Recreation - Facilities	13,834	13,834	12,772	12,794	(1,040)	
Transportation Services	176,000	176,000	120,000	120,000	(56,000)	
Water and Sewer Services	1,966,336	1,966,336	1,972,514	1,967,010	674	
Sewer Services	766,659	766,659	770,519	771,325	4,666	
Water Services	1,199,677	1,199,677	1,201,995	1,195,685	(3,992)	
Grand Total	3,325,517	3,320,051	3,320,910	3,311,791	(8,260)	

Moving forward, staff will be reviewing reserves with a recommendation on a Reserve and Reserve Fund Policy. The policy will clearly identify the purpose, financing, and thresholds of each fund. This will then support the Asset Management Plan with capital financing.

[Link to Strategic/Master Plan](#)

The management team, in preparation of their respective budgets, have considered the plans governing their areas, including:

- Asset Management Plan
- Economic Development Strategic Plan
- Fire Master Plan
- Recreation Master Plan
- 2021-2023 Workplan

Financial Impacts/Source of Funding/Link to Procurement Policy

The proposed Operating and Capital Budgets for 2022 are set to achieve a 3.75% municipal tax rate increase and a net draw on reserves of \$191,203. The Operating Budget includes recommendations for reserve transfers, as noted in **Schedule F**.

During the budget process staff identified the following initiatives that will be reviewed further in 2022:

- ✓ Reserve and Reserve Fund Policy
- ✓ Long-term Capital Plan and Sources of Financing
- ✓ 2 Year Operating Budget
- ✓ Opportunities for other sources of revenue
- ✓ Surplus Land Strategy
- ✓ Generating surplus funds for Reserves

Additional discussions have been initiated regarding the Paisley Dog Park and Municipal Splash Pads. Future reports will be brought to Council on these items.

Approved by: Sylvia Kirkwood, Chief Administrative Officer

Schedule A

2022 Operating Budget - Municipal Services

Service Area	YTD - 2021 "Draft at Jan. 31"	Budget - 2021	Budget - 2022	Sum of Budget Changes
Environmental Services	(2,095)	57,808	72,699	14,891
Environmental Services - Garbage	(16,571)	14,305	27,767	13,462
Environmental Services - Storm	14,477	43,503	44,932	1,429
General Government	142,387	80,374	103,397	23,023
General Government	142,387	80,374	103,397	23,023
Health Services	4,905	18,212	45,238	27,026
Health Services - Cemeteries	22,235	31,490	45,236	13,746
Health Services - Clinics	(17,331)	(13,278)	2	13,280
Planning & Economic Development	314,856	260,139	268,858	8,719
Economic Development	161,587	229,932	231,723	1,791
Planning	153,269	30,207	37,135	6,928
Protection Services	1,647,187	1,792,407	1,880,018	87,611
Protection Services - Conservation	84,749	106,446	111,866	5,420
Protection Services - Fire	350,132	484,261	513,116	28,855
Protection Services - Other	42,116	40,580	86,112	45,532
Protection Services - Police	1,170,190	1,161,120	1,168,924	7,804
Recreation Services	762,937	1,028,675	1,122,092	93,417
Recreation - Ball Fields	13,843	29,163	28,112	(1,051)
Recreation - Facilities	463,246	654,787	704,535	49,748
Recreation - Libraries	(6,830)	3,603	6,809	3,206
Recreation - Museum	12,295	15,302	10,861	(4,441)
Recreation - Other	229,849	272,280	311,506	39,226
Recreation - Programs	50,534	53,540	60,269	6,729
Transportation Services	2,254,759	2,370,089	2,464,339	94,250
Transportation Services	1,978,015	2,048,600	2,143,406	94,806
Transportation Services - Winter C	276,744	321,489	320,933	(556)
Grand Total	5,124,936	5,607,704	5,956,641	348,937

Schedule B

2022 Operating Budget - Building Services

Service Area	YTD - 2021 "Draft at Jan. 31"	Budget - 2021	Budget - 2022	Sum of Budget Change
Building Services	(102,814)	25,602	8,464	(17,138)
Building Inspection Services	(109,734)	-	-	-
Revenue	(263,145)	(186,744)	(217,564)	(30,820)
Grants - Federal and Provincial	-	-	(30,000)	(30,000)
Other Revenue	(234,401)	(158,000)	(185,500)	(27,500)
Reserve and Reserve Funds	(28,744)	(28,744)	(64)	28,680
User Fees	-	-	(2,000)	(2,000)
Expenses	153,411	186,744	217,564	30,820
Contracted Services	3,102	15,000	5,150	(9,850)
Education & Training	1,200	5,000	5,590	590
Gas/Fuel & Mileage	2,377	2,000	2,500	500
General Materials & Supplies	1,827	5,064	5,214	150
Insurance	591	543	670	127
Non-TCA Capital Projects	-	-	30,000	30,000
Office & Administrative	18,607	26,290	30,479	4,189
Repairs & Maintenance	350	1,600	1,648	48
Salaries & Benefits	124,833	130,847	125,877	(4,970)
Telephone & Communications	525	400	662	262
Transfers to Reserves	-	-	9,774	9,774
Property Standards	6,920	25,602	8,464	(17,138)
Expenses	6,920	25,602	8,464	(17,138)
Contracted Services	2,612	17,000	3,009	(13,991)
Education & Training	-	800	-	(800)
Gas/Fuel & Mileage	-	750	-	(750)
Office & Administrative	287	2,500	-	(2,500)
Repairs & Maintenance	-	750	773	23
Salaries & Benefits	4,020	3,802	4,682	880
Telephone & Communications	-	-	-	-
Grand Total	(102,814)	25,602	8,464	(17,138)

Schedule C

2022 Operating Budget - Water and Sewer Services

Service Area	YTD - 2021 "Draft at Jan. 31"	Budget - 2021	Budget - 2022	Sum of Budget Change
Water and Sewer Services	(201,478)	(2)	(2)	-
Water and Sewer Services	(89,999)	-	-	-
Revenue	(324,118)	(318,500)	(325,641)	(7,141)
Grants - Federal and Provincial	-	-	-	-
Other Revenue	(5,618)	-	-	-
Reserve and Reserve Funds	(318,500)	(318,500)	(325,641)	(7,141)
User Fees	-	-	-	-
Expenses	234,119	318,500	325,641	7,141
Amortization	-	-	-	-
Contracted Services	20,995	31,156	32,403	1,247
Education & Training	1,931	5,253	8,958	3,705
Gas/Fuel & Mileage	11,244	11,587	11,819	232
General Materials & Supplies	13,227	19,594	14,417	(5,177)
Heat & Hydro	3,151	4,573	5,076	503
Insurance	1,071	985	1,195	210
Non-TCA Capital Projects	-	-	-	-
Office & Administrative	1,022	819	1,087	268
Rents and Financial Expenses	-	158	161	3
Repairs & Maintenance	5,591	6,120	8,742	2,622
Salaries & Benefits	172,549	234,379	236,605	2,226
Telephone & Communications	3,338	3,876	5,178	1,302
Transfers to Reserves	-	-	-	-
Sewer Services	(10,694)	-	-	-
Revenue	(1,102,200)	(1,095,059)	(1,140,498)	(45,439)
User Fees	(1,102,200)	(1,095,059)	(1,140,498)	(45,439)
Expenses	1,091,506	1,095,059	1,140,498	45,439
Contracted Services	28,473	38,213	51,377	13,164
General Materials & Supplies	75,184	70,473	54,512	(15,961)
Heat & Hydro	94,467	96,837	107,489	10,652
Insurance	20,929	19,257	23,355	4,098
Office & Administrative	5	-	-	-
Salaries & Benefits	102,462	100,497	103,175	2,678
Transfers to Reserves	766,659	766,659	771,325	4,666
Water, Sewer & Taxes	-	-	26,080	26,080
Water Services	(100,785)	(2)	(2)	-
Revenue	(1,587,505)	(1,515,684)	(1,537,269)	(21,585)
Grants - Federal and Provincial	-	-	-	-
Reserve and Reserve Funds	(6,500)	(6,500)	(6,500)	-
User Fees	(1,581,005)	(1,509,184)	(1,530,769)	(21,585)
Expenses	1,486,719	1,515,682	1,537,267	21,585
Contracted Services	45,842	39,155	58,458	19,303
General Materials & Supplies	59,365	50,387	38,895	(11,492)
Heat & Hydro	23,086	54,496	60,429	5,933
Insurance	25,889	23,821	28,889	5,068
Salaries & Benefits	131,054	145,940	149,311	3,371
Telephone & Communications	1,806	2,206	2,250	44
Transfers to Reserves	1,199,677	1,199,677	1,195,685	(3,992)
Water, Sewer & Taxes	-	-	3,350	3,350
Grand Total	(201,478)	(2)	(2)	-

Schedule D

Grant and Donation Policy Summary of Budget Considerations for 2022 By-Law 45-2021

	Annual Budget Allocation (historically)		30,000
	** Realignment of Staff Engagement		(3,250)
	Estimated 2021 Surplus Carryforward		15,000
	Budget Reduction Applied		(11,152)
	Total Budget Available for 2022		<u>30,598</u>
		Grant Request	2022 Final Budget
Schedule B	Application Forms Received	52,800	5,840
Additional Requests (December 13th)			
	Walkerton & District Hospital Foundation	20,000	2,620
	Trinity Theatre/ AE Youth Council	22,500	2,550
		<u>95,300</u>	<u>11,010</u>
Schedule D	Financial Commitments		8,700
Schedule E	Facility Commitments		9,958
Reserve	Future Requests		930
		<u>95,300</u>	<u>30,598</u>

Schedule D

**The Corporation of the Municipality of Arran-Elderslie
Grant and Donation Policy
Schedule B - Application Form
Grant and Donation Requests
By-Law 45-2021**

Organization	Project Description	Amount Requested	Amount Budgeted	2nd Draft Presented Amount Budgeted	1st Draft Presented Amount Budgeted
Break Bread Community Take-Out Meals	We provide healthy hot meals to a varied demographic; basically anyone that lives alone for any reason, single parent families, seniors (couples or singles). Some people donate towards their meal but many don't. It is a way of helping those that have difficulty cooking, have lost the desire to cook or extends their food budget while keeping confidentiality. Many seniors are able to afford their groceries, but they have lost their desire to cook. The funds would be used to buy the food used to prepare the weekly meals. We are serving about 175 meals every Thursday. Two thirds of them are delivered by volunteers. The program is located at the Chesley Baptist Church. Because only a portion of the people who receive our meals donate towards the program, we need to get extra donations to keep the meal going.	\$ 5,000	\$ -	\$ 700	\$ 5,000
Bruce County Heritage Association	BCHA host a three day annual show on our property at 89 Con. 2A south of Paisley. Our Heritage Farm & Steam Show entertains all ages of the general public with feature exhibits, antique cars, trucks, & equipment with working displays, horse demos, tractor pulls & musical entertainment. There are games and entertainment for the kids and youth. Fun for everyone. We would use the funds for advertisement purposes. Due to cancelling our shows in 2020 & 2021, we want to do extra advertising to promote the return of our show for 2022. (Based on Public Health regulations and state of Covid at time to permit proceeding) We hope we will be able to proceed and want an extra boost with the 're-opening' process. Our show is rated high in Ontario with attendees from far and wide. We are proud of where we are and want to continue promoting it to be second to none. We want to show the public that we are still here and active. People have been 'at home' and have not taken part in their regular functions. Our interests have changed in that time and we hope to gain some new participants looking for a change. We feel this is an opportunity to encourage for new members or volunteers.	\$ 2,500	\$ -	\$ 350	\$ 2,500
Chesley Hospital Foundation	The Chesley Hospital Foundation is committed to maintaining excellent local healthcare by raising funds for new equipment and facilities. Over the past 3 years, the Foundation has dispersed over \$200,000 per year and has committed another \$190,000 for 2021. The Total budget for 2021 is \$220,000. Due to government underfunding of the SBGHC global fund, the Foundation is being asked for more money for Information Technology eg. software for equipment, phone system, patient communications eg. iPad, drug library and Microsoft 360 system. These costs are new and significant (over \$150,000) for the Chesley site alone. SBGHC says this will be an ongoing cost for the foundation. Also, the Chesley Hospital Foundation is paying for the Physician Recruiter, which is normally paid by the Municipality. The Chesley Hospital Auxiliary have not been present at the site for a year and a half, and normally we would have received financial support from them. Over a million dollars is needed in the near future for hospital equipment: \$250,000 for an Ultrasound Machine, in 2022-23 and \$850,000 for an x-ray machine within the next 5 years and new funding for software.	\$ 30,000	\$ 2,620	\$ 4,200	\$ 5,000

**The Corporation of the Municipality of Arran-Elderslie
Grant and Donation Policy
Schedule B - Application Form
Grant and Donation Requests
By-Law 45-2021**

Organization	Project Description	Amount Requested	Amount Budgeted	2nd Draft Presented Amount Budgeted	1st Draft Presented Amount Budgeted
Crime Stoppers of Grey Bruce	Crime Stoppers is a partnership of the public, the police, and the media which provides the community with a proactive program to assist in solving crime. Crime Stoppers of Grey Bruce has been in operation for over 34 years. They do not receive direct government funding and are separate from the police. The program serves Grey and Bruce counties, including the Municipality of Arran-Elderslie, by allowing the public to anonymously report information about unsolved crimes, crimes about to occur, and the locations of wanted persons, illicit drugs, and stolen property. Crime Stoppers of Grey Bruce is requesting core funding from the Municipality of Arran-Elderslie in the amount of \$2,000 to be used toward ongoing operational expenses. This could also be a mix of funding toward promotional/educational materials, displays during community events, and office administrative costs such as salary, phone lines, equipment upkeep, and supplies. This initiative will benefit residents of the Municipality of Arran-Elderslie by continuing to provide a public safety and crime prevention service to anonymously report information about unsolved crimes, crimes about to occur, and the locations of wanted persons, illicit drugs, and stolen property. ** \$2,000 Grant provided in 2020 and 2021	\$ 2,000	\$ -	\$ 280	\$ 2,000
Grey Bruce We Care	The Grey Bruce 'We CARE' Project is an initiative of community agencies and school boards who recognize the importance of working together toward the common goal of increasing and enhancing community capacity and mobilization around the promotion of youth mental health and prevention of youth suicide. Their vision is to connect with youth, ask what is happening in their lives without judgement, reach out to youth and ask them what they need and encourage youth in all that they do to support them in seeking help when needed. The Municipality of Arran-Elderslie committed in 2021 to be an ongoing partner and commit \$500 annually to the program.	\$ 500	\$ 500	\$ 100	\$ 500
Paisley Dog Park Committee	The Paisley Dog Park Committee was formed after an overwhelming response from the community to build a dedicated off-leash dog park. The goal is not only to build the infrastructure to support the dog park, but to revitalize an existing underutilized park space. Additionally, the goal is that the revamped park will bring users from outside the Village, which will see economic benefits to the local businesses of Paisley. The intent of this project is to create a dedicated, safe space that dogs can run safely and socialize with other dogs in a controlled environment. It will also provide a place for pet owners to interact in an open space. The location of the park is a vast space that has a playground, pavilion, water source and stunning views of the Saugeen River. The open space of the park is largely underutilized due to its hilly terrain and former flower beds that have overgrown and are no longer maintained. This location is ideal for a dog park because it offers a lot of open space with unique terrain for dogs to run. COVID-19 has taught many people about the importance of being outside and active for both physical and mental well-being. Enhancing existing parkland to create a safe, multi-purpose space will allow more people to be active and enjoy the scenery of this site. The dog park is expected to be a fenced in area with approximately 182m of fence. The size and layout proposed for the park will leave lots of room for passive users to utilize the remaining portions of the park. ** 2022 Capital Budget includes \$2,900 funded	\$ 2,500	\$ -	\$ 350	\$ 2,500

**The Corporation of the Municipality of Arran-Elderslie
Grant and Donation Policy
Schedule B - Application Form
Grant and Donation Requests
By-Law 45-2021**

Organization	Project Description	Amount Requested	Amount Budgeted	2nd Draft Presented Amount Budgeted	1st Draft Presented Amount Budgeted
PLAY Grey Bruce	<p>PLAY in Bruce Grey is a strategy designed to help residents of Bruce and Grey counties become more physically active through regular play. Their mandate includes:</p> <p>Active, visible and consistent buy-in from all sectors of every municipality including key decision makers.</p> <p>Partner with already existing events, programs and organized groups. Responding to the unique qualities of each community.</p> <p>Consistent and inclusive collaboration between all municipalities, community leaders, volunteers and the community itself. Encourage play regardless of age, disability, gender, geography or socio-economic status. As with many things in 2021, COVID-19 has challenged the normal operations of the PLAY strategy. Despite planning for a number of projects and events, the majority remain on hold for the time being. However, with funding from Bruce Power and an ongoing commitment from municipal partners, PLAY is poised to resume regular operations when safe to do so. ** \$300 Grant awarded each year, 2018 to 2020</p>	\$ 300	\$ 100	\$ 100	\$ 300
Saugeen Memorial Hospital Foundation (SMHF)	The Saugeen Memorial Hospital Foundation raises funds which are used to purchase medical equipment for the hospital in Saugeen Shores and in Owen Sound. Their facility and staff serve the residents and businesses of Arran-Elderslie year round through the provision of emergency care, day surgery, out patient services such lab, xray, ultrasound, physiotherapy, diabetic education and in patient stays. SMHF has been tasked with raising \$3,000,000 in order to purchase and install a CT scanner at the hospital in Saugeen Shores.	\$ 10,000	\$ 2,620	\$ 1,400	\$ 5,000
Total Grant Requests Received by Application Form		\$ 52,800	\$ 5,840	\$ 5,840	\$ 22,800

Additional Requests Received by Delegation of Council

Walkerton & District Hospital Foundation	On December 13th, Hayley Wilhelm attended Council as a delegation. The mandate of the Walkerton & District Hospital Foundation is to raise funds for medical equipment for the Walkerton Hospital. The Walkerton & District Hospital Foundation has committed to raise \$485,000 for the purchase of a new mammography machine. The campaign is a one-year fundraising commitment. The Foundation is requesting that the Municipality consider funding a one-year commitment of \$20,000 towards the new mammography machine.	\$ 20,000	\$ 2,620	\$ 2,270	
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Additional Requests Received by Motion

Trinity Theatre/ AE Youth Council	On December 13th a motion was presented requesting Council's consideration of a funding request of \$22,500 for Trinity Theatre. Trinity Theatre is a charitable organization founded in 1982, that provides youth led leadership programs that connect youth with their communities. Trinity is a partner with the Municipality to provide support and guidance to the AE Youth Council with their extensive experience in youth leadership and community awareness. ** \$250 Donation in 2021 to support the AE Youth Council	\$ 22,500	\$ 2,550	\$ 2,550	
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Schedule D

The Corporation of the Municipality of Arran-Elderslie
Grant and Donation Policy
Schedule D - Financial Commitments
By-Law 45-2021

Commitment

Community Events Funding		
Temporary Seed Financing	Annual Repayment	
Liability Insurance Coverage	50% to a maximum of \$2,000	
Disaster Relief		
Case-by-case Basis	In accordance with donations made by other local municipalities	
Employee's Christmas		
Annual Christmas Dinner	Open to all employees on payroll at the time of the event	\$ 2,500.00 **
Enhancement of Parks and Roadsides		
Chesley Horticultural Society/ Chesley Chamber of Commerce	Up to \$1,500 with receipts or invoices	\$ 1,500.00
Friends of Paisley Flower	Up to \$1,500 with receipts or invoices	\$ 1,500.00
Tara Horticultural Society	Up to \$1,500 with receipts or invoices	\$ 1,500.00
** for maintenance of Municipal Parks	\$300 with receipts or invoices	\$ 300.00
Fall Fairs		
Arran-Tara Agricultural Society	\$500 plus rental fees for free-use days	\$ 500.00
Chesley Agricultural Society	\$500 plus rental fees for free-use days	\$ 500.00
Paisley Agricultural Society	\$500 plus rental fees for free-use days	\$ 500.00
Firefighters – Municipal Fire Departments		
Chesley	\$250 – Christmas Holiday Celebrations	\$ 250.00 **
Paisley	\$250 – Christmas Holiday Celebrations	\$ 250.00 **
Tara	\$250 – Christmas Holiday Celebrations	\$ 250.00 **
Memorials		
Sitting member of Council or an Employee	Floral memorials, \$75	
Immediate family member of a sitting member of Council or an Employee	Monetary donation of \$50	\$ 200.00
Local public figure, at direction of Council	Monetary donation of \$50	
Non-Municipal Community Centres		
West Arran Community Centre	50% of property taxes or \$800	\$ 800.00
Parades		
Local Group, Sponsorship of a Christmas Parade	\$300	\$ 900.00
Remembrance Day Support of Royal Canadian Legions		
Chesley	One wreath	\$ 50.00

Paisley	Two wreaths	\$ 100.00
Tara	One wreath	\$ 50.00
Schools Cleanup		
Urban municipal parkland or roadside	\$100 per school	* not an annual event
Rural municipal roadside	\$500 per school	
Schools Commencement		
Graduation Award Ceremony	Up to \$100 and a history book, per elementary school	
Secondary School Graduate	\$100	\$ 300.00
Long-term Achievement Award	In lieu of Annual Awards	
		\$ 11,950.00
** these items have been reallocated to the respective departments operating budget		\$ (3,250.00)
Grants and Donations by Council		\$ 8,700.00

Schedule D

The Corporation of the Municipality of Arran-Elderslie Grant and Donation Policy Schedule E - Facility Commitments By-Law 45-2021

Rates determined by Fees & Charges By-Law		# Days	2022 Rates	Commitment
Chesley Curling Club				
Kitchen use	15 days annually	15	\$ 61.95	929.25
Hall, kitchen and boardroom	1 day annually	1	\$ 521.98	521.98
Curling club floor during off ice season	4 days annually	4	\$ 521.98	2,087.92
** as per agreement				
Paisley Curling Club				
Hall and Kitchen	2 days annually	2	\$ 415.39	830.78
** as per agreement		2	\$ 61.95	123.90
Tara Curling Club				
Hall and kitchen	1 day annually	1	\$ 415.39	415.39
** as per agreement		1	\$ 61.95	61.95
Tara Festival of Crafts				
Reduced fees	3-day annual event	3	\$ 198.44	595.32
** as per agreement				
Chesley Kinsman Club				
Kinsmen Pavillion	3 days annually for July Fest	3	\$ 105.69	317.07
Kinsmen Pavillion	20 days annually	20	\$ 105.69	2,113.80
** as per agreement				
Chesley Agricultural Society				
Building and grounds for Fall Fair	3 days annually	3	\$ 272.97	818.91
Hall and kitchen for Jamborees	2 days annually	2	\$ 272.97	545.94
** as per agreement				
Tara Agricultural Society				
Building and grounds for Fall Fair	3 days annually	3	\$ 198.44	595.32
** as per agreement				
				9,957.53

Schedule E.1 - Municipal Services

**Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022**

Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		Grants/ Donations	Description - Funding Source	FINANCING	
	2022 Capital Budget	2023 Capital Budget			Reserves	Reserves - 2021 Projects
2021 Municipal Projects Carried Forward						
Administration						
Accessible Back Door Overhang and Security Keypad	6,000					6,000
Information Technology Upgrades (Res.25.477-2019)	18,846			Efficiency Funds (2021)		18,846
Council Chambers - Furniture update to facilitate meetings	13,500			Efficiency Funds (2021)		13,500
Electronic Timesheets/Scheduling Software (SRREC.21.06)	19,200		14,400	MMP Intake 2	4,800	
	57,546		14,400		4,800	38,346
Environmental Services						
Storm - Stormwater Need Study & CL ECA, Chesley, Paisley and Tara	70,000			Efficiency Funds (2021) balance	33,781	36,219
Arran Landfill Building (Scale House, Washroom) - purchase a portable heated toilet for 2022; replace Scale House in 2023	8,000	100,000			-	8,000
	78,000	100,000			33,781	44,219
Health Services						
Cemetery - Cremation Garden/Foundation Repairs, Tara and Arran-Elderslie; fencing deferred	7,500					7,500
	7,500	7,500				7,500

**Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022**

Project Name & Description	Multi Year Projects		FINANCING				Reserve Funds
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	
Recreation & Cultural Services							
Buildings - Chesley Arena - Cement Work		2,500					
Buildings - Chesley Arena - Zamboni Gate	14,947					14,947	
Buildings - Chesley Lawn Bowling Club Renovation	40,500		37,000	Grant - OTF		3,500	
Buildings - Paisley Arena - Replace Lounge Roof	10,900					10,900	
Buildings - Tara - Parks - Storage Shed		20,000					
Buildings - Tara Arena - Cement Work		10,000					
Buildings - Tara Arena - Curling Club Entrance Issue	5,000					5,000	
Buildings - Tara Arena - Replace Addition Roof	12,000					12,000	
Parks - Paisley Ball Diamond Infield Work	6,000					6,000	
Parks - Chesley - Parks - Parking Lot for Ball/Soccer		15,000					
Parks - Tara Ball Diamond Backstop	11,995					11,995	
Parks - Paisley Tennis Court	35,817				20,817	15,000	
Parks - Paisley - Parks - Doc Milne Retaining Wall (remove/secure)	-						
Parks - Doc Milne Park - Paisley - dog park/property maintenance	29,000		26,100	10% Commitment as per Resolution 15-230-2021	2,900		
Parks - Parks/Playground Resurfacing (2 parks, compliance/accessibility)		25,000					
	166,159	72,500	63,100		23,717	79,342	-
Transportation Services							
Bridges - Clark Bridge - Guiderail, A13 Con 4 Arran	30,000				7,123	22,877	
Bridges - Youngs Bridge - E20 and E21 Removed, Sideroad 15	600,000	93,000	315,960	OCIF 2021/2022			284,040
Roads - Nickason Drive - Extension Clean Up, Allenford	5,000					5,000	
Roads - Brooks St West, Tara - Francis to School (curb, pave, storm) ** sidewalk is included in the Sidewalk Rehabilitation Study for 2022	555,300		215,758	Gas Tax 2022; RF - Gas Tax PY	44,041		295,501
Fleet - Pick-up - Replace AR1 GMC 2009, Elderslie; price increase expected due to supply/demand	55,000				10,000	45,000	
Fleet - One Ton Truck - Replace CH2 Dodge 2001, Elderslie	60,000					60,000	
Bridges - Engineered Bridge Study	32,000				8,350	23,650	
	1,337,300	93,000	531,718		69,514	156,527	579,541
Total 2021 Capital Projects Carried Forward							
	1,646,505	273,000	609,218		131,812	325,934	579,541

**Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022**

Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		FINANCING			
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects

2021 - Grant Initiatives - Investing in Canada Infrastructure Program (ICIP)

Community, Culture and Recreation Stream

Chesley Community Centre Roof Replacement

* the roof replacement is planned for 2024 with a total cost of \$373,760; grant funding \$274,081, municipal share \$99,679

Project start April 1, 2024

ICIP CCR

Paisley Community Centre 2nd Floor Rehabilitation

2nd Floor Renovations

Building - Paisley, rehabilitate lift

303,863

148,316

100,000

118,653

ICIP Covid Resilience

Stream

CCR

-

29,663

203,863

Paisley Town Hall Accessibility Project

Accessibility lift and enhancements to the building

193,988

142,251

ICIP CCR

51,737

Total Community

646,167

360,904

29,663

255,600

Rural and Northern Stream

Replacement of Soper's Bridge - Structure A25 on Sideroad 20

1,053,940

669,140

ICIP Roads & Bridges

260,910

123,890

Total Rural

1,053,940

669,140

260,910

123,890

Total Grant Initiatives

1,700,107

1,030,044

290,573

379,490

**Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022**

Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		Grants/ Donations	Description - Funding Source	FINANCING	
	2022 Capital Budget	2023 Capital Budget			Reserves	Reserves - 2021 Projects
General Government						
Buildings - Administrative - Municipal Office Basement Renovation (offices, washroom) ** Phase 1 - 3 offices and 2 work stations; walls and finished windows (2)	50,000	30,000			50,000	
** Phase 2 - washroom, GIS and Filing areas		107,500				
Buildings - Administrative - Municipal Office Basement Renovation (lift) ** CCRF, Canada Community Revitalization Fund, 81.3% Funding, \$91,462	148,316		118,653	Grant - CCRF/ OPG Reserve	29,663	
Equipment - Administrative - Citywide Maintenance Manager (service request, work order portal, preventative maintenance)						
** MMP Grant - approved (ends Feb. 28,2023)	100,100	14,700	86,100	Grant - MMP	14,000	
Total General Government	298,416	152,200	204,753		93,663	-

Protection Services

Fire Departments						
Buildings - Paisley Fire Hall - feasibility study and pre-design	15,000				15,000	
Equipment - Bunker Gear (23 sets); Paisley Fire Committee approved \$20,000 from Minor Capital Surplus Reserve	57,500			Minor Capital surplus carryforward \$20,000	57,500	
Equipment - Helmets (23)	14,375				14,375	
TOTAL PROTECTION SERVICES	86,875	-	-		86,875	-

**Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022**

Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		FINANCING				
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	Reserve Funds
Transportation Services							
Roads							
Roads - HCB - Centennial Street - Chesley North End, grind and pave	46,000			OCIF (2021)			46,000
Roads - HCB - B Line, Arran - Con 8 to Con 10 Arran West, paving, top lift	162,500			OCIF (2021)			162,500
Roads - HCB - Con 10 Elderslie - Bruce Rd 10 to GB Line, Paving	162,500			OCIF (2021)			162,500
Roads - HCB - James St, Paisley - Alma to Balaklava, grind and pave	46,000			OCIF (2021)			46,000
Roads - LCB - Brant-Elderslie Boundary - SideRd 10 and SideRd 15, double surface treatment		325,000		Brockton - 50%			
Roads - Sidewalks - Rehabilitation Study, 2022 to 2026; CCRF funding has been approved for total project cost \$1,159,500 with a grant of \$750,000 and municipal share \$49,500 - covering 2022 and 2023 of the project							
** Chesley - 43 segments in 2022 and 11 in 2023	447,100	252,200	290,615	CCRF (2022)		156,485	
** Paisley - 7 segments in 2022 and 2 in 2023	149,300	38,800	97,045	CCRF (2022)		52,255	
** Tara - 21 segments in 2022 and 4 in 2023	163,450	102,650	106,243	CCRF (2022)		57,208	
** Allentord - 2 segments in 2022	6,000	-	3,900	CCRF (2022)		2,100	
Capital identified in the study for 2024 to 2026 \$1,265,450							
Roads - Signs - Regulatory, Warning Signs - Arran, Elderslie, Paisley, replacements	25,400					25,400	
Total Roads	1,208,250	718,650	497,803		293,448	-	417,000
Bridges							
Teeswater Bridge - Paisley - Queen Street, study and design (2023 replace and street upgrades)	15,000	125,000				15,000	
Dyke Maintenance, Teeswater Bridge, Paisley - SVCA Proposed Project (SRDPCLK.22.01)	56,000		28,000	SVCA grant application		28,000	
Total Bridges	71,000	125,000	28,000		43,000	-	-
Fleet & Equipment							
Fleet - Compact Tractor, Paisley - small tractor, blower and sander; for new sidewalks	60,000					60,000	
Fleet - Sweeper Truck, Elderslie - replace 1999 sweeper; leasing option is being investigated		375,000		Pre-order required in Spring 2022 with delivery in March 2023			
Fleet - Zero Turn Lawn Mower, Arran - replacement	28,000	-				28,000	
Total Vehicles and Equipment	88,000	375,000	-		88,000	-	-

**Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022**

Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		Grants/ Donations	Description - Funding Source	FINANCING	
	2022 Capital Budget	2023 Capital Budget			Reserves	Reserves - 2021 Projects
Other						
Land Improvements - Tara Pool, White's Ave, drainage & construct; Splashpad infrastructure	10,000				10,000	
Total Other	10,000	-	-	-	10,000	-
Storm (Catch Basin and Gutter)						
Hamilton Street, Tara and John Street to South End	200,000		149,891	OCIF 2022	45,824	4,285
3rd St SW, Chesley - 4th Ave. to 5th Ave. SW, 8m	80,000		80,000	OCIF 2022	-	
4th Ave. SW, Chesley - 4th St. to 78th St. SW, 100m	120,000		120,000	OCIF 2022	-	
Total Other	400,000	-	349,891	-	45,824	4,285
TOTAL TRANSPORTATION SERVICES	1,377,250	1,218,650	525,803	-	434,448	417,000
HEALTH SERVICES						
Cemeteries						
Buildings - Chesley - Columbarium Addition, side vault by existing		25,000				
Equipment - Administrative - Digitization, Record Management Software	55,000		41,250	Grant - MMP	13,750	
** MMP Grant - response expected January 2022						
Total Cemetery	55,000	25,000	41,250	-	13,750	-
Clinics						
Buildings - Chesley Medical Clinic - roof replacement (needs assessment underway)		20,000				
Total Cemetery	-	20,000	-	-	-	-
TOTAL HEALTH SERVICES	55,000	45,000	41,250	-	13,750	-
RECREATION & CULTURAL SERVICES						
Arenas						
Building - Chesley - replace chiller	40,000				40,000	
Building - Paisley, replace flooring, lobby and dressing room		55,000				
Building - Tara, replace flooring, lobby and dressing room		55,000				
Equipment - Tara, replace Edger	10,000				10,000	
Total Arenas	50,000	110,000	-	-	50,000	-

**Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022**

Project Name & Description	Multi Year Projects		FINANCING				Reserve Funds
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	
<u>Municipal Parks</u>							
Parkland - Paisley Docks - repair approaches to docks							
Parks - Paisley - Splash pad construction	20,000		20,000	Review contributions from benefitting organization			
Parks - Tara - Splash pad construction	175,000		175,000	CCRF/Donations			
Parks - Chesley - Splash pad, equipment replacement	175,000		175,000	CCRF/Donations			
** CCRF, Canada Community Revitalization Fund, approved project \$525,000, 75% Funding, \$393,750, municipal portion \$131,250 funded from community donations	175,000		175,000	CCRF/Donations			
Parks - Chesley Trailer Park; upgrade water and hydro services			60,000	User Fee - Prior year surplus in reserves			
Total Municipal Parks	545,000		60,000		545,000		
<u>Recreation - Other Buildings</u>							
Buildings - Arkwright Hall, replace furnace			15,000				
Buildings - Pool - Chesley, replace pool liner	25,000				25,000		
Buildings - Pool - Chesley, portable pool lift	36,960			CCRF	7,392		
Buildings - Pool - Tara, find and repair leaks	10,000				10,000		
Buildings - Pool - Tara, portable pool lift	36,960			CCRF	7,392		
Total Recreation - Other Buildings	108,920		15,000		49,784		
TOTAL RECREATION & CULTURAL SERVICES	703,920		185,000		99,784		
TOTAL MUNICIPAL CAPITAL PROJECTS	4,167,966	1,873,850	1,985,160		860,332	325,934	996,541
TOTAL CAPITAL EXPENDITURES	5,868,073	1,873,850	3,015,204		1,150,905	705,424	996,541
5,868,073							
2021 Capital Comparison	4,911,123		1,662,035		1,530,152	1,095,857	623,079

Schedule E.2 - Sewer & Water Services

Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022

Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		FINANCING				Reserve Funds
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	
WATER AND SEWER SERVICES							
2021 Water Projects Carried Forward							
Fleet - GMC 4x4, replacement of W5 2009, price increase expected due to supply/demand	55,000				10,000	45,000	
Fleet - New Truck, support staff increase, price increase expected due to supply/demand	55,000				10,000	45,000	
Fleet - New pipe trailer, WT-21	10,000					10,000	
Equipment - Replace Antenna/Cable - Chesley & Paisley Tower	15,000					15,000	
Equipment - Replace Antenna/Cable - Tara Tower	15,000					15,000	
Equipment - Chesley - Shop - work benches, shelving, pressure washer, eavestrough and gutterguard	20,000					20,000	
Water Wells - A&E Water Plant - Chesley, Community Park #4 Well, drill new well, develop aquifer (replace # 1)	525,000				300,000	225,000	
Total 2021 Water Projects Carried Forward	695,000	-	-	-	320,000	375,000	-

**Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022**

Project Name & Description	Multi Year Projects		FINANCING				
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	Reserve Funds
	2021 Sewer Projects Carried Forward						
Pumps - Paisley - RAS Pump #1, rebuild	5,000					5,000	
Pumps - Paisley - RAS Pump #2, replace	5,000					5,000	
Pumps - Paisley - Gearbox Clarifier #1, new	25,000					25,000	
Pumps - Paisley - Gearbox Clarifier #1, new	25,000					25,000	
Pumps - Chesley - North End L.S. Pump #1, rebuild	12,000					12,000	
Pumps - Chesley - North End L.S. Pump #2, rebuild	12,000					12,000	
Pumps - Chesley - River Side L.S. Pump #1, rebuild	20,000					20,000	
Pumps - Chesley - River Side L.S. Pump #2, rebuild	20,000					20,000	
Pumps - Tara - Mill Street L.S. Pump #1, replace	20,000					20,000	
UV System - Install UV System (changed from a Dechlorination system)	225,000					225,000	
Building - PSP Coverall Building (pending completion of UV system)	75,000					75,000	
Equipment - Paisley - Natural Gas Generator P.S.P. (pending Natural Gas Project)		75,000				-	
Aeration - Paisley, Digester #3	7,500					7,500	
Total 2021 Sewer Projects Carried Forward	451,500		-			451,500	-

**Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022**

Project Name & Description	Multi Year Projects		FINANCING				
	2022 Capital Budget	2023 Capital Budget	Grants/Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	Reserve Funds
Water Financial Plan (2022)							
Watermains - 3rd St SW, Chesley - 4th Ave. to 5th Ave. SW, 80m, includes road portion; Sidewalk portion included in Sidewalk Rehabilitation Study	79,860				79,860		
Watermains - Queen Street, Paisley - Bridge to Church, 140m		142,800			-		
Watermains - 4th Ave. SW, Chesley - 4th St. to 78th St. SW, 260m, includes road portion; Sidewalk portion included in Sidewalk Rehabilitation Study	262,920				262,920		
Watermains - Francis Street, Tara - Elgin to Brook W., 280m		242,760			-		
			342,780	-	342,780	-	-
Total Water Financial Plan							

Sewer Financial Plan (2022)							
Equipment - Storage, Chesley - cabinet/shed (10x10) for Arena East; enclose electrical panels	4,590				4,590		
Equipment - Confined Spaces, Tara; tripod, harness, etc.	6,630				6,630		
Sewer - Lift Stations - Chesley, Floats for Arena East	5,100				5,100		
Sewer - Lift Stations - Chesley, Arena East L.S. Pump #1	15,300				15,300		
Sewer - Lift Stations - Chesley, Arena East L.S. Pump #2	15,300				15,300		
Sewer - Pumping Station - Chesley, Alum Pump #1	4,590				4,590		
Sewer - Pumping Station - Chesley, South End Electrical Controls	10,200				10,200		
Sewer - Sewer Mains - Francois St., Tara - Matilda to Brook W, 280m		71,400			-		
Sewer - Sewer Mains - Queen St., Paisley - Bridge to Church, 140m		76,500			-		
Sewer - Sewer Mains - 3rd Street W, Chesley - 4th Ave to 5th Ave SW, 80m, includes road portion	92,100				92,100		
Sewer - Sewer Mains - 4th Ave SW, Chesley - 4th St. to 7th St. SW, 260m, includes road portion	302,700				302,700		
			456,510	-	456,510	-	-
Total Sewer Financial Plan							

**Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022**

Project Name & Description	Multi Year Projects		Grants/ Donations	Description - Funding Source	FINANCING		
	2022 Capital Budget	2023 Capital Budget			Reserves	Reserves - 2021 Projects	Reserve Funds
	New Projects - Water						
Buildings - Chesley, Paisley, Tara - gas installation, heat, generators	25,000				25,000		
** Locations include: Chesley - North End Lift Station, Riverside Lift Station, Riverside Shop, South End, and Water Plant; Paisley Albert Street Lift Station; Ross Street Lift Station and George Street Sewage Plant							
Buildings - Storage; Chesley Riverside - major repairs to building	85,000				85,000		
Equipment - A&E Water Plant - Rotork modulating valve truck fill station	10,000				10,000		
Equipment - A&E Water Operations - Neptune water meter equipment, efficiency/back-up to system; 2nd set	12,500				12,500		
Equipment - A&E Water Operations - Hand Held Equipment, replace high range colrimeter, turbidity	25,000				25,000		
Equipment - Chesley - Water Tower - install mixer for water quality and aeration; efficiencies	30,000				30,000		
Reservoirs - Water Towers - replace pressure transducers	5,000				5,000		
Treatment Plant - A&E Water Plant, replace original gaskets	15,000				15,000		
Treatment Plant - A&E Water Plant, Chesley, replace original dialers	15,000				15,000		
Treatment Plant - Tara, replace original dialers	15,000				15,000		
Watermains - Hamilton Street, Tara - John St. to South End, 450m, 6-8" main, roadwork with patch asphalt	42,600	383,400	31,239	ICIP Green	11,361		
** Investing in Canada Infrastructure Program: Green, 73.33% funding \$312,386 - approval pending							
Total New Projects - Water	280,100	383,400	31,239		248,861	-	

**Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022**

Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		FINANCING				Reserve Funds
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	
<u>New Projects - Sewer</u>							
Sewer- Treatment Plant Paisley- Replace Window/Door/Roofing/Heat connection natural gas	50,000	20,000			50,000		
Sewer - Lift Station, Arena East, two sewage pumps and electrical work, replacements	-						
Sewer- Lift Station Paisley, Albert Street, SCADA System (new), remote access computer	40,000				40,000		
Sewer- Lift Station Tara Mill Street New Pump	20,000				20,000		
Sewer- Treatment Plant Chesley- New Alum Tank	20,000				20,000		
Sewer- Sewer Mains Chesley Smoke Testing for Illegal Connections	35,000				35,000		
Total New Projects - Sewer	165,000	20,000	-	-	165,000	-	-
Total Water and Sewer Services	2,390,890	1,011,860	31,239	-	1,533,151	826,500	-
							2,390,890

Schedule F

The Corporation of the Municipality of Arran-Elderslie

Summary of Recommendations

- 1** That any unspent funds from the Covid-19 grants received in 2021 be transferred to reserve to offset the staffing costs at the arenas for security and cleaning, estimated to be \$48,139. In addition, any remaining funds from 2021 be transferred for PPE and cleaning supplies costs budgeted in 2022.

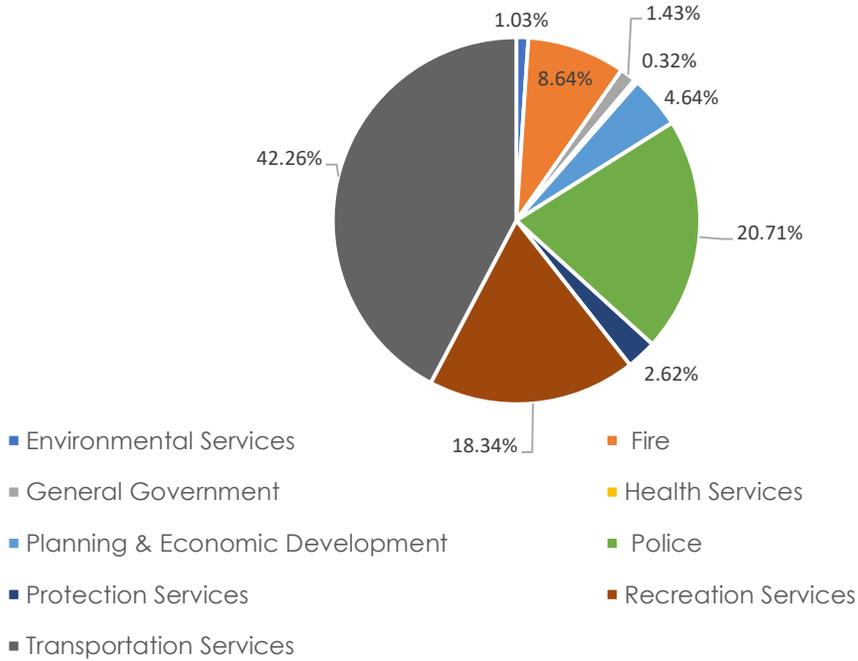
- 2** The 2021 unspent budget from Donations by Council, account 01-7410-7601 be transferred to Economic Development Reserve 01-0000-2194 to offset expenses in 2022 budget.

- 3** The 2021 unspent budget from Advertising and Marketing, account 01-7410-7002 be transferred to Economic Development Reserve 01-0000-2194 to offset expenses in 2022 budget.

Schedule G

Allocation of Tax Dollars

2021 Budget



2022 Budget

