



The Corporation of the Municipality of Arran-Elderslie

Staff Report

Council Meeting Date: December 13, 2021

Subject: SRFIN.21.47 Draft 2022 Operating and Capital Budget

Report from: Tracey Neifer, Treasurer

Appendices: Schedule A – Operating Budget by Service Area & Department Group
 Schedule B – Operating Budget by Services Area & Department
 Schedule C – Operating Budget by Service Area & Account Type
 Schedule D – Operating Budget – Protective Services – Fire
 Schedule E – Grant and Donation Requests
 Schedule F – Summary of Recommendations
 Schedule G – Insurance Deductibles
 Schedule H – Capital Budget

Recommendation

Be It Resolved that Council hereby,

1. Receives the Draft 2022 Operating and Capital Budget, and supports the Recommendations summarized in Schedule F;
2. That Staff continue to refine the budget to address efficiencies and costs savings;
3. That the revised 2022 Operating and Capital Budget be presented to Council in January to support the adoption of the 2022 Tax Rate Bylaw; and
4. That prior to Council adopting the 2022 Operating and Capital Budget, staff have the authority to purchase goods or services required on a recurring basis for the day-to-day operations of the Municipality, without the prior approval of Council.

Report Summary

I would like to thank the management team for their assistance and collaboration in compiling the departmental operating and capital budgets.

The team was faced with a few challenges this year, first with the implementation of the new financial management (FMW) budget software that streamlined the preparation of the operating and salary budgets; second, assessing what a “normal” operating year looks like assuming services return to pre-pandemic status; and third, the finalization of the Asset Management Plan that became an instrumental component in identifying capital priorities for 2022. In keeping with the 2022 Budget Timeline, staff submitted their operating budgets on November 19th, which was followed with meetings represented by the Department Manager, Treasurer and CAO. The meetings provided an opportunity to address inflationary or program changes, and new initiatives being proposed.

The Budget Report presented includes the Operating and Capital Budgets proposed for 2022, with comparative data for 2021 as of December 3rd, noting that the figures are draft as the regular month end reviews for the fourth quarter have not yet been completed. The budget has been prepared with a focus on the following areas:

- ✓ **Taxation Highlights** – a review of assessment and tax rates.
- ✓ **Operating Budget – Overview by Key Service Area** – a summary of the budget.
- ✓ **Building Services** – fully funded through building permit fees.
- ✓ **Municipal Services** – funded by taxation and user fees.
 - Paisley Fire – the budget was presented to the Committee on October 26th, no amendments were noted. Increased Hydro rates have since been adjusted to reflect the LAS report.
 - Tara Fire – the budget was presented to the Committee on November 10th. The amendments to increase fee revenue by \$4,000, increase heat and hydro expenses by \$1,777 and \$9,613, respectively, has been included in this report. Hydro rate increases have since been adjusted to reflect the LAS report.
 - Chesley Fire – the budget was presented to the Joint Board on November 16th. The amendment to reduce compensation by \$15,000, has been included in this report. Hydro rate increases have since been adjusted to reflect the LAS report.
 - Fire Practice Compensation – report SRFIN.21.45 was presented to Council on December 6, 2021. The recommendation to remain status quo has been reflected in the budget.
 - Municipal Insurance – the results of the Request for Proposal (RFP) were presented to Council on November 22nd. The recommendation to proceed with Intact Public Entities was deferred for consideration with the presentation of the 2022 operating budget. The increase in insurance costs of \$32,262 has been included in this report.
 - Additional information has been received to address premiums savings with an increase in the deductible. The budget provision for 2022 assumes a \$15,000 deductible, an increase from prior years of \$10,000.
 - **Schedule G** – Insurance Deductibles has been provided.
- ✓ **Water and Sewer Services** – fully funded by property owners through user fees.

- Water Financial Plan 2021-2026 - was adopted by Council on November 9, 2020, in accordance with the requirements of the Safe Drinking Water Act. As part of the 2022 budget process, staff completed a review of the 2022 plan submitted and recommended revisions have been included in this report.
- Sewer Financial Plan 2021-2026 - was adopted by Council on April 26, 2021. The report included the operating and capital budgets, noting that a completed narrative document was outstanding. Staff continue to work on the narrative document and will bring forward a completed document in the 2022.
- ✓ **Covid-19 Grant Update** – a summary of grants and expenses for 2021.
- ✓ **Reserve Transfers** – a summary of budgeted transfers for 2022.
- ✓ **Capital Budget** – a department overview for 2022.

The budget has been prepared based on the following considerations and assumptions:

- ✓ A review of September 30th annualized results and 2021 Budget, plus a review of historical trending for the past 3 years
- ✓ Fire services call volume remains similar to current trends
- ✓ 1.75% wage rate increase, following Arran-Elderslie’s collective agreement for union employees. This has also been applied to Fire Fighters, Non-Union, Council Members and Students
- ✓ 3% inflation on materials and supplies
- ✓ 14% increase on hydro, based on a report from LAS with a review of 2021 usage and expected electricity costs; streetlights have a proposed 6% increase
- ✓ Inclusion of direct costs attributed to Covid-19 pandemic – administrative and PPE
- ✓ Assumption that training, education, and conferences will resume in 2022
- ✓ Budgetary increases as specified in agreements or through shared service arrangements, such as Bruce Area Solid Waste Recycling, Conservation Authorities, Saugeen Mobility and Regional Transit, and Fire Service Agreements. Where information was not available, a 3% inflation factor was used to prepare the 2022 budget.

The supporting tax rate by-law has not been provided at this time and will be brought forward at a subsequent meeting with a revised 2022 Budget.

In addition, a section has been added to this report to provide Council with an update on Covid-19 grants and operating expenses incurred to date. Recommendations are contained within the report to transfer the unspent grant fund to reserve to offset costs incurred in 2022.

The budgetary comments noted in the body of this report is intended to provide Council with an overview of the 2022 departmental budget, identification of significant variances and new initiatives that have been put forward as priorities for 2022.

Background

Section 290 for the Municipal Act, 2001, S.O. 2001, c.25 defines the requirements for a local Municipality:

- ✓ For each year, a local Municipality shall, in the year or the immediately preceding year, prepare and adopt a budget including estimates of all sums required during the year for the purposes of the Municipality, including:
 - ✓ Amounts sufficient to pay all debts of the Municipality falling due within the year; and
 - ✓ Amounts required to be raised for sinking funds or retirement funds; and
 - ✓ Amounts required for any board, commission, or other body.

The Act further defines what shall be included in the budget, such as estimated revenues from taxation levy, reserve transfers, estimated expenses, and prior year surplus or deficits.

Analysis

The Management Team, through their budget meetings, strived to bring forward a balanced budget, that also considered the added costs for new initiatives, and the ever-challenging inflationary and contract increases, while keeping proposed tax rate or tax levy increases to a minimum. Inflation rates have seen an increase in 2021 as compared to 2020, with 2020 ranging from 2.1% in January to 0.7% in December, and 2021 started the year at 1.1% steadily increasing over the past 10 months to 4.9% in October.

Taxation Highlights

Several options were considered for application to the 2022 Operating Budget, as noted in the table below. The balance of the report presents a 2022 Operating Budget inclusive of a 3.0% Tax Rate Increase. Further review and adjustment are needed, as the true increase required to balance the budget is a 5.5% tax rate increase. Staff are investigating initiatives, such as corporate fuel rates with local vendors, insurance deductibles and premium impacts, and departmental line items that can be further refined.

The Corporation of the Municipality of Arran-Eldersie					
Tax Assessment Review					
Tax Facts					
Year	Residential Assessment	# of Households	Average Assessment	Tax Levy	Taxes
2021	\$ 528,745,301	3155	\$ 167,590	\$ 5,515,404	\$ 1,277.63
2022	\$ 539,868,398	3158	\$ 170,953		
Options Considered					
Option	Description	Budget Increase	Tax Levy	Taxes on \$170,953	\$ Increase
1)	Hold 2021 Tax Rate	\$ 89,374	\$ 5,604,778	1,303.26	
2)	Tax Levy Increase of 3.0%	\$ 165,462	\$ 5,680,866	1,320.96	17.69
3)	Tax Rate Increase of 3.0%	\$ 257,518	\$ 5,772,922	1,342.36	39.10
4)	Tax Rate Increase of 4.0%	\$ 313,566	\$ 5,828,970	1,355.39	52.13
5)	To Balance Draft Budget, 5.5%	\$ 397,594	\$ 5,912,998	1,374.93	71.67

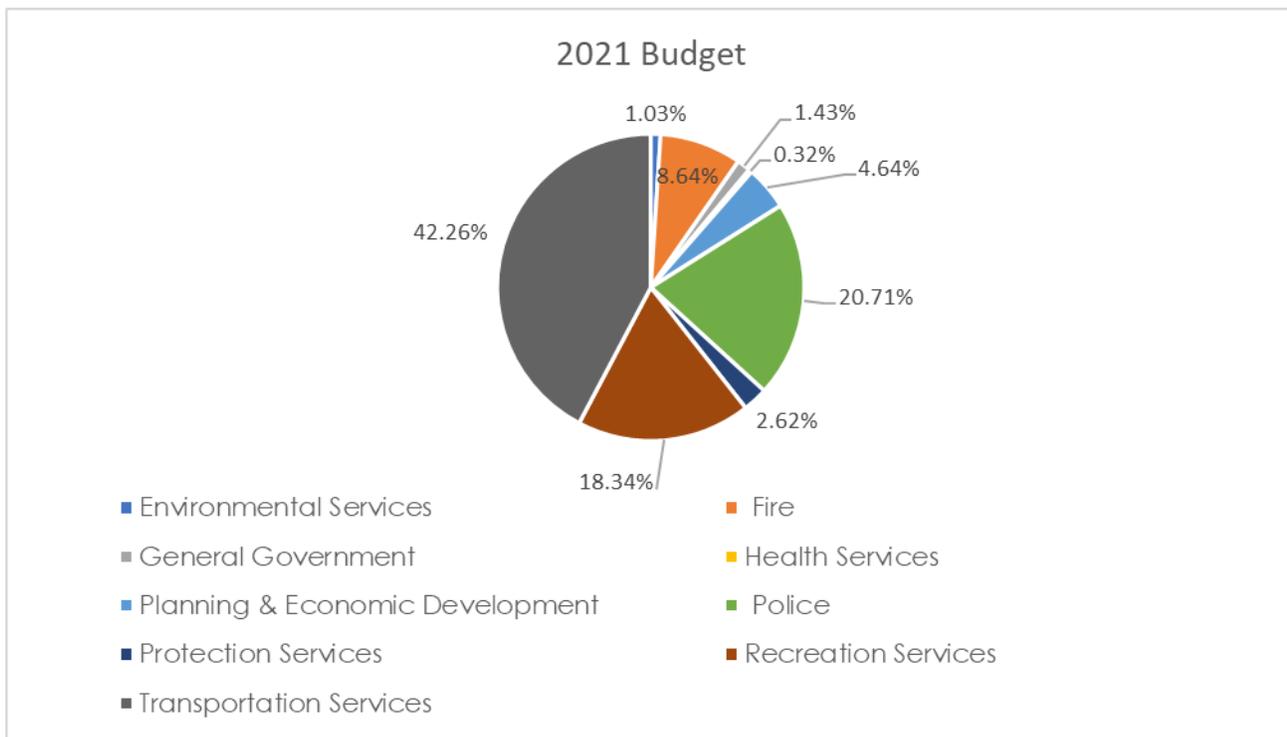
Operating Budget – Overview by Key Service Area

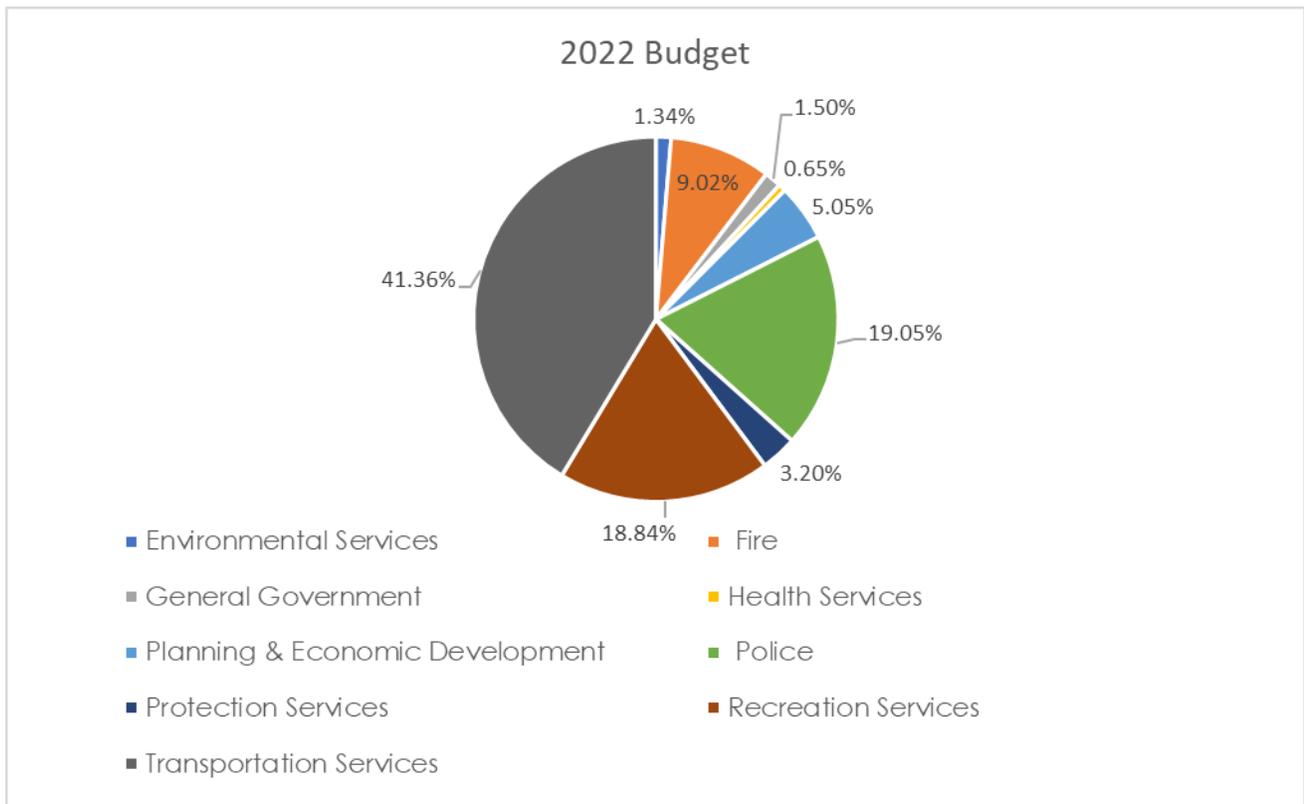
The municipal budget for operations in 2022 reflects an increase of \$509,656 which requires a tax rate increase of 5.5% to provide a balanced budget. As staff are continuing to work to find savings and efficiencies, the budget has been prepared with a 3.0% tax rate increase, thus requiring further reductions of \$232,132.

It has been past practice to transfer funds to reserves annually to offset the year's capital budget. In 2021 the budget for reserves was \$1,014,772, and for 2022 this has been proposed at \$1,045,215, to include a 3.0% increase.

The Corporation of the Municipality of Arran-Elderslie					
Draft 2021 Operating Budget by Service Area					
Service Area	Sum of 2021 YTD	Sum of 2021 Budget	Sum of 2022 Budget	Sum of \$ Variance	% Budget Change
Building Services	(116,190)	25,602	8,478	(17,124)	-66.89%
Building Services	(116,190)	25,602	8,478	(17,124)	-66.89%
Municipal Services	4,639,635	5,607,704	6,134,482	526,778	9.39%
Environmental Services	(28,432)	57,808	81,921	24,113	41.71%
General Government	56,412	80,374	92,071	11,697	14.55%
Health Services	3,140	18,212	39,826	21,614	118.68%
Planning & Economic Development	245,388	260,139	309,626	49,487	19.02%
Protection Services	1,593,234	1,792,407	1,918,585	126,178	7.04%
Recreation Services	778,976	1,028,675	1,155,476	126,801	12.33%
Transportation Services	1,990,918	2,370,089	2,536,977	166,888	7.04%
Water and Sewer Services	(147,092)	(2)	-	2	-100.00%
Water and Sewer Services	(147,092)	(2)	-	2	-100.00%
Grand Total	4,376,353	5,633,304	6,142,960	509,656	9.05%

The allocation of the tax dollar remains consistent between 2021 and 2022 with the top areas being Policing and Transportation Services, representing over 60 cents for every dollar of taxation raised.





Additional data has been provided in the supporting schedules:

- ✓ **Schedule A** – Operating Budget by Service Area & Department Group
- ✓ **Schedule B** – Operating Budget by Services Area, Department Group & Department
- ✓ **Schedule C** – Operating Budget by Service Area & Account Type
- ✓ **Schedule D** – Operating Budget – Protective Services – Fire
- ✓ **Schedule E** – Grant and Donation Requests
- ✓ **Schedule F** – Summary of Recommendations
- ✓ **Schedule G** – Insurance Deductibles

Looking at **Schedule A**, for Municipal Services there are three departmental groups that represents 80% (\$419,867) of the budget variance; Protection Services, Recreation Services and Transportation Services. By looking at the Revenue and Expense categories, as noted in **Schedule C** for Municipal Services, Revenues have increased by \$267,823, while expenses have increased by \$794,601, with the largest impact being Contracted Services, Non-TCA Capital Projects, and Salaries & Benefits.

Capital projects have historically included additions or new acquisitions that meet the accounting requirements of a tangible capital asset (TCA), as well as studies or plans that occur on a cycle, such as every 2-3 years. Moving forward with a solid foundation in the Municipality's asset management plan (AMP) and needing the ability to reconcile between the assets for accounting and the assets for the AMP, assets, such as studies and plans, that do not

meet the definition of a TCA, have been reflected in the respective operating department. Examples include Facility Assessment for Recreational Facilities, Strategic Plan, Community Improvement Plan, Roads, Storm and Sidewalk Studies. The account structure is being reviewed and further refinement of these projects to a separate fund for tracking purposes and exclusion from the operating accounts may be completed. Any changes will not impact the budget as they will be for presentation purposes only.

These schedules will be addressed in more detail in each departments budget discussion in the body of the report.

Building Services

Building Services represents the management of two areas: Building Permits and Property Standards. Property Standards is operated in accordance with the Municipal Act, whereas Building Permits is governed by the Building Code Act, which has a separate set of requirements that:

- ✓ The services should be self-supporting.
- ✓ Delivery of the building department services should generally not affect the municipal budget.
- ✓ The fees are not permitted to exceed the anticipated reasonable costs of the Municipality to enforce the Building Code Act.
- ✓ Building permit fees can include a component designated for a reserve fund.
- ✓ The reserve fund can only be used for costs of delivering services related to the administration and enforcement of the Building Code Act.

The Corporation of the Municipality of Arran-Elderslie				
Draft 2021 Operating Budget by Service Area & Department Group				
Service Area	Sum of 2021 YTD	Sum of 2021 Budget	Sum of 2022 Budget	Sum of \$ Variance
Building Services	(116,190)	25,602	8,478	(17,124)
Building Services	(116,190)	25,602	8,478	(17,124)
Building Inspection Services	(123,109)	-	-	-
Property Standards	6,920	25,602	8,478	(17,124)

On November 22, 2021, the CBO provided an update to Council on the Building Permits to September 30th, 2021, noting that construction in 2021 had exceeded expectations with the levels achieved in 2016 to 2018, and is 94% of the exceptional levels seen in 2019.

The Corporation of the Municipality of Arran-Elderslie						
Building Services						
Building Permits						
	2022 Budget	2021 Sept	2020	2019	2018	2017
Number of Permits		131	111	168	138	143
Construction Value (\$000)	\$	22,115	\$ 11,649	\$ 23,550	\$ 11,983	\$ 15,629
Average Permit Value (\$000)	\$	169	\$ 105	\$ 140	\$ 87	\$ 109
Building Permit Revenue						
Building Permit Fees	\$ 175,000	\$ 178,088	\$ 116,149	\$ 203,584	\$ 122,167	\$ 143,476

Building permit fees have been budgeted at \$175,000, representing a 19.9% increase or \$29,000 budget increase from \$146,000 budgeted in 2020. Total revenue budgeted is \$217,500 (2021 - \$186,744). The variance is related to:

- ✓ The 2021 budget included a transfer from reserves of \$28,744, which was necessary to cover the annual operating costs. In 2022, based on projected building permit fees, there is a transfer to the reserves of \$9,804.
- ✓ The 2022 budget includes a \$30,000 grant that was submitted under the Municipal Modernization Program, Intake 3 Review Stream, which provides funding for municipalities to undertake a review of municipal service delivery for the purpose of finding savings and efficiencies. Staff identified an opportunity with the implementation of the new e-Permitting software to fully digitize the process, and to complete a legislative review to ensure all aspects of the Building Code Act are inclusive in the Municipality's process. Applicants that are successful in their application will be advised in January, with the project being completed by October 2022. An offsetting expense of \$30,000 has been provided in the budget.

As for Property Standards, the budget requirement for 2022 has decreased by 67% to \$8,478. The adjustment reflects a correction to contracted services in 2022, which caused the 2021 budget to be overstated in this area.

The Corporation of the Municipality of Arran-Elderslie			
Draft 2021 Operating Budget - Building Services			
Object Category	Protection Services - Building Inspection	Protection Services - Property Standards	Total 2022 Budget
Revenue			
Grants- Federal and Provincial	(30,000)		(30,000)
Other Revenue	(185,500)		(185,500)
Reserve and Reserve Funds	-		-
User Fees	(2,000)		(2,000)
Revenue Total	(217,500)		(217,500)
Expenses			
Contracted Services	5,150	3,009	8,159
Education & Training	5,590	-	5,590
Gas/Fuel & Mileage	2,500	-	2,500
General Materials & Supplies	5,214		5,214
Insurance	670		670
Non-TCA Capital Projects	30,000		30,000
Office & Administrative	30,379	-	30,379
Repairs & Maintenance	1,648	773	2,421
Salaries & Benefits	125,883	4,696	130,579
Telephone & Communications	662	-	662
Transfers to Reserves	9,804		9,804
Expenses Total	217,500	8,478	225,978
Grand Total	-	8,478	8,478

Municipal Services

The tax requirement for Municipal Services has increased by 9.39% (\$526,778). The following is a review by Department Group with reference to specific departments. The departmental listing has been included in **Schedule B**.

Environmental Services

Environmental Services, while a small percentage of the total municipal services budget, 1.34%, the increase in the budget is 41.71% or \$24,113. This is largely attributed to Garbage and Recycling.

The Corporation of the Municipality of Arran-Elderslie					
Draft 2021 Operating Budget by Service Area & Department Group					
Service Area	Sum of 2021 YTD	Sum of 2021 Budget	Sum of 2022 Budget	Sum of \$ Variance	
Environmental Services	(28,432)	57,808	81,921	24,113	
Environmental Services - Garbage & Recycling	(41,203)	14,305	36,765	22,460	
Environmental-Garbage Collection	(150,841)	(133,527)	(145,041)	(11,514)	
Environmental-Recycling	94,207	106,742	109,500	2,758	
Environmental-Waste Disposal	15,431	41,090	72,306	31,216	
Environmental Services - Storm	12,771	43,503	45,156	1,653	
Environmental-Storm Water-Catch Basins	9,135	23,364	25,621	2,257	
Environmental-Storm Water-Ditches	3,637	20,139	19,535	(604)	

Garbage Collection

- ✓ Fees collected for residential, commercial and bag tags have increased by 2% (\$16,530) to reflect the increase in revenue seen in 2021.
- ✓ Garbage collection is a contracted service with Bruce Sales and Rental which has a contract increase of 1.8%.

Waste Disposal

- ✓ Net budget increase of \$31,216 is largely driven by a budget correction in 2021 for Miscellaneous expenses. A 2021 budget of \$8,500, with year-to-date actual expenses in 2021 \$31,700 and 2020 \$27,923, therefore, the 2022 budget has increased by \$23,500 to properly align with actuals. Actual expenses include miscellaneous supplies \$1,371, annual pit rental \$1,500 and municipal taxes \$28,798.

General Government

General government is responsible for the administrative functions of the Municipality representing a 14.55% (\$11,697) budget increase, but only 1.50% of the municipal services budget.

The Corporation of the Municipality of Arran-Elderslie					
Draft 2021 Operating Budget by Service Area & Department Group					
Service Area	Sum of 2021 YTD	Sum of 2021 Budget	Sum of 2022 Budget	Sum of \$ Variance	
General Government	56,412	80,374	92,071	11,697	
General Government	56,412	80,374	92,071	11,697	
Gen Gov't - Asset Management / GIS	22,474	39,193	-	(39,193)	
Gen Govt - Council	118,575	156,400	127,705	(28,695)	
Gen Govt - Program Support	(84,637)	(115,219)	(35,634)	79,585	

Asset Management

- ✓ In 2021 additional funds were required to facilitate the preparation of the Asset Management Plan to meet the requirements of the Ontario Regulations for Core Assets. A grant application was submitted to FCM mid-2020 but notice of the successful application was not known until April 2021. The Municipality was successful in receiving a grant of \$50,000 covering the period of April 1, 2021, to March 31, 2022. The grant agreement was received for signing last week. The grant has not been reflected in the year-to-date results, with revenue to be recorded of \$32,000 and \$18,000 has been noted for 2022 to offset the remaining costs of the project.
- ✓ Similar to 2021, expenses for 2022 include a GIS student, contracted services for GIS programming/mapping and continued work with the AM program and policies.
- ✓ Program costs are funded by the grant and \$10,000 from each of the respective reserves for water, sewer, and roads.

Council

- ✓ Council honorariums and meeting expenses have been recorded based on the Council Remuneration Policy and a 1.75% inflation to the wage rates.
- ✓ With 2022 being an election year, additional costs are incurred, representing a budget increase of \$22,742. These costs are fully funded by the reserves that have been accumulating over the past four years.
- ✓ The decrease in the budget is attributed to:
 - Paisley School Room Rental – the budget of \$20,215 has been realigned to Economic Development for tracking with the Municipality's grant and donation program.
 - Transfer to Reserve – with 2022 being the election year, the funds normally allocated to reserve, \$6,000, has been deferred to 2023.

- Training seminars/conventions – annual budget of \$11,000 has been reduced to \$5,155 based on expected attendance/more virtual upcoming conferences.

Program Support

- ✓ Overall increase in revenue of \$17,762 and an increase in expenses of \$97,347, representing a net increase of \$79,585.
- ✓ Revenue:
 - Grant revenue has increased by \$29,900 for OMPF and assumes ongoing Covid-19 funding of \$37,000. There have been no funding announcements received for Covid at this time.
 - Bank interest rates have declined from 2.25% pre-covid, to 0.75% for the past 1 ½ years. It has been assumed that interest will increase within 6-months.
 - Investment income, similar to bank rates, the rates available for GIC's were extremely low in 2021 when the Municipality's investments matured in May. In keeping with the Investment Policy, a conversation was initiated with CIBC, where they recommended a long-term laddered investment strategy with Principal Protected Notes (PPN's), as returns range from 0.5% to 40%, with maturities from 2024 to 2028. With a long-term investment strategy, it takes time to see the investment growth, and as such the investment income for 2022 had been reduced by \$50,000 with an offsetting transfer from Working Capital Reserve to negate the impact on the tax levy. A more detailed report on investments will be included with the year-end financial report.
 - Additional transfers from Reserves includes the application of the Efficiency/Modernization Funds, as previously approved by Council; \$19,575 Municipal Innovative Council (Year 3) and \$8,414 E-scribe Implementation (Year 3).
- ✓ Expenses:
 - Contracted services have increased to include \$10,000 for HR Services (RFP being prepared by staff) and \$13,500 for an HST/ITC Recovery Project with BDO Canada to ensure that the Municipality receives all of the rebates it is entitled to. This is of particular importance to recreational facilities that, with the application of an HST allocation methodology are entitled to 100% of the HST incurred on expenses. An offsetting revenue has been recorded of \$10,000 to reflect the recovery of HST ITC's.
 - A provision for legal services has been included, which reflects an increase of \$22,750.
 - Pandemic related supply costs have been reduced based on current spending, a savings of \$11,890.
 - Computer related costs for maintenance/support, subscriptions and licensing have increased by \$37,254. This is partially due to a budget adjustment from 2021, the inclusion of new costs that have been identified to get e-Scribe fully operational in 2022, and annual support/maintenance for FMW (Budget and Reporting).

- Wages and Benefits have increased by \$11,616 for a new student position to assist with administrative tasks and ongoing projects. As in prior year's staff will continue to pursue grant opportunities for the student positions to help offset this cost.

Health Services

Health Services includes the cemeteries in Arran, Chesley, Elderslie, Paisley and Tara, the medical clinics in Chelsey and Paisley, and the costs related to Physician Recruitment and attribute to 0.65% for the municipal services budget.

The Corporation of the Municipality of Arran-Elderslie					
Draft 2021 Operating Budget by Service Area & Department Group					
Service Area	YTD	Sum of 2021 Budget	Sum of 2021 Budget	Sum of 2022 Budget	Sum of \$ Variance
Health Services	3,140	18,212	18,212	39,826	21,614
Health Services- Cemeteries	23,838	31,490	31,490	39,824	8,334
Health Services-Arran Cemetery	2,673	1,221	1,221	4,453	3,232
Health Services-Cemetery-Common	653	1,000	1,000	1,030	30
Health Services-Chesley Cemetery	15,955	14,074	14,074	15,477	1,403
Health Services-Elderslie Cemetery	1,983	4,148	4,148	4,952	804
Health Services-Paisley Cemetery	6,774	5,709	5,709	6,429	720
Health Services-Tara Cemetery	(4,201)	5,338	5,338	7,483	2,145
Health Services- Clinics	(20,698)	(13,278)	(13,278)	2	13,280
Health Services-Chesley Clinic	(33,019)	(11,002)	(11,002)	1	11,003
Health Services-Paisley Clinic	(7,679)	(2,276)	(2,276)	1	2,277
Health Services-Physician Recruitment	20,000	-	-	-	-

Clinics

The budget for the Clinics is self-balancing as the surplus funds have been budgeted as a transfer to Reserve to assist with future capital expenditures:

- ✓ Chesley - \$12,254
- ✓ Paisley - \$2,017

For Physician Recruitment, the payment requirement for 2022 of \$20,000 is funded by the Reserve. In collaboration with the Physician Recruitment Committee, a review of the Reserve is recommended to ensure sufficient funds are available. After the 2022 payments, the balance of the reserve is \$10,000. An additional payment of up to \$6,000 may be required pending the Physicians equipment needs, which would further reduce the reserve.

Cemeteries

The increase in Cemeteries is directly related to wages and benefits. The staffing complement has not changed, but the budget has been adjusted to reflect the hours worked in 2021.

Planning and Economic Development

Planning and Economic Development represent 5.05% of the municipal services budget. That largest increase, 86%, is attributed to Economic Development which is largely project driven from year-to-year.

The Corporation of the Municipality of Arran-Elderslie				
Draft 2021 Operating Budget by Service Area & Department Group				
Service Area	Sum of 2021	Sum of 2021	Sum of 2022	Sum of \$
	YTD	Budget	Budget	Variance
Planning & Economic Development	245,388	260,139	309,626	49,487
Economic Development	125,077	229,932	272,484	42,552
Plan/Dev-Comm/Ind-Downtown Decor	35,119	61,134	53,702	(7,432)
Plan/Dev-Economic Development	89,959	168,798	218,782	49,984
Planning	120,310	30,207	37,142	6,935
Plan/Dev-Comm/Ind- Gravel Pits	3,565	5,211	8,865	3,654
Plan/Dev-Natural Gas Project	-	1,609	1,657	48
Plan/Dev-Planning-Zoning	-	(500)	(500)	-
Plan/Dev-Tile Drainage	116,745	23,887	27,120	3,233

Staff have identified the following new initiatives and their related costs:

- ✓ Community Improvement Plan (CIP) – review and implementation \$15,000; previously approved as funded by Efficiency/Modernization Funds.
- ✓ Marketing and Communication Guide - \$20,000; partially offset by unspent funds from 2021, \$5,000 recommended as a reserve transfer in 2021.
- ✓ Downtown Revitalization Projects – Allenford has been added to the budget this year for \$3,500. The areas of Chesley, Paisley and Tara continue to be supported with \$7,000 to each community.
- ✓ Rural Business Map and additional tourism print materials - \$1,000
- ✓ Tourism Student for the new Paisley Visitor Centre - \$11,054. Staff will pursue student grants and have provided for grant revenue of \$3,000 to help offset these costs.
- ✓ Corporate Print and Communications – development of the community guide and newsletter, \$13,840. Expenditures previously included in Program Support and Recreation have been realigned. In addition, the project is offset by \$5,645 for the community guide advertisements by local vendors.
- ✓ Saugeen River Map Collaborative - \$500.
- ✓ Big Bruce Promotion - \$500, swag and decorations.
- ✓ Paisley Teeswater Bridge - \$10,000 for marketing, communications, business support and community outreach.
- ✓ Saugeen Connects - \$5,000, project approved in 2021.
- ✓ Municipal Strategic Plan - \$35,000; previously approved as funded by Efficiency/Modernization Funds.

As part of the management of the Grant and Donation Program, the budget related to the Paisley School Room rental, \$20,215, has been realigned from Council to Economic Development. The cost is fully offset, as per SRCLK.18.67, with funds from the NWMO Community Well Being Reserve Fund.

The Grant and Donation Policy was adopted by Council in 2021, which provided for an annual application to be submitted by October 1st for review and consideration in the budget process. For consideration in 2022, eight applications were received and reviewed to ensure compliance with the policy, with total funds requested of \$52,800. For the past four years the budget has included a provision of \$30,000. The budget is intended to cover annual requests as well as the Financial Commitments as noted in Schedule D and Facility Commitments in Schedule E of the Policy.

✓ Schedule D – Financial Commitments	\$11,950
✓ Schedule E – Facility Commitments	\$ 9,912
✓ Allocation to Grant Request	\$22,800
○ Total Budget	\$44,662
○ Budget increase of \$14,662	

There is currently unspent Grant and Donation funds in 2021 (currently estimated, \$15,000), and it is staff's recommendation to transfer the funds to reserves to offset the budget requests in 2022.

Schedule E – Grant and Donation Requests has been prepared to provide Council with a description of the grant request, the amount requested, and the amount currently provided for in the budget.

Protection Services

Protection Services represents 31.28% of the municipal services budget, largely due to the cost of Police Services which are more than \$1M. Overall budget in this area is 7.04% increase or \$126,178.

The Corporation of the Municipality of Arran-Elderslie				
Draft 2021 Operating Budget by Service Area & Department Group				
Service Area	Sum of 2021 YTD	Sum of 2021 Budget	Sum of 2022 Budget	Sum of \$ Variance
Protection Services	1,593,234	1,792,407	1,918,585	126,178
Protection Services - Conservation	84,749	106,446	110,256	3,810
Protection Services - Conservation	-	22,000	22,660	660
Protection Services - Conservation - GSCA	40,485	40,397	42,226	1,829
Protection Services - Conservation - SVCA	44,264	44,049	45,370	1,321
Protection Services - Fire	401,053	484,261	553,293	69,032
Protection Services - Chesley Fire	86,098	133,524	159,169	25,645
Protection Services - Common Fire	45,038	90,000	121,642	31,642
Protection Services - Paisley Fire	168,858	118,500	121,129	2,629
Protection Services - Tara Fire	101,059	142,237	151,353	9,116
Protection Services - Other	33,964	40,580	86,112	45,532
Protection Services - Animal Control	(1,360)	(4,227)	(3,615)	612
Protection Services - Crossing Guards	19,677	32,900	37,363	4,463
Protection Services - Emergency Measures	8,274	11,907	7,410	(4,497)
Protection Services - POA Parking/By-Law Enforceme	7,373	-	44,954	44,954
Protection Services-General-All	-	-	-	-
Protection Services - Police	1,073,469	1,161,120	1,168,924	7,804
Protection Services - Police	1,073,469	1,161,120	1,168,924	7,804

Conservation

The Conservation budgets are based on information received from the supporting agencies as they finalize their operating budgets. Information has been received from GSCA, which reflected a 5.65% levy increase. As the budget information has not been received from SVCA, the municipal budget reflects a 3% inflationary adjustment.

Fire

The Fire departments' budget has been presented to the respective Committees/Joint Board. The approved budgets have been included with modifications for insurance, hydro, and practice compensation (Tara). The municipal service agreements with surrounding municipalities have been increased by 3% for inflation, as provided for in each of the respective agreements. The 2021 budget included provision for the Fire Chief wages and benefits, but only for a partial year, therefore, the 2022 budget has been updated for annual results.

The expenses of the Fire department are largely driven by the number of calls received as it drives the compensation and directly related expenses such as fuel and supplies. The following provides an overview of fire calls for the past three years.

The Corporation of the Municipality of Arran-Elderslie					
Protection Services - Fire					
	2022 Budget	2021 Sept	2020	2019	2018
Chesley					
Number of Fire Calls	80	45	81	80	77
Wages for Fire Calls	\$ 52,000	\$ 39,725	\$ 48,048	\$ 53,549	\$ 48,617
Average Per Call	\$ 650	\$ 883	\$ 593	\$ 669	\$ 631
Paisley					
Number of Fire Calls	58	48	56	76	50
Wages for Fire Calls	\$ 33,698	\$ 33,639	\$ 53,004	\$ 38,358	\$ 25,705
Average Per Call	\$ 581	\$ 701	\$ 947	\$ 505	\$ 514
Tara					
Number of Fire Calls	44	35	52	45	34
Wages for Fire Calls	\$ 26,272	\$ 19,434	\$ 25,382	\$ 33,655	\$ 17,665
Average Per Call	\$ 597	\$ 555	\$ 488	\$ 748	\$ 520
Total					
Number of Fire Calls	182	128	189	201	161
Wages for Fire Calls	\$ 111,970	\$ 92,798	\$ 126,434	\$ 125,562	\$ 91,987
Average Per Call	\$ 615	\$ 725	\$ 669	\$ 625	\$ 571

A separate schedule has been included in the report to show a consolidated budget of all Fire Departments, **Schedule D** – Operating Budget – Protective Services – Fire.

Other

The most significant variance is related to contracted By-law Enforcement Services that were initiated in 2021. The 2022 budget assumes that the contract is extended upon renewal.

Police

The OPP Billing Statement for 2022 was received and forms the basis to the budget. The following chart provides some highlights from that document.

The Corporation of the Municipality of Arran-Elderslie						
Protection Services - Police						
OPP Annual Billing Statement - 2022			2021 Estimated		2020 Reconciled	
	Cost per Property	Total Cost	Cost per Property	Total Cost	Cost per Property	Total Cost
Base Service						
Property Counts						
Household	3,063		3,061		3,052	
Commercial and Industrial	255		252		252	
Total Properties	3,318	\$172.07	3,313	\$177.48	3,304	\$184.61
Calls for Service						
All Municipalities	\$176,906,037		\$168,336,779		\$164,063,561	
Municipal portion	0.2982%	\$159.01	0.3009%	\$152.90	0.3005%	\$149.21
		\$ 527,587		\$ 506,559		\$ 493,006
Overtime	\$ 14.14	\$ 46,922	\$ 12.70	\$ 42,091	\$ 13.62	\$ 44,989
Prisoner Transportation	\$ 1.71	\$ 5,674	\$ 2.11	\$ 6,990	\$ 1.26	\$ 4,163
Accommodation/Cleaning Services	\$ 4.83	\$ 16,026	\$ 4.68	\$ 15,505	\$ 4.84	\$ 15,991
Total Estimated Cost	\$351.76	\$1,167,142	\$349.87	\$1,159,123	\$353.54	\$1,168,102

Recreation Services

Recreation Services includes programs, ball fields, facilities, libraries, museum, and day camps, representing 18.84% of the municipal services budget and a 12.33% or \$126,801 budget increase. The budget increase is attributed to facilities and other.

The Corporation of the Municipality of Arran-Elderslie				
Draft 2021 Operating Budget by Service Area & Department Group				
Service Area	Sum of 2021 YTD	Sum of 2021 Budget	Sum of 2022 Budget	Sum of \$ Variance
Recreation Services	778,976	1,028,675	1,155,476	126,801
Recreation - Ball Fields	14,258	29,163	30,665	1,502
Rec/Cult-Facilities-Arran/Allenford Ball Field	858	2,900	3,141	241
Rec/Cult-Facilities-Chesley Ball Field	7,604	9,140	9,403	263
Rec/Cult-Facilities-Paisley Ball Field	1,129	5,491	5,654	163
Rec/Cult-Facilities-Tara Ball Field	4,666	11,632	12,467	835
Recreation - Facilities	501,375	654,787	729,509	74,722
Rec/Cult-Facilities-Arran/Arkwright Comm Ctr	3,115	2,458	3,130	672
Rec/Cult-Facilities-Chesley Comm Ctr	159,901	190,652	213,680	23,028
Rec/Cult-Facilities-Chesley Pool	24,151	53,358	53,465	107
Rec/Cult-Facilities-Chesley Trailer Park	(10,326)	-	-	-
Rec/Cult-Facilities-Lease-Chesley Town Hall	12,676	21,962	33,380	11,418
Rec/Cult-Facilities-Lease-Paisley LCBO	(7,336)	(8,062)	(8,388)	(326)
Rec/Cult-Facilities-Lease-Paisley Legion	3,684	6,000	6,180	180
Rec/Cult-Facilities-Paisley Comm Ctr	151,563	185,328	203,197	17,869
Rec/Cult-Facilities-Tara Comm Ctr	109,689	160,379	173,801	13,422
Rec/Cult-Facilities-Tara Pool	48,478	42,712	51,064	8,352
Rec/Cult-Paisley Hose Tower	5,780	-	-	-
Recreation - Libraries	(75)	3,603	8,194	4,591
Rec/Cult-Libraries-Chesley	(5,369)	(3,145)	(2,042)	1,103
Rec/Cult-Libraries-Paisley	978	1,770	2,986	1,216
Rec/Cult-Libraries-Tara	4,315	4,978	7,250	2,272
Recreation - Museum	12,218	15,302	10,861	(4,441)
Rec/Cult-Museum-Paisley	12,218	15,302	10,861	(4,441)
Recreation - Other	201,851	272,280	315,585	43,305
Rec/Cult-Admin	78,718	103,511	136,427	32,916
Rec/Cult-Common H&S	5,363	16,528	2,873	(13,655)
Rec/Cult-Parkland-Recreation	117,770	152,241	176,285	24,044
Recreation - Programs	49,348	53,540	60,662	7,122
Rec/Cult-Programs-AE Programs	46,498	43,207	41,105	(2,102)
Rec/Cult-Programs-Day Camp	2,850	10,333	19,557	9,224

Facilities

A significant portion of the increase, 53.1% or \$39,663 is related to the inflationary increase in propane and hydro at the community centres:

- Chesley \$21,678
- Paisley \$13,529
- Tara \$ 4,456

Chesley Town Hall (Bijou Theatre) needs maintenance work (flooring, blinds, lighting, and paint) to the front office rented by the OPP and the adjacent office. The budget reflects an additional \$8,550 to complete this work. Staff are in discussion with the OPP to determine if there is an opportunity for financial assistance. This facility is also affected by the heat/hydro increase of \$3,892.

Other

Admin budget increase includes \$7,460 subscription and licensing for the online facility booking platform that was implemented in 2020 as a capital initiative, and to provide better service to the community with an online presence. Two projects have been planned, Facility Condition Assessment and Tara Main Park Redevelopment Plan. As these projects were previously handled as capital, there has been an offsetting transfer from Reserves of \$95,000 to finance these projects in 2022. The Facility Condition Assessment is an essential component in the next phase of reporting for Asset Management.

Staff have reviewed the costs incurred in 2021 that are directly attributed to the Covid-19 pandemic and have determined that the grant funds will not be fully spent in 2021. Therefore, staff recommend that the surplus funds in 2021 be transferred to reserve to offset the staffing costs at the arena for security and cleaning, estimated to be \$48,139.

Parkland includes additional costs for 911 signage for all parks, \$2,000 and \$8,000 for a picnic table replacement plan, in addition to \$2,670 for gas/fuel and hydro increases.

Transportation Services

Transportation Services includes all aspects of road maintenance, streetlights, and salt/snow plowing, as well as the Municipality's contribution to SMART (Saugeen Mobility & Regional Transit), representing 41.36% of the municipal services budget and a 7.04% or \$166,888 budget increase.

The Corporation of the Municipality of Arran-Elderslie				
Draft 2021 Operating Budget by Service Area & Department Group				
Service Area	Sum of 2021 YTD	Sum of 2021 Budget	Sum of 2022 Budget	Sum of \$ Variance
Transportation Services	1,990,918	2,370,089	2,536,977	166,888
Transportation Services	1,767,693	2,048,600	2,207,689	159,089
Transportation-Parking	2,104	4,050	4,200	150
Transportation-Roads-Admin	64,980	78,810	154,548	75,738
Transportation-Roads-Admin-Union	262,032	296,390	317,971	21,581
Transportation-Roads-Bridges	150,778	153,250	154,460	1,210
Transportation-Roads-Gravel	557,698	552,307	609,784	57,477
Transportation-Roads-Hardtop	46,601	41,166	49,198	8,032
Transportation-Roads-Roadside	89,744	128,581	131,713	3,132
Transportation-Roads-Safety	36,430	65,548	60,908	(4,640)
Transportation-Roads-Shop	106,322	140,514	147,988	7,474
Transportation-Roads-Vehicles	300,976	423,759	467,001	43,242
Transportation-Saugeen Mobility & Regional	50,764	50,764	52,287	1,523
Transportation-Street Lighting	99,263	113,461	57,631	(55,830)
Transportation Services- Winter Control	223,225	321,489	329,288	7,799
Transportation-Winter Ctrl-Salt/Sand	42,844	87,248	87,114	(134)
Transportation-Winter Ctrl-Snow Moving	167,062	220,964	226,631	5,667
Transportation-Winter Ctrl-Standby	13,319	13,277	15,543	2,266

There are a few key areas that are contributing to the budget increase.

Admin

The implementation of the new budget software includes a salary planning module that allows for staff to be allocated to each department. The allocation for 2022 was determined based on a review of year-to-date hours in 2021, and in some cases, resulted in unallocated hours, which remain costed to Admin-Union. Staff are going to ensure hours are properly recorded to respective departments which will provide a better alignment of hours moving forward. Council approved a new manager position in the Public Works (Transportation department), which has been budgeted assuming a start date of June 1st. This position will be part of the overall review of the corporate structure and recommendations for modification to Council later in 2022.

Gravel

Budget increases have been reflected for contracts for dust control, \$8,800 and resurfacing, \$45,550. Dust control is based on a 3% inflation, which brings the budget in line with current year actuals. Staff received notification that the cost of aggregate was expected to increase by 10%. Staff are looking for other resources to reduce costs.

Vehicles

This includes the fuel costs for all of transportation services, and based on the increase in fuel prices, which has been 46%, the budget has been adjusted by \$42,000, after considering fuel savings by pursuing a corporate fuel rate in each of our communities. An overall review of the usage of vehicles will be undertaken to seek additional opportunities to reduce fuel costs.

Streetlighting

In March 2020, Council was provided with an update on the LED Streetlight Project in report SRFIN.20.20. As a recap, it was noted that the LED light replacement project was funded by Working Capital Reserve, with the expectation that the hydro savings would replenish the reserve annually. The balance on December 31, 2021, assuming a budget savings for the year of \$4,000 and the reserve payment of \$56,000, is \$201,662. Due to costs increases felt across the Municipality during the preparation of the 2022 budget, the planned transfer to reserve of \$56,000 has not been included in the budget. As a result, the repayment plan for the reserve is extended from 2025 to 2026.

Water and Sewer Services

Water and Sewer Services are self-funded through the user fees charged to the property owners for the use of the respective systems. Council formally adopted Financial Plans for the period 2021-2026. Staff have reviewed the plans and updated the respective operating budgets where required. Supporting schedules have been included below to show the updated operating budgets for 2022. The assumptions applied to the financial plans:

- ✓ Common Costs – 2% increase on expenses
- ✓ Sewer – 2% increase on expenses and 3% increase on user fees
- ✓ Water – 2% increase on expenses and 1% increase on user fees

The Water and Sewer Services has been updated to include Source Water Protection, which has been realigned from Environmental Services. This is the Risk Management contract with GSCA.

The AE Common reflects staff time and expenses that are shared between the sewer and water systems and is fully funded by the water (2/5ths) and sewer (3/5ths) reserves.

The Corporation of the Municipality of Arran-Elderslie			
Draft 2021 Operating Budget - Common Costs and Source Water Protection			
Object Category	Environmental- Sewer & Water-AE Common	Environmental- Source Water Protection	Total 2022 Budget
Revenue			
Grants - Federal and Provincial	-	-	-
Other Revenue	-	-	-
Reserve and Reserve Funds	(321,246)	(6,500)	(327,746)
User Fees	-	-	-
Revenue Total	(321,246)	(6,500)	(327,746)
Expenses			
Amortization	-	-	-
Contracted Services	32,403	6,500	38,903
Education & Training	6,558	-	6,558
Gas/Fuel & Mileage	11,819	-	11,819
General Materials & Supplies	14,417	-	14,417
Heat & Hydro	5,076	-	5,076
Insurance	1,195	-	1,195
Non-TCA Capital Projects	-	-	-
Office & Administrative	1,087	-	1,087
Rents and Financial Expenses	161	-	161
Repairs & Maintenance	8,742	-	8,742
Salaries & Benefits	234,610	-	234,610
Telephone & Communications	5,178	-	5,178
Transfer to Reserves	-	-	-
Expenses Total	321,246	6,500	327,746
Grand Total	-	-	-

The Financial Plans reflected common expenses \$325,362, compared to the revised budget of \$321,246, a reduction of \$4,116.

The Corporation of the Municipality of Arran-Elderslie			
Draft 2021 Operating Budget - Water			
Object Category	Environmental- Chesley/Paisley Water	Environmental- Tara Water	Total 2022
Revenue			
User Fees	(1,127,720)	(403,049)	(1,530,769)
Revenue Total	(1,127,720)	(403,049)	(1,530,769)
Expenses			
Contracted Services	21,663	22,795	44,458
General Materials & Supplies	28,618	10,277	38,895
Heat & Hydro	39,427	21,002	60,429
Insurance	20,705	8,184	28,889
Salaries & Benefits	85,369	65,132	150,501
Telephone & Communications	-	2,250	2,250
Transfer to Reserves	930,288	271,709	1,201,997
Water, Sewer & Taxes	1,650	1,700	3,350
Expenses Total	1,127,720	403,049	1,530,769
Grand Total	-	-	-

The Water Financial Plan for 2022 included:

✓ User Fees	1,123,390	400,884
✓ Expenses	193,305	129,139
✓ Transfer to Reserves	930,085	271,745

The Corporation of the Municipality of Arran-Elderslie				
Draft 2021 Operating Budget - Sewer				
Object Category	Environmental- Chesley Sewage	Environmental- Paisley Sewage	Environmental- Tara Sewage	Total 2022 Budget
	Revenue			
User Fees	(571,377)	(278,177)	(290,944)	(1,140,498)
Revenue Total	(571,377)	(278,177)	(290,944)	(1,140,498)
Expenses				
Contracted Services	24,844	20,336	6,197	51,377
General Materials & Supplies	21,288	17,437	15,787	54,512
Heat & Hydro	49,487	51,748	6,254	107,489
Insurance	5,117	15,726	2,512	23,355
Office & Administrative			-	-
Salaries & Benefits	42,737	43,835	17,409	103,981
Telephone & Communications	823	1,452	910	3,185
Transfers to Reserves	426,440	116,173	227,906	770,519
Water, Sewer & Taxes	640	11,470	13,970	26,080
Expenses Total	571,376	278,177	290,945	1,140,498
Grand Total	(1)	-	1	-

The Sewer Financial Plan for 2022 included:

✓ User Fees	569,212	276,012	288,781
✓ Expenses	139,605	152,739	52,883
✓ Transfer to Reserves	429,607	123,273	235,898

Covid-19 Grants

The 2021 municipal budget had been prepared under the assumption that the Safe Restart grants received in 2020 were one-time funds. Staff identified ongoing operating expenses for wages and supplies in 2021 totaling \$63,204, which was offset by Reserves. The Reserve was based on the unspent Safe Restart Funds from 2020.

Year-to-date expenses for 2021 total \$41,731, leaving a current surplus of unspent reserves of \$21,473. An updated report will be included with the year-end financial report, with a recommendation of covid-19 priorities that the surplus funds can be used to support in 2021.

In 2021, the Municipality received an additional \$92,626 to assist the Municipality with the continued delivery of high-quality local services that residents and businesses rely on, as well as help municipalities proceed with planned capital projects in 2021:

- ✓ 2021 Safe Restart Funding \$37,000
 - for Covid-related operating pressures.
- ✓ 2021 Covid-19 Recovery Funds \$55,626
 - for the purpose of addressing priority Covid-19 operating costs and pressures.
 - any excess funding is to be placed in a reserve fund to be accessed to support any future Covid-19 operating costs and pressures.
 - Final report is due Spring 2022

Moving forward with planning for 2022 and the expectation that the requirement for extra cleaning and security at each of the arena's will be necessary, it is staff's recommendation to transfer \$48,139 of the 2021 grants to reserves to offset these costs in 2022. This has been reflected in the budget.

The 2022 budget has been reduced significantly for PPE and supply costs related to the pandemic, from \$34,226 to \$14,259. As the grant funding for 2022 is unknown, there has been no provision for grants or reserves to offset the supply costs in 2022.

Note: there is an opportunity to transfer additional funds to reserves in 2021 to offset the \$14,259. This has not been reflected in the budget.

Reserve Transfers

A full reserve continuity schedule has not been prepared at this time but will be forthcoming once the fourth quarter review has been completed. The following information has been provided to highlight the transfers to/from the reserves that have been provided in the 2022 operating budget.

The Corporation of the Municipality of Arran-Elderslie Summary - Transfer from Reserves			
Service	Sum of 2022 Budget	Sum of 2021 Budget	
Building Services		-	(28,744)
Protection Services - Building Inspection		-	(28,744)
Municipal Services	(389,069)		(186,840)
Gen Gov't - Asset Management / GIS	(32,977)		(65,000)
Gen Govt - Council	(24,749)		-
Gen Govt - Program Support	(77,989)		(43,399)
Health Services-Physician Recruitment	(20,000)		-
Plan/Dev-Economic Development	(90,215)		(33,790)
Protection Services - Chesley Fire	-		(3,100)
Protection Services - Paisley Fire	-		(4,750)
Protection Services - Tara Fire	-		(10,451)
Rec/Cult-Admin	(143,139)		(22,350)
Transportation-Roads-Admin	-		(4,000)
Water and Sewer Services	(327,746)		(325,000)
Environmental-Sewer&Water-AE Common	(321,246)		(318,500)
Environmental-Source Water Protection	(6,500)		(6,500)
Grand Total	(716,815)		(540,584)

Building Services – in 2020 fees were required to offset operating costs, whereas in 2022 the permit fees are expected to cover operating costs and result in a surplus transfer to reserves.

Municipal Services:

- ✓ Asset Management /GIS – 1/3 share of operating costs from each of the reserves for water, sewer and roads, and \$2,977 for ongoing AM work.
- ✓ Council – from the election reserve to cover costs for the 2022 council election.
- ✓ Program support – from Efficiency/Modernization funds for MIC (Municipal Innovative Council) and E-scribe implementation; from working capital to offset change in investment strategy.
- ✓ Physician Recruitment – to cover new agreements initiated in 2021.
- ✓ Economic Development - from Efficiency/Modernization funds for CIP and Strategic Plan; surplus from Donations by Council; advertising/marketing surplus from 2021.
- ✓ Rec Admin – 2021 covid-19 funding for arena's; Facility Condition Assessment and Tara Main Park Redevelopment.

Water and Sewer Services – from the respective water and sewer reserves.

The Corporation of the Municipality of Arran-Elderslie Summary - Transfer to Reserves		
Service	Sum of 2022 Budget	Sum of 2021 Budget
[-] Building Services	9,804	-
Protection Services - Building Inspection	9,804	-
[-] Municipal Services	1,338,592	1,353,715
Gen Govt - Council	-	6,000
Gen Govt - Program Support	1,045,215	1,014,772
Health Services-Chesley Clinic	12,254	-
Health Services-Paisley Clinic	2,017	-
Plan/Dev-Economic Development	-	10,000
Protection Services - Chesley Fire	14,000	8,500
Protection Services - Common Fire	50,000	50,000
Protection Services - Paisley Fire	70,834	66,109
Protection Services - Tara Fire	11,500	8,500
Rec/Cult-Facilities-Chesley Trailer Park	12,772	13,834
Transportation-Roads-Bridges	120,000	120,000
Transportation-Street Lighting	-	56,000
[-] Water and Sewer Services	1,972,516	1,966,336
Environmental-Chesley Sewage	426,440	418,040
Environmental-Chesley/Paisley Water	930,288	927,226
Environmental-Paisley Sewage	116,173	121,424
Environmental-Tara Sewage	227,906	227,195
Environmental-Tara Water	271,709	272,451
Grand Total	3,320,912	3,320,051

Building Services – annual operating surplus

Municipal Services:

- ✓ Program support – annual transfer to reserve for capital planning
- ✓ Chesley and Paisley Clinic – operating surplus for future capital requirements
- ✓ Fire Departments – includes the boot allowance, Bell Mobility annual lease, equipment, and municipal capital receipts from service agreements
- ✓ Chesley Trailer Park – operating surplus for future capital requirements
- ✓ Bridges – annual transfer to reserve for capital planning

Water and Sewer Services – operating surplus transfers to the respective reserves.

Capital Budget

Over the past year staff have been working with PSD Citywide for the completion of the Asset Management Plan (AMP), with a primary focus on core assets (water, sewer, storm and roads). The next update of the AMP in 2024 will focus on non-core assets. The objectives behind the preparation of the 2022 Capital Budget:

1. That the AMP would start the priority setting for 2022.
2. That the Backlog list identified in the AMP would be reviewed.
3. Staff's knowledge and experience would re-prioritize the backlog.
4. That staff would add other priorities that have been identified.

As the presentation of the AMP is set to take place on December 13th, staff have been working with draft data extracts from the Citywide Asset Inventory List. For the first draft of the capital budget, staff have made best efforts to compile a capital budget for 2022, noting that further refinements are required.

After the 2022 capital projects have been finalized, staff will be reviewing the outcome of the AMP and work towards a multi-year capital and financing strategy.

The following table is a summary of the requirements that have been identified within the AMP.

The Corporation of the Municipality of Arran-Elderslie Asset Management Plan - Capital Requirements						
Department	Category	Sum of Backlog	Sum of 2020	Sum of 2021	Sum of 2022	
Environmental Services	Buildings and Facilities	125,984	-	-	-	
	Machinery and Equipment	41,541	-	5,241	709	
	Parks and Land Improvement	-	-	1,216	165	
	Sewer	-	-	724,544	555,536	
	Storm	-	-	-	99,072	
	Vehicles	44,210	-	66,130	-	
	Water	1,636,820	164,357	1,101,702	680,340	
Environmental Services Total		1,848,555	164,357	1,898,831	1,335,822	
General Government	Buildings and Facilities	-	-	-	-	
	Machinery and Equipment	160,504	17,626	15,908	22,276	
General Government Total		160,504	17,626	15,908	22,276	
Health Services	Machinery and Equipment	13,123	-	-	4,249	
	Parks and Land Improvement	-	4,277	4,363	4,450	
Health Services Total		13,123	4,277	4,363	8,699	
Protection Services	Buildings and Facilities	575,918	-	-	-	
	Machinery and Equipment	437,604	67,957	36,354	143,936	
	Vehicles	1,584,865	232,935	268,758	278,402	
Protection Services Total		2,598,387	300,892	305,112	422,338	
Public Works	Bridges and Culverts	383,731	-	1,686,200	2,230,897	
	Buildings and Facilities	2,188,739	-	-	-	
	Machinery and Equipment	-	-	9,333	-	
	Roads	974,920	6,780,979	2,901,003	1,791,399	
	Vehicles	1,250,224	371,960	243,115	-	
Public Works Total		4,797,614	7,152,939	4,839,651	4,022,296	
Recreation & Cultural Services	Buildings and Facilities	1,954,561	33,936	415,425	-	
	Machinery and Equipment	611,046	172,918	33,112	-	
	Parks and Land Improvement	827,798	4,943	-	-	
	Vehicles	232,536	-	72,027	-	
Recreation & Cultural Services Total		3,625,941	211,797	520,564	-	
		13,044,123	7,851,887	7,584,429	5,811,431	

The 2022 Capital Budget presented consists of the priorities identified by staff, totalling \$9,070,492:

- ✓ Municipal Services \$6,461,502
- ✓ Water & Sewer Services \$2,608,990

The following chart provides a summary of the detailed projects listed in **Schedule H**. Inclusive in the capital overview are projects carried forward from 2021, \$1,963,932 for Municipal Services, \$430,000 Water Projects, and \$451,500 Sewer Projects, which represents 31% of the 2022 Total Capital Projects. Where a project will span 2-years, a 2023 capital plan has been included so that the full cost of the project is included for Council consideration.

Staff are continuing to review their capital projects to identify efficiencies and cost savings. A long-term capital plan will be prepared in 2022 in collaboration with the AMP, and consideration to the backlog noted.

Municipality of Arran-Elderslie 2022 Capital Overview						
				Budget: Sources of Financing		
	2021 Approved Capital	2022 Capital Plan	2023 Capital Plan	Grants & Donation	Reserves	Reserve Funds
General Government	237,073	453,146	-	177,562	275,584	-
Environmental Services	-	70,000			70,000	
Protection Services	110,261	62,500	-	-	62,500	-
Transportation Services	1,846,283	3,055,569	100,000	725,746	2,375,776	54,047
Health Services	31,000	115,000	-	41,250	73,750	-
Recreation & Cultural Services	648,278	1,174,559	-	654,900	519,659	-
	2,872,895	4,930,774	100,000	1,599,458	3,377,269	54,047
Grant Initiatives	2,038,228	1,530,728	267,000	898,008	899,720	-
Total Municipal Services	4,911,123	6,461,502	367,000	2,497,466	4,276,989	54,047
2021 Comparison - Municipal Services		4,911,123		1,662,035	2,626,009	623,079
				Budget: Sources of Financing		
	2021 Approved Capital	2022 Capital Plan	2023 Capital Plan	Grants & Donation	Reserves	Reserve Funds
Water Services	1,259,280	1,531,280	385,560	312,386	1,604,454	
Sewer Services	731,000	1,077,710	238,200	-	1,315,910	
Total Water & Sewer Services	1,990,280	2,608,990	623,760	312,386	2,920,364	-
2021 Comparison - Water & Sewer Services		1,990,280		-	1,990,280	-
2022 Total Capital Projects		9,070,492	990,760	2,809,852	7,197,353	
2021 Comparison - Total Capital		6,901,403	-	1,662,035	4,616,289	

Link to Strategic/Master Plan

The management team, in preparation of their respective budgets, have considered the plans governing their areas, including:

- Asset Management Plan
- Economic Development Strategic Plan
- Fire Master Plan
- Recreation Master Plan

Financial Impacts/Source of Funding/Link to Procurement Policy

The Operating Budget includes recommendations for reserve transfers, as noted in the supporting **Schedule F**.

Approved by: Sylvia Kirkwood, Chief Administrative Officer

Schedule A

The Corporation of the Municipality of Arran-Elderslie

Draft 2021 Operating Budget by Service Area & Department Group

Service Area	Sum of 2021 YTD	Sum of 2021 Budget	Sum of 2022 Budget	Sum of \$ Variance	% Budget Change
Building Services	(116,190)	25,602	8,478	(17,124)	-66.89%
Building Services	(116,190)	25,602	8,478	(17,124)	-66.89%
Building Inspection Services	(123,109)	-	-	-	
Property Standards	6,920	25,602	8,478	(17,124)	-66.89%
Municipal Services	4,639,635	5,607,704	6,134,482	526,778	9.39%
Environmental Services	(28,432)	57,808	81,921	24,113	41.71%
Environmental Services - Garbage & Recycling	(41,203)	14,305	36,765	22,460	157.01%
Environmental Services - Storm	12,771	43,503	45,156	1,653	3.80%
General Government	56,412	80,374	92,071	11,697	14.55%
General Government	56,412	80,374	92,071	11,697	14.55%
Health Services	3,140	18,212	39,826	21,614	118.68%
Health Services - Cemeteries	23,838	31,490	39,824	8,334	26.47%
Health Services - Clinics	(20,698)	(13,278)	2	13,280	-100.02%
Planning & Economic Development	245,388	260,139	309,626	49,487	19.02%
Economic Development	125,077	229,932	272,484	42,552	18.51%
Planning	120,310	30,207	37,142	6,935	22.96%
Protection Services	1,593,234	1,792,407	1,918,585	126,178	7.04%
Protection Services - Conservation	84,749	106,446	110,256	3,810	3.58%
Protection Services - Fire	401,053	484,261	553,293	69,032	14.26%
Protection Services - Other	33,964	40,580	86,112	45,532	112.20%
Protection Services - Police	1,073,469	1,161,120	1,168,924	7,804	0.67%
Recreation Services	778,976	1,028,675	1,155,476	126,801	12.33%
Recreation - Ball Fields	14,258	29,163	30,665	1,502	5.15%
Recreation - Facilities	501,375	654,787	729,509	74,722	11.41%
Recreation - Libraries	(75)	3,603	8,194	4,591	127.42%
Recreation - Museum	12,218	15,302	10,861	(4,441)	-29.02%
Recreation - Other	201,851	272,280	315,585	43,305	15.90%
Recreation - Programs	49,348	53,540	60,662	7,122	13.30%
Transportation Services	1,990,918	2,370,089	2,536,977	166,888	7.04%
Transportation Services	1,767,693	2,048,600	2,207,689	159,089	7.77%
Transportation Services - Winter Control	223,225	321,489	329,288	7,799	2.43%
Water and Sewer Services	(147,092)	(2)	-	2	-100.00%
Water and Sewer Services	(147,092)	(2)	-	2	-100.00%
Sewer Services	24,436	-	-	-	#DIV/0!
Water and Sewer Services	(121,699)	-	-	-	#DIV/0!
Water Services	(49,829)	(2)	-	2	-100.00%
Grand Total	4,376,353	5,633,304	6,142,960	509,656	9.05%

Schedule B

The Corporation of the Municipality of Arran-Elderslie

Draft 2021 Operating Budget by Service Area & Department Group

Service Area	Sum of 2021 YTD	Sum of 2021 Budget	Sum of 2022 Budget	Sum of \$ Variance
Building Services	(116,190)	25,602	8,478	(17,124)
Building Services	(116,190)	25,602	8,478	(17,124)
Building Inspection Services	(123,109)	-	-	-
Property Standards	6,920	25,602	8,478	(17,124)
Municipal Services	4,639,635	5,607,704	6,134,482	526,778
Environmental Services	(28,432)	57,808	81,921	24,113
Environmental Services - Garbage & Recycling	(41,203)	14,305	36,765	22,460
Environmental-Garbage Collection	(150,841)	(133,527)	(145,041)	(11,514)
Environmental-Recycling	94,207	106,742	109,500	2,758
Environmental-Waste Disposal	15,431	41,090	72,306	31,216
Environmental Services - Storm	12,771	43,503	45,156	1,653
Environmental-Storm Water-Catch Basins	9,135	23,364	25,621	2,257
Environmental-Storm Water-Ditches	3,637	20,139	19,535	(604)
General Government	56,412	80,374	92,071	11,697
General Government	56,412	80,374	92,071	11,697
Gen Gov't - Asset Management / GIS	22,474	39,193	-	(39,193)
Gen Gov't - Council	118,575	156,400	127,705	(28,695)
Gen Gov't - Program Support	(84,637)	(115,219)	(35,634)	79,585
Health Services	3,140	18,212	39,826	21,614
Health Services - Cemeteries	23,838	31,490	39,824	8,334
Health Services-Arran Cemetery	2,673	1,221	4,453	3,232
Health Services-Cemetery-Common	653	1,000	1,030	30
Health Services-Chesley Cemetery	15,955	14,074	15,477	1,403
Health Services-Elderslie Cemetery	1,983	4,148	4,952	804
Health Services-Paisley Cemetery	6,774	5,709	6,429	720
Health Services-Tara Cemetery	(4,201)	5,338	7,483	2,145
Health Services - Clinics	(20,698)	(13,278)	2	13,280
Health Services-Chesley Clinic	(33,019)	(11,002)	1	11,003
Health Services-Paisley Clinic	(7,679)	(2,276)	1	2,277
Health Services-Physician Recruitment	20,000	-	-	-
Planning & Economic Development	245,388	260,139	309,626	49,487
Economic Development	125,077	229,932	272,484	42,552
Plan/Dev-Comm/Ind-Downtown Decor	35,119	61,134	53,702	(7,432)
Plan/Dev-Economic Development	89,959	168,798	218,782	49,984
Planning	120,310	30,207	37,142	6,935
Plan/Dev-Comm/Ind- Gravel Pits	3,565	5,211	8,865	3,654
Plan/Dev-Natural Gas Project	-	1,609	1,657	48
Plan/Dev-Planning-Zoning	-	(500)	(500)	-
Plan/Dev-Tile Drainage	116,745	23,887	27,120	3,233

Service Area	Sum of 2021 YTD	Sum of 2021 Budget	Sum of 2022 Budget	Sum of \$ Variance
Protection Services	1,593,234	1,792,407	1,918,585	126,178
Protection Services - Conservation	84,749	106,446	110,256	3,810
Protection Services - Conservation	-	22,000	22,660	660
Protection Services - Conservation - GSCA	40,485	40,397	42,226	1,829
Protection Services - Conservation - SVCA	44,264	44,049	45,370	1,321
Protection Services - Fire	401,053	484,261	553,293	69,032
Protection Services - Chesley Fire	86,098	133,524	159,169	25,645
Protection Services - Common Fire	45,038	90,000	121,642	31,642
Protection Services - Paisley Fire	168,858	118,500	121,129	2,629
Protection Services - Tara Fire	101,059	142,237	151,353	9,116
Protection Services - Other	33,964	40,580	86,112	45,532
Protection Services - Animal Control	(1,360)	(4,227)	(3,615)	612
Protection Services - Crossing Guards	19,677	32,900	37,363	4,463
Protection Services - Emergency Measures	8,274	11,907	7,410	(4,497)
Protection Services - POA Parking/By-Law Enforceme	7,373	-	44,954	44,954
Protection Services-General-All	-	-	-	-
Protection Services - Police	1,073,469	1,161,120	1,168,924	7,804
Protection Services - Police	1,073,469	1,161,120	1,168,924	7,804
Recreation Services	778,976	1,028,675	1,155,476	126,801
Recreation - Ball Fields	14,258	29,163	30,665	1,502
Rec/Cult-Facilities-Arran/Allenford Ball Field	858	2,900	3,141	241
Rec/Cult-Facilities-Chesley Ball Field	7,604	9,140	9,403	263
Rec/Cult-Facilities-Paisley Ball Field	1,129	5,491	5,654	163
Rec/Cult-Facilities-Tara Ball Field	4,666	11,632	12,467	835
Recreation - Facilities	501,375	654,787	729,509	74,722
Rec/Cult-Facilities-Arran/Arkwright Comm Ctr	3,115	2,458	3,130	672
Rec/Cult-Facilities-Chesley Comm Ctr	159,901	190,652	213,680	23,028
Rec/Cult-Facilities-Chesley Pool	24,151	53,358	53,465	107
Rec/Cult-Facilities-Chesley Trailer Park	(10,326)	-	-	-
Rec/Cult-Facilities-Lease-Chesley Town Hall	12,676	21,962	33,380	11,418
Rec/Cult-Facilities-Lease-Paisley LCBO	(7,336)	(8,062)	(8,388)	(326)
Rec/Cult-Facilities-Lease-Paisley Legion	3,684	6,000	6,180	180
Rec/Cult-Facilities-Paisley Comm Ctr	151,563	185,328	203,197	17,869
Rec/Cult-Facilities-Tara Comm Ctr	109,689	160,379	173,801	13,422
Rec/Cult-Facilities-Tara Pool	48,478	42,712	51,064	8,352
Rec/Cult-Paisley Hose Tower	5,780	-	-	-
Recreation - Libraries	(75)	3,603	8,194	4,591
Rec/Cult-Libraries-Chesley	(5,369)	(3,145)	(2,042)	1,103
Rec/Cult-Libraries-Paisley	978	1,770	2,986	1,216
Rec/Cult-Libraries-Tara	4,315	4,978	7,250	2,272
Recreation - Museum	12,218	15,302	10,861	(4,441)
Rec/Cult-Museum-Paisley	12,218	15,302	10,861	(4,441)
Recreation - Other	201,851	272,280	315,585	43,305
Rec/Cult-Admin	78,718	103,511	136,427	32,916
Rec/Cult-Common H&S	5,363	16,528	2,873	(13,655)
Rec/Cult-Parkland-Recreation	117,770	152,241	176,285	24,044

Service Area	Sum of 2021 YTD	Sum of 2021 Budget	Sum of 2022 Budget	Sum of \$ Variance
Recreation - Programs	49,348	53,540	60,662	7,122
Rec/Cult-Programs-AE Programs	46,498	43,207	41,105	(2,102)
Rec/Cult-Programs-Day Camp	2,850	10,333	19,557	9,224
Transportation Services	1,990,918	2,370,089	2,536,977	166,888
Transportation Services	1,767,693	2,048,600	2,207,689	159,089
Transportation-Parking	2,104	4,050	4,200	150
Transportation-Roads-Admin	64,980	78,810	154,548	75,738
Transportation-Roads-Admin-Union	262,032	296,390	317,971	21,581
Transportation-Roads-Bridges	150,778	153,250	154,460	1,210
Transportation-Roads-Gravel	557,698	552,307	609,784	57,477
Transportation-Roads-Hardtop	46,601	41,166	49,198	8,032
Transportation-Roads-Roadside	89,744	128,581	131,713	3,132
Transportation-Roads-Safety	36,430	65,548	60,908	(4,640)
Transportation-Roads-Shop	106,322	140,514	147,988	7,474
Transportation-Roads-Vehicles	300,976	423,759	467,001	43,242
Transportation-Saugeen Mobility & Regional	50,764	50,764	52,287	1,523
Transportation-Street Lighting	99,263	113,461	57,631	(55,830)
Transportation Services - Winter Control	223,225	321,489	329,288	7,799
Transportation-Winter Ctrl-Salt/Sand	42,844	87,248	87,114	(134)
Transportation-Winter Ctrl-Snow Moving	167,062	220,964	226,631	5,667
Transportation-Winter Ctrl-Standby	13,319	13,277	15,543	2,266
Water and Sewer Services	(147,092)	(2)	-	2
Water and Sewer Services	(147,092)	(2)	-	2
Sewer Services	24,436	-	-	-
Environmental-Chesley Sewage	(11,156)	(1)	(1)	-
Environmental-Paisley Sewage	49,303	-	-	-
Environmental-Tara Sewage	(13,711)	1	1	-
Water and Sewer Services	(121,699)	-	-	-
Environmental-Sewer&Water-AE Common	(121,699)	-	-	-
Water Services	(49,829)	(2)	-	2
Environmental-Chesley/Paisley Water	3,531	(2)	-	2
Environmental-Paisley Water	-	-	-	-
Environmental-Source Water Protection	0	-	-	-
Environmental-Tara Water	(53,360)	-	-	-
Grand Total	4,376,353	5,633,304	6,142,960	509,656

Schedule C

The Corporation of the Municipality of Arran-Elderslie

Draft 2021 Operating Budget by Service Area & Account Type

Service Area	Sum of 2021 YTD	Sum of 2021 Budget	Sum of 2022 Budget	Sum of Budget \$ Variance	Sum of 2020 Actuals	Sum of 2019 Actuals
Building Services	(116,190)	25,602	8,478	(17,124)	20,955	10,957
Revenue						
Grants - Federal and Provincial	-	-	(30,000)	(30,000)	(274)	-
Other Revenue	(219,060)	(158,000)	(185,500)	(27,500)	(121,950)	(213,605)
Reserve and Reserve Funds	(28,744)	(28,744)	-	28,744	(43,535)	-
User Fees	-	-	(2,000)	(2,000)	-	-
Revenue Total	(247,804)	(186,744)	(217,500)	(30,756)	(165,759)	(213,605)
Expenses						
Contracted Services	5,539	32,000	8,159	(23,841)	22,786	5,565
Education & Training	438	5,800	5,590	(210)	369	2,398
Gas/Fuel & Mileage	2,098	2,750	2,500	(250)	1,574	1,848
General Materials & Supplies	1,623	5,064	5,214	150	844	1,051
Insurance	591	543	670	127	533	493
Non-TCA Capital Projects	-	-	30,000	30,000	-	-
Office & Administrative	18,549	28,790	30,379	1,589	18,299	4,316
Repairs & Maintenance	275	2,350	2,421	71	1,220	335
Salaries & Benefits	102,003	134,649	130,579	(4,070)	111,874	104,595
Telephone & Communications	498	400	662	262	340	1,193
Transfers to Reserves	-	-	9,804	9,804	28,875	102,768
Expenses Total	131,614	212,346	225,978	13,632	186,714	224,562

Service Area	Sum of 2021 YTD	Sum of 2021 Budget	Sum of 2022 Budget	Sum of Budget \$ Variance	Sum of 2020 Actuals	Sum of 2019 Actuals
Municipal Services	4,639,635	5,607,704	6,134,482	526,778	7,060,036	6,231,490
Revenue						
Grants - Federal and Provincial	(173,076)	(51,000)	(108,048)	(57,048)	(341,156)	(638,866)
Grants - OMPF	(1,592,400)	(1,592,400)	(1,622,300)	(29,900)	(1,574,000)	(1,626,800)
Municipal Contributions	(203,887)	(218,358)	(232,840)	(14,482)	(207,631)	(266,474)
Other Revenue	(540,573)	(633,129)	(573,583)	59,546	(639,473)	(895,877)
Reserve and Reserve Funds	(186,840)	(186,840)	(389,069)	(202,229)	(258,026)	(740,911)
User Fees	(965,667)	(1,285,257)	(1,308,967)	(23,710)	(1,108,569)	(1,723,239)
Revenue Total	(3,662,442)	(3,966,984)	(4,234,807)	(267,823)	(4,128,855)	(5,892,167)
Expenses						
Amortization	-	-	-	-	1,399,164	1,149,283
Contracted Services	1,223,644	1,267,180	1,430,070	162,890	1,020,757	953,104
Education & Training	32,998	62,298	55,672	(6,626)	25,643	48,789
Fire Direct Expenses	11,979	15,927	17,274	1,347	16,861	23,358
Gas/Fuel & Mileage	140,600	182,818	227,208	44,390	146,306	183,048
General Materials & Supplies	226,146	437,063	438,426	1,363	388,765	324,289
Heat & Hydro	240,435	438,936	493,875	54,939	356,620	411,744
Insurance	228,953	197,435	250,049	52,614	194,367	170,214
Interest on Debt	18,779	-	19,719	19,719	27,306	29,971
Landfill Liability	-	-	-	-	(37,713)	(108,840)
Non-TCA Capital Projects	43,004	60,900	191,937	131,037	193,419	40,636
Office & Administrative	109,734	104,214	176,688	72,474	210,820	69,289
Other Transfers	1,337,688	1,374,459	1,386,818	12,359	1,450,860	1,439,098
Principal on Debt	98,018	103,083	55,307	(47,776)	137,067	91,944
Rents and Financial Expenses	53,048	55,617	55,627	10	60,549	82,088
Repairs & Maintenance	150,186	252,164	248,640	(3,524)	265,447	235,381
Salaries & Benefits	2,922,253	3,509,818	3,792,232	282,414	3,162,238	3,585,148
Telephone & Communications	75,932	109,038	138,008	28,970	85,817	78,945
Transfers to Capital	-	-	1,000	1,000	20,808	-
Transfers to Reserves	1,359,181	1,353,715	1,338,592	(15,123)	2,025,488	3,274,794
Water, Sewer & Taxes	29,499	50,023	52,147	2,124	38,302	41,374
Expenses Total	8,302,077	9,574,688	10,369,289	794,601	11,188,891	12,123,657

Service Area	Sum of 2021 YTD	Sum of 2021 Budget	Sum of 2022 Budget	Sum of Budget \$ Variance	Sum of 2020 Actuals	Sum of 2019 Actuals
Water and Sewer Services	(147,092)	(2)	-	2	646,172	721,789
Revenue						
Grants - Federal and Provincial	-	-	-	-	(10,862)	(14,851)
Other Revenue	(5,618)	-	-	-	-	(4,589)
Reserve and Reserve Funds	(325,000)	(325,000)	(327,746)	(2,746)	(271,399)	-
User Fees	(2,538,490)	(2,604,243)	(2,671,267)	(67,024)	(2,622,917)	(2,548,872)
Revenue Total	(2,869,108)	(2,929,243)	(2,999,013)	(69,770)	(2,905,178)	(2,568,312)
Expenses						
Amortization	-	-	-	-	657,898	726,119
Contracted Services	79,814	108,524	134,738	26,214	101,252	109,860
Education & Training	1,865	5,253	6,558	1,305	3,303	5,384
Gas/Fuel & Mileage	9,947	11,587	11,819	232	14,580	15,964
General Materials & Supplies	134,094	140,454	107,824	(32,630)	145,658	174,745
Heat & Hydro	110,468	155,906	172,994	17,088	136,232	151,280
Insurance	47,888	44,063	53,439	9,376	37,800	28,991
Non-TCA Capital Projects	-	-	-	-	13,074	-
Office & Administrative	546	819	1,087	268	45	558
Rents and Financial Expenses	-	158	161	3	-	131
Repairs & Maintenance	4,524	6,120	8,742	2,622	6,039	4,656
Salaries & Benefits	359,395	480,816	489,092	8,276	409,143	412,100
Telephone & Communications	7,138	9,205	10,613	1,408	6,982	8,853
Transfers to Reserves	1,966,336	1,966,336	1,972,516	6,180	2,019,344	1,651,460
Water, Sewer & Taxes	-	-	29,430	29,430	-	-
Expenses Total	2,722,016	2,929,241	2,999,013	69,772	3,551,350	3,290,101
Grand Total	4,376,353	5,633,304	6,142,960	509,656	7,727,163	6,964,236

Schedule D

The Corporation of the Municipality of Arran-Elderslie

Draft 2021 Operating Budget - Protective Services - Fire

Object Category	Protection Services - Common Fire	Protection Services - Chesley Fire	Protection Services - Paisley Fire	Protection Services - Tara Fire	Total 2022 Budget
Revenue					
Grants - Federal and Provincial	-	-	-	-	-
Municipal Contributions		(77,192)	(130,934)	(24,714)	(232,840)
Other Revenue	-	(9,500)	(9,500)	(9,500)	(28,500)
Reserve and Reserve Funds		-	-	-	-
User Fees	(1,107)	(18,621)	(4,899)	(6,963)	(31,590)
Revenue Total	(1,107)	(105,313)	(145,333)	(41,177)	(292,930)
Expenses					
Contracted Services	-	7,182	1,594	2,000	10,776
Education & Training		7,280	6,248	6,845	20,373
Fire Direct Expenses		5,236	3,962	8,076	17,274
Gas/Fuel & Mileage	2,000	3,927	3,084	2,462	11,473
General Materials & Supplies	1,757	3,918	5,088	5,593	16,356
Heat & Hydro		8,504	7,315	11,390	27,209
Insurance		16,434	16,070	15,339	47,843
Non-TCA Capital Projects		15,759	15,419	15,759	46,937
Office & Administrative	120	4,764	936	1,709	7,529
Repairs & Maintenance		11,229	11,126	10,386	32,741
Salaries & Benefits	68,872	152,908	114,897	89,974	426,651
Telephone & Communications		11,118	9,238	10,158	30,514
Transfers to Capital		1,000	-		1,000
Transfers to Reserves	50,000	14,000	70,834	11,500	146,334
Water, Sewer & Taxes		1,223	651	1,339	3,213
Expenses Total	122,749	264,482	266,462	192,530	846,223
Grand Total	121,642	159,169	121,129	151,353	553,293

Schedule E

The Corporation of the Municipality of Arran-Elderslie Grant and Donation Requests

Organization	Project Description	Amount Requested	Amount Budgeted
Break Bread Community Take-Out Meals	We provide healthy hot meals to a varied demographic; basically anyone that lives alone for any reason, single parent families, seniors (couples or singles). Some people donate towards their meal but many don't. It is a way of helping those that have difficulty cooking, have lost the desire to cook or extends their food budget while keeping confidentiality. Many seniors are able to afford their groceries, but they have lost their desire to cook. The funds would be used to buy the food used to prepare the weekly meals. We are serving about 175 meals every Thursday. Two thirds of them are delivered by volunteers. The program is located at the Chesley Baptist Church. Because only a portion of the people who receive our meals donate towards the program, we need to get extra donations to keep the meal going.	\$ 5,000	\$ 5,000
Bruce County Heritage Association	BCHA host a three day annual show on our property at 89 Con. 2A south of Paisley. Our Heritage Farm & Steam Show entertains all ages of the general public with feature exhibits, antique cars, trucks, & equipment with working displays, horse demos, tractor pulls & musical entertainment. There are games and entertainment for the kids and youth. Fun for everyone. We would use the funds for advertisement purposes. Due to cancelling our shows in 2020 & 2021, we want to do extra advertising to promote the return of our show for 2022. (Based on Public Health regulations and state of Covid at time to permit proceeding) We hope we will be able to proceed and want an extra boost with the 're-opening' process. Our show is rated high in Ontario with attendees from far and wide. We are proud of where we are and want to continue promoting it to be second to none. We want to show the public that we are still here and active. People have been 'at home' and have not taken part in their regular functions. Our interests have changed in that time and we hope to gain some new participants looking for a change. We feel this is an opportunity to encourage for new members or volunteers.	\$ 2,500	\$ 2,500

The Corporation of the Municipality of Arran-Elderslie
Grant and Donation Requests

Organization	Project Description	Amount Requested	Amount Budgeted
Chesley Hospital Foundation	<p>The Chesley Hospital Foundation is committed to maintaining excellent local healthcare by raising funds for new equipment and facilities. Over the past 3 years, the Foundation has dispersed over \$200,000 per year and has committed another \$190,000 for 2021. The Total budget for 2021 is \$220,000. Due to government underfunding of the SBGHC global fund, the Foundation is being asked for more money for Information Technology eg. software for equipment, phone system, patient communications eg. iPad, drug library and Microsoft 360 system. These costs are new and significant (over \$150,000) for the Chesley site alone. SBGHC says this will be an ongoing cost for the foundation. Also, the Chesley Hospital Foundation is paying for the Physician Recruiter, which is normally paid by the Municipality. The Chesley Hospital Auxiliary have not been present at the site for a year and a half, and normally we would have received financial support from them. Over a million dollars is needed in the near future for hospital equipment: \$250,000 for an Ultrasound Machine, in 2022-23 and \$850,000 for an x-ray machine within the next 5 years and new funding for software.</p>	\$ 30,000	\$ 5,000
Crime Stoppers of Grey Bruce	<p>Crime Stoppers is a partnership of the public, the police, and the media which provides the community with a proactive program to assist in solving crime. Crime Stoppers of Grey Bruce has been in operation for over 34 years. They do not receive direct government funding and are separate from the police. The program serves Grey and Bruce counties, including the Municipality of Arran-Elderslie, by allowing the public to anonymously report information about unsolved crimes, crimes about to occur, and the locations of wanted persons, illicit drugs, and stolen property. Crime Stoppers of Grey Bruce is requesting core funding from the Municipality of Arran-Elderslie in the amount of \$2,000 to be used toward ongoing operational expenses. This could also be a mix of funding toward promotional/educational materials, displays during community events, and office administrative costs such as salary, phone lines, equipment upkeep, and supplies. This initiative will benefit residents of the Municipality of Arran-Elderslie by continuing to provide a public safety and crime prevention service to anonymously report information about unsolved crimes, crimes about to occur, and the locations of wanted persons, illicit drugs, and stolen property.</p>	\$ 2,000	\$ 2,000

The Corporation of the Municipality of Arran-Elderslie
Grant and Donation Requests

Organization	Project Description	Amount Requested	Amount Budgeted
Grey Bruce We Care	The Grey Bruce 'We CARE' Project is an initiative of community agencies and school boards who recognize the importance of working together toward the common goal of increasing and enhancing community capacity and mobilization around the promotion of youth mental health and prevention of youth suicide. Their vision is to connect with youth, ask what is happening in their lives without judgement, reach out to youth and ask them what they need and encourage youth in all that they do to support them in seeking help when needed. The Municipality of Arran-Elderslie committed in 2021 to be an ongoing partner and commit \$500 annually to the program.	\$ 500	\$ 500
Paisley Dog Park Committee	<p>The Paisley Dog Park Committee was formed after an overwhelming response from the community to build a dedicated off-leash dog park. The goal is not only to build the infrastructure to support the dog park, but to revitalize an existing underutilized park space. Additionally, the goal is that the revamped park will bring users from outside the Village, which will see economic benefits to the local businesses of Paisley. The intent of this project is to create a dedicated, safe space that dogs can run safely and socialize with other dogs in a controlled environment. It will also provide a place for pet owners to interact in an open space.</p> <p>The location of the park is a vast space that has a playground, pavilion, water source and stunning views of the Saugeen River. The open space of the park is largely underutilized due to its hilly terrain and former flower beds that have overgrown and are no longer maintained. This location is ideal for a dog park because it offers a lot of open space with unique terrain for dogs to run.</p> <p>COVID-19 has taught many people about the importance of being outside and active for both physical and mental well-being. Enhancing existing parkland to create a safe, multi-purpose space will allow more people to be active and enjoy the scenery of this site.</p> <p>The dog park is expected to be a fenced in area with approximately 182m of fence. The size and layout proposed for the park will leave lots of room for passive users to utilize the remaining portions of the park.</p>	\$ 2,500	\$ 2,500

The Corporation of the Municipality of Arran-Elderslie
Grant and Donation Requests

Organization	Project Description	Amount Requested	Amount Budgeted
PLAY Grey Bruce	<p>PLAY in Bruce Grey is a strategy designed to help residents of Bruce and Grey counties become more physically active through regular play. Their mandate includes:</p> <p>Active, visible and consistent buy-in from all sectors of every municipality including key decision makers.</p> <p>Partner with already existing events, programs and organized groups. Responding to the unique qualities of each community.</p> <p>Consistent and inclusive collaboration between all municipalities, community leaders, volunteers and the community itself. Encourage play regardless of age, disability, gender, geography or socio-economic status. As with many things in 2021, COVID-19 has challenged the normal operations of the PLAY strategy. Despite planning for a number of projects and events, the majority remain on hold for the time being. However, with funding from Bruce Power and an ongoing commitment from municipal partners, PLAY is poised to resume regular operations when safe to do so.</p>	\$ 300	\$ 300
Saugeen Memorial Hospital Foundation (SMHF)	<p>The Saugeen Memorial Hospital Foundation raises funds which are used to purchase medical equipment for the hospital in Saugeen Shores and in Owen Sound. Their facility and staff serve the residents and businesses of Arran-Elderslie year round through the provision of emergency care, day surgery, out patient services such lab, xray, ultrasound, physiotherapy, diabetic education and in patient stays. SMHF has been tasked with raising \$3,000,000 in order to purchase and install a CT scanner at the hospital in Saugeen Shores.</p>	\$ 10,000	\$ 5,000
Total Grant Requests		\$ 52,800	\$ 22,800

Schedule F

The Corporation of the Municipality of Arran-Elderslie Summary of Recommendations

- 1** The RFP for Insurance for 2022 be awarded to Intact Public Entities.
- 2** That any unspent funds from the Covid-19 grants received in 2021 be transferred to reserve to offset the staffing costs at the arenas for security and cleaning, estimated to be \$48,139.
- 3** The 2021 unspent budget from Donations by Council, account 01-7410-7601 be transferred to Economic Development Reserve 01-0000-2194 to
- 4** The 2021 unspent budget from Advertising and Marketing, account 01-7410-7002 be transferred to Economic Development Reserve 01-0000-2194 to offset expenses in 2022 budget.

Schedule G

The Corporation of the Municipality of Arran-Elderslie Review of Insurance Deductibles

	As per RFP (Intact)		Intact Public Entities		Marsh Canada Limited		
	Deductible	Premium	\$ 25,000	\$ 50,000	\$ 15,000	\$ 25,000	\$ 50,000
Municipal Liability	\$ 15,000	\$ 124,960	\$ 123,560	\$ 113,732			
Errors & Omissions	\$ 15,000	\$ 6,235	\$ 6,135	\$ 5,675			
Environmental Liability	\$ 15,000	\$ 8,053	\$ 7,963	\$ 7,329			
		\$ 139,248	\$ 137,658	\$ 126,736	\$ 147,987	\$ 123,444	\$ 110,959
Property	\$ 15,000	\$ 68,853	\$ 68,107	\$ 66,259			
Equipment Breakdown	\$ 15,000	\$ 6,066	\$ 5,741	\$ 4,921			
		\$ 74,919	\$ 73,848	\$ 71,180	\$ 65,359	\$ 61,990	\$ 57,273
Automobile Fleet	\$ 5,000	\$ 53,967	\$ 53,328	\$ 52,467	\$ 29,751	\$ 26,827	\$ 25,798
Other		\$ 10,191	\$ 10,191	\$ 10,191	\$ 6,524	\$ 6,524	\$ 6,524
Total Premium included in Budget		\$ 278,325	\$ 275,025	\$ 260,574	\$ 249,621	\$ 218,785	\$ 200,554

Other includes: Comprehensive Crime, Councillors Accident Insurance, Critical Illness, Municipal Volunteers Accident, LCIS

Excluding Cyber Insurance and VFIS, as would be retaining current providers, CFC and AON.

Schedule H

Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022
Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		FINANCING				
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	Reserve Funds
2021 Municipal Projects Carried Forward							
Administration							
Accessible Back Door and Security System	6,000					6,000	
Information Technology Upgrades (Res.25.477-2019)	18,846			Efficiency Funds (2021)		18,846	
Council Chambers - Furniture update to facilitate meetings	13,500			Efficiency Funds (2021)		13,500	
	38,346	-	-		-	38,346	-
Environmental Services							
Storm - Stormwater Need Study & CL ECA, Chesley, Paisley and Tara	70,000			Efficiency Funds (2021)	56,000	14,000	
	70,000	-	-		56,000	14,000	-
Health Services							
Cemetery - Cremation Garden/Fountain Repairs, Tara and Arran-Elderslie	15,000					15,000	
	15,000	-	-		-	15,000	
Recreation & Cultural Services							
Buildings - Chesley Town Hall Heat Upgrades	19,000					19,000	
Buildings - Tara Arena - Cement Work	10,000				7,500	2,500	
Buildings - Tara Arena - Curling Club Entrance Issue	5,000					5,000	
Buildings - Chesley Arena - Cement Work	2,500					2,500	
Buildings - Paisley Arena - Replace Lounge Roof	10,900					10,900	
Buildings - Tara Arena - Replace Addition Roof	12,000					12,000	
Buildings - Chesley Arena - Zamboni Gate	14,947					14,947	
Buildings - Chesley Lawn Bowling Club Renovation	40,500		37,000	Grant - OTF		3,500	
Buildings - Tara - Parks - Storage Shed	20,000					20,000	
Parks - Paisley Ball Diamond Infield Work	6,000					6,000	
Parks - Chesley - Parks - Parking Lot for Ball/Soccer	15,000					15,000	
Parks - Tara Ball Diamond Backtop	11,995					11,995	
Parks - Paisley Tennis Court	35,817					35,817	
Parks - Paisley - Parks - Doc Milne Retaining Wall	25,000					25,000	
Parks - Parks/Playground Resurfacing	25,000					25,000	
Parks - Chesley/Paisley - Skate Park Equipment	103,000		90,000	Grant - OTF		13,000	
	356,659	-	127,000		7,500	222,159	-

Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022

Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		FINANCING				
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	Reserve Funds
Transportation Services							
Bridges - Clark Bridge - Guiderail, A13 Con 4 Arran	30,000					30,000	
Bridges - Youngs Bridge - E20 and E21 Removed, Sideroad 15	693,000		330,386	OCIF 2021/2022	308,567		54,047
Roads - Nickason Drive - Extension Clean Up, Allenford	5,000					5,000	
Roads - Brooks St West, Tara - Francis to School (storm, curb, sidewalk, pave)	600,000		205,360	Gas Tax 2022		394,640	
Fleet - Snow Plow Feet GPS - Plow and Patrol Vehicles	18,927			Efficiency Funds (2021)		18,927	
Fleet - Pick-up - Replace AR1 GMC 2009, Elderslie	45,000					45,000	
Fleet - One Ton Truck - Replace CH2 Dodge 2001, Elderslie	60,000				27,246	32,754	
Bridges - Engineered Bridge Study	32,000					32,000	
	1,483,927	-	535,746		335,813	558,321	54,047
Total 2021 Capital Projects Carried Forward	1,963,932	-	662,746		399,313	847,826	54,047
General Government							
Buildings - Administrative - Municipal Office Basement Renovation (offices, washroom)	187,500					187,500	
Buildings - Administrative - Municipal Office Basement Renovation (lift) ** CCRF, Canada Community Revitalization Fund, 81.3% Funding, \$91,462	112,500		91,462	Grant - CCRF	21,038		
Equipment - Administrative - Citywide Maintenance Manager (service request, work order portal, preventative maintenance) ** MMP Grant - response expected January 2022	114,800		86,100	Grant - MMP	28,700		
Total General Government	414,800	-	177,562		237,238	-	-

Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022

Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		FINANCING				
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	Reserve Funds
Protection Services							
Fire Departments							
Buildings - Paisley Fire Hall Construction							<i>pending outcome from Committee</i>
** Media release December 9th, additional OCIF funds \$335,465, consideration to apply funds plus land sale proceeds towards construction costs							
Equipment - Bunker Gear (20 sets), Tara	50,000				50,000		
Equipment - Helmets (20), Tara	12,500				12,500		
TOTAL PROTECTION SERVICES	62,500	-	-	-	62,500	-	-

Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022

Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		FINANCING				
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	Reserve Funds
Transportation Services							
Roads							
Roads - HCB - Centennial Street - Chesley North End, grind and pave	46,000				46,000		
Roads - HCB - B Line, Arran - Con 8 to Con 10 Arran West, paving, top lift	162,500				162,500		
Roads - HCB - Con 10 Elderslie - Bruce Rd 10 to GB Line, Paving	162,500				162,500		
Roads - HCB - James St. - Alma to Balaklava, paving	46,000				46,000		
Roads - LCB - Brant-Elderslie Boundary - SideRd 10 and SideRd 15, double surface treatment	325,000		162,500	Brockton	162,500		
Roads - Sidewalks - Queen Street - Paisley North End, engineer, design, build	30,000				30,000		
Roads - Sidewalks - Tara - Yonge St., remove/replace 1.5M concrete	10,000				10,000		
Roads - Sidewalks - Inkerman St. - Queen to Victoria, remove/replace with asphalt	30,000				30,000		
Roads - Sidewalks - Queen Street - North St. to Ross, remove/replace 1.5M concrete	39,600				39,600		
Roads - Sidewalks - Tara - Yonge St., ramp with tactile plates	50,400				50,400		
Roads - Sidewalks - Chesley - 1st Ave. S., ramp with tactile plates	50,400				50,400		
Roads - Signs - Regulatory, Warning and Brass Signs - Arran, Elderslie, Paisley, replace or repair	50,742				50,742		
Total Roads	1,003,142	-	162,500		840,642	-	-
Bridges							
Teeswater Bridge - Paisley - Queen Street, new and street upgrades	63,500	100,000			163,500		
Dyke Maintenance, Teeswater Bridge - SVCA Proposed Project	27,500		27,500	SVCA grant applications			
Total Bridges	91,000	100,000	27,500		163,500	-	-

Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022

Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		FINANCING				
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	Reserve Funds
<u>Fleet & Equipment</u>							
Fleet - Compact Tractor, Paisley - small tractor, blower and sander	60,000				60,000		
Fleet - Sweeper Truck, Elderslie - replace 1999 sweeper	375,000				375,000		
Fleet - Zero Turn Lawn Mower, Arran - replacement	28,000	-			28,000		
Total Vehicles and Equipment	463,000	-	-		463,000	-	-
<u>Other</u>							
Land Improvements - Paving - Tara Pool & School Parking Lot, White's Ave & Brook West, drainage & construct	14,500				14,500		
Total Other	14,500	-	-		14,500	-	-
TOTAL TRANSPORTATION SERVICES	1,571,642	100,000	190,000		1,481,642	-	-

HEALTH SERVICES

<u>Cemeteries</u>							
Buildings - Chesley - Columbarium Addition, side vault by existing	25,000				25,000		
Equipment - Administrative - Digitization, Record Management Software	55,000		41,250	Grant - MMP	13,750		
** MMP Grant - response expected January 2022							
Total Cemetery	80,000	-	41,250		38,750	-	-
<u>Clinics</u>							
Buildings - Chesley Medical Clinic - roof replacement	20,000				20,000		
Total Cemetery	20,000	-	-		20,000	-	-
TOTAL HEALTH SERVICES	100,000	-	41,250		58,750	-	-

Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022

Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		FINANCING				
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	Reserve Funds
RECREATION & CULTURAL SERVICES							
Arena's							
Building - Chesley - replace chiller	40,000				40,000		
Building - Paisley, replace flooring, lobby and dressing room	55,000				55,000		
Building - Tara, replace flooring, lobby and dressing room	55,000				55,000		
Equipment - Tara, replace Edger	10,000				10,000		
Total Arena's	160,000	-	-		160,000	-	-
Municipal Parks							
Parkland - Paisley Docks - repair approaches to docks	20,000				20,000		
Parks - Paisley - Splash pad construction	175,000		175,000	CCRF/Donations			
Parks - Tara - Splash pad construction	175,000		175,000	CCRF/Donations			
Parks - Chesley - Splash pad, equipment replacement	175,000		175,000	CCRF/Donations			
<i>** CCRF, Canada Community Revitalization Fund, 75% Funding, \$393,750, balance from community donations</i>							
Parks - Chesley Trailer Park, upgrade water and hydro services	60,000				60,000		
Parks - Doc Milne Park - Paisley, build dog park	2,900		2,900	Donations			
Total Municipal Parks	607,900	-	527,900		80,000	-	-
Recreation - Other Buildings							
Buildings - Arkwright Hall, replace furnace	15,000				15,000		
Buildings - Pool - Chesley, replace pool liner	25,000				25,000		
Buildings - Pool - Tara, find and repair leaks	10,000				10,000		
Total Recreation - Other Buildings	50,000	-	-		50,000	-	-
TOTAL RECREATION & CULTURAL SERVICES	817,900	-	527,900		290,000	-	-
TOTAL MUNICIPAL CAPITAL PROJECTS	4,930,774	100,000	1,599,458		2,529,443	847,826	54,047

Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022

Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		FINANCING				
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	Reserve Funds
Grant Initiatives - Investing in Canada Infrastructure Program (ICIP)							
Community, Culture and Recreation Stream							
Chesley Community Centre Roof Replacement	Not applicable to 2022		** ICIP Pending Approval				
* the roof replacement is planned for 2024 with a total cost of \$373,750							
* this capital project is funded 40% federal \$149,500, 33.33% provincial \$124,571 and 26.67% municipal \$99,679							
Paisley Community Centre 2nd Floor Rehabilitation							
* Original Funding Application : rehabilitation of the 2nd floor of the community centre to include the Library, and expanded space for the Curling Club with a shared hall, with a total cost of \$1,215,998, covering 2020 to 2021. * this capital project is funded 40% federal \$486,399, 33.33% provincial \$405,292 and 26.67% municipal \$324,307; working with the Curling Club for the provision of \$25,000 to \$50,000 to help offset the municipal share. In 2021 the project was adjusted to show two components and separate funding streams. The Original ICIP							
2nd Floor Renovations	549,800		100,000	ICIP Covid Resilience	303,863	145,937	
Roof Replacement ** project deferred	Defer as insufficient funds available						
	549,800	-	100,000		303,863	145,937	-
Paisely Town Hall Accessibility Project	193,988		142,251	** Received Provincial approval, waiting on Federal approval		51,737	
* project includes accessibility lift and enhancements to the building with a total cost of \$193,988							
* project was planned for 2020; not started pending final approvals							
Total Community	743,788	-	242,251		303,863	197,674	-

Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022

Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		FINANCING				
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	Reserve Funds
Rural and Northern Stream							
Replacement of Soper's Bridge - Structure A25 on Sideroad 20	786,940	267,000	655,757	ICIP Approved	267,000	131,183	
* total capital costs \$803,000 cover 2019 to 2021: 2019 \$64,240, 2020 \$722,700 and 2021 \$16,060							
** Note; 2022 inflationary impact has increased the total project cost to \$1,070,000.							
* this capital project is funded 50% federal \$401,500, 33.33% provincial \$267,640 and 16.67% municipal \$133,860							
* Grant was approved 3/19/2020 for eligible expenditures incurred after 3/16/2020							
<i>Approved 3/19/2020 for eligible expenditures incurred after 3/16/2020</i>							
Total Rural	786,940	267,000	655,757		267,000	131,183	-
Total Grant Initiatives	1,530,728	267,000	898,008		570,863	328,857	-
TOTAL CAPITAL EXPENDITURES	6,461,502	367,000	2,497,466		3,100,306	1,176,683	54,047
							6,828,502
2021 Capital Comparison	4,911,123		1,662,035		1,530,152	1,095,857	623,079

Municipality of Arran-Elderslie
2022 Capital Budget
December 31, 2022

Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		FINANCING				
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	Reserve Funds
WATER AND SEWER SERVICES							
<u>2021 Water Projects Carried Forward</u>							
Fleet - GMC 4x4, replacement of W5 2009	45,000					45,000	
Fleet - New Truck, support staff increase	45,000					45,000	
Fleet - New pipe trailer, WT-21	10,000					10,000	
Equipment - Replace Antenna/Cable - Chesley & Paisley Tower	15,000					15,000	
Equipment - Replace Antenna/Cable - Tara Tower	15,000					15,000	
Water Wells - A&E Water Plant - Chesley, Community Park #4 Well, drill new well, develop aquifer (replace #1)	300,000				75,000	225,000	
Total 2021 Water Projects Carried Forward	430,000	-	-		75,000	355,000	-
<u>2021 Sewer Projects Carried Forward</u>							
Pumps - Paisley - RAS Pump #1	5,000					5,000	
Pumps - Paisley - RAS Pump #2	5,000					5,000	
Pumps - Paisley - Gearbox Clarifier #1	25,000					25,000	
Pumps - Paisley - Gearbox Clarifier #1	25,000					25,000	
Pumps - Chesley - North End L.S. Pump #1	12,000					12,000	
Pumps - Chesley - North End L.S. Pump #2	12,000					12,000	
Pumps - Chesley - River Side L.S. Pump #1	20,000					20,000	
Pumps - Chesley - River Side L.S. Pump #2	20,000					20,000	
Pumps - Tara - Mill Stree L.S. Pump #1	20,000					20,000	
UV System - Install UV System (changed from a Dechlorination system)	225,000					225,000	
Building - PSP Coverall Building (pending completion of UV system)	75,000					75,000	
Equipment - Paisley - Natural Gas Generator P.S.P. (pending Natural Gas Project)		75,000				75,000	
Aeration - Paisley, Digester #3	7,500					7,500	
Total 2021 Sewer Projects Carried Forward	451,500	75,000	-		-	526,500	-

Municipality of Arran-Elderslie
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Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		FINANCING				
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	Reserve Funds
Water Financial Plan							
Watermains - 3rd St SW, Chesley - 4th Ave. to 5th Ave. SW, 80m, includes road portion	79,860				79,860		
Watermains - Queen Street, Paisley - Bridge to Church, 140m		142,800			142,800		
Watermains - 4th Ave. SW, Chesley - 4th St. to 78th St. SW, 260m, includes road portion	262,920				262,920		
Watermains - Francis Street, Tara - Elgin to Brook W., 280m		242,760			242,760		
Total Water Financial Plan	342,780	385,560	-		728,340	-	-
Sewer Financial Plan							
Equipment - Storage, Chesley - cabinet/shed for Arena East	4,590				4,590		
Equipment - Confined Spaces, Tara	6,630				6,630		
Sewer - Lift Stations - Chesley, Floats for Arena East	5,100				5,100		
Sewer - Lift Stations - Chesley, Arena East L.S. Pump #1	15,300				15,300		
Sewer - Lift Stations - Chesley, Arena East L.S. Pump #2		15,300			15,300		
Sewer - Pumping Station - Chesley, Alum Pump #1	4,590				4,590		
Sewer - Pumping Station - Chesley, South End Electrical Controls	10,200				10,200		
Sewer - Sewer Mains - Francais St., Tara - Matilda to Brook W, 280m		71,400			71,400		
Sewer - Sewer Mains - Queen St., Paisley - Bridge to Church, 140m		76,500			76,500		
Sewer - Sewer Mains - 3rd Street W, Chesley - 4th Ave to 5th Ave SW, 80m, includes road portion	92,100				92,100		
Sewer - Sewer Mains - 4th Ave SW, Chesley - 4th St. to 7th St. SW, 260m, includes road portion	302,700				302,700		
Total Sewer Financial Plan	441,210	163,200	-		604,410	-	-

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Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		FINANCING				
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	Reserve Funds
<u>New Projects - Water</u>							
Buildings - Emergency/Contingency	20,000				20,000		
Buildings - Chesley, Paisley, Tara - gas installation, heat, generators	25,000				25,000		
Buildings - Storage, Chesley Riverside - replace aging building	85,000				85,000		
Fleet - Arran & Elderslie Water Operations - replace W5	47,500				47,500		
Equipment - A&E Water Plant - Rotork valve truck fill	10,000				10,000		
Equipment - A&E Water Operations - Neptune water meter equipment, efficiency/back-up to system	12,500				12,500		
Equipment - Chesley - Shop equipment, computers, shelving	20,000				20,000		
Equipment - A&E Water Operations - Hand Held Equipment, replace high range colrimeter, turbs	25,000				25,000		
Equipment - Chesley - Water Tower - install mixer, water quality	30,000				30,000		
Hydrants - Chesley, Paisley, Tara - fire flow testing, accuracy of hydrant information	7,500				7,500		
Reservoirs - Water Towers - replace pressure transducers	5,000				5,000		
gaskets	15,000				15,000		
Treatment Plant - A&E Water Plant, replace original dialers	15,000				15,000		
Treatment Plant - Tara, replace original dialers	15,000				15,000		
Watermains - Hamilton Street, Tara - John St. to South End ** Investing in Canada Infrastructure Program: Green, 73.33% funding	426,000		312,386	ICIP Grant	113,614		
Total New Projects - Water	758,500	-	312,386		446,114	-	-

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Budget Expenditures & Financing - December 31, 2022

Project Name & Description	Multi Year Projects		FINANCING				
	2022 Capital Budget	2023 Capital Budget	Grants/ Donations	Description - Funding Source	Reserves	Reserves - 2021 Projects	Reserve Funds
<u>New Projects - Sewer</u>							
Sewer- Treatment Plant Paisley- Replace Window/Door/Roofing	70,000				70,000		
Sewer- Lift Station Paisley Albert Street SCADA	40,000				40,000		
Sewer- Lift Station Tara Mill Street New Pump	20,000				20,000		
Sewer- Treatment Plant Chesley- New Alum Tank	20,000				20,000		
Sewer- Sewer Mains Chesley Smoke Testing Illegal Connections	35,000				35,000		
Total New Projects - Sewer	185,000	-	-		185,000	-	-
Total Water and Sewer Services	2,608,990	623,760	312,386		2,038,864	881,500	-
							3,232,750