



## **AGENDA**

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Municipal Administration Office  
1925 Bruce County Road 10  
Chesley, Ontario

1. Adoption of Agenda
2. Disclosures of Pecuniary Interest and General Nature Thereof
3. Adoption of Minutes of Previous Meeting(s)
  - 3.1 Regular Council Meeting C#13-2020 held on May 11, 2020 - pages 1-12
4. Business Arising from the Minutes
5. Public Meeting(s)
  - 5.1 Gingrich Zoning By-law Amendment Z-2020-001 pages 13-34
  - 5.2 Stade Zoning By-law Amendment Z-2020-030 pages 35-54
  - 5.3 Ransome Zoning By-law Amendment Z-2020-010 pages 55-116
6. Presentation(s) - None
7. Delegation(s) - None
8. Correspondence
  - 8.1 Requiring Action
    - 8.1.1 – Town of Oakville - Changes to the Canada Emergency Commercial Rent Assistance Program pages 117-122
    - 8.1.2 – Township of North Frontenac – Framework for Reopening our Province – Residential Construction in Rural Areas pages 123-124
    - 8.1.3 – City of Kitchener – Universal Basic Income pages 125-128
  - 8.2 For Information
    - 8.2.1 – SMART April 7, 2020 Meeting Minutes pages 129-132
    - 8.2.2 – Correspondence from MPP Alex Ruff page 133
    - 8.2.3 – Ontario Helps Build and Replace Municipal Roads and Bridges pages 135-136
    - 8.2.4 – Grey Sauble Conservation Authority Board Meeting Highlights page 137
    - 8.2.5 – Saugeen Valley Conservation Authority April 2, 2020 Board Minutes pages 139-144

8.2.6 - Saugeen Valley Conservation Authority April 2, 2020 Special Board Minutes pages 145-148

8.2.7 - OPG in Bruce County – Community Update – May 2020 pages 149-150

9. Staff Reports

9.1 CAO/Clerks Department

9.1.1 – CAOCLK.20.15 – Social Media Policy pages 151-160

9.1.2 – CAOCLK.20.16 – Fire Master Plan pages 161-162

9.1.3. – CAOCLK.20.17 - Enbridge Gas – Letter of Support – Allenford Project page 163-166

9.2 Treasurer

9.2.1 – SRFI.20.33 - Final 2020 Operating and Capital Budget (**Revised**) pages 167-178

9.3 Works Manager

9.4 Building Department

9.5 Recreation Department

9.5.1 - SRREC 20.10 - Summer Student Staff Update pages 179-182

9.6 Fire Departments

9.7 Community Development Co-ordinator

9.7.1 – SRECDEV.20.10 - COVID-19 Economic Development Recovery Initiatives pages 183-184

9.8 Planning Department

9.8.1 – Planning Report – Country Vale Church Z-61-19.38 pages 185-188

10. Reports of Members

11. Health and Safety – None

12. Other Business – None

13. Notice of Motion – None

14. By-laws

14.1 – By-law 31-2020 – Adopt the Budget for Tax Purposes for the Year 2020 pages 189-208

14.2 – By-law 32-2020 - Adopt Tax Rates for 2020 pages 209-212

14.3 – By-law 34-2020 - Country Vale Church Zoning By-law Amendment  
pages 213-216

15. Confirming By-law 35-2020 page 217

16. Adjournment

List of Upcoming Council meetings

TIME OF MEETING	DATE
9:00 AM	Monday, June 8, 2020
9:00 AM	Monday, June 22, 2020
9:00 AM	Monday, July 13, 2020
9:00 AM	Monday, August 10, 2020

Document Accessibility:

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Municipality of Arran-Elderslie  
Council Meeting - C#13-2020  
May 11, 2020 at 9:00 a.m.  
Council Chambers

## Minutes

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### **Members Present Electronically:**

Mayor Steve Hammell  
Deputy Mayor Mark Davis  
Councillor Melissa Kanmacher  
Councillor Brian Dudgeon  
Councillor Ryan Greig  
Councillor Doug Bell  
Councillor Ryan Nickason

### **Staff Present in Council Chambers:**

B. Jones, CAO/Clerk  
C. Fraser-McDonald, Deputy Clerk (recording secretary)  
T. Neifer - Treasurer

### **Staff Present Electronically:**

C. Steinhoff, Recreation Manager  
S. McLeod, Works Manager  
L. Fullerton, Community Development Co-ordinator  
P. Johnston, Chief Building Official

Mayor Hammell called the meeting to order at 9:00 a.m. A quorum was present.

### **1. Adoption of Agenda**

Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that the agenda for the Council Meeting of May 11, 2020 be received and adopted, as distributed by the CAO/Clerk.

**Carried Resolution #13-205-2020**

### **2. Disclosures of Pecuniary Interest and General Nature Thereof - None**

### **3. Adoption of Minutes of Previous Meeting(s)**

3.1 Regular Council Meeting C#12-2020 held April 27, 2020.

Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session C#12-2020 held April 27, 2020 as circulated.

**Carried Resolution #13-206-2020**

**4. Business Arising from the Minutes**

**5. Public Meeting(s) – None**

**6. Presentation(s) – None**

**7. Delegation(s) – None**

**8. Correspondence**

**8.1 Requiring Action**

8.1.1 – Township of Armour – High Speed Internet Connectivity in Rural Ontario

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives and supports the resolution passed by the Council of the Township of Armour regarding the need to make substantial investments in high-speed connectivity in the rural areas of Ontario.

**Carried Resolution #13-207-2020**

8.1.2 – GBTel – Requesting Letter of Support – Funding for Advanced Fibre to Arran-Elderslie

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that the Council of the Municipality of Arran-Elderslie supports an initiative by GBTEL to apply for funding to bring advanced fibre to any communities in Arran-Elderslie that are in need of enhanced internet services.

**Carried Resolution #13-208-2020**

### 8.1.3. – Paisley and District Chamber of Commerce – Bridge Repairs

Council requested that the Works Manager and the Community Development Coordinator advise the Chamber of Commerce on any updates regarding the bridge. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be it Resolved that the Council of the Municipality of Arran-Elderslie will:

1. Request that Bruce County Highways Dept. make the replacement of the bridge over the Teeswater River in Paisley a priority so the work can be completed as soon as possible. We do understand the need for the Environmental Assessment and look forward to being able to give our input.
2. Request that the county update the Paisley & District Chamber of Commerce and the Municipality of Arran-Elderslie as to current plans for the bridge replacement on a regular basis. If the updates have to go through the municipality, that the municipality inform the Chamber of Commerce regularly.
3. There be a strategic plan put in place, if one does not already exist, for any municipal infrastructure work to be completed in downtown Paisley during the next four or five years. This plan should be coordinated as much as possible with the bridge work and gas pipeline installation so as to make the period of disruption to businesses as short as possible.
4. That the Paisley & District Chamber of Commerce and residents of Paisley be kept informed of the planned infrastructure work as soon as possible and on a regular basis.

**Carried Resolution #13-209-2020**

## **8.2 For Information**

8.2.1 – OPP 2021 Municipal Billing Statement Property Count

8.2.2 – Federation of Canadian Municipalities – Protecting Vital Municipal Services

8.2.3 - George Grant Bridge Repair, County Road 11, Paisley

8.2.4 – Bruce County Road 3 Construction

8.2.5 – Bruce County Road 3 Construction for June 2020

8.2.6 – Township of Montague - Federal Assistance for Municipalities

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives,

notes and files correspondence on the Council Agenda for information purposes.

**Carried Resolution #13-210–2020**

## **9. Staff Reports**

### **9.1 Deputy Clerk – Christine Fraser-McDonald**

#### **9.1.1 – SRCLK.20.09 – Line Fences Act**

Deputy Clerk, Christine Fraser-McDonald, responded to questions from Members of Council. Council recommended that this still remain a staff role. The CAO was willing to put his name forward as a fence viewer. The Chief Building Official and the Works Manager will remain as fence viewers. A subsequent report and by-law will be completed by staff to replace the Clerk's position. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved

- 1) That Council receive Report SRCLK.20.09 - Line Fences Act, for information purposes.

**Carried Resolution #13-211–2020**

#### **9.1.2 – SRCAO/CLK – Information Update – Unregulated Group Home**

CAO/Clerk, Bill Jones responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be it resolved that Council receive Report SRCAO/CLK.20.14 – Information Update – Unregulated Group Home, for information purposes.

**Carried Resolution #13-212–2020**

### **9.2 Treasurer - Tracey Neifer**

#### **9.2.1 - SRFIN.20.30 Covid-19 2020 Financial Report**

Tracey Neifer, Treasurer, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved,

- 1) That SRFIN.20.30 be received – Covid-19 2020 Financial Report; and
- 2) That By-law 26-2020 being a By-law to amend By-law 05-2020 to provide

for a 2020 interim tax levy and to provide for the payment of taxes be read and passed; and

3) That By-law 27-2020 being a By-law to amend By-law 79-2019 to establish fees and service charges for 2020 be read and passed.

**Carried Resolution #13-213-2020**

#### 9.2.2 - SRFIN.20.31 – Town of Midland Proposal

Tracey Neifer, Treasurer, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved

- 1) That Report SRFIN.20.31 be received – Town of Midland Proposal, and
- 2) That Council supports the Town of Midland's proposal for direct payment of federal funds to municipalities to waive property taxes for the year 2020, and
- 3) That the letter and resolution of Council be forwarded to the Prime Minister of Canada, Town of Midland Council, Association of Municipalities of Ontario, and the Province of Ontario.

**Carried Resolution #13-214-2020**

#### 9.2.3 – SRFIN.20.32 - Final 2020 Operating and Capital Budget

Tracey Neifer, Treasurer, responded to questions from Members of Council. The Treasurer noted that to reduce any further, will require management to cut operating costs. Staff has already done this but will follow Council's direction.

CAO Bill Jones noted that there is a misunderstanding of tax rate vs increases. As well as confusion with council regarding reserves. This process will be explained prior to passing the budget.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved

- 1) That SRFIN.20.32 be received – Final 2020 Operating and Capital Budget; and
- 2) That staff be directed to find additional savings and revise the 2020 Draft Municipal Budget for Council's consideration.

**Carried Resolution #13-215-2020**

### 9.3 Works Manager – Scott McLeod



### 9.3.1 SRW.20.13 - Inquiries to Purchase Municipal Property

Scott McLeod, Works Manager, responded to questions from Members of Council. The flowers boxes for the Chesley Bridge are at the nurseries to be filled. He is addressing the holes left in the grass with Bruce Telecom, and will look into why grass is being cut at a non-municipal lot.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason  
Seconded by: Councillor Greig

- 1) That Council declare the unopened road allowance on 5<sup>th</sup> St NW west of 2<sup>nd</sup> Ave NW (100 metres approximately) in the Town of Chesley to be surplus to the Municipality's requirements; and
- 2) That Council convey to Staff to proceed with the necessary steps to sell this property in accordance with the Municipal Code and that the landowners be responsible for all legal and other costs associated with the purchase of the said land; and
- 3) That Council continue to hold ownership of the unopened road allowance, south of Anne-Mill Street (40 metres approximately) in the village of Allenford; and
- 4) That Council convey to Staff to contact the adjacent landowners that the unopened road allowance of Anne-Mill Street cannot be sold because of the present fire suppression infrastructure.

**Carried Resolution #13-216-2020**

## 9.4 Building Department – Patrick Johnston

### 9.4.1 – Building Reports

Pat Johnston, Chief Building Official, responded to questions from Members of Council. He is still issuing permits at this time. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason  
Seconded by: Councillor Greig

Be It Resolved that Council receives Report SRCBO.20.03 – March and April 2020 Building Permits, for information purposes.

**Carried Resolution #13-217-2020**

## 9.5 Recreation Department – Carly Steinhoff

### 9.5.1 - SRREC 20.09 - Summer Student Staff Update

Carly Steinhoff, Recreation and Facilities Manager, responded to questions from Members of Council. Deputy Mayor Davis does not see pool and day camps running this summer. The Municipality cannot hire students at this

time until we find out anything different.

Councillor Greig noted that daycares are now open for essential service parents.

The Recreation and Facilities Manager noted that if we have smaller groups, then we will need more staff. Council requested that this be deferred to the May 25<sup>th</sup> Council meeting. Subsequent to further discussion, Council requested that the following resolution be tabled:

Moved by: Councillor Nickason  
Seconded by: Councillor Greig

Be It Resolved

- 1) That SRREC 20.09 be received – Summer Student Staff Update; and
- 2) That Council hereby approve the recommendations, as presented.

**Tabled Resolution #13-218-2020**

## **9.6 Fire Departments – Fire Chiefs Bell and Bonderud**

### **9.6.1 - SRF.20.04 – Participation in Drive-by Parades or Celebrations**

Paisley Fire Chief Rob Bonderud responded to questions from Members of Council. If anyone has questions, he requested that the Chiefs be called in this regard. There is no delayed response time when there is participation in drive-by parades. This will only occur during the quarantine for Covid-19 and will be discontinued after the quarantine has ceased.

Deputy Mayor Davis had questions regarding insurance coverage. Mayor Hammell noted that he had contacted Mayor Mackey of Chatsworth and he feels there is no increase in response time.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason  
Seconded by: Councillor Greig

Be it Resolved

- 1) That Report SRF.20.04 be received – Participation in Drive-By Parades and Celebrations; and
- 2) That Council provide direction regarding the continuation of Fire Department participation in Drive-By Parades and Celebrations pending no increase in insurance costs; and
- 3) That Council approve the practice of drive-by birthday celebrations, based on confirmation that there are no additional insurance costs incurred and that the Fire Chiefs are responsible for assuring that response times are not impacted by the practice; and
- 4) That the practice of participating in Drive-By celebrations be discontinued

once Covid-19 isolation restrictions are relaxed by the province.

**Carried Resolution #13-219-2020**

**9.7 Community Development Co-ordinator – Laura Fullerton**

**9.7.1 – SSRECDV.20.09 – Covid-19 Economic Development Projects**

Laura Fullerton, Community Development Coordinator, responded to questions from Members of Council. She noted that the new website will be launching on May 22<sup>nd</sup>. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that Council hereby approves Report SRECDEV.20.09 COVID-19 Economic Development Projects for information purposes.

**Carried Resolution #13-220-2020**

**10. Reports of Members of Council**

Davis:

Deputy Mayor Davis had nothing to report.

Dudgeon:

Councillor Dudgeon had nothing to report.

Greig:

Councillor Greig noted that Grey Sauble Conservation Authority CAO Tim Lanthier, stated that the government has opened up provincial parks and nature reserves. This does not include the Grey Sauble Conservation Authority properties which would be Arran Lake in Arran-Elderslie.

Kanmacher:

Councillor Kanmacher noted that the Chamber of Commerce would like to have a meeting. Would AE allow them to use our teleconference number.

Nickason:

Councillor Nickason has a meeting with BASWA.

Bell:

Councillor Bell had nothing to report.

Hammell:

Mayor Hammell noted that there is an emergency control group meeting every Wednesday. He also meets with the CAO of South Bruce Health Services.

**11. Health and Safety** – None

**12. Other Business** – None

**13. Notice of Motion** – None

**14. By-law(s)-**

**14.1 – By-law 26-2020 – Amend By-law 05-2020 to provide for a 2020 Interim Tax Levy**

Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that By-law No. 26-2020 be introduced and taken as read a first and second time, being a By-law to amend By-law 05-2020 to provide for a 2020 Interim Tax Levy.

**Carried Resolution #13-221-2020**

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that By-law No. 26-2020 be taken as read a third and final time; to be signed, sealed and engrossed in the By-law Book.

**Carried Resolution #13-221-2020**

**14.2 – By-law 27-2020 – Amend By-law 79-2020 to establish fees and service charges for 2020**

Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that By-law No. 27-2020 be introduced and taken as read a first and second time, being a By-law to amend By-law 05-2020 to provide for a 2020 Interim Tax Levy.

**Carried Resolution #13-222-2020**

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that By-law No. 26-2020 be taken as read a third and final time; to be signed, sealed and engrossed in the By-law Book.

**Carried Resolution #13-222-2020**

**14.3 - By-law 30-2020 – Rescind By-law 64-2019**

Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that By-law No. 30-2020 be introduced and taken as read a first and second time, being a By-law to rescind By-law 64-2019.

**Carried Resolution #13-223-2020**

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that By-law No. 30-2020 be taken as read a third and final time, to be signed, sealed and engrossed in the By-law Book.

**Carried Resolution #13-223-2020**

#### 14.4 – By-law 31-2020 – Adopt the Budget for Tax Purposes for the Year 2020

Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that By-law No. 31-2020 be introduced and taken as read a first and second time, being a By-law to adopt the budget (estimates of revenues and expenditures) for tax purposes for the year 2020.

**Tabled Resolution #13-224-2020**

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that By-law No. 31-2020 be taken as read a third and final time; to be signed, sealed and engrossed in the By-law Book.

**Tabled Resolution #13-224-2020**

#### 14.5 – By-law 32-2020 - Adopt Tax Rates for 2020

Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that By-law No. 32-2020 be introduced and taken as read a first and second time, being a By-law to assess and levy the rates required for the lawful purposes of the Municipality of Arran-Elderslie for 2020.

**Tabled Resolution #13-225-2020**

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that By-law No. 31-2020 be taken as read a third and final time; to be signed, sealed and engrossed in the By-law Book.

**Tabled Resolution #13-225-2020**

**15. Resolution to move into Closed Session and General Nature thereof**

The Mayor advised that Council would now go into Closed Session at 11:10 a.m. for the purpose of matters identified in the motion below:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

- i. litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board

Staff authorized to Remain: CAO/Clerk Bill Jones, Deputy Clerk Christine Fraser-McDonald and Chief Building Official, Patrick Johnston

**Carried Resolution #13-226-2020**

**16. Resolution to Reconvene in Open Session**

Mayor Hammell confirmed that Council discussed only those matters identified in the above motion.

Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that Council of the Municipality of Arran-Elderslie does now return to the Open Session at 12:40 p.m.

**Carried Resolution #13-227-2020**

**17. Adoption of Closed Session Minutes**

Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that Council of the Municipality of Arran-Elderslie adopt the minutes of the Closed Session C#12-2020 held April 27, 2020 as circulated.

**Carried Resolution #13-228-2020**

**18. Adoption of Recommendations Arising from Closed Session**

None

**19. Confirming By-law**

By-law 33-2020 – Confirming By-law

Councillor passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that By-law No. 33-2020 be introduced and taken as read a first and second time, being a By-law to confirm the proceedings of the Council meeting of the Municipality of Arran-Elderslie held May 11, 2020.

**Carried Resolution #13-229-2020**

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that By-law No. 33-2020 be taken as read a third and final time, to be signed, sealed and engrossed in the By-law Book.

**Carried Resolution #13-229-2020**

## **20. Adjournment**

Moved by: Councillor Nickason

Seconded by: Councillor Greig

Be It Resolved that the meeting be adjourned to the call of the Mayor.

**Carried Resolution #13-230-2020**

The meeting was adjourned at 12:43 p.m.

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Steve Hammell, Mayor

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Bill Jones, CAO/Clerk

# Municipality/Town of Planning Report

**To:** Council of the Municipality of Arran-Elderslie

**From:** Jakob Van Dorp, Senior Planner

**Date:** May 25 2020

**Applications:** Zoning By-law Amendment

**Files:** Z-2020-001 (Gingrich)

## Recommendation

Subject to a review of submissions arising from the public meeting:

That Council approve Zoning By-law Amendment Z-2020-001 by Luke Gingrich as attached and the necessary by-law be forwarded to Council for adoption.

## Summary

The zoning by-law amendment proposes to permit the expansion of an existing woodworking facility in an existing building from 139 square metres to 500 square metres, permit employment of up to 6 assistants, and require parking based on number of assistants plus 2 spaces for clients.

The following considerations have been reviewed in the Planning Analysis section of this report:

- Provincial guidance for on-farm diversified uses
- County plan framework for home industries
- Zoning considerations: size, scale, and operations
- Efficient use of land and resources

The application is consistent with the Provincial Policy Statement and conforms to the County Official Plan, and the intent and purpose of the local zoning by-law. The proposal is representative of good land use planning.

Planning staff recommend to approve/not approve of the proposed Zoning by-law amendment.



# Map or Site Plan

Lake Gingrich A House 32 X 60

All measurements in ft.

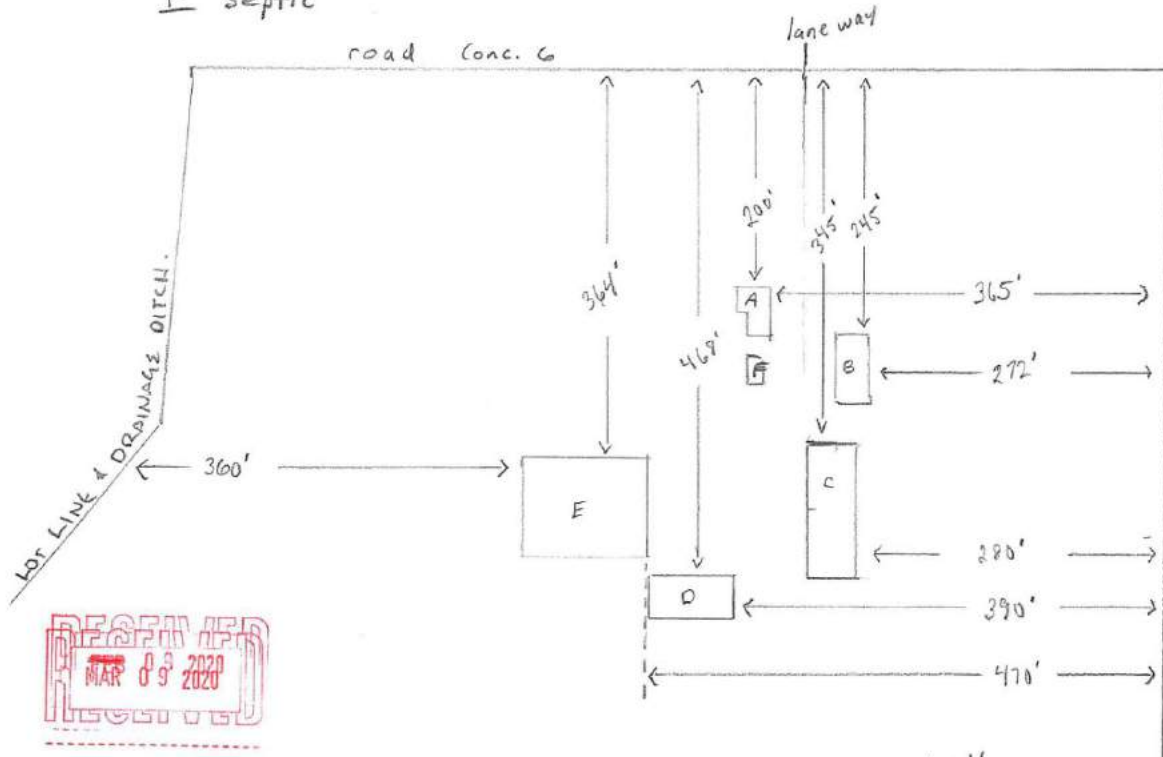
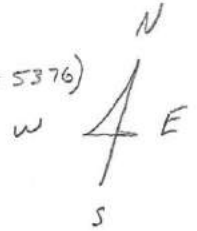
B Shed 32 X 56

C Existing wood shop 32 X 48 adjoining shed 48 X 80 (total sq. ft. = 5376)

D Barn 36 X 74

E Barn 96 X 120

F Septic



## Planning analysis

The following section provides an overview of the planning considerations that were factored into the staff recommendation for this application, including relevant planning policy sections.

### Provincial guidance for on-farm diversified uses

The protection of Agricultural lands and systems is a priority in Ontario. Within these areas, the Province recognizes agricultural uses, agriculture-related uses, and on-farm diversified uses as important activities.

The province has provided guidelines for on-farm diversified uses, with the objective being “to enable farm operators to diversify and supplement their farm income, as well as to accommodate value-added and agri-tourism uses in prime agricultural areas.”

These guidelines provide 5 criteria for an “on-farm diversified use”, which are reviewed below:

1. Located on a farm, (i.e. a property where for-profit agriculture occurs, not a non-farm lot, hobby farm, or primarily residential property)
  - The Subject lands are a 47 ha parcel that is actively farmed for profit by the owner.
2. Secondary to the principal agricultural use of the property (ie not interfering with agriculturally productive area, or timing of agricultural production)
  - The proposed use located within an existing building in the existing farm cluster
3. Limited in area (ie 2% of the total lot, up to a maximum of 1 ha)
  - The existing driveway building proposed to be used, and parking areas within the farm cluster are approximately 0.2 ha in size or 0.4% of the lot area.
4. Includes, but is not limited to, home occupations, home industries, agri-tourism uses and uses that produce value-added agricultural products;
  - Proposed use is a home industry
5. Shall be compatible with, and shall not hinder, surrounding agricultural operations.
  - Expansion of the existing activity is compatible with agricultural activities and is not anticipated to hinder surrounding uses.

The proposed development is consistent with these provincial guidelines.

## **Current county plan framework**

The County Official Plan has not yet been updated to incorporate provincial guidance on On-farm diversified uses that permit a broader range of activities on farms.

The Plan does however permit small-scale home industries which are Small businesses carried out as secondary uses to the main permitted use(s), provided they do not conflict with the surrounding uses and do not remove large amounts of farmland from production.

Criteria for these uses include:

- Small-scale, industrial use
- Take place on the same property as the primary use
- Conducted within an accessory building located on the same property as the owner / operator's principle residence.

These criteria are similar to the Provincial 'on-farm diversified use' criteria. The owner/applicant meets the additional requirement for residence on the property.

The Plan directs that the Municipal Zoning By-Law will establish regulations for the size, scale and operations of these businesses.

## **Zoning considerations: size, scale, and operations**

Home Industry provisions in the Arran-Elderslie Zoning By-law include several criteria which are analyzed in detail in the attached table.

The size, scale, and operations can be adequately regulated through provisions of the zoning by-law.

The application originally requested 7 assistants plus owner the owner. On further review, to maintain a more consistent ratio of employees per square metre we discussed with owner and he agreed to revise application to 6 assistants plus the owner.

Proposed parking requirements are reasonable based on anticipated demand for parking.

## **Appendices**

- County / Local OP / zoning maps
- Public Notices
- Agency Comments
- Public Comments

## THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE

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### BY-LAW NO. xx – 2020

BEING A BY-LAW TO AMEND SCHEDULE A OF BY-LAW NO. 36-09, AS  
AMENDED  
(BEING THE COMPREHENSIVE ZONING BY-LAW OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE)  
RE: CONCESSION 6 PT LOT 28 and 29, 259 Concession 6 (Elderslie)

Whereas Section 34(1) of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended, provides that: "Zoning by-laws may be passed by the councils of local municipalities:

1. For prohibiting the use of land, for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway.
2. For prohibiting the erecting, locating or using of buildings or structures for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway."

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. THAT Schedule "A" of By-law No. 36-09, as amended being the Comprehensive Zoning By-law for the Municipality of Arran-Elderslie, is hereby further amended by changing thereon from A1-12 General Agriculture-Special to A1-xx-2020 General Agriculture Special and H1 Holding Zone the zoning of the subject lands, as outlined in Schedule 'A', attached hereto and forming a part of this by-law.

2. THAT By-law No. 36-09, as amended, is hereby further amended by deleting the following from Section 6.4 thereof:

"12 Notwithstanding their 'A1' zoning designation, those lands delineated as 'A1-12' on Schedule 'A' to this By-law, shall be used in accordance with 'A1' zone provisions contained in this By-law excepting however that:

- i. Non-farm residential uses shall be permitted;
- ii. A 'Home Occupation Agricultural Business' shall be permitted within an accessory building may be devoted to such use;
- iii. The maximum floor area of the accessory building shall be no more than 139.35 square meters (1,500 square feet)."

3. THAT By-law No. 36-09, as amended, is hereby further amended by adding the following to Section 6.4 thereof:

"12 Despite Section 3.11 – Home Industry, on those lands delineated as 'A1-xx-2020' on Schedule 'A' to this By-law,

- i. The floor area of Home Industry must be no more than 500 square meters (5382 square feet);
- ii. There must be no more than 6 assistants employed in association with the use; and
- iii. Onsite Parking must be provided at a rate of 1 space per assistant plus 2 spaces for clients.
- iv. All other provisions of the zoning by-law apply."

4. THAT this By-law takes effect from the date of passage by Council, subject to compliance with the provisions of the *Planning Act, R.S.O. 1990, as amended*.

\*\*\*\*\*

READ a FIRST and SECOND time this \_\_\_\_ day of \_\_\_\_\_, 2020.

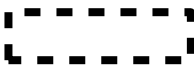
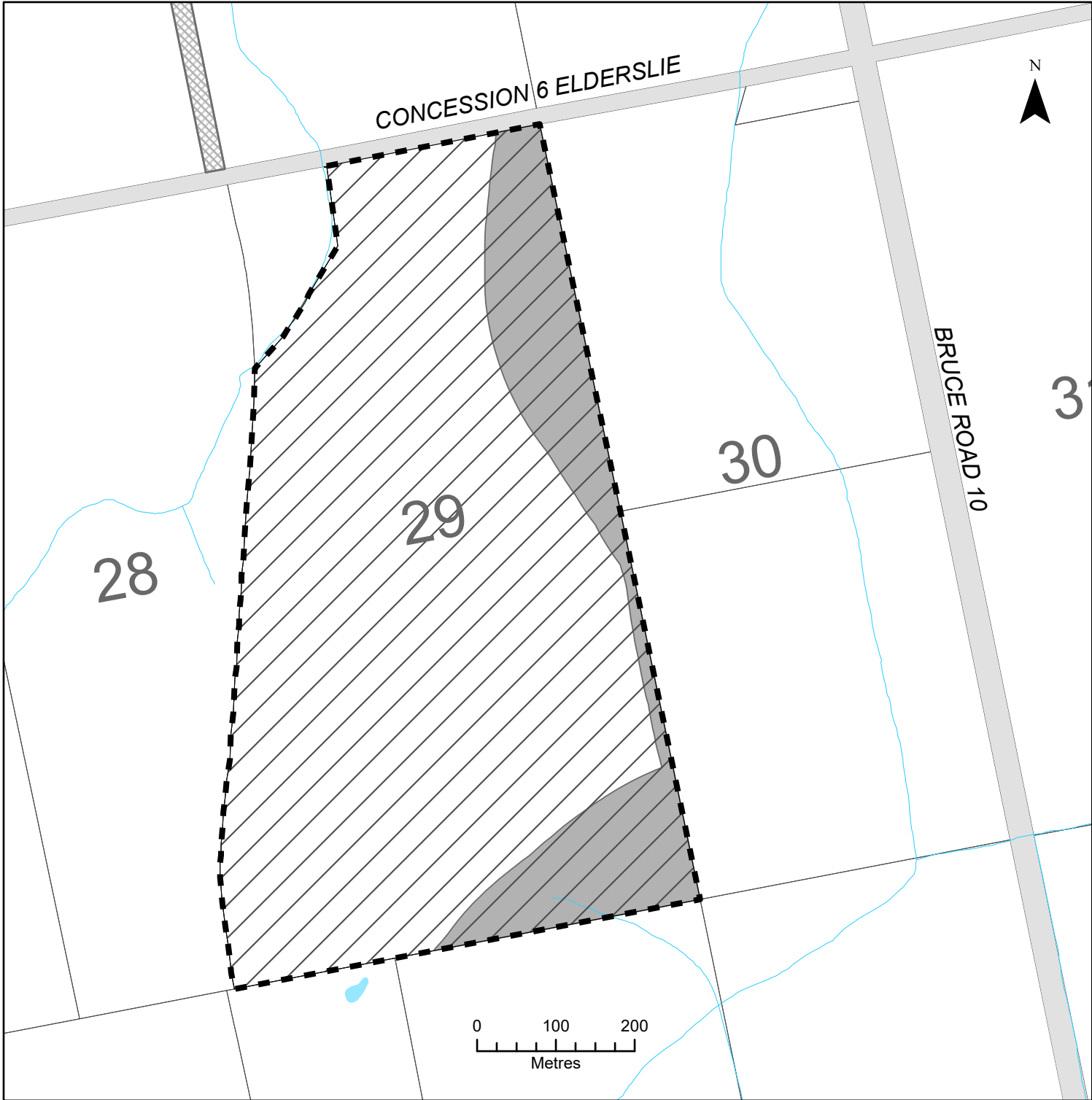
READ a THIRD time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Steve Hammell, *Mayor*

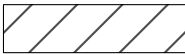
\_\_\_\_\_  
Bill Jones, *Clerk*

Schedule 'A'

Concession 6 Part Lots 28 & 29 (259 Concession 6 Elderslie)  
Municipality of Arran-Elderslie (geographic Township of Elderslie)



Subject Property



Lands to be zoned A1-xx-2020 - General Agriculture Special



Lands subject to H1 - Holding Zone

This is Schedule 'A' to the zoning by-law  
amendment number \_\_\_\_\_ passed this  
\_\_\_\_\_ day of \_\_\_\_\_

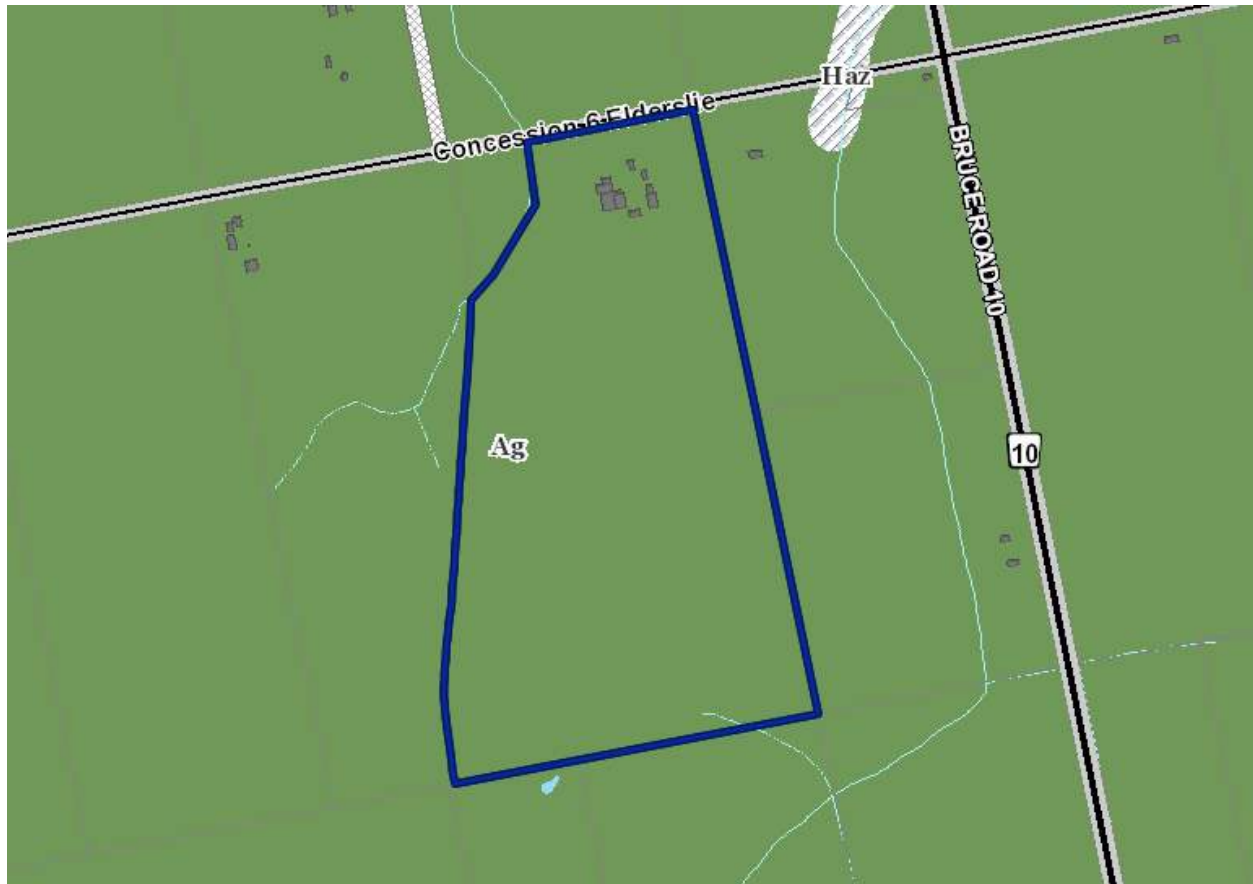
Mayor \_\_\_\_\_  
Clerk \_\_\_\_\_

Luke Gingrich 519-363-0752

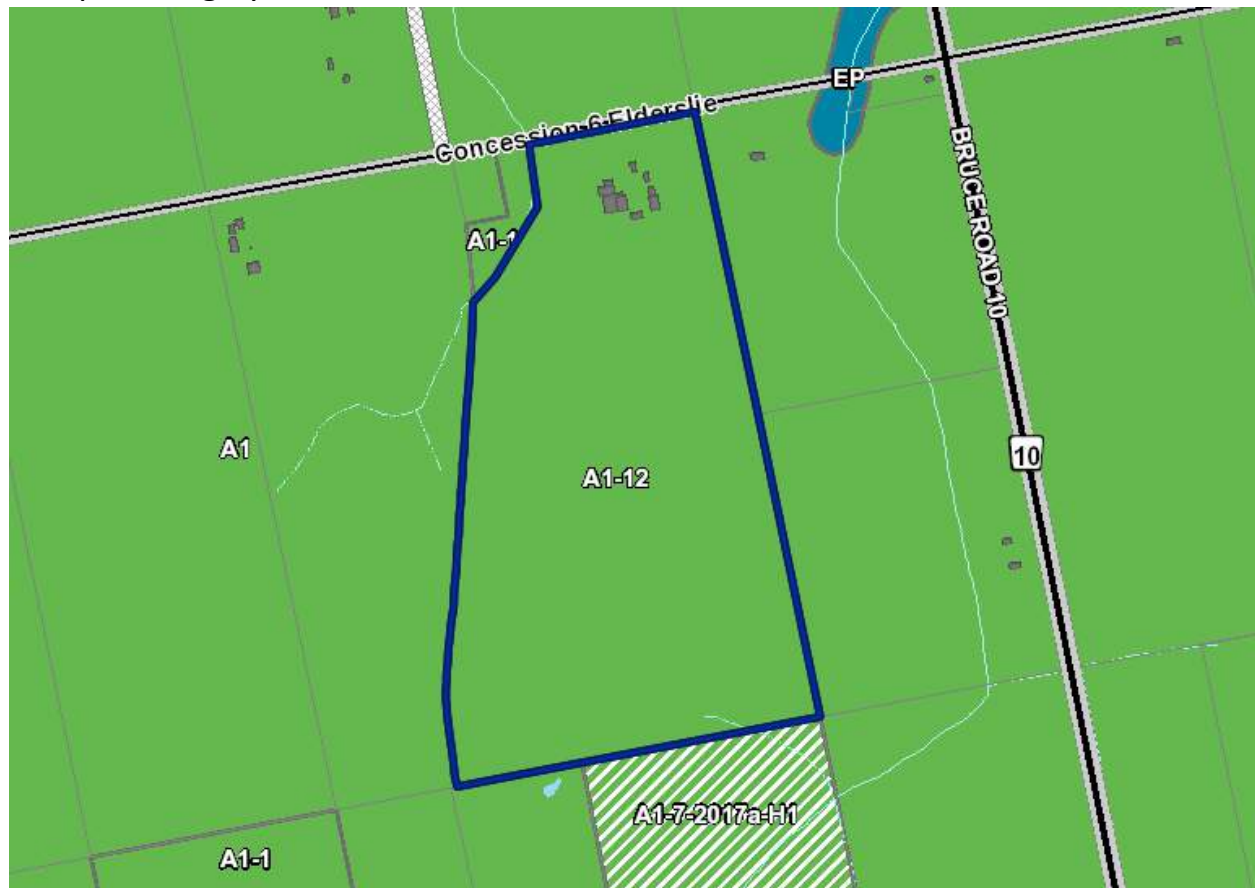
259 Conc 6 Elderslie

Tax Roll: 410338000311600

BCOP & Constraints:



Comp. Zoning By-Law:





2015 Airphoto:





County of Bruce  
Planning & Development Department  
Box 129 Wiarton ON N0H 2T0  
brucecounty.on.ca  
1-226-909-5515



April 29, 2020

File Number(s): Z-2020-001

## Public Meeting Notice

You're invited to participate in a  
Re-Scheduled Teleconference Public Meeting  
May 25, 2020 at 9:00 AM

A change is proposed in your neighbourhood:

To permit the expansion of an existing woodworking facility in an existing building from 139 square metres to 500 square metres, permit employment of up to 6 assistants, and require parking based on number of assistants plus 2 spaces for clients.



259 Concession 6 Elderslie  
Elderslie Conc 6 Pt Lot 28, 29  
Municipality of Arran-Elderslie  
Tax Roll 410338000311600

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## Learn more

You can view more information about the application at <https://brucecounty.on.ca/living/land-use>. Our staff would be pleased to connect with you by email [BCPLWI@brucecounty.on.ca](mailto:BCPLWI@brucecounty.on.ca) or phone (226-909-5515). Once our offices re-open, information about the application will be available in person at the County of Bruce Planning Office noted above, between 8:30 a.m. and 4:30 p.m. (Monday to Friday).

The Planner on the file is Jakob Van Dorp.

## Have your say

Comments and opinions submitted on these matters, including the originator's name and address, become part of the public record, may be viewed by the general public and may be published in a Planning Report and Council Agenda.

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Please contact Christine Fraser McDonald at the Municipality of Arran Elderslie [deputyclerk@arran-elderslie.ca](mailto:deputyclerk@arran-elderslie.ca) or 519-363-3039 ext 101, if you have any questions regarding how to participate in the meeting.

## Stay in the loop

If you'd like to be notified of the decision of the approval authority on the proposed application(s), you must make a written request to the Bruce County Planning Department.

## Know your rights

Section 34(11) of the [Planning Act](#) outlines rights of appeal for Zoning By-law Amendment applications.

**COVID-19 Notice: All Bruce County and Municipal offices are closed to the public until further notice. Our staff would be pleased to connect with you by email or phone.**

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Arran Elderslie to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the municipality before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the municipality before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

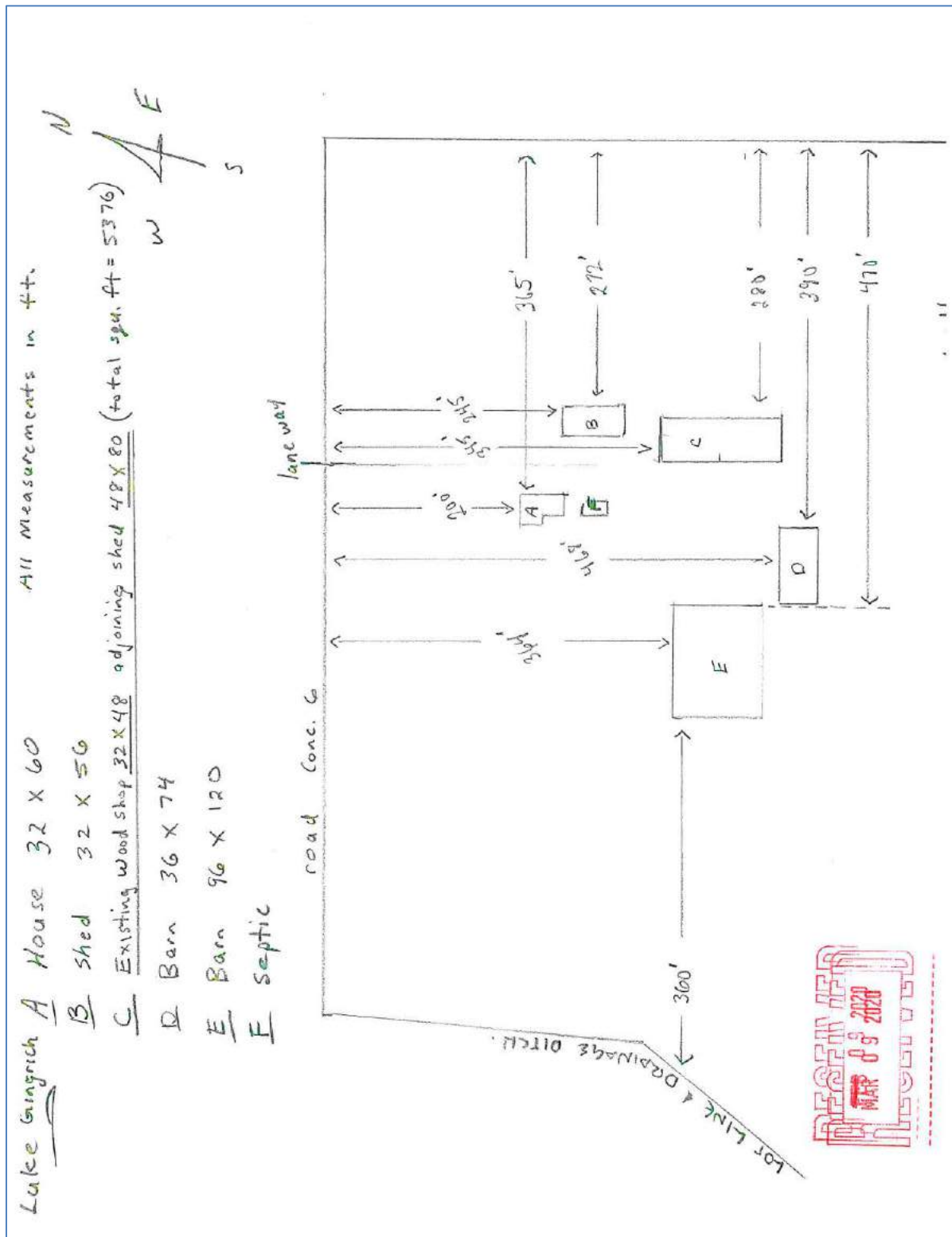
For more information please visit the Local Planning Appeal Tribunal website at <https://elto.gov.on.ca/tribunals/lpat>

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# Site plan

Z-2020-001



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1078 Bruce Road 12, P.O. Box 150, Formosa ON Canada N0G 1W0  
Tel 519-367-3040, Fax 519-367-3041, publicinfo@svca.on.ca, www.svca.on.ca

SENT ELECTRONICALLY (bcplwi@brucecounty.on.ca)

April 16, 2020

County of Bruce, Planning and Development Department  
268 Berford Street, Box 129  
Wiarton, ON N0H 2T0

ATTENTION: Jakob Van Dorp, Planner

Dear Mr. Van Dorp,

RE: Proposed Zoning By-Law Amendment Z-2020-001  
259 Concession 6 Elderslie  
Roll No.: 410338000311600  
Part Lot 28 and 29 Concession 6  
Geographic Township of Elderslie  
Municipality of Arran-Elderslie (Gingrich)

Saugeen Valley Conservation Authority (SVCA) staff has reviewed the above-noted application as per our delegated responsibility from the Province to represent provincial interests regarding natural hazards identified in Section 3.1 of the Provincial Policy Statement (PPS, 2014) and as a regulatory authority under Ontario Regulation 169/06 (SVCA's Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Regulation). SVCA staff has also provided comments as per our Memorandum of Agreement (MOA) with the County of Bruce representing natural hazards, natural heritage, and water resources; and the application has also been reviewed through our role as a public body under the *Planning Act* as per our CA Member approved Environmental Planning and Regulations Policies Manual, amended October 16, 2018.

The purpose of the application is to expand an existing woodworking facility from 139 square metres to 500 square metres within an existing building.

Staff have received and reviewed the following documents submitted with this application:

- 1) Request for Agency Comments and attached site plan

### **Recommendation**

The proposed zoning by-law amendment is acceptable to SVCA staff. We elaborate in the following paragraphs.

### **Site Characteristics**

The site is largely agricultural. There is a single dwelling and several detached accessory buildings, including a barn, a shed and a building where the current woodworking facility resides.



Watershed Member Municipalities  
Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands,  
Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce,  
Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North,  
Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

### **Delegated Responsibility and Advisory Comments**

**SVCA staff has reviewed the application through our delegated responsibility from the Province to represent provincial interests regarding natural hazards identified in Section 3.1 of the Provincial Policy Statement (PPS, 2014). We have also reviewed the application through our responsibilities as a service provider to the County of Bruce in that we provide expert advice and technical clearance on *Planning Act* applications with regards to natural hazards, natural heritage, and water resources as set out in the PPS 2014, County Official Plan and/or local official plans. Comments below only include features/technical requirements affecting the property.**

#### **Natural Hazards:**

SVCA staff find the application acceptable. The subject property does not contain any floodplains, watercourses, shorelines, wetlands, valley slopes or other environmental features of interest to SVCA or as per our MOA with the County of Bruce. As such, it is the opinion of SVCA staff that the application is consistent with the Natural Hazard Policies of the PPS, 2014 and the County of Bruce and Municipality of Arran-Elderslie Official Plan.

#### **Natural Heritage:**

In the opinion of SVCA staff, the subject property features adjacent land to Fish Habitat.

#### **Fish Habitat**

The Caldwell and McCannel Municipal Drain and a tributary of the Snake Creek Municipal Drain are adjacent to this property and are considered fish habitat by SVCA staff. Our review of Fish Habitat is provided in consideration of the PPS and local policies but does not provide clearance on the required statutes or legislation from either the MNRF or the DFO.

#### **Provincial Policy Statement – Section 2.1**

Section 2.1.6 of the Provincial Policy Statement dictates that development and site alteration shall not be permitted within fish habitat nor shall it be permitted on adjacent lands (Section 2.1.8) to fish habitat unless it has been evaluated and demonstrated that there will be no negative impacts. While the zoning by-law amendment proposed is within the adjacent lands of fish habitat, no new development is proposed, and SVCA staff are of the opinion that the impact to the habitat will be negligible. The application is generally consistent with Section 2.1 of the PPS.

#### **Bruce County Official Plan Policies**

Section 4.3.3.1 (v) of the Bruce County OP states that development proposed within lands adjacent to fish habitat requires an EIS that states there will be no negative impact on the feature. While the zoning by-law amendment proposed is within the adjacent lands of fish habitat, no new development is proposed, and SVCA staff are of the opinion that the impact to the habitat will be negligible. The application is generally consistent with the Bruce County OP.

### **Statutory Comments**

**SVCA staff has reviewed the application as per our responsibilities as a regulatory authority under Ontario Regulation 169/06 (SVCA's Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Regulation). This regulation, made under Section 28 of the *Conservation Authorities Act*, enables SVCA to regulate development in or adjacent to river or stream valleys, Great Lakes and inland lake shorelines, watercourses, hazardous lands and wetlands. Subject to the CA Act, development taking place on or adjacent to these lands may require permission from SVCA to confirm that the control of flooding, erosion, dynamic beaches, pollution or the conservation of land are not affected. SVCA also regulates the alteration to or interference in any way with a watercourse or wetland.**

Small portions of the parcel are within the SVCA 'Approximate Screening Area' associated with Ontario Regulation 169/06. As such, development and/or site alteration within this area requires the permission from SVCA, prior to carrying out the work.

"Development" as defined under the *Conservation Authorities Act* means:

- a) *the construction, reconstruction, erection or placing of a building or structure of any kind;*
- b) *any change to a building or structure that would have the effect of altering the use or potential use of the building or structure, increasing the size of the building or structure or increasing the number of dwelling units in the building or structure;*
- c) *site grading; or,*
- d) *the temporary or permanent placing, dumping or removal of any material, originating on the site or elsewhere.*

And;

"Alteration" as per Section 5 of Ontario Regulation 169/06 generally includes the straightening, diverting or interference in any way with a river, creek, stream or watercourse, or the changing or interfering in any way with a wetland.

To determine the SVCA Approximate Regulated Area on the property, please refer to the SVCA's online mapping program, available via the SVCA's website at <http://eprweb.svca.on.ca>. Should you require assistance, please contact our office directly.

### **SVCA Permission for Development or Alteration**

If development or alteration including construction, reconstruction, conversion, grading, filling or excavation, including agricultural tile drainage, is proposed within the Approximate Screening Area on the proposed retained parcel, the SVCA should be contacted, as permission may be required.

### **Summary**

SVCA staff has reviewed this application in accordance with our MOA with the County of Bruce, and as per our mandated responsibilities for natural hazard management, including our regulatory role under the *Conservation Authorities Act*.



SVCA staff find this application acceptable.

Given the above comments, it is the opinion of the SVCA staff that:

- 1) Consistency with Section 3.1, Natural Hazard policies of the PPS has been demonstrated.
- 2) Consistency with Section 2.1, Natural Heritage policies of the PPS has been demonstrated.
- 3) Consistency with local planning policies for natural hazards and natural heritage has been demonstrated.

Please inform this office of any decision made by the County of Bruce with regard to this application. We respectfully request to receive a copy of the decision and notice of any appeals filed.

Should you have any questions, please contact the undersigned Megan Stansfield at [m.stansfield@svca.on.ca](mailto:m.stansfield@svca.on.ca).

Sincerely,



Megan Stansfield  
Environmental Planning Technician  
Saugeen Conservation  
MS/

cc: Christine Fraser-McDonald, Deputy Clerk, Municipality of Arran-Elderslie (via email)  
Mark Davis, Authority Member, SVCA (via email)

## Zoning Home Industry Provisions Analysis – Z-2020-001 Gingrich

Criteria	Comment
(i) The Home Industry shall be clearly secondary to the main use of the lot and/or building, or part thereof and shall not change the character of the lot and/or building or part thereof;	The use is secondary to the agricultural activity on the lot and requires only interior alterations to the existing building
(ii) The lot and/or dwelling is the primary place of residence by the individual operating the Home Industry;	Owner resides on the property
(iii) The Home Industry shall be conducted only by those residing on the lot except for the employment of one assistant;	Owner currently employs one assistant in the 139 sq. m. shop. (69.5 sq. m. per person) From discussion with owner the proposal would permit 6 assistants plus owner (71.4 sq. m. per person). The owner does not anticipate hiring this many staff but is seeking flexibility to do so if required.
(iv) Total gross floor area utilized shall not exceed 30% of the dwelling or a maximum of 28 sq. metres (301 sq. ft.), whichever is the lesser. Where the Home Industry is located within a main building, not more than 100 sq. metres (1076.4 sq. ft.) shall be devoted to such use.	The property currently has site specific zoning which permits a 139 square metre workshop. The amendment permit up to 500 square metres for the use, which is the size of the entire building. The owner has indicated that his current intent is to use approximately 320 square metres, but the amendment provides for additional storage or further expansion to include the entire existing building without further amendments.
(v) There shall be no external storage of equipment, vehicles, waste materials, raw materials, finished products/goods, or supplies unless fully enclosed by a 'Planting Area/Visual Screening' as per Section 3.13;	Site visit did not identify current outdoor storage on the property related to the use and no outdoor storage has been proposed for the expanded operation
(vi) One off-street parking space shall be provided for every 19 sq.metres (205 sq. ft.) of floor space occupied by the Home	This ratio would require 26 parking spaces for a 500 square metre use. The application proposes to supply 1 space per assistant plus

Criteria	Comment
Industry in a dwelling or accessory building;	two customer spaces, for a maximum of 9 required parking spaces.
(vii) Home Industry shall not include the retail sales of building or construction supplies nor any 'Motor Vehicle' or 'Commercial Motor Vehicle' related use as defined in this By-law;	The proposal meets this provision.

**From:** [Ian Campbell](#)  
**To:** [Planning Applications Warton](#)  
**Subject:** Gingrich application  
**Date:** Monday, April 6, 2020 3:24:35 PM

---

**\*\* [CAUTION]:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Attention: Jakob Van Dorp

Re: Gingrich 259 Concession 6 Elderslie Application

RN 4103380003111600

Does an industrial enterprise of this size conform with the official plan, as part of a farming operation? Should this not be located on land designated as industrial?

Dorian Farm Enterprises Limited is concerned about increased non-farm traffic due to topography, present farm-related traffic, and speed variability of traffic ranging from horse-drawn vehicles to large transport trucks.

Please confirm receipt of this e-mail, and keep us apprised of new meeting dates.

Kind Regards,

D Hinchcliffe,  
President,  
Dorian Farm Enterprises Limited

# Municipality of Arran-Elderslie Planning Report

**To:** Council of the Municipality of Arran Elderslie

**From:** Jakob Van Dorp, Senior Planner

**Date:** May 25, 2020

**Applications:** Zoning By-law Amendment

**Files:** Z-2020-030

## Recommendation

Subject to a review of submissions arising from the public meeting:

That Council approve Zoning By-law Amendment Z-2020-030 by Josh Stade as attached and the necessary by-law be forwarded to Council for adoption.

## Summary

The application proposes to rezone the property from R1 to R3 to permit a building consisting of three one-bedroom townhouse units.

The following considerations have been reviewed in the Planning Analysis section of this report:

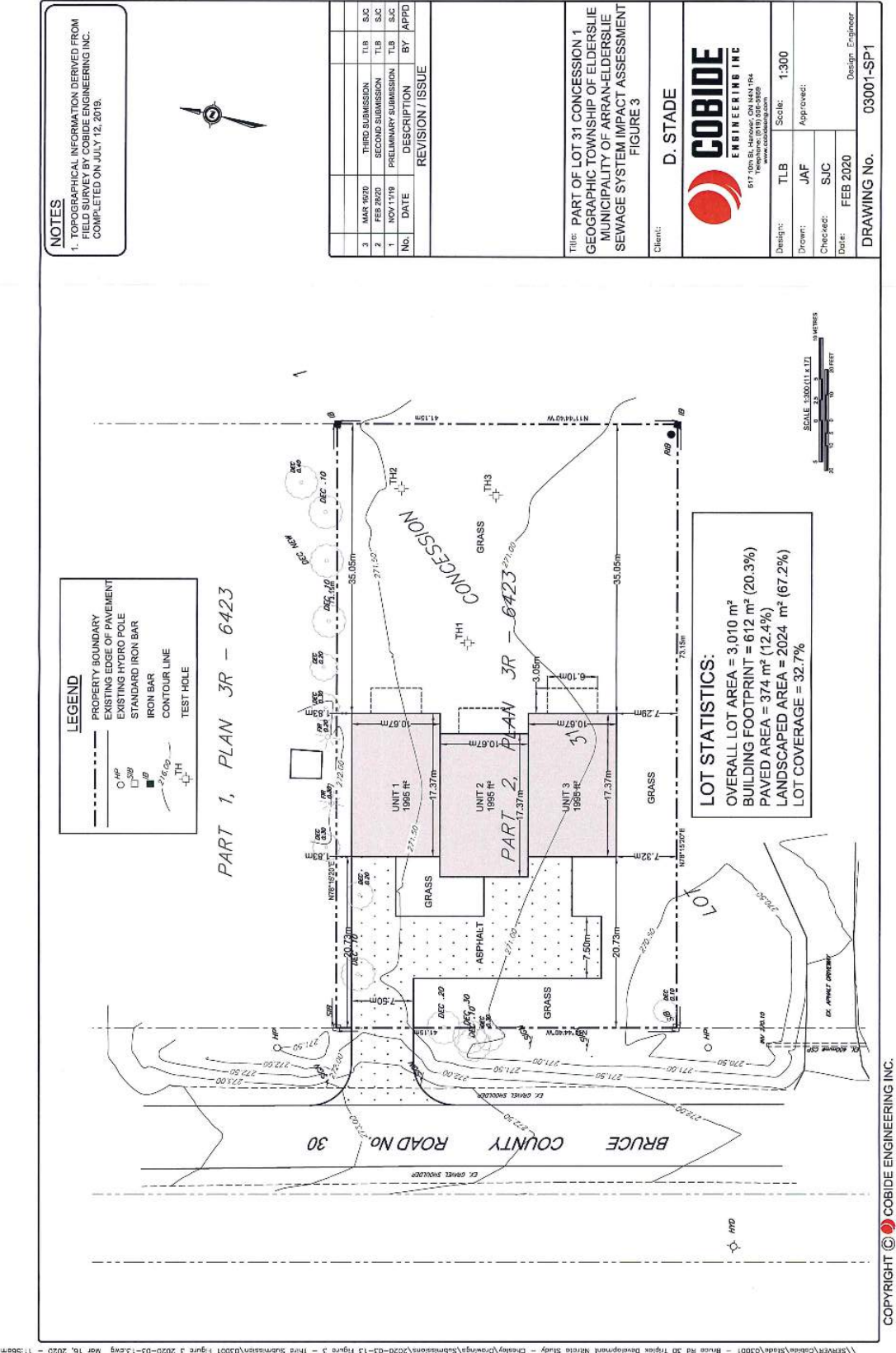
- Housing
- Development on municipal water and onsite sewer services
- Efficient use of land and resources

The application is consistent with the Provincial Policy Statement and conforms to the County Official Plan, the local Official Plan and the intent and purpose of the local zoning by-law. The proposal is representative of good land use planning.

No public comments were received at the time of writing this report.

Planning staff recommend approval of the proposed zoning by-law amendment subject to matters that may arise at the public meeting.

Site Plan



## Planning analysis

The following section provides an overview of the planning considerations that were factored into the staff recommendation for this application, including relevant planning policy sections.

Supporting information submitted with the application includes:

- Sewage System Impact Assessment (March 2020) by Cobide Engineering
- Nitrate Dilution Calculation (March 16, 2020) by Cobide Engineering

## Housing

Both the County and the Arran-Elderslie Official Plans outline goals and objectives for housing.

The County Official plan directs growth to Primary Urban Communities like Chesley. It aims to ensure a range of housing types and tenure to meet the needs to County residents. It aims for intensification which enhances the positive characteristics of existing urban areas. New development is intended to occur in a cohesive and efficient manner, without unduly impacting the surrounding environment. Most of the County is expected to see a decline in household size associated with an aging population.

In the Arran-Elderslie Official Plan, policies encourage housing forms and densities affordable to moderate and low-income households, support a wide range of housing types promote a mixed and affordable supply of housing to meet the present and future needs of all segments of the Community.

This includes encouraging a wide range of housing types and designs. The proposal is for one-bedroom + office/den units with a one-car garage, providing a simple housing type that is in demand in the community.

The applications are consistent with the housing goals and objectives of the Official Plans.

## Development on municipal water and onsite sewer services

The subject property has municipal water available however municipal sewer services are not available. A private onsite sewage disposal system is required. This is known as “partial” services.

Partial services are generally discouraged as they can lead to mismatches in water use (where water is available but sewage is treated onsite) or a large number of wells drilled into aquifers (where municipal sewer is available), and face high development and

maintenance costs that are difficult to sustain based on the density of development that can be achieved.

The Provincial Policy Statement (PPS) outlines a hierarchy of priorities for servicing: 1) municipal water and sewer, 2) communal water and sewer, 3) private water and sewer. Partial services are discouraged but may be permitted “within settlement areas, to allow for infilling and minor rounding out of existing development on partial services provided that site conditions are suitable for the long-term provision of such services with no negative impacts.”

Servicing policies of the BCOP are outlined in Section 4.7 Services and Utilities. The proposal is consistent with policies that provide for limited growth in settlement areas on partial services.

The Municipality of Arran-Elderslie Official Plan covers the settlement areas of Paisley, Chesley, and Tara-Invermay and also provides servicing policies which are reviewed in the table below.

Policy	Comment
An existing 'lot of record' may be developed on partial services provided it is 930 square metres (10,010 ft <sup>2</sup> ) in total lot area or larger.	Meets min lot size
Full municipal sewage and water services are either 'not available' or are 'not feasible'. A municipal service shall be considered 'not available' when the 'end of the municipal sewer or municipal water pipe' is more than 150 metres from the closest edge of the proposed/existing lot.	180 m and at lower elevation than sewer at 12 <sup>th</sup> St
The development will not require an excessive amount of water or dispose an excessive volume of wastewater. Excessive is defined as requiring more, or disposing of more, than 2200 litres (580 gallons) per day	3 x 1 bedrooms @ 750 L/day = 2250 L daily design flow, at the limit of but generally consistent with this policy.

Suitability of the property for more intensive development was assessed using the Ministry of Environment D5-4 Groundwater Quality Risk Assessment Guideline. This assessment guideline focuses on Nitrates as a drinking water contaminant, and uses 10



mg/l (the Ontario drinking water standard) as the threshold for drinking water at the development site boundary.

The assessment found that the scale of development proposed could not be supported using a standard Class-IV onsite sewage disposal system.

Through discussions with the engineer and applicant, the proposal was revised to:

1. Limit the proposed development to one-bedroom units, thereby reducing the total quantity of sewage generated by the development); and
2. Apply onsite sewage treatment technologies which pre-treat sewage effluent to improve the quality of the sewage and reduce nitrate concentrations prior to it being discharged into groundwater.

With these changes, the three-unit development is consistent with the D5-4 Guideline for nitrate at the boundary of the property.

In terms of implementation, the requirement for one-bedroom units has been successfully applied through zoning provisions in another municipality in Bruce County where only partial services are available.

The standardizing authority that certifies septic systems for use under the Ontario Building Code has established certifications for 50% and 75% nitrogen removal. The zoning bylaw proposes to require tertiary septic systems certified to the 50% nitrogen removal standard.

## **Efficient Use of Land and Infrastructure**

The proposed development is within a primary urban community where municipal water services are available. The proposal represents the highest available density based on currently available servicing and technologies. Impacts to the County road system are limited by the use of a single driveway to service the development. County Transportation and Environmental Services comments regarding the adequacy of parking are addressed through the inclusion of garages and parking areas for each unit.

## **Appendices**

- County / Local OP / zoning maps
- Public Notices
- Agency Comments



County of Bruce  
Planning & Development Department  
Box 129 Wiarton, ON N0H2T0  
brucecounty.on.ca  
1-226-909-5515



April 29, 2020

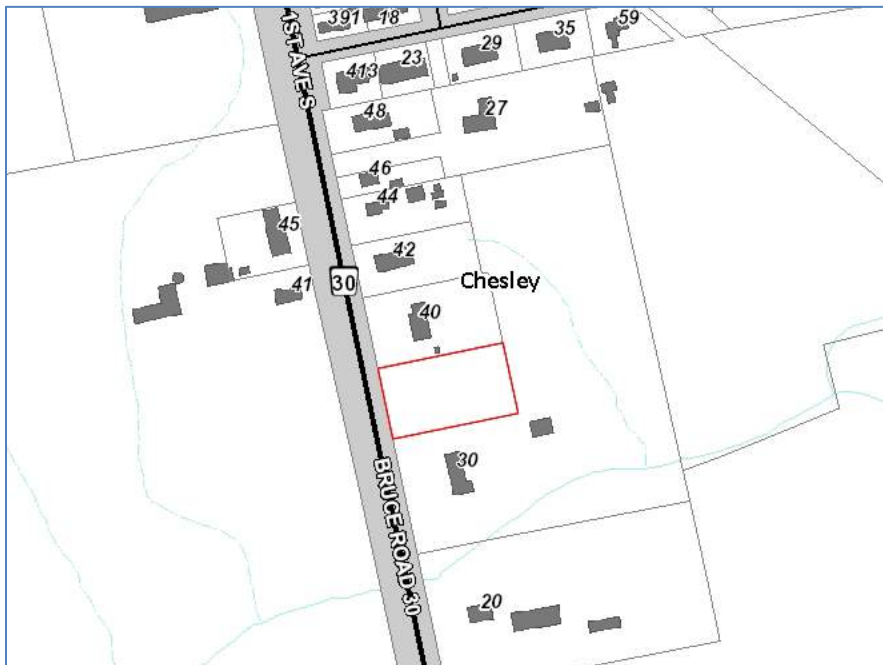
File Number(s): Z-2020-030

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May 25, 2020 at 9:00 AM**

A change is proposed in your neighbourhood:

To change the zoning from R1 to R3 Residential to permit the construction of a building consisting of 3 townhouse units.



Bruce Road 30, Not yet assigned  
Con 1 Pt Lot 31 RP3R 6423 Part 2 (Elderslie)  
Municipality of Arran-Elderslie  
Roll Number: 410338000204320

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## Learn more

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The Planner on the file is Jakob Van Dorp.

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Please contact Christine Fraser McDonald at the Municipality of Arran Elderslie [deputyclerk@arran-elderslie.ca](mailto:deputyclerk@arran-elderslie.ca) or 519-363-3039 ext 101, if you have any questions regarding how to participate in the meeting.

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If you'd like to be notified of the decision of the approval authority on the proposed application(s), you must make a written request to the Bruce County Planning Department.

## Know your rights

Section 34(11) of the [Planning Act](#) outlines rights of appeal for Zoning By-law Amendment applications.

**COVID-19 Notice: All Bruce County and Municipal offices are closed to the public until further notice. Our staff would be pleased to connect with you by email or phone.**

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Arran Elderslie to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Arran Elderslie before the by-law is passed, the person or public body is not entitled to appeal the decision.

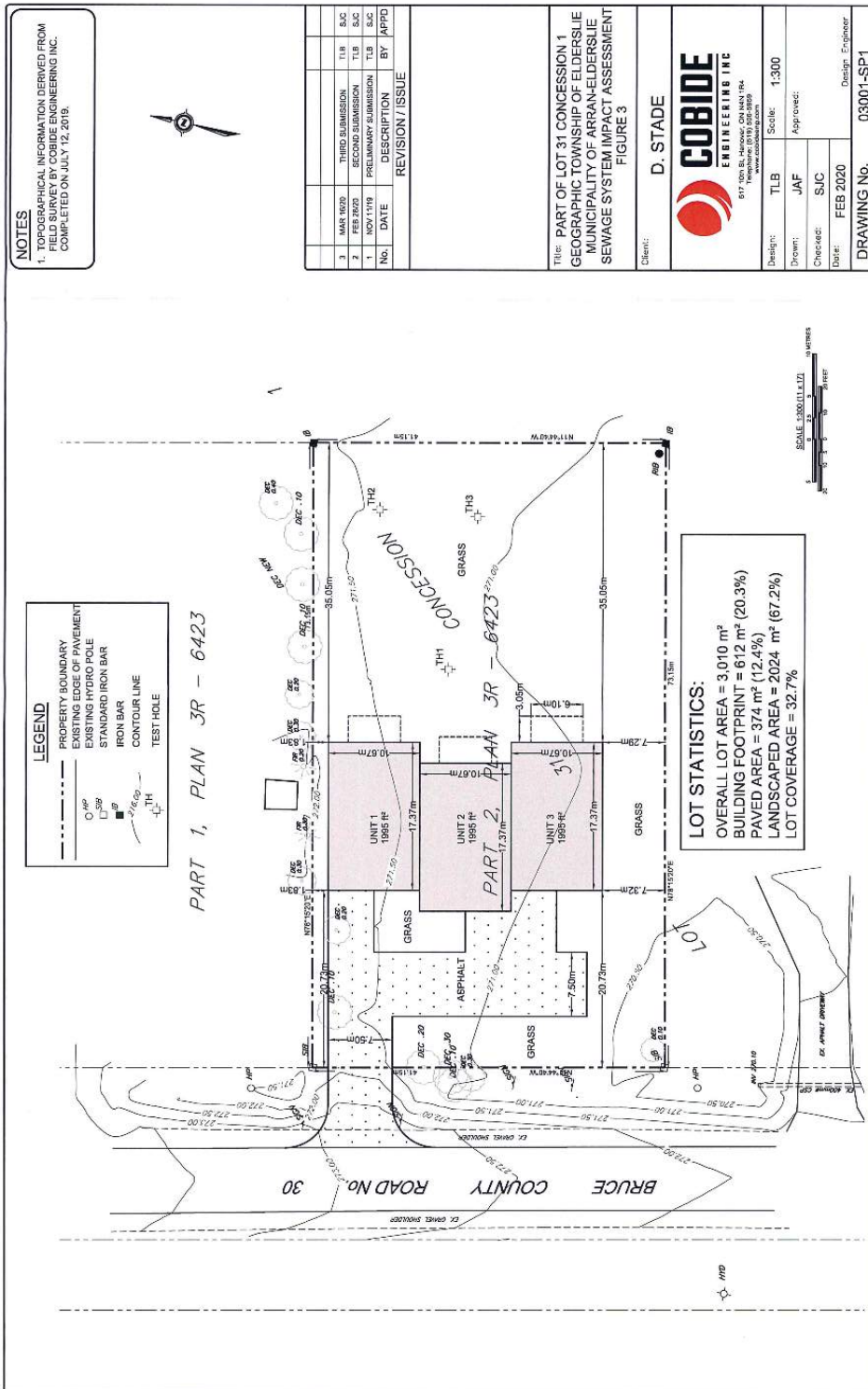
If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Arran Elderslie before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

For more information please visit the Local Planning Appeal Tribunal website at <https://elto.gov.on.ca/tribunals/lpat>

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# Site Plan

Z-2020-030 / Stade



COVID-19 Notice: All Bruce County and Municipal offices are closed to the public until further notice. Our staff would be pleased to connect with you by email or phone.



1078 Bruce Road 12, P.O. Box 150, Formosa ON Canada N0G 1W0  
Tel 519-367-3040, Fax 519-367-3041, publicinfo@svca.on.ca, www.svca.on.ca

SENT ELECTRONICALLY (bcplwi@brucecounty.on.ca)

April 28, 2020

County of Bruce, Planning and Development Department  
268 Berford Street, Box 129  
Warton, ON N0H 2T0

ATTENTION: Jack Van Dorp, Planner

Dear Mr. Van Dorp,

RE: Proposed Zoning By-Law Amendment Z-2020-030  
No civic address  
Roll No.: 410338000204320  
Part Lot 31 Concession 1 RP 3R6423  
Geographic Township of Elderslie  
Municipality of Arran-Elderslie (Stade)

Saugeen Valley Conservation Authority (SVCA) staff has reviewed the above-noted application as per our delegated responsibility from the Province to represent provincial interests regarding natural hazards identified in Section 3.1 of the Provincial Policy Statement (PPS, 2014) and as a regulatory authority under Ontario Regulation 169/06 (SVCA's Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Regulation). SVCA staff has also provided comments as per our Memorandum of Agreement (MOA) with the County of Bruce representing natural hazards, natural heritage, and water resources; and the application has also been reviewed through our role as a public body under the *Planning Act* as per our CA Member approved Environmental Planning and Regulations Policies Manual, amended October 16, 2018.

The purpose of the zoning by-law is to change the zoning from R1 Residential to R3 Residential to permit the construction of a 3-plex townhouse.

Staff have received and reviewed the following documents submitted with this application:

- 1) Request for Agency Comments and attached site plan

### **Recommendation**

The proposed zoning by-law amendment is acceptable to SVCA staff.

### **Site Characteristics**

The site is on the south end of the Town of Chesley, on the east side of Bruce Road 30. There are neighbouring residences to the north and south; and agricultural fields to the east and west of the subject property.



Watershed Member Municipalities  
Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands,  
Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce,  
Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North,  
Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

### **Delegated Responsibility and Advisory Comments**

**SVCA staff has reviewed the application through our delegated responsibility from the Province to represent provincial interests regarding natural hazards identified in Section 3.1 of the Provincial Policy Statement (PPS, 2014). We have also reviewed the application through our responsibilities as a service provider to the County of Bruce in that we provide expert advice and technical clearance on *Planning Act* applications with regards to natural hazards, natural heritage, and water resources as set out in the PPS 2014, County Official Plan and/or local official plans. Comments below only include features/technical requirements affecting the property.**

#### **Natural Hazards:**

SVCA staff find the application acceptable. The subject property does not contain any floodplains, watercourses, shorelines, wetlands, valley slopes or other environmental features of interest to SVCA or as per our MOA with the County of Bruce. As such, it is the opinion of SVCA staff that the application is consistent with the Natural Hazard Policies of the PPS, 2014 and the County of Bruce and Municipality of Arran-Elderslie Official Plan.

#### **Natural Heritage:**

In the opinion of SVCA staff, the subject property features adjacent land to Fish Habitat and potentially the Habitat of Threatened and Endangered Species.

#### **Fish Habitat**

Tributaries of the Vesta Creek are adjacent to this property and are considered fish habitat by SVCA staff. Our review of Fish Habitat is provided in consideration of the PPS and local policies but does not provide clearance on the required statutes or legislation from either the MNRF or the DFO.

#### **Provincial Policy Statement – Section 2.1**

Section 2.1.6 of the Provincial Policy Statement dictates that development and site alteration shall not be permitted within fish habitat nor shall it be permitted on adjacent lands (Section 2.1.8) to fish habitat unless it has been evaluated and demonstrated that there will be no negative impacts. While the severance proposed is within the adjacent lands of fish habitat, SVCA staff are of the opinion that the impact to the habitat will be negligible. The application is generally consistent with Section 2.1 of the PPS.

#### **Municipality of Arran-Elderslie Official Plan Policies**

Section 4.4.3.5 of the Municipality of Arran-Elderslie Official Plan states, in part, that development regards the standards set by the Ministry of Natural Resources and Forestry with respect to preserving fish habitat. While the severance proposed is within adjacent lands to fish habitat, SVCA staff are of the opinion that the impact to the habitat will be negligible. The application is generally consistent with the Municipality of Arran-Elderslie OP.

### Bruce County Official Plan Policies

Section 4.3.3.1 (v) of the Bruce County OP states that development proposed within lands adjacent to fish habitat requires an EIS that states there will be no negative impact on the feature. While the severance proposed is within the adjacent lands of fish habitat, SVCA staff are of the opinion that the impact to the habitat will be negligible. The application is generally consistent with the Bruce County OP.

### Threatened and Endangered Species

It has come to the attention of SVCA staff that habitat of endangered or threatened species may be located on and adjacent to the property. Our role is to identify habitat through a screening process in consideration of PPS and local policies, however, it is the responsibility of the applicant to ensure the endangered and threatened species policy referred to in the PPS has been appropriately addressed. Please contact the Ministry of Environment, Conservation and Parks (MECP) for information on how to address this policy. MECP inquiries can be addressed to [SAROntario@ontario.ca](mailto:SAROntario@ontario.ca).

### Provincial Policy Statement – Section 2.1

Section 2.1.7 of the Provincial Policy Statement dictates that development and site alteration shall not be permitted within habitat of threatened or endangered species.

### Bruce County Official Plan Policies

Section 4.3.2.7 of the Bruce County OP states that development will not be permitted on and within significant habitat of threatened and endangered species.

### Statutory Comments

**SVCA staff has reviewed the application as per our responsibilities as a regulatory authority under Ontario Regulation 169/06 (SVCA's Development, Interference with Wetlands, and Alterations to Shorelines and Watercourses Regulation). This regulation, made under Section 28 of the *Conservation Authorities Act*, enables SVCA to regulate development in or adjacent to river or stream valleys, Great Lakes and inland lake shorelines, watercourses, hazardous lands and wetlands. Subject to the CA Act, development taking place on or adjacent to these lands may require permission from SVCA to confirm that the control of flooding, erosion, dynamic beaches, pollution or the conservation of land are not affected. SVCA also regulates the alteration to or interference in any way with a watercourse or wetland.**

The parcel is not within the SVCA 'Approximate Screening Area' associated with Ontario Regulation 169-06. As such, development and/or site alteration within this area does not require the permission from SVCA, prior to carrying out the work.

### Summary

SVCA staff has reviewed this application in accordance with our MOA with the County of Bruce, and as per our mandated responsibilities for natural hazard management, including our regulatory role under the *Conservation Authorities Act*.



SVCA staff find this application acceptable.

Given the above comments, it is the opinion of the SVCA staff that:

- 1) Consistency with Section 3.1, Natural Hazard policies of the PPS has been demonstrated.
- 2) Consistency with Section 2.1, Natural Heritage policies of the PPS has been demonstrated; with the exception of policy 2.1.7 of the PPS, which must be addressed by MECP.
- 3) Consistency with local planning policies for natural hazards and natural heritage has been demonstrated; with the exception of Threatened and Endangered Species policies, which must be addressed by MECP.

Please inform this office of any decision made by the County of Bruce with regard to this application. We respectfully request to receive a copy of the decision and notice of any appeals filed.

Should you have any questions, please contact the undersigned Megan Stansfield at [m.stansfield@svca.on.ca](mailto:m.stansfield@svca.on.ca).

Sincerely,



Megan Stansfield  
Environmental Planning Technician  
Saugeen Conservation  
MS/

cc: Christine Fraser-McDonald, Deputy Clerk, Municipality of Arran-Elderslie (via email)  
Mark Davis, Authority Member, SVCA (via email)

## The details

<b>Development Proposal</b>	To rezone from R1 to R3 Residential to permit a 3-plex townhouse
<b>Owner</b>	Stade Josh Dean Stewart
<b>Legal Description</b>	Con 1 Pt Lot 31 RP3R 6423;Part 2
<b>Municipal Address</b>	NYA Bruce Road 10
<b>Lot Dimensions</b>	
<b>Frontage</b>	41.15 m
<b>Depth</b>	73.15 m
<b>Area</b>	3000.00
<b>Uses Existing</b>	vacant residential
<b>Uses Proposed</b>	residential
<b>Structures Existing</b>	none
<b>Structures Proposed</b>	3-plex townhouse
<b>Existing Water Services</b>	Municipal
<b>Existing Sanitary Services</b>	None
<b>Proposed Water Services</b>	Municipal
<b>Proposed Sanitary Services</b>	Private
<b>Access</b>	Year round municipal road
<b>County Official Plan</b>	Primary Urban Communities
<b>Proposed Official Plan</b>	Primary Urban - Chesley
<b>Local Official Plan</b>	Residential
<b>Proposed Official Plan</b>	Residential
<b>Zoning By-law</b>	R1 Residential
<b>Proposed Zoning By-law</b>	R1 Residential
<b>Surrounding Land Uses</b>	N & S: Residential, E: Vacant Residential W: Agricultural

File Number(s): Z-2020-030

No Comment: \_\_\_\_\_ Title: Eng Tech Signature: Lang Deuling

Comments: Ensure sufficient on site parking, don't want overflow of vehicles on County right of way

COVID-19 Notice: Due to current circumstances Bruce County offices are closed to the public at this time. Our staff would be pleased to connect with you by email or phone.

**THE CORPORATION OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE**

**BY-LAW NO. xx – 2020**

BEING A BY-LAW TO AMEND SCHEDULE A OF BY-LAW NO. 36-09, AS  
AMENDED  
(BEING THE COMPREHENSIVE ZONING BY-LAW OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE)  
RE: Concession 1 Part Lot 31 RP 3R6423; Part 2 (Elderslie) Municipality of Arran  
Elderslie

Whereas Section 34(1) of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended, provides that: “Zoning by-laws may be passed by the councils of local municipalities:

1. For prohibiting the use of land, for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway.
2. For prohibiting the erecting, locating or using of buildings or structures for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway.”

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. THAT Schedule “A” of By-law No. 36-09, as amended being the Comprehensive Zoning By-law for the Municipality of Arran-Elderslie, is hereby further amended by changing thereon from R1 Low Density Single to R3-xx-2020 Medium Density Residential Special the zoning of the subject lands, as outlined in Schedule ‘A’, attached hereto and forming a part of this by-law.
2. THAT By-law No. 36-09, as amended, is hereby further amended by adding the follow subsection to Section xx thereof:

“R3-xx-2020

.xx Notwithstanding their R3 Medium Density zoning designation, those lands delineated as R3-xx-2020 on Schedule ‘A’ to this By-law shall be used in compliance with the ‘R3’ zone provisions contained in this by-law, excepting however:

- a) a maximum of one (1) residential building consisting of a total of three (3) units shall be permitted.
  - b) a unit is defined as one (1) bedroom, dual occupancy
3. THAT the property is designated as a site plan control area as per Section 41 of the *Planning Act, R.S.O. 1990, as amended*.
  4. THAT this By-law takes effect from the date of passage by Council, subject to compliance with the provisions of the *Planning Act, R.S.O. 1990, as amended*.

\*\*\*\*\*

READ a FIRST and SECOND time this \_\_\_\_ day of \_\_\_\_\_, 2020.

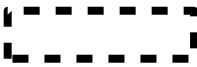
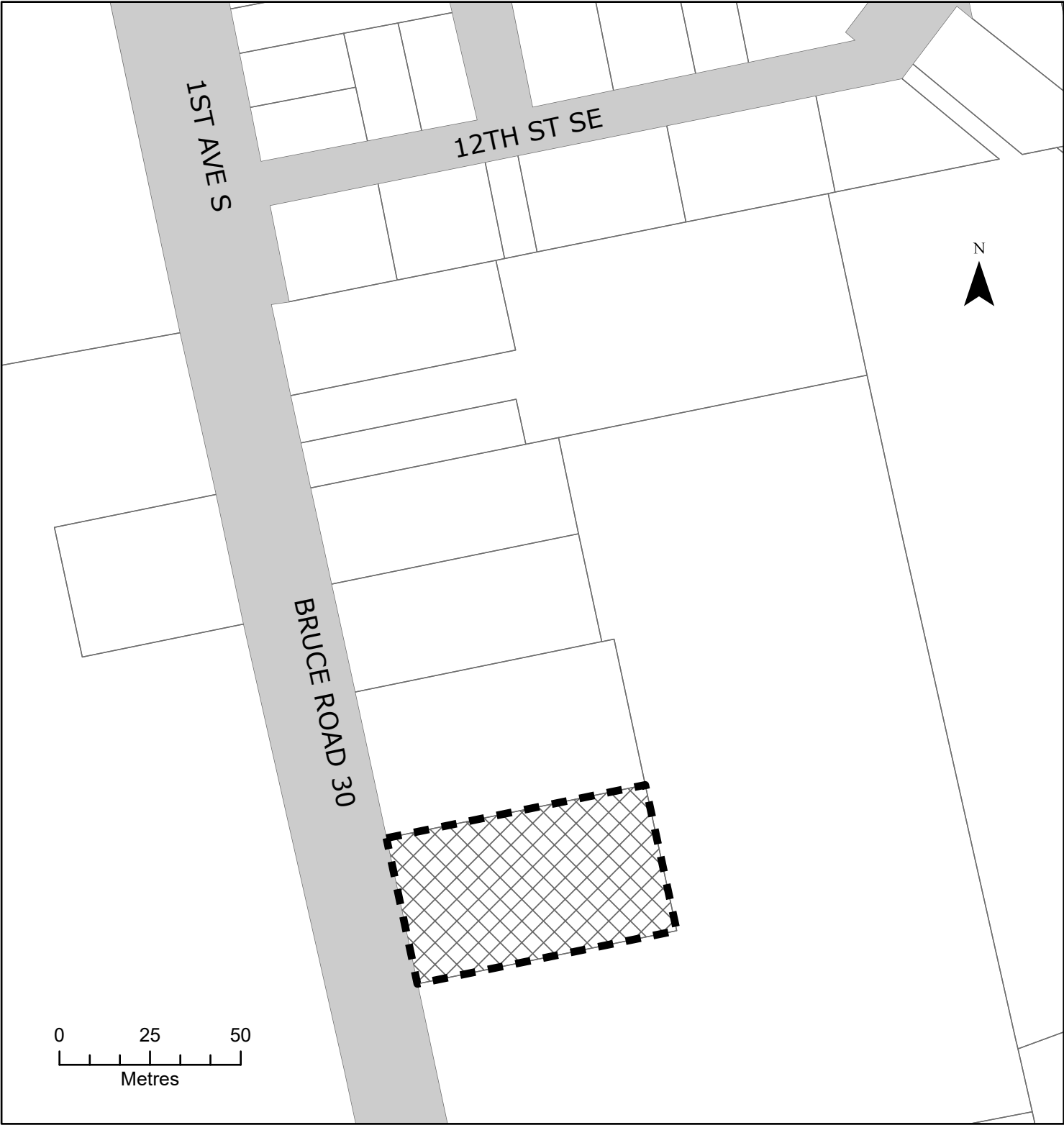
READ a THIRD time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Steve Hammell, *Mayor*

\_\_\_\_\_  
Bill Jones, *Clerk*

Schedule 'A'

Concession 1 Part Lot 31 RP 3R 6423; Part 2  
Municipality of Arran-Elderslie (geographic Township of Elderslie)



Subject Property



Lands to be zoned R3-xx-2020 - Residential : Medium Density Special

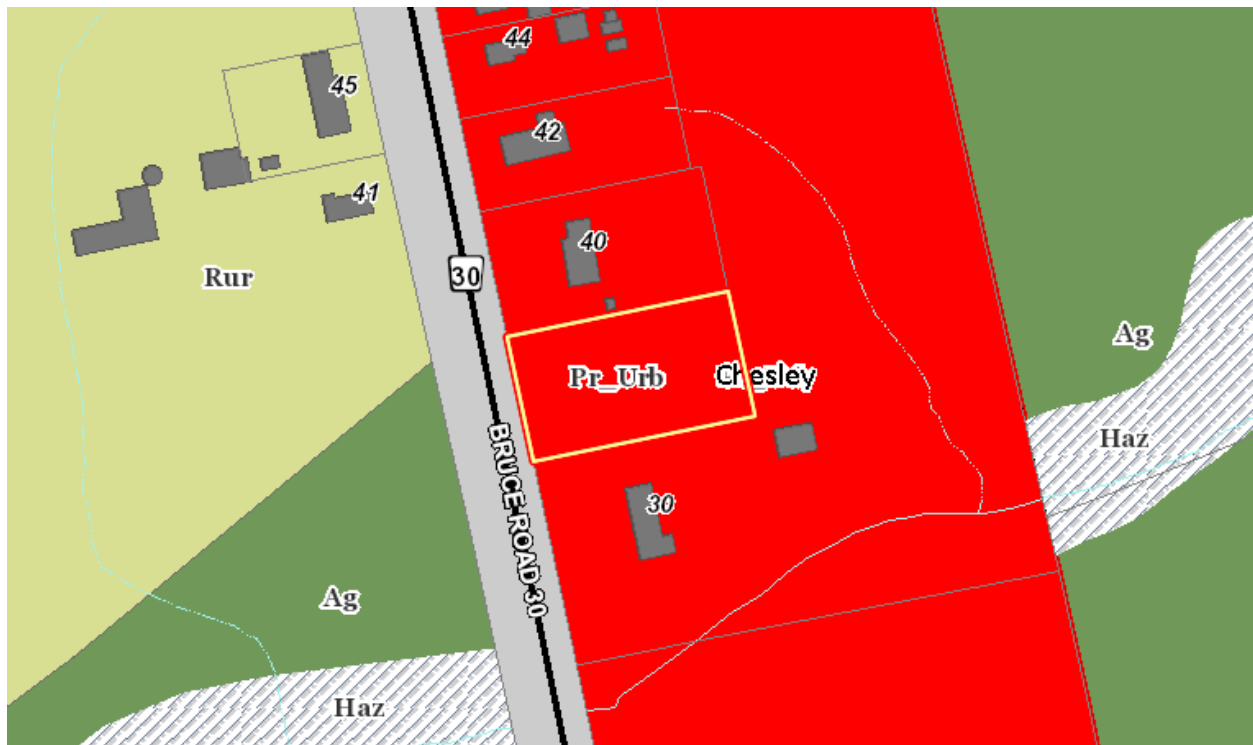
This is Schedule 'A' to the zoning by-law  
amendment number \_\_\_\_\_ passed this  
\_\_\_\_\_ day of \_\_\_\_\_

Mayor \_\_\_\_\_  
Clerk \_\_\_\_\_

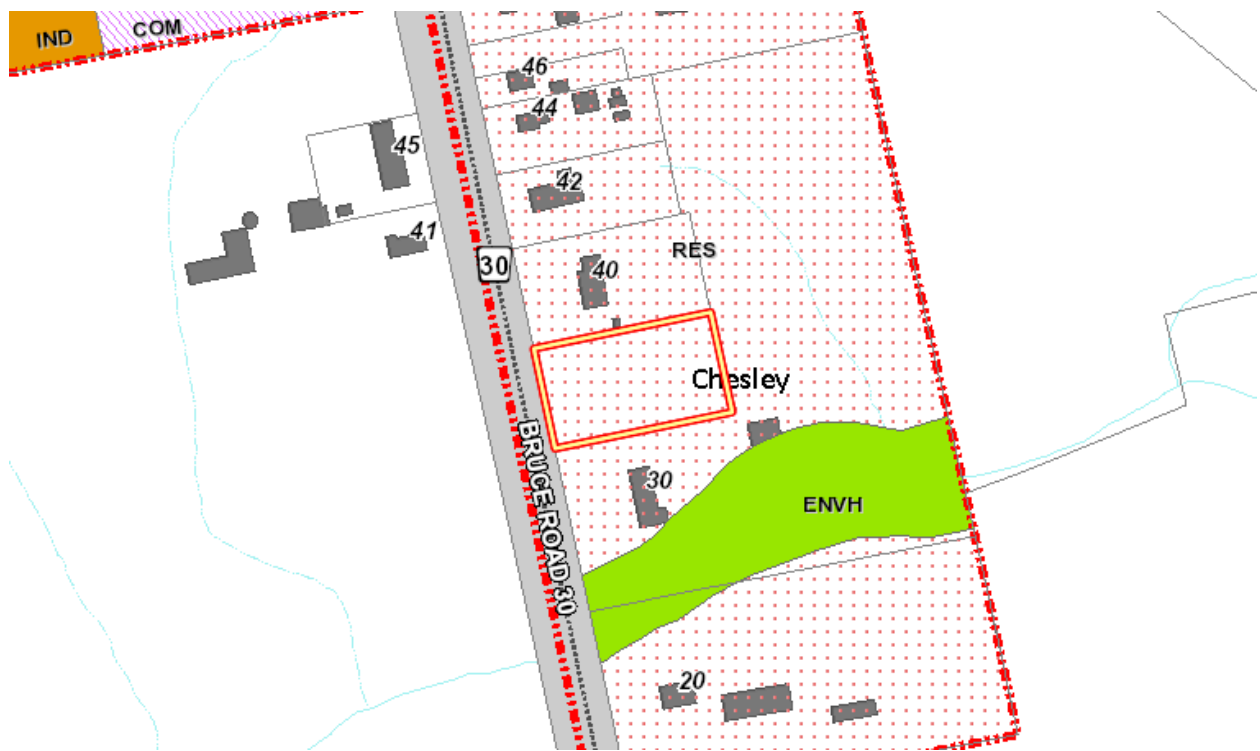
County Rd 30 NYA,

Roll: 410338000204320

BCOP & Constraints



LOP:



Comprehensive ZBL:





2015 A/P:



# Municipality of Arran-Elderslie Planning Report

**To:** Council of the Municipality of Arran-Elderslie

**From:** Jakob Van Dorp, Senior Planner

**Date:** May 25 2020

**Applications:** Zoning By-law Amendment

**Files:** Z-2020-010 (Ransome)

## Recommendation

Subject to a review of submissions arising from the public meeting:

That Council approve Zoning By-law Amendment Z-2020-010 by Derek Ransome as attached and the necessary by-law be forwarded to Council for adoption pending the County's adoption of Bruce County Official Plan Amendment C-2020-008

## Summary

The subject lands are a 40 ha farm lot fronting on Bruce Rd 17, 9 km west of Tara.

The proposal is to develop a sand and gravel pit on 25 ha of the lot. A Bruce County Official Plan (BCOP) Amendment and Local Zoning Bylaw Amendment are required in order for an Aggregate Resources Act (ARA) license to be issued and to permit the proposed use.

This report is related to the public meeting for the zoning by-law amendment. The proposal meets all applicable zoning provisions for the proposed M2 Extractive Industrial zone.

A public meeting for the related County Official Plan Amendment (C-2020-008) was re-scheduled from May 21, 2020 to June 18, 2020 due to a notice issue.

The following considerations have been reviewed in the Planning Analysis section of this report:

- Efficient use of mineral resources
- Hydrogeology
- Traffic
- Nearby residential uses
- Natural legacy
- Cultural heritage



- Public comments
- Agriculture

A detailed review of BCOP location criteria for pits and quarries is also provided as an appendix to this report.

The application is consistent with the Provincial Policy Statement and conforms to the County Official Plan (subject to amendment) and the intent and purpose of the local zoning by-law. The proposal is representative of good land use planning.

Planning staff recommend approval of the proposed zoning by-law amendment.

## Air photo Site Plan



## Planning analysis

The following section provides an overview of the planning considerations that were factored into the staff recommendation for this application, including relevant planning policy sections.

Supporting information submitted with the application includes:

- Planning Report, Ron Davidson Land Use Planning Consultant, November 12, 2019
- Summary Statement, GM BluePlan, October 2018
- Hydrogeological Study, GM BluePlan, October 2018
- Nature Environment Technical Report (NETR), AWS Environmental Consulting, December 2017
- Archaeological Assessment, AMICK Consultant, July 17, 2018

### **Efficient use of mineral resources**

The center of the property has a ridge that contains sand and gravel. Sand and gravel are typically used as aggregates in the construction industry.

Primary aggregate resources are identified by the Province through an aggregate resources inventory and mapped in the County Official Plan for protection from incompatible uses.

Proposed pits that are not in primary resource areas are required to demonstrate the quantity and quality of the resource.

The summary statement submitted with the application described test holes completed to evaluate the resource. The statement found that “the majority of the sandy soils within the ridge appear to meet the OPSS 1010 grading requirements for Granular ‘B’ – Type 1. Areas to the north and south of the ridge...have relatively higher silt content.”

While some materials within the pit may be unsuitable for use, the proposed area and depth of extraction indicate up to 2.35 million tonnes of aggregate are available; at the proposed maximum extraction rate of 100,000 tonnes/year, the pit would operate for about 24 years.

### **Hydrogeology**

Aggregate extraction activities can have impacts on surface water flows and on groundwater quality and are licensed according to whether they are above or below the water table.

A Hydrogeological Study was completed to review surface water and groundwater features on the property and assess potential impacts to these features.

The report notes the elevated area (proposed for extraction) is generally the surface water and ground water divide on the property. The north part of the property drains into the Sauble River Watershed, regulated by the Grey Sauble Conservation Authority (GSCA); and the south part drains into the Burgoyne Creek, part of the Saugeen River watershed and regulated by the Saugeen Valley Conservation Authority. The ground

water table appears to generally follow the topography, with the highest water table found in the elevated area.

In terms of surface water, the report notes a low-lying creek in the south west corner and intermittent standing water on the northwest corner of the property. The intermittent standing water appears to originate at the base of the elevated area. Both of these areas are outside of the area proposed for extraction.

In terms of groundwater, the proposed operation would be an above-water table pit, meaning that extraction would not be permitted within 1.5 metres of the water table. Dewatering and water diversion operations are not required. Extraction and rehabilitation plans are being designed to maintain existing ground and surface water quality and quantity.

Groundwater risks associated with fuel storage are addressed through provincial fuel handling and storage requirements and spills contingency plans which are required for any aggregate operation where fuel is stored.

The hydrogeological report and staff follow-up with the consultant confirmed that all nearby domestic water supplies had been considered and are not expected to be affected.

Both the GSCA and the SVCA reviewed the ARA applications. Their comments are reflected in the site plans and they have no outstanding concerns with the application.

## **Traffic and Transportation**

The site proposes direct access to Bruce County Road 17 which is a full-load posted County road with traffic reported in the range of around 3,200 vehicles per day based on 2015-2018 traffic data supplied by Bruce County. Local deliveries may use other routes. Bruce County Transportation and Environmental Services staff did not recommend that a Traffic Study be completed and had no comments on the application other than requiring an entrance permit. Municipal Public Works staff noted preference for a performance bond; staff has reached out to Ministry staff regarding ability to use these agreements in the context of proposed changes to regulations under the Aggregate Resources Act.

Municipal staff also expressed concern with the poor sight lines for the existing farm entrance, recommending that it not be permitted to be used for any traffic other than employees, deliveries and service vehicles. This concern is reflected in the site plan which notes “No Haul Trucks are to use the Secondary Access.”

## **Nearby residential uses**

Residential uses near aggregate extraction sites are considered 'sensitive receptors' relative to noise, and can have concerns related to water supply, traffic, visual impacts, dust, and vibrations arising from the extraction activities.

Water supply and traffic have been discussed above.

In terms of visual considerations, the site plan shows berms to be constructed along the northwest, west, and southwest boundaries of the site in order to screen the site from surrounding uses. Berms are not proposed on the east side of the site as there are no sensitive uses to the east and the rise of the ridge provides additional screening. As extraction proceeds the resulting depression will provide additional screening. The proposed berm design and locations are consistent with provincial standards.

Dust would be mitigated onsite through the use of water or other dust suppression measures in accordance with provincial standards.

Significant noise and vibrations are not expected from the operation as it is extracting gravel and no blasting is required. Noise is addressed in part through distance from sensitive receptors and in part through berms and extraction plans where the exposed face of the pit provides for some sound deflection. The proposed extraction and processing areas are set back beyond the distances where a noise study would be required by provincial guidelines.

## **Natural legacy**

The Natural Environment Technical Report (NETR) prepared to support the ARA application also meets the County Official Plan requirements for an Environmental Impact Study. The following natural legacy features that were identified through the study:

- Barn swallow habitat in a barn that is proposed to be demolished;
- Fish habitat; and
- Impact of tree removal on Migratory Birds

Barn swallows are listed as a threatened species under the Endangered Species Act. The province has established habitat protection and an authorization process and conditions (which include preventing access to the building to be demolished and providing alternate nesting habitat) that need to be met before the barn can be demolished. This approval process is administered by the Ministry of Environment Conservation and Parks (MECP). The applicant is aware of these requirements and the need to obtain the necessary approvals and mitigation before the barn is demolished.

Fish habitat is associated with the Burgoyne Creek flowing through the southwest corner of the property. The extraction areas for the proposed pit are more than 150 metres away from the creek. This setback exceeds the requirements of the Provincial Natural Heritage Reference Manual (30 metres) and the Bruce County Official Plan (50 metres).

Impacts to migratory birds are addressed through prohibiting tree-cutting within woodland communities between April 1st to August 15th of any given year. This approach is consistent with the Federal Migratory Birds Act. Staff note that the majority of the extraction area is within open fields and minimal tree removal is required for the operations.

### **Cultural heritage**

An archaeological assessment was completed of the entire licensed area with no resources found. Areas with archaeological potential that are outside of the licensed area were not assessed. A Holding provision in the zoning by-law amendment will ensure that this potential is addressed if future development is proposed in these areas.

### **Agriculture**

The area of the pit is currently used for Agriculture, although the presence of sand and gravel limits its capabilities. The County Official Plan designates the property as partly Agricultural and partly Rural. Extraction of aggregates is a temporary land use, after which sites are required to be rehabilitated. The extraction and rehabilitation plan for the site divides it into three phases, with requirements for progressive rehabilitation to agricultural use as the operation proceeds. The end result will see the land returned to agricultural use.

### **Public comments**

No public comments were received by the County at this time of writing this report. These Planning Act applications are being processed following the ARA consultation process. As a result, the majority of objections or concerns were identified, responded to, and resolved through the ARA consultation process.

We understand there to be one outstanding objection to the ARA application, with concerns related to dust control, vegetation on the berms, and fuel handling and storage training for employees. The objection also notes impacts of dust on output from the solar panel on the subject property and impacts of the operation on access to the panels, the ownership of which is disputed by the objector. The consultant has responded to these objections.

The ARA application may be referred to the LPAT if the outstanding objection is not withdrawn. If the Planning Act applications are not appealed the County or Municipality

of Arran-Elderslie would not be expected to participate in LPAT proceedings related to the ARA application.

## **Planning opinion**

The application has demonstrated a significant aggregate resource in this location. Supporting information has been developed and incorporated into the operations plans in order to address potential impacts to water, natural legacy features, and surrounding uses. The proposed development is consistent with the Provincial Policy Statement (2020) and the criteria of the County Official Plan and represents good land use planning.

## **Appendices**

- County Official Plan and Municipal Zoning maps
- County Official Plan Pit and Quarry Policy Review
- AE M2 Zoning Provisions
- Public Notice
- Agency Comments



## Section 17 – Extractive Industrial (M2)

### 17.1 Scoping Note

The provisions of the Extractive Industrial (M2) Zone shall apply to pits and quarries as identified on Schedule 'A': Land Use of the County of Bruce Official Plan.

**Explanatory Note:**

Extractive uses are also subject to the Aggregate Resources Act, which requires a license to be issued for any such use. The Aggregate Resources Act is administered by the Ministry of Natural Resources.

### 17.2 Permitted Uses

No person shall within a 'Extractive Industrial (M2I)' zone use any lot or erect, alter or use any building or structure for any purpose except the following:

(i) Residential Uses

- Prohibited

(ii) Non-Residential Uses

- Agriculture, General
- Pit
- Portable Asphalt Plant
- Portable Concrete Plant
- Mineral Aggregate Operation
- Buildings, structures and uses accessory to a permitted use [i.e., open storage, scales, pump buildings, administration, equipment storage, and fuel pumps]
- Processing of natural materials extracted from the site including screening, sorting, washing, crushing, storing, and other similar operations allied to a Mineral Aggregate Operation.

### 17.3 Zone Provisions

No person shall within any 'Extractive Industrial ('M2)' Zone use any lot or erect, alter or use any building or structure except in accordance with the following provisions:

	Provisions	Non-Residential Uses
.1	Minimum Lot Area	1 hectare (2.5 ac)
.2	Minimum Lot Frontage	30 metres (98 ft)



## 17.4 Additional Provisions – Extractive Industrial

- .1 No mineral aggregate resource, aggregate pile, topsoil pile, overburden pile, or any building or structure shall be located closer than:
  - i. 30 metres (98 ft) of the boundary of the licensed area; and
  - ii. 90 metres (295 ft) of the boundary of the licensed area abutting a Class 1 or 2 Street; or a ‘Dwelling’ existing at the time an aggregate license is issued, or land zoned Residential or Institutional when an aggregate license is issued

Where an interior lot line in a ‘M2’ zone abuts land held in separate ownership but is also zoned ‘M2’, no setback may be required.

- .2 All machinery employed in the processing or recycling of mineral aggregate resources and derived products such as asphalt and concrete or the production of secondary related products shall be located no closer than:
  - i. 30 metres (98 ft) of the boundary of the licensed area; and
  - ii. 90 metres (295 ft) of the boundary of the licensed area abutting a Class 1 or 2 Street; or a residential dwelling existing at the time an aggregate license is issued, or land zoned Residential or Institutional when an aggregate license is issued
- .3 Berms that are intended to screen the adjoining lands from the operation on the site are exempt from Section 17.4.3.
- .4 Visual Buffering shall be provided in accordance with the following requirements:
  - (i) Visual Buffering shall be planted and maintained along the boundary of the licensed area that abuts a street/road and along any boundary line within 60 metres (197 f) of a ‘Institutional Use’ or a dwelling or Residential zone, except for entrances and exits; and
  - (ii) Visual Buffering shall provide a year round visual barrier and shall be a minimum of 15 metres (50 ft) in width and consist of a dense screen of shrubs and/or evergreen trees, a minimum of one metre (3 ft) in height when planted and of a type that will attain a minimum height of 6 metres (20 ft) at maturity; and
  - (iii) Where required on a street corner of a corner lot, Visual Buffering shall be located in such a way as not to form an obstruction to traffic and as required by the sight visibility triangles required by this By-law.

### Bruce County Official Plan Location Criteria for Pits and Quarries (Section 4.8.5.2)

Policy	Comment
In order to preserve the scenic beauty and amenity of the area, extractive operations, will be screened from public view, where possible;	The Operations Plan shows a berm on the northwest, west, and southwest sides of the extraction area.
Gravel pits within 125 m and stone quarries within 215 m of any residential zone or structure used for human habitation shall not normally be permitted. Pits or quarries proposed within such areas shall require an amendment to this Plan. Any proposed amendment to these setbacks shall be supported by an impact study addressing noise, dust, groundwater and traffic impact on the neighbouring residential use or uses	The Summary Statement notes that the proposed area of extraction is set back a minimum of 150 m from surrounding dwellings.
No excavation or processing shall be allowed so that its edge is at a point less than 15 metres from the boundary of the site, or 30 metres from any residential structure, highway or such greater distance that the municipality feels warranted. Setbacks may be reduced or eliminated where two licensed operations abut each other;	The Operations Plan in the Summary Statement shows a 15 m setback from the east lot line to the extraction area
No aggregate operation shall be located closer than 50 metres to any body of water or watercourse, or Hazard Land Area;	The limit of extraction is more than 50 m from the EP Environmental Protection lands in the southwest corner of the lot.
In the Agricultural area, on prime agricultural land, extraction of mineral aggregates is permitted as an interim use provided that rehabilitation of the site will be carried out whereby substantially the same areas and same average soil quality for agriculture are restored where reasonably possible.	<p>The land is proposed to be rehabilitated to agriculture land use with capability to grow crops (see Note 9 on the Rehabilitation Plan in the Summary Statement).</p> <p>Steep slopes may be retired from farming and put into grass land or incorporated into the existing woodland feature as an enhancement.</p>

562 Sideroad 5 S Arran / CON 6 PT LOT 6

Tax Roll: 410349000113700

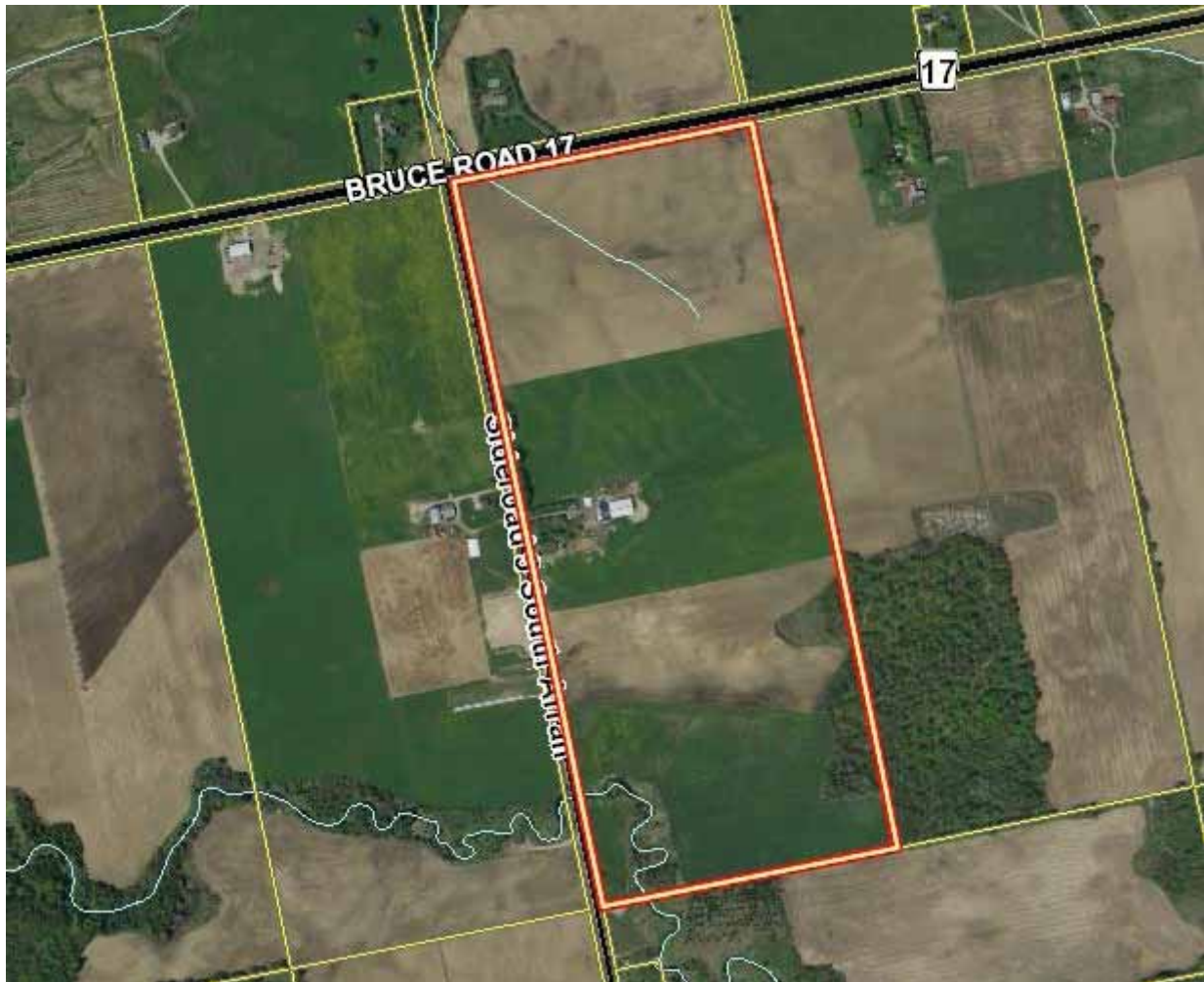
BCOP & Constraints: (PSW to north)



Comp. Zoning By-Law:



2015 A/P:





## Jack Van Dorp

---

**From:** Scott McLeod <works@arran-elderslie.ca>  
**Sent:** Thursday, May 14, 2020 11:50 AM  
**To:** Jack Van Dorp; 'Christine Fraser-McDonald'  
**Subject:** RE: Zoning for Ransome - 562 Sideroad 5 South Arran  
**Attachments:** Pit Aggregate Agreement.pdf

**\*\* [CAUTION]:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Jack  
I don't see the Municipality taking any action on the site line of the driveway, as long as it remains just a service entrance and does not become the main entrance to the site.  
I have attached a prior agreement the Municipality has used with other pit owners. The cost or amount does vary based on the impact to the Municipality.

Thanks,

*Scott McLeod*

Municipality of Arran-Elderslie  
Public Works Manager  
works@arran-elderslie.ca  
Office: 519-363-3039 Ext 115  
Fax: 519-363-9337  
Cell: 519-373-9781

---

**From:** Jack Van Dorp [mailto:JVanDorp@brucecounty.on.ca]  
**Sent:** May 13, 2020 1:42 PM  
**To:** Christine Fraser-McDonald  
**Cc:** Scott McLeod  
**Subject:** RE: Zoning for Ransome - 562 Sideroad 5 South Arran

Thanks Christine!

I've received Scott's comments, in my report re: the County OPA I noted they can be addressed through the local planning approval (ie the ZBA). I'll include these comments in the staff report discussion for the meeting on the 25<sup>th</sup>.

Scott, is there any action you anticipate the Municipality taking to address the site line issue, such as advising MNRF that a new entrance or alterations are required prior to issuance of an ARA license?

Could you forward an example of an agreement that the Municipality has with other operators?

---

*The health and well-being of Bruce County staff and residents is always our number one priority. Because Health Canada has classified the COVID-19 virus as HIGH risk to Canadians, we're taking extra precautions to protect all clients, staff and the public. Using an abundance of caution to ensure that staff are able to continue to deliver services and to protect the public in the wake of COVID-19, ALL County Office Buildings are closed to the public until further notice.*

*Our staff would be pleased to connect with you by email or phone and we have information available at <https://brucecounty.on.ca/covid19> to provide you the most up-to-date information on our continued services and how you can access them. Thank you for your understanding and cooperation at this time.*

---

**Jack Van Dorp**  
Senior Planner  
Planning and Development  
Corporation of the County of  
Bruce  
519-534-2092  
[www.brucecounty.on.ca](http://www.brucecounty.on.ca)



---

**From:** Christine Fraser-McDonald <[deputyclerk@arran-elderslie.ca](mailto:deputyclerk@arran-elderslie.ca)>  
**Sent:** Wednesday, May 13, 2020 11:58 AM  
**To:** Jack Van Dorp <[JVanDorp@brucecounty.on.ca](mailto:JVanDorp@brucecounty.on.ca)>  
**Subject:** FW: Zoning for Ransome - 562 Sideroad 5 South Arran

**\*\* [CAUTION]:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jack:

Scott hadn't seen this file.

Please see below.

*Christine Fraser-McDonald*  
Deputy Clerk  
Municipality of Arran-Elderslie  
1925 Bruce Road 10  
P.O. Box 70  
Chesley, ON N0G 1L0  
Ph: 519-363-3039 Ext. 101  
Fx: 519-363-2203  
[deputyclerk@arran-elderslie.ca](mailto:deputyclerk@arran-elderslie.ca)

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**From:** Scott McLeod <[works@arran-elderslie.ca](mailto:works@arran-elderslie.ca)>  
**Sent:** May 13, 2020 11:40 AM  
**To:** 'Christine Fraser-McDonald' <[deputyclerk@arran-elderslie.ca](mailto:deputyclerk@arran-elderslie.ca)>  
**Subject:** RE: Zoning for Ransome - 562 Sideroad 5 South Arran

Christine

I have gave the following comments to Jack Van Dorp. Not sure where he posted them.

- Existing driveway being used as a service entrance doesn't meet site line requirements.
- Other aggregate pits in Arran-Elderslie have security deposits with the Municipality.

Thanks,

*Scott McLeod*

Municipality of Arran-Elderslie  
Public Works Manager  
[works@arran-elderslie.ca](mailto:works@arran-elderslie.ca)  
Office: 519-363-3039 Ext 115  
Fax: 519-363-9337  
Cell: 519-373-9781

---

**From:** Christine Fraser-McDonald [<mailto:deputyclerk@arran-elderslie.ca>]  
**Sent:** May 13, 2020 9:57 AM  
**To:** 'Scott McLeod'  
**Subject:** Zoning for Ransome - 562 Sideroad 5 South Arran

Hi Scott:

Do you have any comments for this rezoning for a new gravel pit?

[http://planning.brucecounty.on.ca/uploads/3432\\_Justification\\_Report\\_19\\_11\\_12\\_C8\\_Z10\\_Ransome\\_file.pdf](http://planning.brucecounty.on.ca/uploads/3432_Justification_Report_19_11_12_C8_Z10_Ransome_file.pdf)

Christine Fraser-McDonald  
Deputy Clerk  
Municipality of Arran-Elderslie  
1925 Bruce Road 10  
P.O. Box 70  
Chesley, ON N0G 1L0  
Ph: 519-363-3039 Ext. 101  
Fx: 519-363-2203  
[deputyclerk@arran-elderslie.ca](mailto:deputyclerk@arran-elderslie.ca)

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<http://machform.brucecounty.on.ca/view.php?id=22357>. Please be advised that this may restrict our ability to send messages to you in the future.

## Amanda Herbert

---

**From:** Gary Keeling  
**Sent:** Thursday, February 6, 2020 3:19 PM  
**To:** Amanda Herbert  
**Subject:** RE: Ransome Pit

Hi Amanda, the county will not require a traffic impact study. The only thing I saw in section 2.6 that requires clarity is that it would be the County issuing an entrance permit application along Bruce Road 17 not the municipality

Thanks  
Gary

Gary Keeling  
Engineering Technician  
Transportation & Environmental Services  
Corporation of the  
County of Bruce  
519-881-2400  
<https://can01.safelinks.protection.outlook.com/?url=www.brucecounty.on.ca&data=02%7C01%7CAHerbert%40brucecounty.on.ca%7Cb1ee966c24064e11b7e508d7ab41df0e%7Cfd89d08b66c84a86a12d6fcc6c432324%7C0%7C0%7C637166171707524030&sdata=Pm574%2BeriDmG3%2F0b6a7wj%2BnMV9RCfzPXLyljnQBf4T0%3D&reserved=0>

-----Original Message-----

From: Amanda Herbert <AHerbert@brucecounty.on.ca>  
Sent: Monday, February 3, 2020 10:53 AM  
To: Gary Keeling <gkeeling@brucecounty.on.ca>  
Subject: Ransome Pit

Hi Gary,

Please see attached Section 2.6 of the engineers summary report.

I'm wondering if a traffic impact study would be required as part of a complete application to amend the zoning bylaw and official plan? Also wondering if that section is generally consistent with TES comments on that file?

Property details:

Roll Number 410349000113700  
Owner RANSOME DEREK ROBERT  
Civic Address 562 SIDEROAD 5 SOUTH ARRAN Municipality Arran-Elderslie Legal Address CON 6 PT LOT 6 (Arran)

Thanks  
Amanda

Amanda Herbert  
Planner - Peninsula Hub  
Planning and Development

Corporation of the

County of Bruce

519-534-2092

<https://can01.safelinks.protection.outlook.com/?url=www.brucecounty.on.ca&data=02%7C01%7CAHerbert%40brucecounty.on.ca%7Cb1ee966c24064e11b7e508d7ab41df0e%7Cfd89d08b66c84a86a12d6fcc6c432324%7C0%7C0%7C637166171707524030&sdata=Pm574%2BeriDmG3%2F0b6a7wj%2BnMV9RCfzPXLyljnQBf4T0%3D&reserved=0>

-----Original Message-----

From: aherbert@brucecounty.on.ca <aherbert@brucecounty.on.ca>

Sent: Monday, February 3, 2020 10:42 AM

To: Amanda Herbert <AHerbert@brucecounty.on.ca>

Subject:

Warton Planning and Economic Development MFP

-----  
TASKalfa 4551ci

[00:17:c8:08:c4:1e]  
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November 27, 2018  
Our File: 212340

Saugeen Valley Conservation Authority  
1078 Bruce Road 12  
P.O. Box 150  
Formosa, ON N0G 1W0

Attention: Mr. Erik Downing  
Environmental Planning and Regulations

**RECEIVED***By County of Bruce at 4:22 pm, Nov 12, 2019*

Re: Ransome Pit  
Part Lot 6, Concession 6  
Geographic Township of Arran  
Municipality of Arran-Elderslie

Dear Erik:

On behalf of Ransome Construction, please find enclosed the supporting documents for an application of a Category 3, Class "A" Pit Above Water under the Aggregate Resources Act (ARA). The supporting documents include:

- Summary Statement,
- Set of Drawings,
- Natural Environment Technical Report – Level I and II,
- Archaeological Assessment – Stages I and II,
- Hydrogeological Study,
- Form 1 and Form 2.

Form 1 and Form 2 are scheduled to appear in the Saugeen Shores Beacon on December 4, 2018. The Public Information Session will be held on January 9, 2019 from 4:00 pm to 6:00 pm at the Arkwright Hall. We have requested comments to be filed by **January 21, 2019**.

Please be advised that the zoning amendment application will be provided at a separate date and under separate cover. A copy of this package has also been sent to the GSCA, as the property lies along the watershed divide.

Should you have any questions or require further information, please do not hesitate to contact me.

Yours truly,

GM BLUEPLAN ENGINEERING LIMITED,  
Per:

A handwritten signature in blue ink, appearing to read 'Matthew Nelson'.

Matthew Nelson, P. Eng., P. Geo.  
MN/mz

Encl.

cc: Dererk Ransome, Ransome Construction  
File No. 216034



1078 Bruce Road 12, P.O. Box 150, Formosa ON Canada N0G 1W0  
Tel 519-367-3040, Fax 519-367-3041, publicinfo@svca.on.ca, www.svca.on.ca

SENT ELECTRONICALLY AND BY REGULAR MAIL

January 17, 2019

GM Blueplan  
1260-2<sup>nd</sup> Ave East, Unit 1,  
Owen Sound, ON  
N4K 2J3

ATTENTION: Matthew Nelson

Dear Mr. Nelson:

RE: Aggregate Resources Act Application – Ransome/Arran Pit  
Part Lot 6, Concession 6  
Geographic Township of Arran  
Municipality of Arran Elderslie

Saugeen Valley Conservation Authority (SVCA) staff have reviewed this Aggregate Resources Act application. SVCA staff have reviewed the above noted pit proposal and the related reports. The reports related to the above noted proposal being the *Summary Statement – Proposed Category 3 Class A Pit*, dated October 2018, completed by GM Blueplan, Site Plans 1-4 dated October 5, 2018 by GM Blueplan, *Natural Environment Technical Report: Level 1 and 2 for Ransome Construction Ltd.* dated December 2017, completed by AWS Environmental Consulting Ltd., and *Hydrogeological Study* by GM Blueplan dated October 2018 have been reviewed by SVCA staff. An Archeological assessment has also been submitted but not reviewed by the SVCA.

Portions of the property, Licence area, and extraction area are located within the Grey Sauble Conservation Authority's (GSCA) jurisdiction. The SVCA is only commenting on components of the proposed within the SVCA's jurisdictional area. Please refer to GSCA comment for their comments related to the proposed works in their watershed.

While generally the proposal is acceptable to SVCA staff, the following comments are offered:

1. Are watershed catchments maintained by the proposed works at all times of extraction? Approximately the southern half of the extraction area would drain south to Burgoyne Creek. Surface water contributions and drainage divides should be maintained to the respective watersheds throughout operations.
2. Surface water flows appear to be diverted in the rehabilitated grading of the site. The drainage divide appears to have directed surface flows north, where prior to extraction flow would flow south in the central portion of the property. Please indicate impacts to Burgoyne creek from a base



Watershed Member Municipalities  
Municipality of Arran-Elderslie, Municipality of Brockton, Township of Chatsworth, Municipality of Grey Highlands,  
Town of Hanover, Township of Howick, Municipality of Morris-Turnberry, Municipality of South Bruce,  
Township of Huron-Kinloss, Municipality of Kincardine, Town of Minto, Township of Wellington North,  
Town of Saugeen Shores, Township of Southgate, Municipality of West Grey

flow and flood impact perspective, or revise plans to better reflect existing drainage routes.

3. The proposed berm to the southwest may intersect and focus surface drainage during operations. Sheet flow across the adjacent agricultural field may become a focused route as proposed and lead to erosion at surface on route to watercourse to the south, and/or erosion at the bank of the watercourse. Allowing sheet flow to be maintained in this area is recommended.
4. Surface water flow to the south appears to be proposed to be focused at the southwest edge of the rehabilitated extraction area. Focusing of surface drainage here compared to existing conditions may erode the area between this outlet and the watercourse. Please advise.
5. The SVCA's 'Approximate Screening Area' associated with Ont. Reg. 169/06 as amended (SVCA Regulation) is referenced as the SVCA's Regulated Area. The SVCA's Regulated Area would likely be 15 metres smaller than indicated on the operational plans. It is not recommended to indicate the Regulation limit on the associated site plans from SVCA staff. These Regulatory lines can change when more information, or flood events, are made aware to the SVCA. The likelihood of these plans to be updated to reflect the actual Regulated Area on the property is minimal should these updates occur. Therefore, the static lines you include, though reasonably accurate now, have the potential to misinform future owners and others working in the area.
6. The slope angles of these proposed rehabilitated pit walls appear steep for the proposed rehabilitated use. Please confirm the slope angles would allow agricultural use or revise the finished profiles to accommodate such. If the slopes are to remain as proposed perhaps plantings of shrubs or trees could occupy these areas.
7. Plan 2 of 4 on the operational plans, associated with sediment control, proposes sediment fencing along the southern extraction boundary. SVCA staff would recommend sediment fencing not be employed were possible, in favor of alternate vegetated buffers and other sedimentation control methods. The maintenance requirements of sediment fencing over the timeframe of pit operations (weekly maintenance for years) is likely unrealistic and measures should be taken to limit the use of sediment fencing in favor of more robust control methods.
8. Zoning information is included on the site plans. SVCA staff recommend such zoning details not be indicated on the plans as these zoning lines may change over the years, and updates to the site plans, once approved, will not likely occur, misleading future owners and/property managers. Zoning will likely change associated with this proposal as the review process also. SVCA staff have not reviewed the zone locations or zone references. Please contact the Municipality of Arran-Elderslie to confirm if the indicated Zoning is an appropriate representation.
9. A 100m watercourse buffer is not required by the SVCA as a broadcast policy as highlighted in the summary report.
10. As the property and proposal is shared between the SVCA and GSCA, and those boundaries are set by drainage conditions, as proposed more of the development will be within the GSCA's jurisdiction

in the future. For the information of the operator and or landowner in the future depending on the response to comment #2 above.

### **SVCA Regulation**

The southern portion of the property is subject to the SVCA's Development, Interference with Wetlands and Alterations to Shorelines and Watercourses Regulation (Ontario Regulation 169/06, as amended). This Regulation is in accordance with Section 28 of the Conservation Authorities Act R.S.O, 1990, Chap. C. 27. This Regulation requires that a person obtain the written permission of the SVCA prior to any "development" within a Regulated Area or alteration to a wetland or watercourse.

#### "Development" and Alteration

Subsection 28(25) of the Conservation Authorities Act defines "development" as:

- a) *the construction, reconstruction, erection or placing of a building or structure of any kind,*
- b) *any change to a building or structure that would have the effect of altering the use or potential use of the building or structure, increasing the size of the building or structure or increasing the number of dwelling units in the building or structure,*
- c) *site grading, or*
- d) *the temporary or permanent placing, dumping or removal of any material, originating on the site or elsewhere.*

According to Section 5 of Ontario Regulation 169/06, as amended, alteration generally includes the straightening, diverting, or interference in any way with the existing channel of a river, creek, stream or watercourse, or the changing or interfering in any way with a wetland.

To determine where the SVCA's areas of interest are located associated with our Regulation, please refer to the SVCA's online mapping program, available via the SVCA's website at <http://eprweb.svca.on.ca>. Should you require assistance, please contact our office directly.

As indicated in comments above the Regulated Area indicated on the site plans in the SVCA's area is likely 15 metres too large on its northern exposure. As the licence area avoids this area, and no site alterations are proposed in this area, this information is not applicable to the proposed. No permit from the SVCA is required for the proposed operation. If the licence area is to expand the applicability of the SVCA's Regulation is removed from the Licenced lands until the licence is surrendered.

#### Right to Hearing

Please be advised that the owner of a property may submit a complete Application for a development or alteration proposal to the SVCA at any time.

In accordance with Section 28 (12) of the *Conservation Authorities Act*, permission required under Ontario Regulation 169/06, as amended, shall not be refused or granted subject to conditions unless the person

requesting the permission has been given the opportunity to require a hearing before the Authority or, in the case of the SVCA, before the Authority's Executive Committee. Should you submit an Application to Alter a Regulated Area for which staff is not prepared to issue a permit, a hearing will be scheduled before the Executive Committee.

After holding a hearing under Section 28 (12), the SVCA Executive Committee shall,

- (a) refuse the permission; or
- (b) grant the permission, with or without conditions

After the hearing, the SVCA Executive Committee provides the person who requested permission written reasons for the decision. If the person is refused permission or objects to conditions imposed on the permission, the person may appeal to the Minister of Natural Resources within 30 days of receiving the reasons for the refusal.

### **Fish Habitat and Threatened or Endangered Species**

It has come to the attention of the SVCA that habitat of threatened or endangered species may be located in the area of the proposed development (potentially outside of the SVCA's Jurisdictional Area). It is the responsibility of the applicant to ensure the threatened and endangered species have been appropriately addressed. Please contact the [Ministry of Natural Resources and Forestry (MNRF) for information on how to address this policy.

It has come to the attention of the SVCA that development proposed in association with this application may be in or adjacent to fish habitat. It is the responsibility of the applicant to ensure the fish habitat has been appropriately addressed. Please contact Fisheries and Oceans Canada (DFO) at 1-855-852-8320 or <http://www.dfo-mpo.gc.ca/pnw-ppe/index-eng.html> for information on how to address this policy.

### **Conclusion**

Once SVCA staff have been provided with responses to the above noted comments we will continue with our review of the licence application. Should questions arise, please do not hesitate to contact this office.

A review fee invoice for the northern portion of the property has been forwarded by the GSCA. SVCA's review fee is attached for the Aggregate Resource Act application and related reports for the portion of the proposed in our jurisdiction. We trust these comments are helpful.

Yours Sincerely,



Erik Downing  
Manager, Environmental Planning & Regulations  
Saugeen Conservation



GM Blueplan  
Ransome/Arran Pit  
January 17, 2019  
Page 5 of 5

ED/

cc: Aggregate Technical Specialist, MNRF Owen Sound, [midhurst.aggregates@ontario.ca](mailto:midhurst.aggregates@ontario.ca)  
Mark Davis, Authority Member, SVCA, via email  
Derek Ransome, Ransome Construction Ltd., via email (Encl.)  
Andy Sorensen, GSCA, via email



March 11, 2019  
Our File: 216034

Saugeen Valley Conservation Authority  
1078 Bruce Road 12,  
P.O. Box 150  
Formosa, ON N0G 1W0

Attention: Mr. Erik Downing  
Environmental Planning & Regulations Manager

Re: Response to Comments – Site Plans  
Ransome Construction.  
Lot 6, Concession 6  
Municipality of Arran-Elderslie

Dear Mr. Downing,

This letter is provided in response to the Saugeen Valley Conservation Authority (SVCA) correspondence of January 17, 2019, providing comment on the Site Plans.

To address the comments regarding the Site Plans, revised drawings have been provided. These revised drawings also include revisions to address Ministry of Natural Resources and Forestry (MNR) and Grey Sauble Conservation Authority (GSCA) comments. The primary changes to drawings include:

- Update to the previously shown contours of the final side slopes of the rehabilitation Plan (Drawing 3 of 4), which were shown with 0.5m contours, which gave the impression of steeper slopes. A 3:1 slope will be maintained in the post rehabilitated site conditions.
- As per SVCA and GSCA comments, the previously proposed silt fencing at the southern boundary of the area of extraction has been replaced with a vegetated berm with a height of 0.5m to provide a more long-term sediment mitigation approach (SVCA Comment #7).
- The GSCA regulated area has been revised on the Site Plans as per GSCA comments and associated figure.
- A shallow groundwater flow divide has been added to the drawings to illustrate where the local watershed boundary has been measured to be.
- The watercourse buffer has been revised as per SVCA comment #5.
- Various revisions have been made to notes on the Site Plans.

#### **Watershed Drainage Divide and Surface Water Flows (SVCA Comments 1 & 2)**

As you are aware, as part of the Hydrogeological Study on the property in support of the pit application, water levels have been measured in the four wells and two piezometers. Additionally, the nature of the soils encountered during the drilling program were documented. It is noted that the elevated ridge of sand and gravel targeted for extraction is observed to be underlain by a layer of silt and sand that is gently sloping to the north in the area of proposed extraction. The top of the sand and gravel layer has also been observed to be generally consistent with the elevation of the groundwater surface.

It is reasonable to expect that the shallow groundwater table in the area of proposed extraction is associated with the interface between the overlying coarse-grained sand and gravel glaciofluvial deposits and the underlying silty clay soils. Based on the water level elevations measured, the localized major shallow groundwater flow direction in the overburden at the site is to the north with a minor southward flow from the southern portion of the central hill to the creek in the southwestern portion of the property. This estimated groundwater flow divide has been added to the drawings for clarity.

Due to the relatively high permeability of the shallow sand and gravel deposits and the absence of erosional features on the surface, it is expected that surface water infiltrates into the subsurface relatively rapidly. Therefore, the significant majority of water migrating to each of the watersheds is expected to be primarily influenced by the shallow groundwater flow direction. In other words, the shallow groundwater divide is considered to be a more accurate representation of catchment area in this specific setting.

As such, although the post-rehabilitation surface topography has a more northerly trend than the pre-development topography, the nature of the shallow groundwater flow is not expected to be altered by the pit, and therefore, the post-rehabilitation watershed divide is expected to be similar to pre-development conditions.

Although less critical, it should also be noted that the relatively narrow and localized strip of land that is proposed for aggregate extraction is considered to be insignificant when compared to the overall catchment area of the Burgoyne Creek. Any minor alteration to the drainage water divide is not expected to measurably alter the overall volume of water in this watershed. Further, as discussed above, from onsite observations and grain size analyses conducted, the surface water on the Site is expected to rapidly percolate into the subsurface to the shallow groundwater table, where it would be subject flow as noted in the discussion above.

In summary, the plans, as provided herein, are considered to generally maintain the overall water budget to each catchment area.

#### **Surface Water and Erosion Control (SVCA Comments 3 & 4)**

As discussed above, from onsite observations and grain size analyses conducted, the surface water on the Site is expected to readily percolate into the subsurface to the shallow groundwater table. This is especially prominent in the area of proposed aggregate extraction.

As such, since surface water is expected to readily infiltrate into the subsurface in the area of aggregate extraction, no significant convergence of surface water flows is expected. Standard best management practices through vegetative cover are considered adequate to prevent erosion. Site inspection along the steeper existing slopes at the site do not indicate erosional features. By the nature of topography, relative shallow and vegetated slopes will exist between the license area and the water course features, where overland sheet flow will be maintained. Consequently, the enclosed design is considered sufficient to prevent erosion.

Best management practices will be implemented at the pit property to prevent erosional features and off-site impacts. In the event erosional features did develop, remedial measures, such as grading or use of velocity retarding and stabilizing features (such as rip-rap and coarse washed aggregate would be implemented).

#### **Post-Rehabilitation Agricultural Use (SVCA Comment 6)**

The previously shown contours of the final side slopes of the rehabilitation Plan (Drawing 3 of 4) were illustrated with 0.5m contours, which gave the impression of steeper slopes. A 3:1 slope will be maintained in the post rehabilitated site conditions, which is typically appropriate for the planting of agricultural crops and safe for use of equipment.

Overall, no loss of agricultural land is expected following the rehabilitation of the Site. It is noted that additional details of progressive rehabilitation have been provided in Drawing No. 4 as per MNR comments and discussions.

**Zoning Information (SVCA Comment 8)**

It was recommended that zoning information on surrounding lands be removed from the Site Plans. The application standards under the ARA indicate that the use and existing zoning of land on and within 120 metres of the site is required on the Site Plans as per Section 1.1.14 of a Category 3, Class "A" Pit above water. Consequently, we are required to leave these labels on the drawings.

**Watercourse Buffer (SVCA Comment 9)**

Revisions will be made in the Summary Report after agreement has been made on the above comments.

**Conservation Authority Boundary (SVCA Comment 10)**

This comment has been noted.

Should you have any questions please feel free to contact the undersigned. Please confirm if this discussion and the provided Site Plan revisions satisfy your concerns. Once we hear back from you, we will revise our reports.

Yours truly,

**GM BLUEPLAN ENGINEERING LIMITED**

Per:

Per:



Corbin Sweet, H.B.Sc., G.I.T.  
CJS/mz



Matthew Nelson, P.Eng., P.Geo.

Encl.

cc: File No. 216034

A copy of your January 17, 2019 comment letter is enclosed to facilitate review.

A1  
AGRICULTURAL

LOT 7  
CON 6

C'

D'

LICENCED LIMIT

998.2m±

TH-7  
243.64

MW-1  
TOC 241.58  
GRD 240.65  
WL 228.56

TH-8  
250.28

A'

TH-12  
237.95

TH-6  
240.71

MW-3  
TOC 236.94  
GRD 236.05  
WL 234.76

TH-13  
231.07

120.00m BOUNDARY LIMIT

PROPOSED LICENCED LIMIT

370m

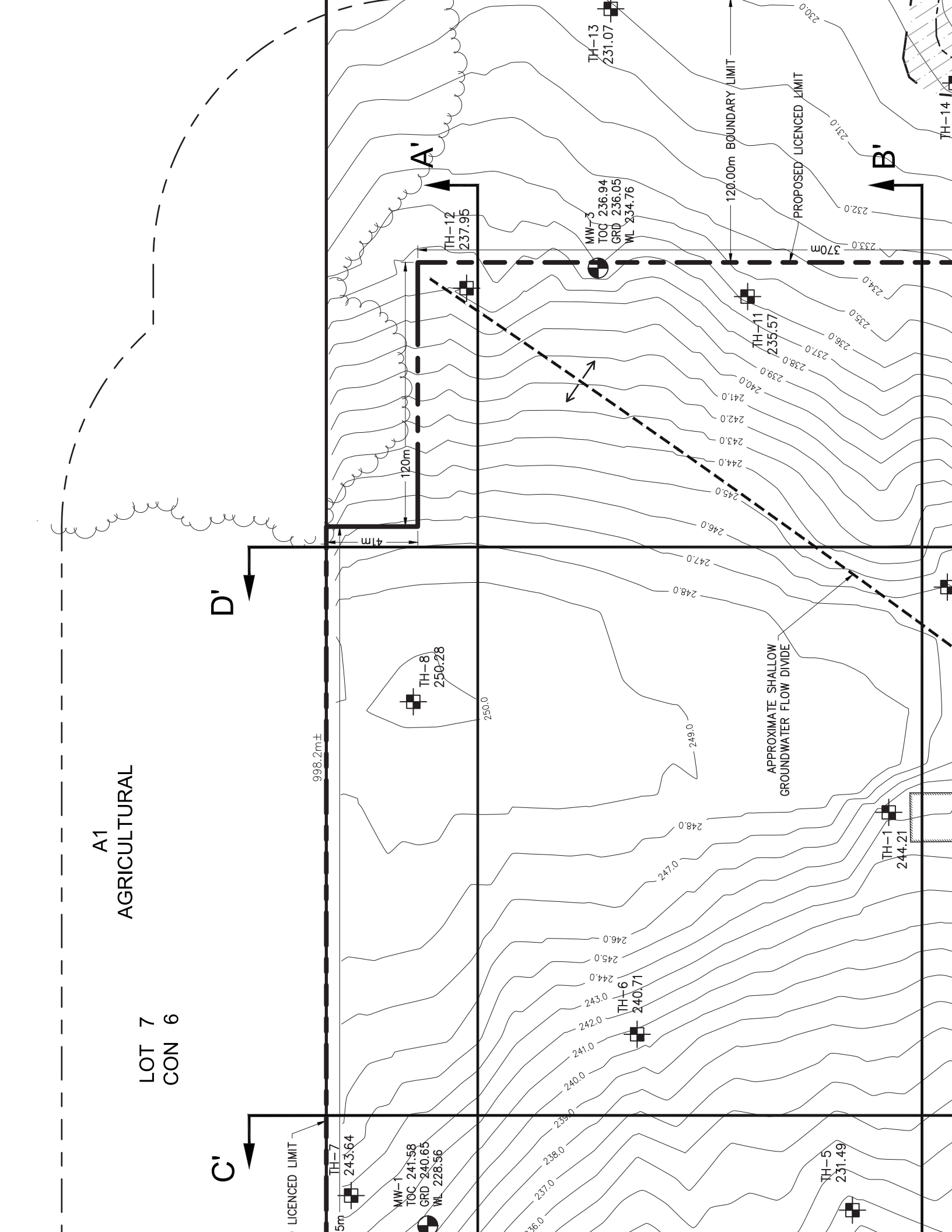
TH-5  
231.49

TH-1  
244.21

B'

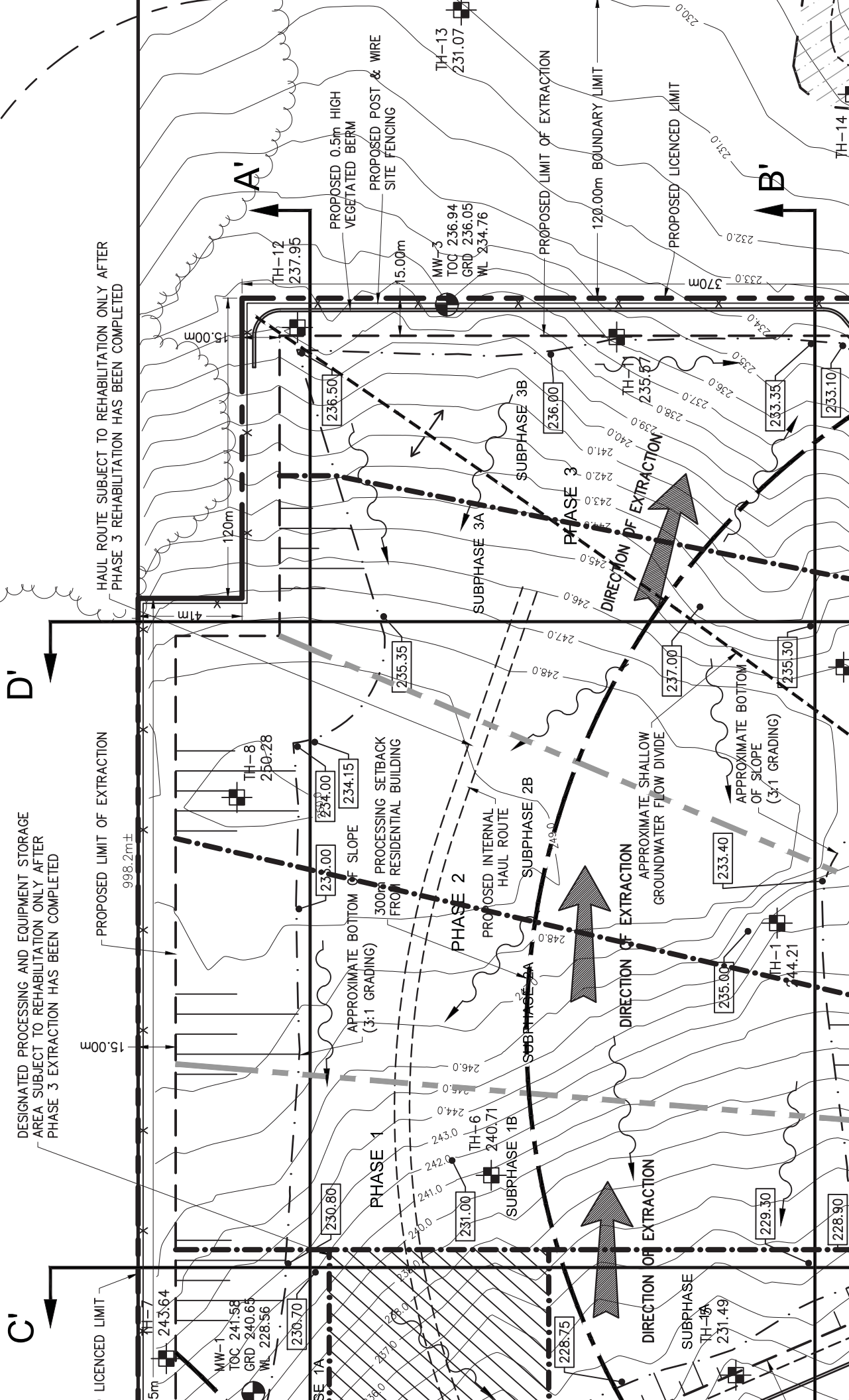
TH-14

APPROXIMATE SHALLOW  
GROUNDWATER FLOW DIVIDE



A1  
AGRICULTURAL

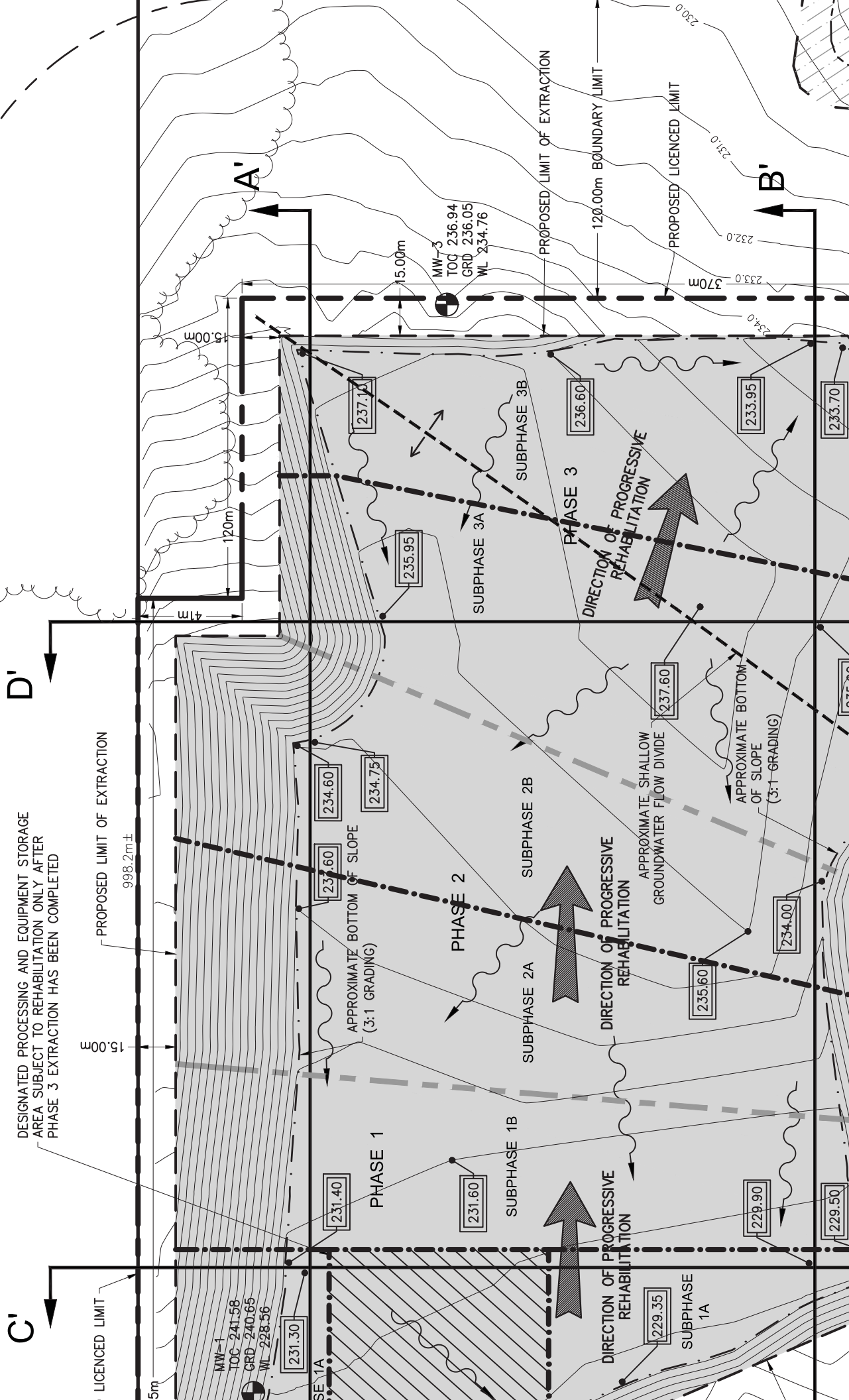
LOT 7  
CON 6

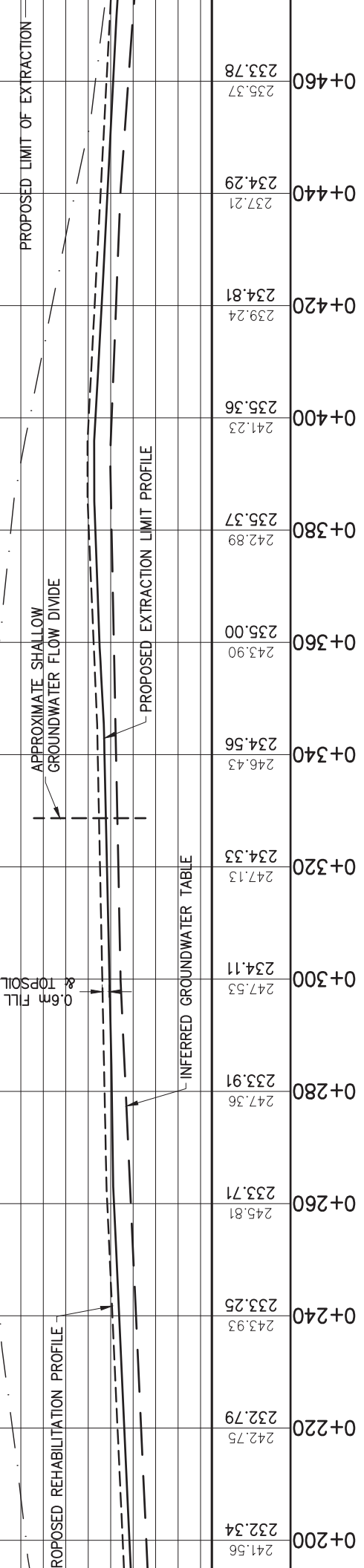




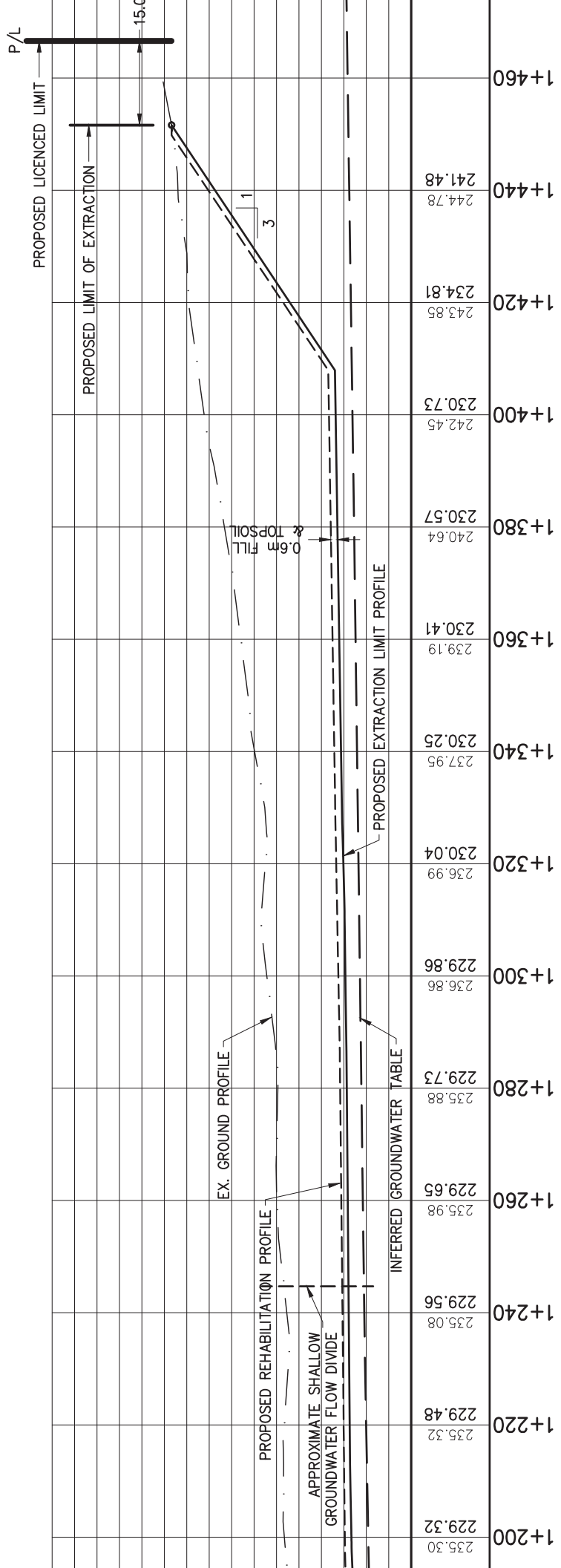
A1  
AGRICULTURAL

LOT 7  
CON 6





SECTION B-B'



SECTION C-C'



## Corbin Sweet - GM BluePlan

---

**From:** Erik Downing <E.Downing@SVCA.ON.CA>  
**Sent:** Thursday, May 16, 2019 11:03 AM  
**To:** Matt Nelson - GM BluePlan  
**Cc:** Derek Ransome (ransomeconstruction@hotmail.com); Corbin Sweet - GM BluePlan  
**Subject:** RE: 216034 - Ransome - Response to SVCA Comments

Hello Matt,

Thank you for the reminder. Please accept this response as an indication the SVCA is satisfied with the March 11, 2019 responses to January 17, 2019 SVCA comments. Please let the SVCA know if changes occur to the proposal for review.

Regards,

Erik Downing  
SVCA

---

**From:** Matt Nelson - GM BluePlan <matthew.nelson@gmblueplan.ca>  
**Sent:** Friday, May 10, 2019 5:55 PM  
**To:** Erik Downing <E.Downing@SVCA.ON.CA>  
**Cc:** Derek Ransome (ransomeconstruction@hotmail.com) <ransomeconstruction@hotmail.com>; Corbin Sweet - GM BluePlan <Corbin.Sweet@gmblueplan.ca>  
**Subject:** RE: 216034 - Ransome - Response to SVCA Comments

Erik,

We have now heard back from the GSCA and MNRF, who both have no further objection. The SVCA comments are outstanding. Please provide comment at your soonest convenience.

Thanks,

Matt

**Matthew Nelson, M.Sc., P.Eng., P.Geo.**  
Senior Project Manager, Partner

**GM BluePlan Engineering Limited**  
1260-2<sup>nd</sup> Avenue East | Owen Sound ON N4K 2J3  
t: 519.376.1805 ext. 2209 | c: 519.374.4562  
[matthew.nelson@gmblueplan.ca](mailto:matthew.nelson@gmblueplan.ca) | [www.gmblueplan.ca](http://www.gmblueplan.ca)



---

**From:** Matt Nelson - GM BluePlan  
**Sent:** Monday, April 22, 2019 5:26 PM  
**To:** 'e.downing@svca.on.ca' <[e.downing@svca.on.ca](mailto:e.downing@svca.on.ca)>  
**Subject:** FW: 216034 - Ransome - Response to SVCA Comments

With attachment

**Matthew Nelson, M.Sc., P.Eng., P.Geo.**  
Senior Project Manager, Partner

**GM BluePlan Engineering Limited**  
1260-2<sup>nd</sup> Avenue East | Owen Sound ON N4K 2J3  
t: 519.376.1805 ext. 2209 | c: 519.374.4562  
[matthew.nelson@gmblueplan.ca](mailto:matthew.nelson@gmblueplan.ca) | [www.gmblueplan.ca](http://www.gmblueplan.ca)



---

**From:** Matt Nelson - GM BluePlan  
**Sent:** Monday, April 22, 2019 5:26 PM  
**To:** 'e.downing@svca.on.ca' <[e.downing@svca.on.ca](mailto:e.downing@svca.on.ca)>  
**Cc:** Corbin Sweet - GM BluePlan <[Corbin.Sweet@gmblueplan.ca](mailto:Corbin.Sweet@gmblueplan.ca)>; Mott, Ken (MNRF) ([ken.mott@ontario.ca](mailto:ken.mott@ontario.ca)) <[ken.mott@ontario.ca](mailto:ken.mott@ontario.ca)>; Derek Ransome ([ransomeconstruction@hotmail.com](mailto:ransomeconstruction@hotmail.com)) <[ransomeconstruction@hotmail.com](mailto:ransomeconstruction@hotmail.com)>; 'McLay, Jason (MNRF)' <[Jason.McLay2@ontario.ca](mailto:Jason.McLay2@ontario.ca)>  
**Subject:** 216034 - Ransome - Response to SVCA Comments

Erik,

On behalf of Ransome Construction, we are following up with our response to the SVCA comments regarding the Ransome Pit Application.

Please advise if you have any additional comments or would like further information.

Thanks,

Matt

**Matthew Nelson, M.Sc., P.Eng., P.Geo.**  
Senior Project Manager, Partner

**GM BluePlan Engineering Limited**  
1260-2<sup>nd</sup> Avenue East | Owen Sound ON N4K 2J3  
t: 519.376.1805 ext. 2209 | c: 519.374.4562  
[matthew.nelson@gmblueplan.ca](mailto:matthew.nelson@gmblueplan.ca) | [www.gmblueplan.ca](http://www.gmblueplan.ca)



---

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November 27, 2018  
Our File: 212340

Grey Sauble Conservation  
237897 Inglis Falls Road, RR 4  
Owen Sound, ON N4K 5N6

Attention: Mr. Andy Sorenson  
Environmental Planning Coordinator

**RECEIVED***By County of Bruce at 4:23 pm, Nov 12, 2019*

Re: Ransome Pit  
Part Lot 6, Concession 6  
Geographic Township of Arran  
Municipality of Arran-Elderslie

Dear Andy:

On behalf of Ransome Construction, please find enclosed the supporting documents for an application of a Category 3, Class "A" Pit Above Water under the Aggregate Resources Act (ARA). The supporting documents include:

- Summary Statement,
- Set of Drawings,
- Natural Environment Technical Report – Level I and II,
- Archaeological Assessment – Stages I and II,
- Hydrogeological Study,
- Form 1 and Form 2.

Form 1 and Form 2 are scheduled to appear in the Saugeen Shores Beacon on December 4, 2018. The Public Information Session will be held on January 9, 2019 from 4:00 pm to 6:00 pm at the Arkwright Hall. We have requested comments to be filed by **January 21, 2019**.

Please be advised that the zoning amendment application will be provided at a separate date and under separate cover. A copy of this package has also been sent to the SVCA, as the property lies along the watershed divide.

Should you have any questions or require further information, please do not hesitate to contact me.

Yours truly,

**GM BLUEPLAN ENGINEERING LIMITED,**

Per:

A handwritten signature in blue ink, appearing to read 'Matthew Nelson', is written over a horizontal line.

Matthew Nelson, P. Eng., P. Geo.  
MN/mz

Encl.

cc: Dererk Ransome, Ransome Construction  
File No. 216034



237897 Inglis Falls Road, R.R.#4, Owen Sound, ON N4K 5N6  
Telephone: 519.376.3076 Fax: 519.371.0437  
[www.greysauble.on.ca](http://www.greysauble.on.ca)

January 10, 2019

Mr. Matthew Nelson, P. Eng., P. Geo.  
GM Blue Plan  
1260 - 2nd Avenue East, Unit 1  
Owen Sound, ON  
N4K 2J3

Dear Mr. Nelson:

**RE: Aggregate Resources Act Application (Ransome Construction)  
Category 3, Class 'A' Pit Above Water  
Pt Lot 6, Conc. 6, Civic number 562 SIDEROAD 5 S  
Municipality of Arran-Elderslie, formerly Arran Township  
Our File: P13598 Roll No.: 410349000113700 Your File: 212340**

The Grey Sauble Conservation Authority (GSCA) has reviewed this application in accordance with our mandate and policies for natural hazards, for natural heritage issues as per our Memorandum of Agreement with the County of Bruce and relative to our policies for the implementation of Ontario Regulation 151/06. We offer the following comments.

#### **Subject Proposal**

The subject proposal is to establish a Category 3, Above water table Aggregate Pit of 24.69 hectares on part of Lot 6, Concession 6, Municipality of Arran-Elderslie (former Arran Township). The current use of the lands proposed for the pit are agriculture and it is proposed to be rehabilitated back to agriculture. The proposed pit is located on the watershed divide including lands within the Saugeen Valley Conservation and the Grey Sauble Conservation's jurisdiction. The comments contained in this report only refer to lands within the GSCA's jurisdiction. Please refer to Saugeen Valley Conservation comments dated January 17, 2019 for further information.

The following reports and plans have been reviewed: GM Blue Plan, Site plans 1 to 4 dated Oct. 5, 2018, Natural Environment Technical Report(NETR): Level 1 and 2(AWS, December 2017), Summary Statement(GM Blue Plan October 2018), Hydrogeology Study (GM Blue Plan October 2018)

1 of 3



**Watershed Municipalities**  
Arran-Elderslie, Chatsworth, Georgian Bluffs, Grey Highlands  
Meaford, Owen Sound, South Bruce Peninsula, Blue Mountains

### **Site Description**

The site for the pit is currently utilized as agriculture. The proposed pit area is located on a height of land forming the watershed divide between the Burgoyne Creek watershed (SVCA) and the Sauble River Watershed(GSCA). The portion of land in the GSCA jurisdiction is currently farmed with corn and cover crop with variable sloping land toward Bruce County Road 17. A watercourse was mapped across this field in the past and there is a flow route in the general area mapped towards the north west corner of the property.

### **GSCA Regulations**

The subject site is partially regulated under Ontario Regulation 151/06: Regulation of Development, Interference with Wetlands and Alterations to Shorelines and Watercourses. Under this regulation, a permit is required from this office prior to the construction and/or re-construction of buildings or structures, the temporary or permanent placement of fill within the affected area, interference with a wetland, and/or the straightening, changing, diverting or in any way interfering with an existing channel of a river, lake, creek, stream or watercourse. Based on our recent site inspection and analysis, the regulated area has been reduced on the site as outlined on the enclosed map. Therefore, the regulated does not encroach into the proposed extraction area.

### **Provincial Policy Statement**

#### **3.1 Natural Hazards**

No significant natural Hazards have been mapped or identified within GSCA's watershed jurisdiction on the property. However, there is periodic surface drainage that flows across the site towards the north western corner of the property.

#### **2.1 Natural Heritage**

The only significant natural heritage feature noted (within the GSCA jurisdiction) in the environmental impact study includes the Barn Swallow habitat associated with the homestead cluster of buildings and will be addressed through an Endangered Species Act application through the Ministry of Natural Resources and Forestry.

Based on our site inspection and review, we concur with the NETR report that no other significant natural heritage issues are relevant to the proposal.

### **Recommendations**

We generally have no objection to the approval on the subject application with the proviso that the following recommendations be addressed and incorporated into the final approval.

1. Post extraction drainage areas remain the same as pre-extraction drainage areas.  
Any change in watershed areas must be justified through the appropriate studies and negative impacts mitigated where necessary.

2. Any discharge of surface water from the pit should be allowed to infiltrate or flow in sheet fashion to reduce the potential for erosion. Similar to existing conditions.  
We agree that vegetated buffers are more appropriate than silt fencing for sediment controls other long term as suggested by the SVCA.
3. Side slopes on the north side of the pit should be graded out and blended with surrounding agricultural lands in the rehabilitation plan to aid in maximizing post extraction agricultural use.

We note that the regulated area under Ontario Regulation 151/06 has been revised and does not encroach into the proposed extraction area.

Please provide a response to these comments and a notice of decision in the matter for our records.

If any questions should arise from the above, please contact the undersigned.

Regards,



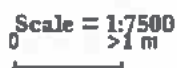
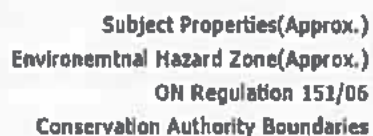
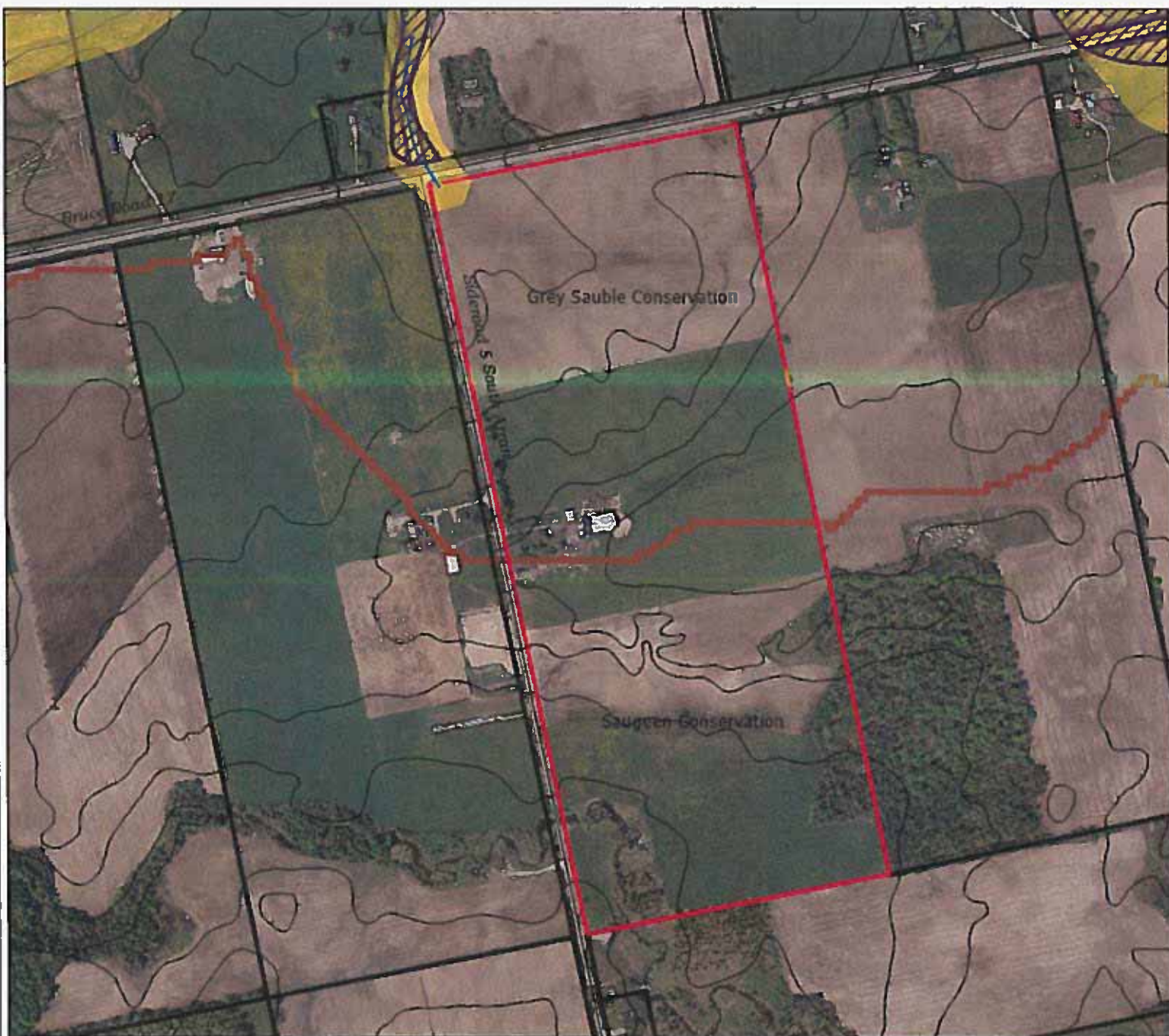
Andrew J. Sorensen  
Environmental Planning Coordinator

enclosure

cc     Municipality of Arran-Elderslie  
  
         Ministry of Natural Resources and Forestry  
  
         Bruce County Planning Department  
  
         Ryan Greig, Authority Member for Municipality of Arran-Elderslie  
  
         Saugeen Conservation



(Ontario Regulation 151/06)



**Application for Category 3, Class 'A' Pit  
Above Water under Agregate Resources Act  
Part of Lot 6, Concession 6,  
Municipality of Arran-Elderslie  
File: P13598**

JANUARY 18, 2019

[illegible]

Projection: Universal Transverse Mercator - Zone 17 (N)  
Datum: North American 1983 (mean for Canada)



March 11, 2019  
Our File: 216034

Grey Sauble Conservation Authority  
237897 Inglis Falls Road  
R.R.#4  
Owen Sound, ON N4K 5N6

Attention: Mr. Andrew Sorensen  
Environmental Planning Coordinator

Re: Response to Comments – Site Plans  
Ransome Construction.  
Lot 6, Concession 6  
Municipality of Arran-Elderslie

Dear Mr. Sorensen,

This letter is provided in response to the Grey Sauble Conservation Authority (GSCA) correspondence of January 10, 2019, providing comment on the Site Plans.

To address the comments regarding the Site Plans, revised drawings have been provided. These revised drawings also include revisions to address Ministry of Natural Resources and Forestry (MNR) and Saugeen Valley Conservation Authority (SVCA) comment. The primary changes to drawings include:

- Update to the previously shown contours of the final side slopes of the rehabilitation Plan (Drawing 3 of 4), which were shown with 0.5m contours, which gave the impression of steeper slopes. A 3:1 slope will be maintained in the post rehabilitated site conditions.
- As per SVCA and GSCA comments, the previously proposed silt fencing at the southern boundary of the area of extraction has been replaced with a vegetated berm with a height of 0.5m to provide a more long-term sediment mitigation approach.
- The GSCA regulated area has been revised on the Site Plans as per GSCA comments and associated figure.
- A shallow groundwater flow divide has been added to the drawings to illustrate where the local watershed boundary has been measured to be.
- The watercourse buffer has been revised as per SVCA comment #5.
- Various revisions have been made to notes on the Site Plans.

#### **Watershed Drainage Divide and Surface Water Flows**

As you are aware, as part of the Hydrogeological Study on the property in support of the pit application, water levels have been measured in the four wells and two piezometers. Additionally, the nature of the soils encountered during the drilling program were documented. It is noted that the elevated ridge of sand and gravel targeted for extraction is observed to be underlain by a layer of silt and sand that is gently sloping to the north in the area of proposed extraction. The top of the sand and gravel layer has also been observed to be generally consistent with the elevation of the groundwater surface.

It is reasonable to expect that the shallow groundwater table in the area of proposed extraction is associated with the interface between the overlying coarse-grained sand and gravel glaciofluvial deposits and the underlying silty clay soils. Based on the water level elevations measured, the localized major shallow groundwater flow direction in the overburden at the site is to the north (GSCA) with a minor southward flow from the southern portion of the central hill to the creek in the southwestern portion of the property (SVCA). This estimated groundwater flow divide has been added to the drawings for clarity.



Due to the relatively high permeability of the shallow sand and gravel deposits and the absence of erosional features on the surface, it is expected that surface water infiltrates into the subsurface relatively rapidly. Therefore, the significant majority of water migrating to each of the watersheds is expected to be primarily influenced by the shallow groundwater flow direction. In other words, the shallow groundwater divide is considered to be a more accurate representation of catchment area in this specific setting.

As such, although the post-rehabilitation surface topography has a more northerly trend than the pre-development topography, the nature of the shallow groundwater flow is not expected to be altered by the pit, and therefore, the post-rehabilitation watershed divide is expected to be similar to pre-development conditions.

Although less critical, it should also be noted that the relatively narrow and localized strip of land that is proposed for aggregate extraction is considered to be insignificant when compared to the overall catchment area of the Burgoyne Creek. Any minor alteration to the drainage water divide is not expected to measurably alter the overall volume of water in this watershed. Further, as discussed above, from onsite observations and grain size analyses conducted, the surface water on the Site is expected to rapidly percolate into the subsurface to the shallow groundwater table, where it would be subject flow as noted in the discussion above.

In summary, the plans, as provided herein, are considered to generally maintain the overall water budget to each catchment area.

#### **Erosion Control**

As discussed above, from onsite observations and grain size analyses conducted, the surface water on the Site is expected to readily percolate into the subsurface to the shallow groundwater table. This is especially prominent in the area of proposed aggregate extraction.

As such, since surface water is expected to readily infiltrate into the subsurface in the area of aggregate extraction, no significant convergence of surface water flows is expected. Standard best management practices through vegetative cover are considered adequate to prevent erosion. Site inspection along the steeper existing slopes at the site do not indicate erosional features. By the nature of topography, relative shallow and vegetated slopes will exist between the license area and the water course features, where overland sheet flow will be maintained. Consequently, the enclosed design is considered sufficient to prevent erosion.

Best management practices will be implemented at the pit property to prevent erosional features and off-site impacts. In the event erosional features did develop, remedial measures, such as grading or use of velocity retarding and stabilizing features (such as rip-rap and coarse washed aggregate would be implemented).

#### **Post-Rehabilitation Agricultural Use**

The previously shown contours of the final side slopes of the rehabilitation Plan (Drawing 3 of 4) were illustrated with 0.5m contours, which gave the impression of steeper slopes. A 3:1 slope will be maintained in the post rehabilitated site conditions, which is typically appropriate for the planting of agricultural crops and safe for use of equipment.

Overall, no loss of agricultural land is expected following the rehabilitation of the Site. It is noted that additional details of progressive rehabilitation have been provided in Drawing No. 4 as per MNRF comments and discussions.

A copy of your January 10, 2019 comment letter is enclosed to facilitate review.

We would appreciate it if you could confirm if this discussion and the provided Site Plan revisions satisfy your concerns. Once we hear back from you, we will revise our reports.

We trust that these revisions and associated discussion address your concerns. However, should you have further comment, please contact the undersigned.

Yours truly,

GM BLUEPLAN ENGINEERING LIMITED

Per:

A handwritten signature in blue ink, appearing to read 'Corbin Sweet'.

Corbin Sweet, H.B.Sc., G.I.T.  
CJS/mz

Per:

A handwritten signature in blue ink, appearing to read 'Matthew Nelson'.

Matthew Nelson, P.Eng., P.Geo.

Encl.

cc: File No. 216034

A1  
AGRICULTURAL

LOT 7  
CON 6

C'

D'

LICENCED LIMIT

998.2m±

TH-7  
243.64

MW-1  
TOC 241.58  
GRD 240.65  
WL 228.56

TH-8  
250.28

A'

TH-12  
237.95

TH-6  
240.71

MW-3  
TOC 236.94  
GRD 236.05  
WL 234.76

TH-13  
231.07

APPROXIMATE SHALLOW  
GROUNDWATER FLOW DIVIDE

120.00m BOUNDARY LIMIT

PROPOSED LICENCED LIMIT

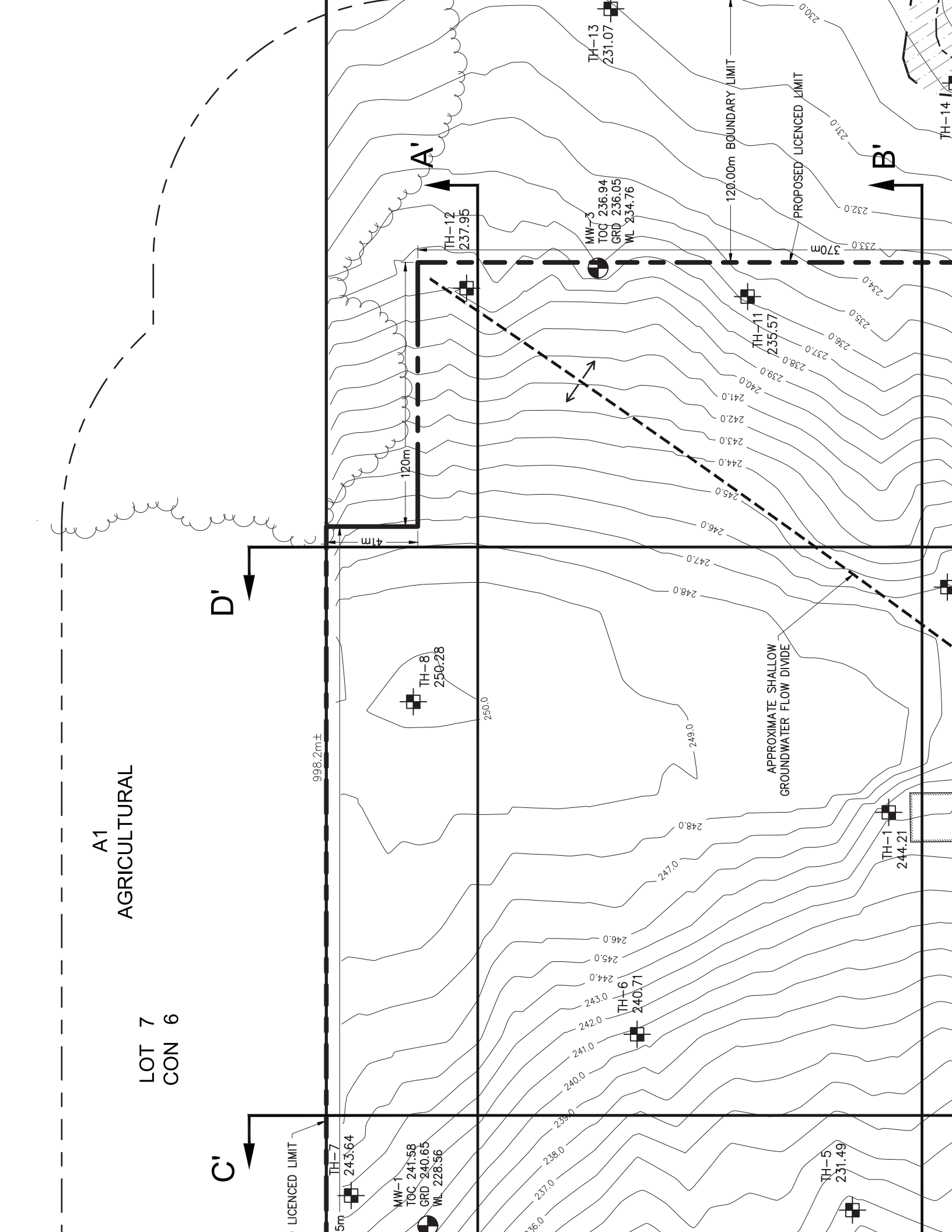
370m

TH-5  
231.49

TH-1  
244.21

B'

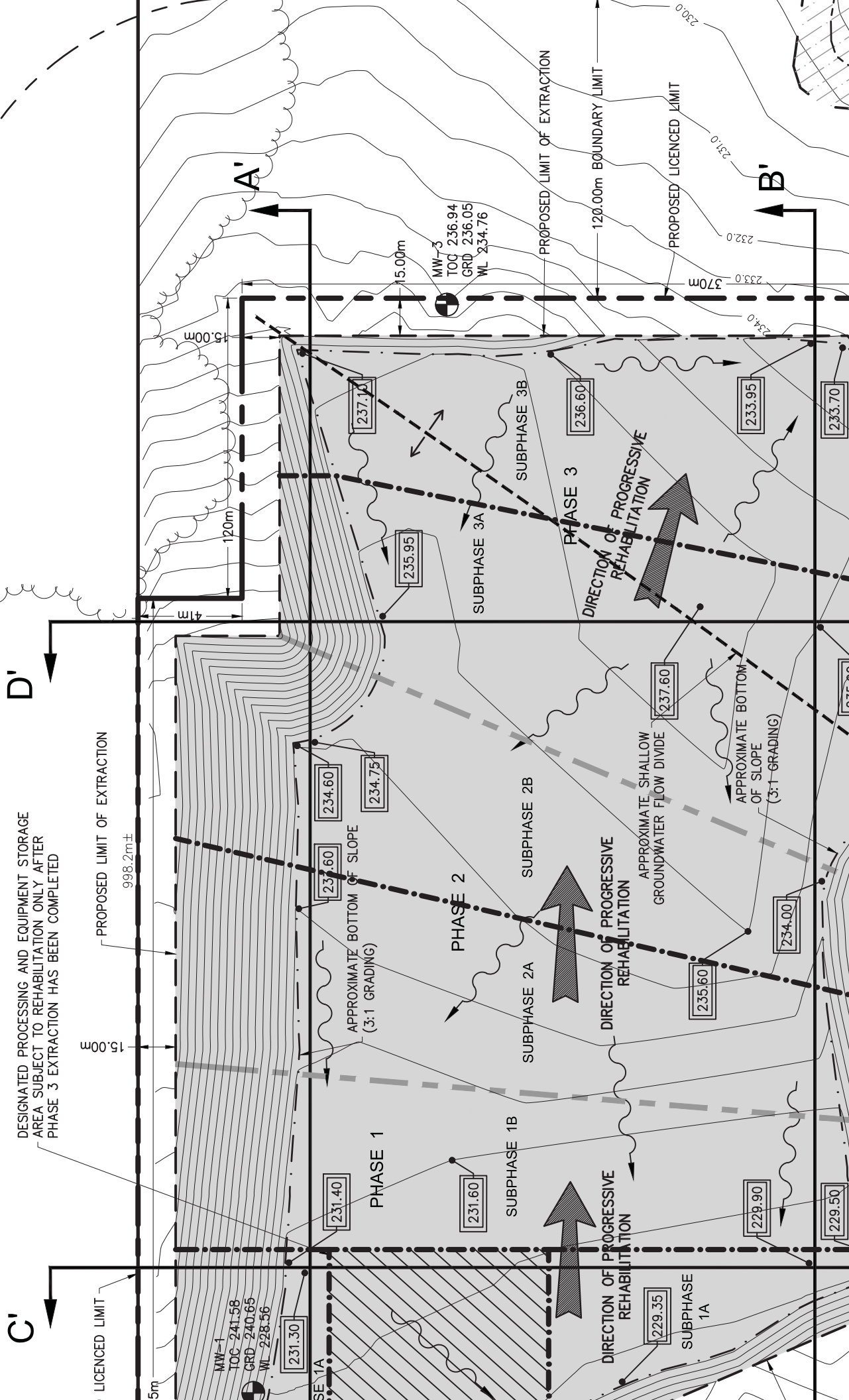
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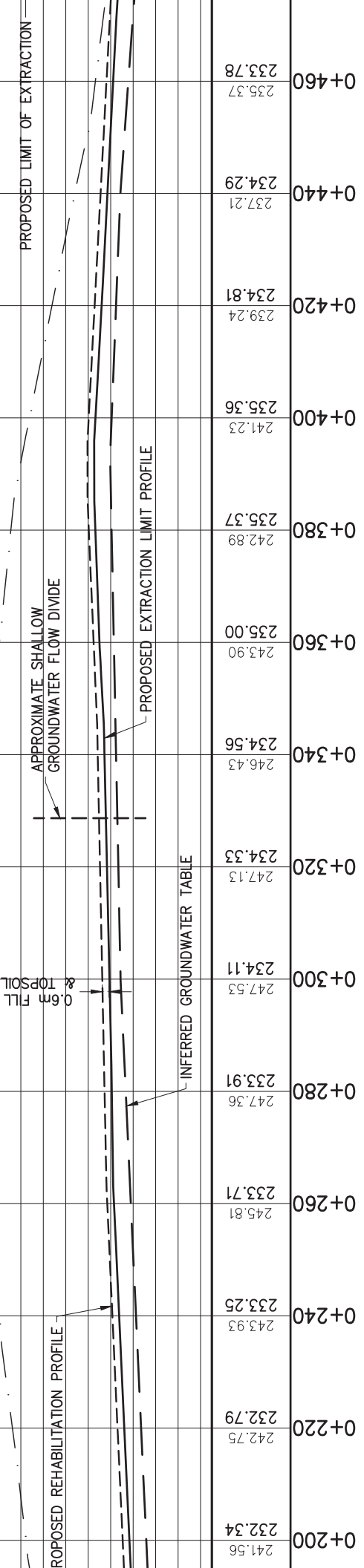


A1  
AGRICULTURAL

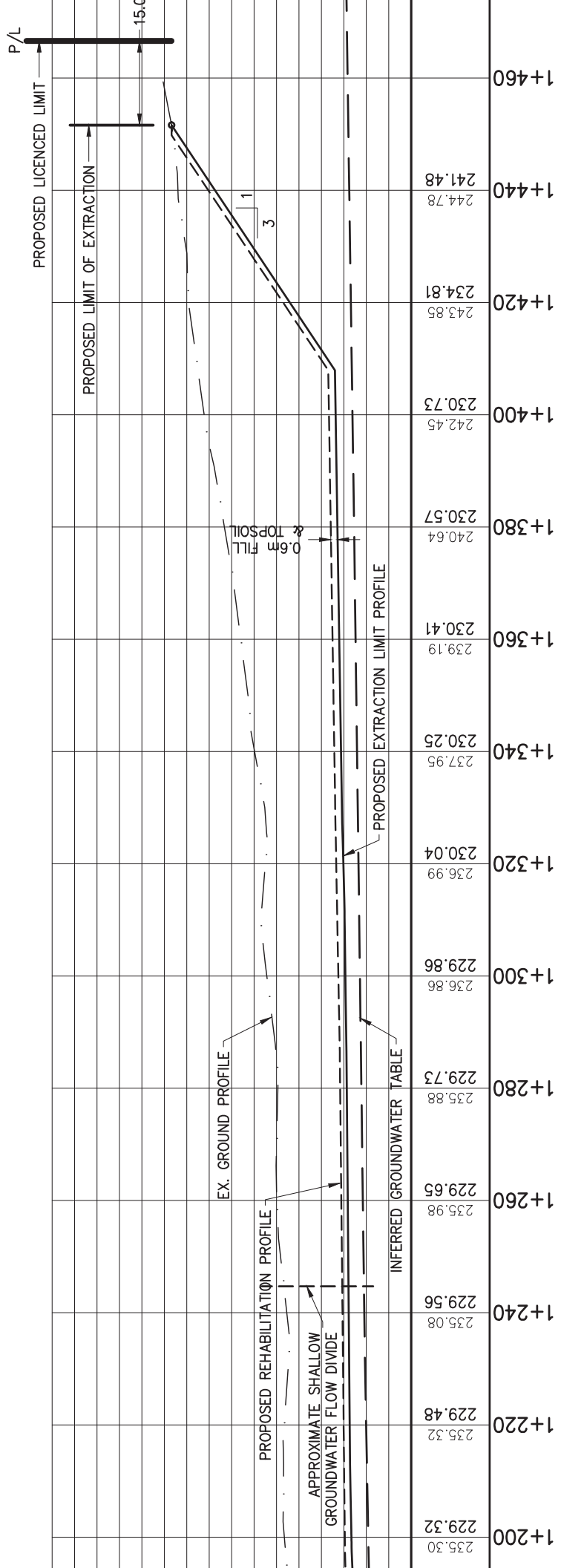
LOT 7  
CON 6







SECTION B-B'



SECTION C-C'



237897 Inglis Falls Road, R.R.#4, Owen Sound, ON N4K 5N6  
Telephone: 519.376.3076 Fax: 519.371.0437  
[www.greysauble.on.ca](http://www.greysauble.on.ca)

January 10, 2019

Mr. Matthew Nelson, P. Eng., P. Geo.  
GM Blue Plan  
1260 - 2nd Avenue East, Unit 1  
Owen Sound, ON  
N4K 2J3

Dear Mr. Nelson:

**RE: Aggregate Resources Act Application (Ransome Construction)  
Category 3, Class 'A' Pit Above Water  
Pt Lot 6, Conc. 6, Civic number 562 SIDEROAD 5 S  
Municipality of Arran-Elderslie, formerly Arran Township  
Our File: P13598 Roll No.: 410349000113700 Your File: 212340**

This is further to our comments of January 10, 2019 and your response letter of March 11, 2019. The Grey Sauble Conservation Authority (GSCA) has reviewed the additional information provided and are satisfied that concerns raised and recommendations within the Grey Sauble Conservation Authority's jurisdiction have been satisfied.

Please provide an electronic copy of any final revised reports and drawings. Also, please provide a notice of decision in the matter for our records.

If any questions should arise from the above, please contact the undersigned.

Regards,

Andrew J. Sorensen  
Environmental Planning Coordinator

1 of 2

Pit Application (ARA) - (File: 212340)

Lot 6, Concession 6, Lot , Plan 562 Siderod 5 5 (Arran Township) Municipality of Arran-Elderslie

GSCA File No. P13598

April 23, 2019

---

**cc     Municipality of Arran-Elderslie**

**Ministry of Natural Resources and Forestry**

**Bruce County Planning Department**

**Ryan Greig, Authority Member for Municipality of Arran-Elderslie**

**Saugeen Conservation**



## Amanda Herbert

---

**From:** Mott, Ken (MNRF) <ken.mott@ontario.ca>  
**Sent:** Tuesday, February 4, 2020 2:34 PM  
**To:** Amanda Herbert  
**Subject:** RE: Ransome Pit

**\*\* [CAUTION]:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Amanda;

At present the Ransom (Arran) ARA application is within the two year period and the proponent has been working to resolve objections. MNRF's concerns have been resolved, including those related to the Endangered Species Act. As you are aware on April, 2019 MECP took on responsibility for matters pertaining to the Endangered Species Act.

No noise study was required in this situation based on the information provided, the type of ARA application (pit) and the proximity to nearby noise receptors based on the Provincial Standards.

The proponent is continuing to engage with Saugeen Ojibway Nation with respect to this application.

Currently the ARA application has one public objection that is unresolved. Should this objection remain outstanding, the application will be referred to the Local Planning Appeal Tribunal (LPAT).

Hopefully this answers all of your questions. If not, please contact me at the number below.

Regards,  
Ken

---

### **Ken Mott**

District Planner | Midhurst District | Ministry of Natural Resources and Forestry | Bruce, Grey, Simcoe and Dufferin Counties  
(705) 725-7546 | (705) 725-7584 | [ken.mott@ontario.ca](mailto:ken.mott@ontario.ca) |

---

**From:** Amanda Herbert <AHerbert@brucecounty.on.ca>  
**Sent:** Monday, February 3, 2020 12:03 PM  
**To:** Mott, Ken (MNRF) <ken.mott@ontario.ca>  
**Subject:** RE: Ransome Pit

**CAUTION -- EXTERNAL E-MAIL - Do not click links or open attachments unless you recognize the sender.**

Hi Kenn,

Jack also noted two matters in his reply to MNRF as part of ARA process that I'm looking for additional information on.

- 1) To address conformity with the Provincial Policy statement, Information should be provided related to the Endangered Species Act application in respect of Barn Swallows, including correspondence from the MNRF that the requirements for obtaining a permit have generally been met and a permit would be forthcoming if the Planning Act approvals are granted; and

- 2) Information related to First Nations consultation and correspondence from the Ministry of Natural Resources and Forestry that all crown requirements for issuance of a license under the Aggregate Resources Act have been or can be met pending approval of Planning Act applications.

If you have any additional comments on those two matters it would be appreciated.

Thanks

Amanda

**Amanda Herbert**  
Planner - Peninsula Hub  
Planning and Development  
Corporation of the County of Bruce

519-534-2092

[www.brucecounty.on.ca](http://www.brucecounty.on.ca)



---

**From:** Amanda Herbert  
**Sent:** Monday, February 3, 2020 11:16 AM  
**To:** Mott, Ken (MNRF) <[ken.mott@ontario.ca](mailto:ken.mott@ontario.ca)>  
**Subject:** Ransome Pit

Hi Kenn,

Re:  
Roll Number 410349000113700  
Owner RANSOME DEREK ROBERT  
Civic Address 562 SIDEROAD 5 SOUTH ARRAN Municipality Arran-Elderslie Legal Address CON 6 PT LOT 6 (Arran)

As discussed, I am looking to confirm where this application is at in the ARA licencing process? Are there any outstanding objections that need to be addressed?

Also, one of the engineer's reports mentioned that a noise study was not required because residential uses are setback more than 150 m from extraction, and 300 m from processing. Is that consistent with MNRF requirements for noise studies for pits?

Thanks

Amanda

Individuals who submit letters and other information to Council and its Committees should be aware that any personal information contained within their communications may become part of the public record and may be made available through the agenda process which includes publication on the County's website.

If you have received this communication in error, please notify the sender immediately and delete all copies (electronic or otherwise). Thank you for your cooperation.

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County of Bruce  
Planning & Development Department  
268 Berford St, Box 129 Wiarton ON N0H 2T0  
[brucecounty.on.ca](http://brucecounty.on.ca)  
1-226-909-5515



March 25, 2020

File Number(s): C-2020-008, Z-2020-010

## Request for Agency Comments

TO: South Bruce Peninsula, Historic Saugeen Metis, Metis Nation of Ontario,  
Saugeen Ojibway Nation, Grey Sauble and Saugeen Valley Conservation, Hydro One, County  
T&ES, Union Gas, MMAH

A change is proposed, and we're asking for your input.

The proposal is to establish a licensed sand and gravel pit. The ARA license is proposed to permit extraction of up to 100,000 tonnes/year above the water table.

A County Official Plan Amendment (C-2020-008) is required to add a 'Pits and Quarries' overlay for the lands to be licensed.

A Zoning Bylaw Amendment (Z-2020-010) is required to change the zoning to 'M2 Extractive Industrial' for the lands to be licensed. Outside of the licensed area, the Zoning Bylaw Amendment would establish an 'H Holding' zone to recognize archaeological potential of lands that have not yet been assessed.

Your comments and/or conditions of approval will be used to prepare a Planning Report. Please provide your feedback by emailing [bcplwi@brucecounty.on.ca](mailto:bcplwi@brucecounty.on.ca) by **April 15, 2020**. If you require more time to provide comments, please let us know.



562 Sideroad 5 South Arran  
Concession 6 Part Lot 6 Arran, Municipality of Arran-Elderslie  
Roll Number: 410349000113700

## Learn more

Included with the application were supporting studies including:

- Planning Report, Ron Davidson Land Use Planning Consultant, November 12, 2019
- Summary Statement, GM BluePlan, October 2018
- Hydrogeological Study, GM BluePlan, October 2018
- Nature Environment Technical Report (NETR), AWS Environmental Consulting, December 2017
- Archaeological Assessment, AMICK Consultant, July 17, 2018

You can view more information about the application at <https://brucecounty.on.ca/living/land-use> or in person at the County of Bruce Planning Office noted above, between 8:30 a.m. and 4:30 p.m. (Monday to Friday).

The Planner on the file is Jakob Van Dorp.

## The details

<b>Owner / Applicant</b>	Derek Ransome
<b>Agent</b>	Ron Davidson Land Use Planning Consultants Inc.
<b>Legal Description</b>	Concession 6 Part Lot 6 Arran Municipality of Arran Elderslie Roll Number: 410349000113700
<b>Municipal Address</b>	562 Sideroad 5 South Arran
<b>Lot Dimensions</b>	Entire Lot
<b>Frontage</b>	+/- 411.5 m
<b>Width</b>	+/- 411.5 m
<b>Depth</b>	+/- 979 m
<b>Area</b>	+/- 40.27 ha
<b>Uses Existing</b>	Agriculture
<b>Uses Proposed</b>	Agriculture, sand & gravel pit
<b>Structures Existing</b>	Detached dwelling (derelict), barn, shed
<b>Structures Proposed</b>	New storage building. Existing house and barn to be removed. Existing shed may remain.
<b>Servicing Existing</b>	Private well and septic
<b>Servicing Proposed</b>	n/a
<b>Access</b>	Bruce Rd 17 & Sideroad 5 South
<b>County Official Plan</b>	Agriculture, Hazard, Rural
<b>Proposed Official Plan</b>	Agricultural, Hazard, Rural, and Pits & Quarries
<b>Zoning By-law</b>	A1 General Agriculture, EP Environmental Protection
<b>Proposed Zoning By-law</b>	M2 Extractive Industrial, A1 General Agriculture, EP Environmental Protection
<b>Surrounding Land Uses</b>	N: Agriculture, Provincially Significant Wetland Arran Lake



File Numbers: C-2020-008, Z-2020-010

No Comment: ☒

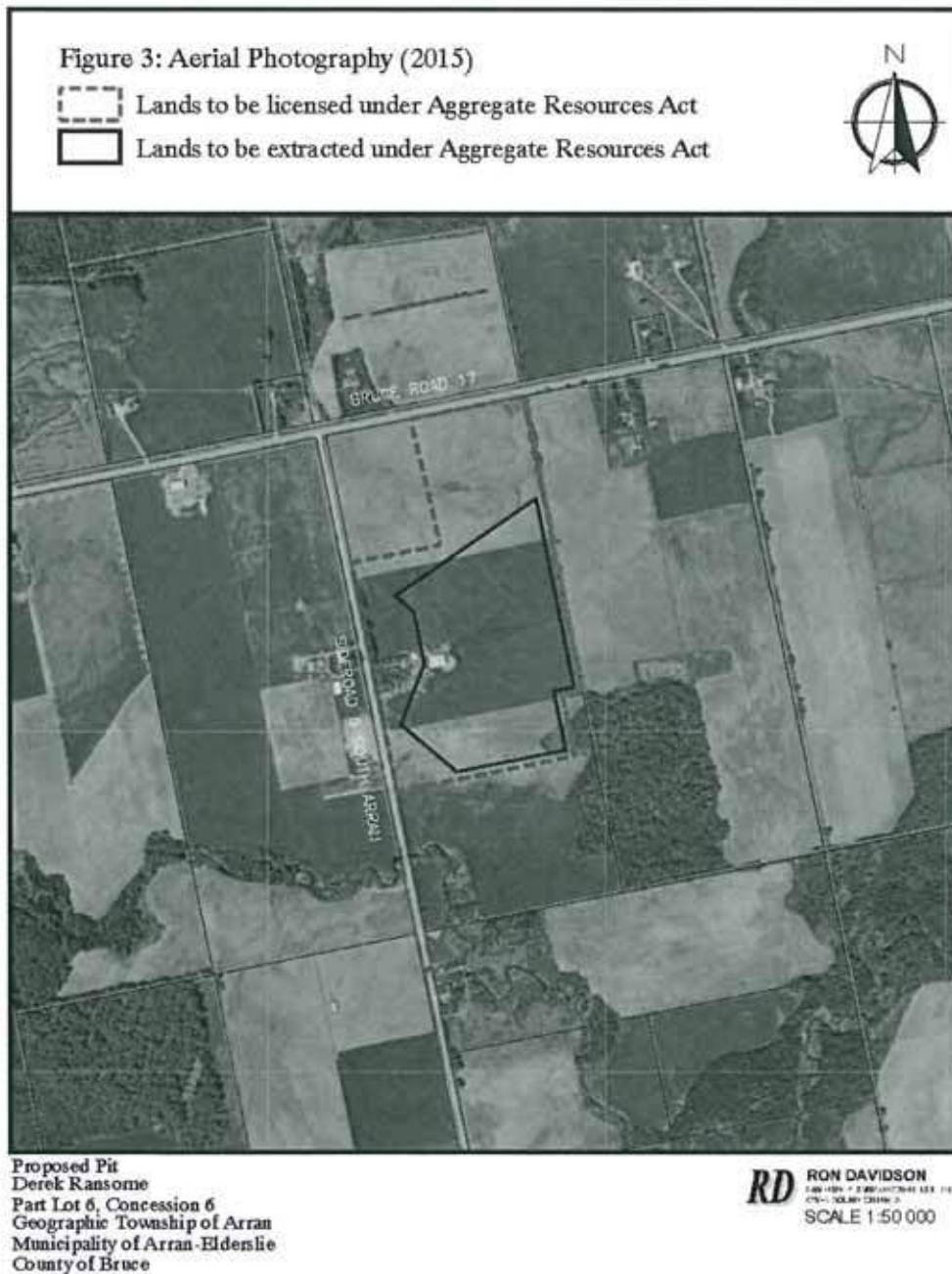
Title: Eng Technician

Signature: *Ang Kulij*

Comments:

## Site plan

C-2020-008, Z-2020-010





County of Bruce  
Planning & Development Department  
Box 129 Wiarton ON N0H 2T0  
brucecounty.on.ca  
1-226-909-5515



April 30, 2020

File Number(s): Z-2020-010

## Public Meeting Notice

**You're invited:  
Teleconference Public Meeting  
May 25, 2020 at 9AM**

A change is proposed in your neighbourhood:

The proposal is to establish a licensed sand and gravel pit. The license under the Aggregate Resources Act is proposed to permit 100,000 tonnes/year above the water table.

The zoning amendment Z-2020-010 and is required to change the zoning to 'M2 Extractive Industrial' for the lands to be licensed. Outside of the licensed area, the Zoning Bylaw Amendment would establish an 'H Holding' zone to recognize archaeological potential of lands that have not yet been assessed.

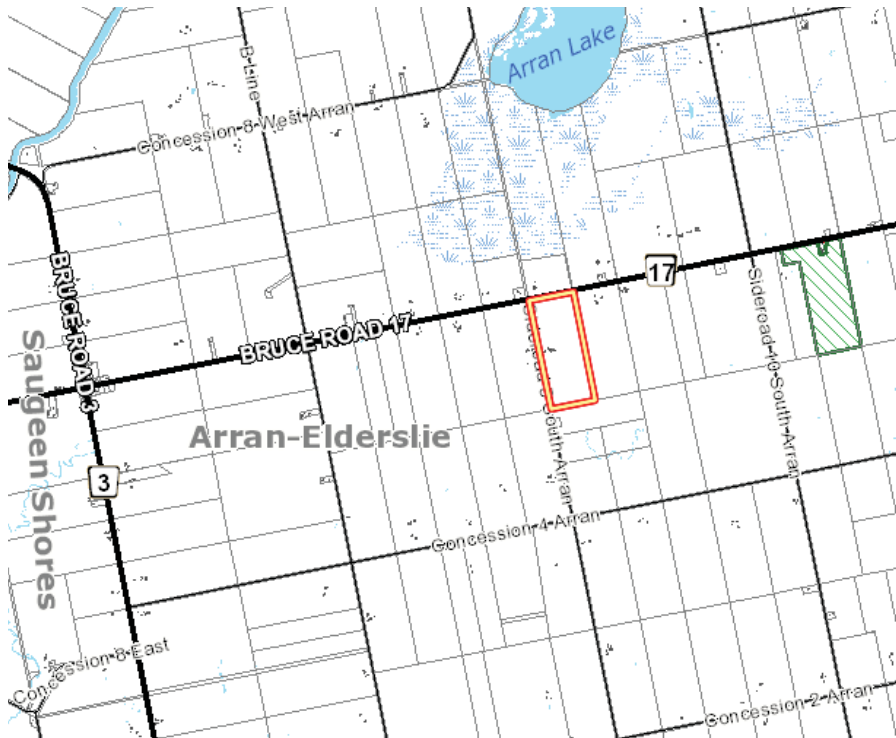
A County Official Plan Amendment is also required to add a 'Pits and Quarries' symbol for the lands to be licensed.

Related files:

- County Official Plan Amendment C-2020-008

**COVID-19 Notice: All Bruce County and Municipal offices are closed to the public until further notice. Our staff would be pleased to connect with you by email or phone.**





562 Sideroad 5 South Arran  
 Concession 6 Part Lot 6 Arran , Municipality of Arran-Elderslie  
 Roll Number: 410349000113700

## Learn more

You can view more information about the application at <https://brucecounty.on.ca/living/land-use>. Our staff would be pleased to connect with you by email [BCPLWI@brucecounty.on.ca](mailto:BCPLWI@brucecounty.on.ca) or phone (226-909-5515). Once our offices re-open, information about the application will be available in person at the County of Bruce Planning Office noted above, between 8:30 a.m. and 4:30 p.m. (Monday to Friday).

The Planner on the file is Jakob Van Dorp.

## Have your say

Comments and opinions submitted on these matters, including the originator's name and address, become part of the public record, may be viewed by the general public and may be published in a Planning Report and Council Agenda.

**Before the meeting:** You can submit comments by email [BCPLWI@brucecounty.on.ca](mailto:BCPLWI@brucecounty.on.ca), mail, or phone (226-909-5515) if you have any questions, concerns or objections about the application. Comments will be provided to the Committee for its consideration.

**On the day of and during the Public Meeting** you can submit comments by email to: [deputyclerk@arran-elderslie.ca](mailto:deputyclerk@arran-elderslie.ca)

Comments received by email at this address before the end of the public input portion of the meeting for this application will be read into the record.

**COVID-19 Notice:** All Bruce County and Municipal offices are closed to the public until further notice. Our staff would be pleased to connect with you by email or phone.

# How to access the public meeting

As a result of the COVID-19 Pandemic, the Municipality of Arran Elderslie has closed the Municipal Office to the public. There is a limited amount of space for persons to attend the meeting (2 or 3 seats with social distancing). As such, the public meeting will be held in electronic format via teleconference.

For information on how to participate in the public meeting, please visit the municipal website at [www.arran-elderslie.com](http://www.arran-elderslie.com) under “Municipal Services” then “Zoning and Planning”

Please contact Christine Fraser McDonald at the Municipality [deputyclerk@arran-elderslie.ca](mailto:deputyclerk@arran-elderslie.ca) or 519-363-3039 ext 101, if you have any questions regarding how to participate in the meeting.

## Stay in the loop

If you'd like to be notified of the decision of the approval authority on the proposed application(s), you must make a written request to the Bruce County Planning Department.

## Know your rights

Section 34(11) of the [Planning Act](#) outlines rights of appeal for Zoning By-law Amendment applications.

If a person or public body would otherwise have an ability to appeal the decision of the Council of the Municipality of Arran Elderslie to the Local Planning Appeal Tribunal but the person or public body does not make oral submissions at a public meeting or make written submissions to the Municipality of Arran Elderslie before the by-law is passed, the person or public body is not entitled to appeal the decision.

If a person or public body does not make oral submissions at a public meeting, or make written submissions to the Municipality of Arran Elderslie before the by-law is passed, the person or public body may not be added as a party to the hearing of an appeal before the Local Planning Appeal Tribunal unless, in the opinion of the Tribunal, there are reasonable grounds to do so.

For more information please visit the Local Planning Appeal Tribunal website at <https://elto.gov.on.ca/tribunals/lpat>

**COVID-19 Notice: All Bruce County and Municipal offices are closed to the public until further notice. Our staff would be pleased to connect with you by email or phone.**

# Site plan

C-2020-008, Z-2020-010



COVID-19 Notice: All Bruce County and Municipal offices are closed to the public until further notice. Our staff would be pleased to connect with you by email or phone.

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## BY-LAW NO. xx – 2020

BEING A BY-LAW TO AMEND SCHEDULE A OF BY-LAW NO. 36-09, AS  
AMENDED  
(BEING THE COMPREHENSIVE ZONING BY-LAW OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE)  
RE: CONCESSION 6 PART LOT 6 (ARRAN), 56 SIDEROAD 5 SOUTH ARRAN

Whereas Section 34(1) of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended, provides that: “Zoning by-laws may be passed by the councils of local municipalities:

1. For prohibiting the use of land, for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway.
2. For prohibiting the erecting, locating or using of buildings or structures for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway.”

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. THAT Schedule “A” of By-law No. 36-09, as amended being the Comprehensive Zoning By-law for the Municipality of Arran-Elderslie, is hereby further amended by changing thereon from A1 General Agriculture and EP Environmental Protection to A1 General Agriculture, EP Environmental Protection, and M2 Extractive Industrial the zoning of the subject lands, as outlined in Schedule ‘A’, attached hereto and forming a part of this by-law.
2. THAT this By-law takes effect from the date upon which the Bruce County Official Plan Amendment C-2020-008 comes into force and effect, subject to compliance with the provisions of the *Planning Act, R.S.O. 1990, as amended*.

\*\*\*\*\*

READ a FIRST and SECOND time this \_\_\_\_ day of \_\_\_\_\_, 2020.

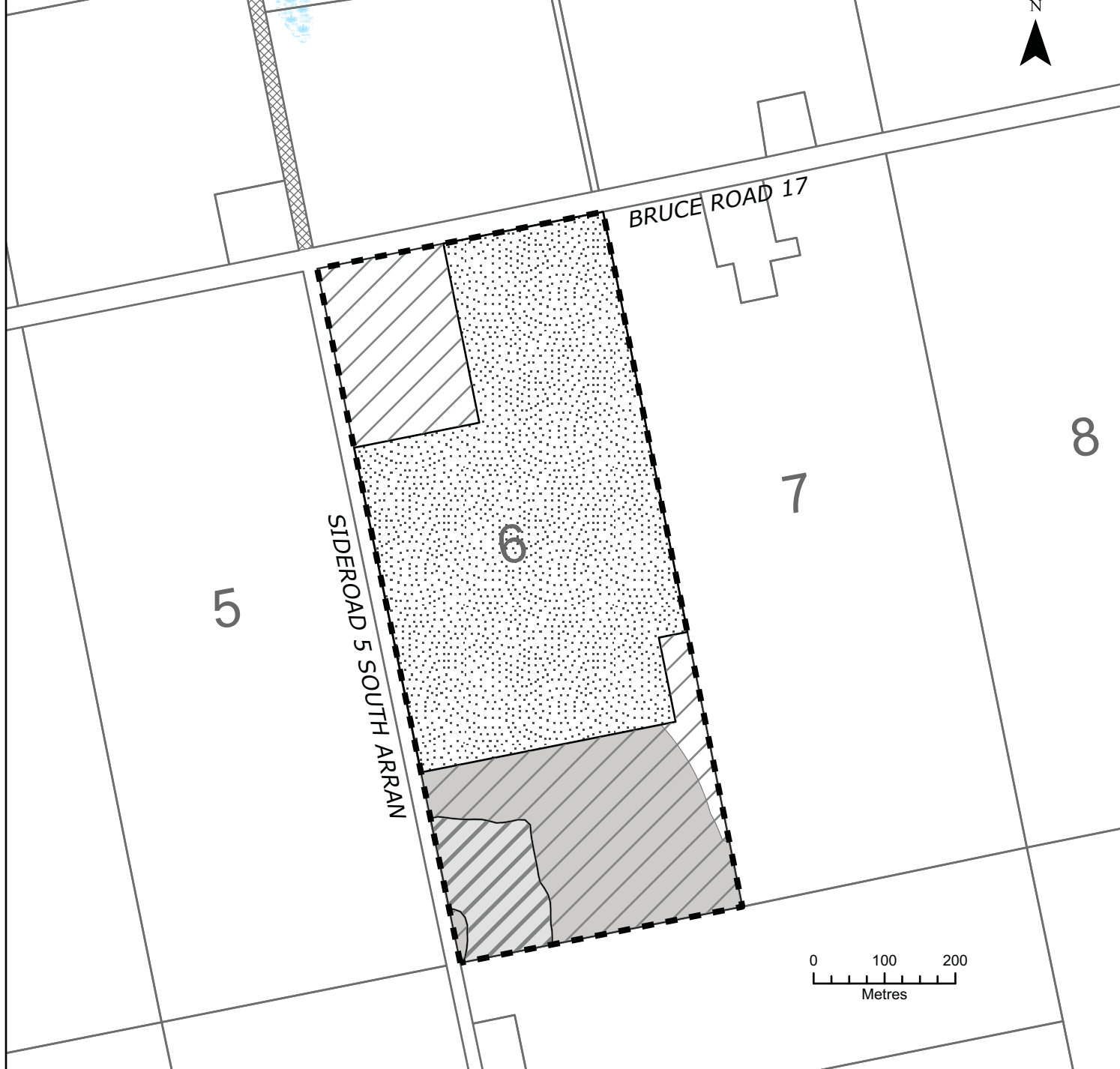
READ a THIRD time and finally passed this \_\_\_\_ day of \_\_\_\_\_, 2020.

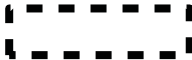




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Steve Hammell, *Mayor*

---

Bill Jones, *Clerk*



-  Subject Property
-  Lands to be zoned M2 - Extractive Industrial
-  Lands zoned A1 - General Agricultural
-  Lands zoned EP - Environmental Protection
-  Lands subject to H1 - Holding Zone

This is Schedule 'A' to the zoning by-law  
 amendment number \_\_\_\_\_ passed this  
 \_\_\_\_\_ day of \_\_\_\_\_

**From:**  
**To:**  
**Subject:**  
**Date:**  
**Attachments:**

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**From:** Steve Hammell <mayor@arran-elderslie.ca>  
**Sent:** Wednesday, May 13, 2020 9:55 AM  
**To:** cao@arran-elderslie.ca  
**Subject:** Fwd: Rent Relief Advocacy Letter - Town of Oakville

Sent from my iPhone

Begin forwarded message:

**From:** Mayor Rob Burton <[Mayor@oakville.ca](mailto:Mayor@oakville.ca)>  
**Date:** May 11, 2020 at 1:23:11 PM EDT  
**To:** Mayor Rob Burton <[Mayor@oakville.ca](mailto:Mayor@oakville.ca)>  
**Subject: Rent Relief Advocacy Letter - Town of Oakville**

Good afternoon,

Attached is an advocacy letter that I recently sent to the Federal and Provincial Finance Ministers along with our local MPs and MPPs. The letter advocates for changes to the Canada Emergency Commercial Rent Assistance program based on feedback from the business community and our local BIAs.

I am hopeful that, with support and more letters from Heads of Councils across Ontario, the Federal and Provincial governments will make the necessary changes and update the CECRA program.

Please feel free contact me if you have any questions or suggestions and thank you for your support.

Sincerely,

Mayor Burton

**Mayor Rob Burton, BA, MS**  
**Head of Council & CEO**

**Town of Oakville**

o: 905-842-4111

m: 905-483-3292

[www.oakville.ca](http://www.oakville.ca)

**Vision: To be the most livable town in Canada**

Please consider the environment before printing this email.

<http://www.oakville.ca/privacy.html>





Friday May 8, 2020

Hon. Bill Morneau  
430 Parliament Street  
Toronto, Ontario  
M5A 3A2

Dear Minister Morneau,

I write to you today on behalf of the Oakville Economic Task Force. The Task Force – comprising the Town of Oakville's Economic Development Department, the Oakville Chamber of Commerce, Oakville Business Improvement Associations, and myself – continues to engage our business community to understand what support is needed to ensure local businesses are able to survive this period of uncertainty and are in a position to play a role in the recovery of our local economy.

The Task Force is encouraged by the cooperation between the Federal and Provincial government to develop the Ontario-Canada Emergency Commercial Rent Assistance Program. While we recognize rent is a provincial concern and we are grateful for the federal government partnering with provinces, it is important to keep in mind that in order to work the program needs to address certain points that both levels of government need to be aware of in order to collaborate successfully, such as:

- Many landlords have declined to apply and others face the onerous process of having to apply for each commercial unit where they own many
- Many tenants cannot benefit from the program or qualify and are facing eviction.

We appreciate the Canada Mortgage and Housing Corporation indicating that they will address the issue of landlords with no mortgages "in the near future" but some tenants facing eviction do not have very much time to wait for a new program.

The feedback we are hearing from the local business community indicates that, based on the current program details, there are many businesses who will be unable to benefit from the program as-is and will face eviction. Therefore, we are proposing the following changes to the program:

1. Suspend evictions of commercial tenants for a minimum of 6 months
2. Allow tenants to make an application for the rent assistance if the property owner does not want to apply or is ineligible





3. Allow property owners to make one application for all of their properties rather than individual applications
4. Lower the 70% revenue decline threshold for tenants

I urge to you consider these proposed changes as you develop and roll out the program details. Without changes, an increasingly large number of small businesses will be put in a position where they may be faced with permanent closure.

We look forward to continuing to work together with you in supporting the Oakville business community.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rob'.

Mayor Rob Burton  
Oakville Economic Task Force



Friday May 8, 2020

Hon. Rod Phillips  
Ministry Office, Ministry of Finance  
Frost Building South, 7<sup>th</sup> Floor  
7 Queen's Park Cres.  
Toronto, Ontario  
M7A 1Y7

Dear Minister Phillips,

I write to you today on behalf of the Oakville Economic Task Force. The Task Force – comprising the Town of Oakville's Economic Development Department, the Oakville Chamber of Commerce, Oakville Business Improvement Associations, and myself – continues to engage our business community to understand what support is needed to ensure local businesses are able to survive this period of uncertainty and are in a position to play a role in the recovery of our local economy.

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We look forward to continuing to work together with you in supporting the Oakville business community.

Sincerely,

A handwritten signature in black ink, appearing to read 'Rob'.

Mayor Rob Burton  
Oakville Economic Task Force



# Township of North Frontenac



6648 Road 506

Plevna, Ontario K0H 2M0

Tel: (613) 479-2231 or 1-800-234-3953, Fax: (613) 479-2352

[www.northfrontenac.ca](http://www.northfrontenac.ca)

May 13, 2020

Honourable Doug Ford  
Premier of Ontario  
Room 281  
Legislative Building – Queen's Park  
Toronto ON M7A 1A1

Via Email: [doug.fordco@pc.ola.org](mailto:doug.fordco@pc.ola.org)

Dear Premier Ford,

**Re: Framework for Reopening our Province - Residential Construction in Rural Areas**

Please be advised the Council of the Township of North Frontenac passed the following Resolution at the May 8, 2020 Meeting:

**Moved by Councillor Hermer, Seconded by Councillor Perry #191-20**

**Whereas** on March 17, 2020 the government of Ontario announced that it was declaring a state of emergency under s 7.0.1 (1) of the *Emergency Management and Civil Protection Act* so that the Province could use every power possible to protect the health and safety of all individuals and families during the COVID-19 pandemic;

**And Whereas** on Friday, April 3, 2020, the government of Ontario gave notice of changes to Ontario Regulation 82/20 being the Order for the temporary closure of places of non-essential business made under subsection 7.0.2 (4) of the *Emergency Management and Civil Protection Act*, which reduced the list of essential businesses permitted to continue operation during the provincial state of emergency;

**And Whereas** Section 30 of the new Schedule 2 of Ontario Regulation 82/20 has been generally interpreted to prohibit residential construction where a building permit had not been issued prior to April 4, 2020;

**And Whereas** residential construction represents a significant number of jobs in rural Ontario and forms an integral part of the rural Ontario economy through considerable direct, indirect and induced impacts;

**And Whereas** on Monday, April 27, 2020 the government of Ontario released A *Framework for Reopening our Province*, which outlines the criteria Ontario's Chief Medical Officer of Health and health experts will use to advise the government on the loosening of emergency measures, as well as guiding principles for the safe, gradual reopening of businesses, services and public spaces;

**And Whereas** Stage 1 of the *Framework* will consider the opening of workplaces that can immediately meet or modify operations to meet public health guidance and occupational health and safety requirements;

**And Whereas** residential construction in rural areas is characterized by single-family dwelling types situated on large lots, which are attended by a very limited number of

tradespersons and contractors at any given time, and are being constructed for specific clientele with planned occupancy dates;

**Now Therefore Be It Resolved That** the Council of the Township of North Frontenac requests that the government of Ontario consider lifting the prohibition on residential construction where no building permit had been issued prior to April 4, 2020, in all instances where such construction can take place in accordance with the principles outlined in the government's *Framework for Reopening our Province* at its earliest opportunity in order to alleviate the economic hardships being experienced by rural Ontario's construction sector and the residents and families which it serves; **And That** this Resolution be forwarded to the Office of the Honourable Doug Ford, Premier of Ontario and the Honourable Steve Clark, Minister of Municipal Affairs and Housing;

**And Further That** a copy of this Resolution be sent to the Association of Municipalities of Ontario (AMO), the Eastern Ontario Warden's Caucus (EOWC), and to all rural Ontario municipalities, requesting their support.

If you have any questions or concerns, please do not hesitate to contact me.

Yours truly,



Tara Mieske  
Clerk/Planning Manager  
TM/bd

c.c. Steve Clark, Minister of Municipal Affairs and Housing  
Association of Municipalities of Ontario (AMO)  
Eastern Ontario Wardens Caucus (EOWC)  
Rural Ontario Municipalities

**From:** [Bill Jones](#)  
**To:** [Christine Fraser-McDonald](#)  
**Subject:** Fwd: City of Kitchener Resolution - Universal Basic Income  
**Date:** May 15, 2020 3:10:12 PM  
**Attachments:** [image001.png](#)  
[Untitled attachment 00125.html](#)  
[image002.png](#)  
[Untitled attachment 00128.html](#)  
[image003.png](#)  
[Untitled attachment 00131.html](#)  
[image004.png](#)  
[Untitled attachment 00134.html](#)  
[image005.png](#)  
[Untitled attachment 00137.html](#)  
[image006.png](#)  
[Untitled attachment 00140.html](#)  
[image007.png](#)  
[Untitled attachment 00143.html](#)  
[image008.png](#)  
[Untitled attachment 00146.html](#)  
[image009.png](#)  
[Untitled attachment 00149.html](#)  
[Universal Basic Income.pdf](#)  
[Untitled attachment 00152.html](#)

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Sent from my iPhone

Begin forwarded message:

**From:** Siobhan Delaney <[Siobhan.Delaney@kitchener.ca](mailto:Siobhan.Delaney@kitchener.ca)>  
**Date:** May 15, 2020 at 2:25:43 PM EDT  
**To:** Siobhan Delaney <[Siobhan.Delaney@kitchener.ca](mailto:Siobhan.Delaney@kitchener.ca)>  
**Subject:** City of Kitchener Resolution - Universal Basic Income

Good Afternoon,

Please see attached for a resolution regarding a universal basic income. This resolution is being sent to you as you may have an interest in this matter.

Sincerely,  
**Siobhan Delaney**

Administrative Clerk | Corporate Services | City of Kitchener  
519-741-2200 ext. 7274 | TTY 1-866-969-9994 |  
[siobhan.delaney@kitchener.ca](mailto:siobhan.delaney@kitchener.ca)



JEFF BUNN  
Manager, Council & Committee Services & Deputy City Clerk  
Finance & Corporate Services Department  
Kitchener City Hall, 2<sup>nd</sup> Floor  
200 King Street West, P.O. Box 1118  
Kitchener, ON N2G 4G7  
Phone: 519.741.2200 x 7278 Fax: 519.741.2705  
[jeff.bunn@kitchener.ca](mailto:jeff.bunn@kitchener.ca)  
TTY: 519-741-2385

May 15, 2020

The Right Honourable Justin Trudeau, Prime Minister of Canada  
Office of the Prime Minister  
80 Wellington Street  
Ottawa, ON K1A 0A2

Dear Prime Minister Trudeau:

This is to advise that City Council, at a special electronic meeting held on May 11, 2020, passed the following resolution regarding universal basic income:

"WHEREAS The World Health Organization (WHO) on March 11, 2020 declared COVID-19 a pandemic, pointing to the growing number of cases of the coronavirus illness around the world and the sustained risk of further global spread; and,

WHEREAS in response to the COVID-19 pandemic, the Province of Ontario and the City of Kitchener have declared a state of emergency under the Emergency Management and Civil Protection Act; and,

WHEREAS the City of Kitchener has approved the Early Economic Support Plan, which provides financial and economic support measures to help reduce the financial strain on citizens and businesses during the COVID-19 pandemic; and,

WHEREAS Statistics Canada has reported that the unemployment rate has risen to 7.8 per cent, with 1,011,000 jobs lost in March 2020, and that the COVID-19 pandemic has impacted the employment of 3.1 million Canadians; and,

WHEREAS the Federal government has announced \$82 billion in relief funding for the COVID-19 Economic Response Plan, utilizing tax deferrals, subsidies, loans, and credits to support citizens, businesses, and industries; and,

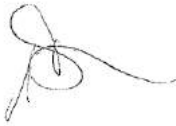
WHEREAS according to a 2018 Parliamentary Budget Office report, a Canada-wide basic income of the type previously piloted in Ontario would have an annual net cost of \$44 billion; and,

WHEREAS a universal basic income would likely have many positive effects, including reducing poverty, reducing strain on health care and social assistance systems, supporting businesses and the economy, reducing crime, as well as reducing administrative complexity and creating efficiencies for those in need of financial and economic support measures;

THEREFORE BE IT RESOLVED that the Council of the City of Kitchener urges the Ontario Provincial government to pursue a partnership with the Federal government for the establishment of a universal basic income;

BE IT FINALLY RESOLVED that this resolution be forwarded to the Right Honourable Prime Minister of Canada; the Honourable Premier of Ontario; the Minister of Children, Community and Social Services; the Minister of Municipal Affairs and Housing; the Association of Municipalities of Ontario; the Local Members of Provincial Parliament; the Region of Waterloo; all Municipalities within the Province of Ontario; and, the Federation of Canadian Municipalities.”

Yours truly,



J. Bunn  
Manager, Council & Committee Services/  
Deputy City Clerk

- c. Honourable, Doug Ford, Premier  
Honourable Amy Fee, M.P.P.  
Honourable Belinda Karahalios, M.P.P.  
Honourable Catherine Fife, M.P.P.  
Honourable Laura Mae Lindo, M.P.P.  
Honourable Mike Harris, M.P.P.  
Honourable Todd Smith, Minister of Children, Community & Social Services  
Honourable Steve Clark, Minister of Municipal Affairs and Housing  
Monika Turner, Association of Municipalities of Ontario  
Kris Fletcher, Regional Clerk, Region of Waterloo  
Bill Karsten, Federation of Canadian Municipalities  
Ashley Sage, Clerk, Township of North Dumfries  
Danielle Manton, City Clerk, City of Cambridge  
Dawn Mittelholtz, Director of Information and Legislative Services / Municipal Clerk, Township of Wilmot  
Grace Kosch, Clerk, Township of Wellesley  
Olga Smith, City Clerk, City of Waterloo  
Val Hummel, Director of Corporate Services/Clerk, Township of Woolwich  
All Ontario Municipalities



**SAUGEEN MOBILITY**  
**and REGIONAL TRANSIT**  
**Box 40 Walkerton, ON N0G 2V0**  
**519-881-2504 1-866-981-2504**

saugeenmobility.ca

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**GENERAL BOARD MEETING MINUTES**

Tuesday, April 7, 2020, 2:45 p.m.

**Board Members Present:** Councillor Doug Bell, Municipality of Arran-Elderslie  
Councillor Dean Leifso, Councillor, Municipality of Brockton  
Mayor Scott Mackey, Township of Chatsworth  
Councillor Warren Dickert, Town of Hanover  
Councillor Ed McGugan, Township of Huron-Kinloss  
Councillor Dave Cuyler, Municipality of Kincardine  
Vice-Deputy Mayor Mike Myatt, Town of Saugeen Shores  
Councillor Beth Hamilton, Municipality of West Grey

**Board Members Absent:** Mayor John Woodbury, Township of Southgate

**Others Present:** Roger Cook, Manager  
Catherine McKay, Recording Secretary

The meeting was conducted by teleconference in light of the COVID-19 pandemic.

**1. Call to Order**

President Mike Myatt called the meeting to order at 2:47 pm.

**2. Disclosure of Pecuniary Interest or Declaration of Conflict of Interest**

None declared.

**3. Approval of the Agenda**

**Resolution #2020-033**

Moved by Scott Mackey; Seconded by Beth Hamilton

That the agenda for March 26, 2020 be amended to change item 9 to read “Closed Meeting – to discuss personnel matters about identifiable individuals”, and to add the following items as Other Business: 10.A EI and Top Up, 10.B Government Funding, and 10.C COVID-19 Screening for Staff, and that the agenda be accepted as so amended.

**Carried**

**4. Minutes of the March 26, 2020 General Board Meeting**

**Resolution #2020-034**

Moved by Dave Cuyler; Seconded by Dean Leifso

That the Board approve and adopt the minutes of the March 26, 2020 General Board Meeting as circulated.

**Carried**

The Board received confirmation from the Manager that staff are asking clients the questions set out on page 3 in the minutes. The Manager also confirmed that SMART has lots of hand sanitizer and that drivers are taking precautions in light of COVID-19.

**5. Business Arising from the Minutes**

None.

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These minutes are considered to be in draft form until signed by the President and the Recording Secretary.

**6. Follow-up on Previous Reports and Recommendations**

None.

**7. Correspondence**

None.

**8. Reports and Recommendations**

**A. Report 2020-17 Ridership**

The Manager presented the report and the following points were made in the discussion:

- A “wait and see” approach for the first month or so may be best.
- The Manager was asked what the reduction in expenses is, given the reduction in ridership. He noted that expenses are down about \$85,000 per month, or about 66%, while ridership is down 80%.

**Resolution #2020-035**

Moved by Dean Leifso; Seconded by Ed McGugan

That the Board receive and accept Report 2020-17 Ridership.

**Carried**

**B. Report 2020-18 Driving Staff**

The Manager presented the report and the following points were made in the discussion:

- The Manager clarified the statement in the second paragraph of the report, that “... 11 drivers did 133 rides at a cost of 272.5 hours plus 55 daily driver admin hours.” noting that that these are the hours for that group of drivers for the week. To recap, it was noted that 5 drivers were paid 3 hours per day for 5 days which amounts to 75 hours per week. There were additional hours due to some drivers working more than two hours because the three-hour minimum includes 1 hour of administration time. The Manager noted that previous efficiencies are no longer possible and for the period March 22-28 there were 81 rides by 5 drivers.
- The Manager noted that there are 5 drivers on the payroll and others who would work if they could. The question of work sharing was raised, and the Manager explained that this would require a group of drivers to agree to share work. The possibility was mentioned of scheduling drivers every other day and having them receive Employment Insurance (EI) at 55% of their average daily wage, such that they would work 3 days, receive EI for one day, and receive no pay for the fifth day.
- It was clarified that if the Board received this report, then SMART would continue with the 5 drivers, and nothing would be done regarding bringing other drivers in on a rotation. The manager confirmed that SMART can manage with 5 drives, and is not eligible for the federal government wage subsidy, which is intended for private sector employers.
- The Manager confirmed that vehicles are not shared amongst drivers unless a driver’s vehicle is in for inspection.
- The Manager confirmed that attendants are not included in the 81 rides by clients. The March report on ridership is not yet available, so the number of attendant riders is not known. The Manager will email the March ridership report to Board members once it is available.

**Resolution #2020-036**

That the Board receive and accept Report 2020-18 Driving Staff.

**C. Report 2020-19 Administration Staff**

The Manager presented the report and the following points were noted in the discussion:

- It may not be possible to take additional steps until more is known about the situation, and it may be that SMART has cut back as much as it can at the moment.

- If ridership is down significantly, it should follow that further administrative cuts be made.

**Resolution #2020-037**

Moved by Dean Leifso; Seconded by Doug Bell

That Report 2020-19 Administration Staff be deferred until after the closed portion of the meeting.

**Carried**

**D. Report 2020-20 Accounts Receivable Policy**

The Manager presented the report and discussion covered the following points:

- The Board deferred the issue of delinquent accounts from the last meeting until it could review this policy.
- These clients have had an opportunity to pay their bills and reinstate their accounts.

**Resolution #2020-038**

Moved by Ed McGugan; Seconded by Scott Mackey

That the Accounts Receivable Policy be received for information.

**Carried**

The discussion then moved to the issue of eligibility for COVID-19 funding (Item 10.C), with the following points being noted:

- The Manager informed the Board that at the moment there is no funding that SMART would be eligible for, and the 75% wage subsidy is for the private sector only.
- He spoke to Diane Glebe, Human Resources Co-ordinator at Saugeen Shores, about the EI top up which is really only for people on maternity or parental leave, and it is not the role of the federal government to subsidize salaries. The President confirmed that he had received the same information from Ms. Glebe.
- SMART will continue to investigate funding opportunities, although it seems doubtful that there will be any.
- The President and the Manager will reach out to the office of Bill Walker, M.P.P., regarding a recent announcement of funding for Ontario's most vulnerable people in the pandemic.
- The Manager noted that the Canadian Urban Transit Association has been lobbying the federal government for financial assistance for transit systems in the range of \$400 million a month.

**9. Closed Meeting**

**Resolution #2020-039**

Moved by Beth Hamilton; Seconded by Dave Cuyler

That the Board of SMART move into Closed Session at 3:29 p.m. to discuss personnel matters about identifiable individuals.

**Reconvene in Open Session**

**Resolution #2020-040**

Moved by Beth Hamilton; Seconded by Dave Cuyler

That the Board of SMART reconvene in Open Session at 4:20p.m.. The President confirmed that the Board had met in closed session and discussed personnel matters relating to identifiable individuals and that it had given direction to the Manager to report back to the Board regarding a realigning of responsibilities.

**10. Other Business**

**A. Employment Insurance Top Up**

This item was discussed under item 9d.

**B. Government Funding**

This item was discussed under item 9d.

**C. COVID-19 Screening for Staff**

Online screening for COVID-19 is available which staff members could do before coming on shift, a measure being recommended in other sectors.

**Resolution #2020-041**

Moved by Scott Mackey; Seconded by Dave Cuyler

That staff do self-screening every day before their shifts and forward the results to the Manager.

**11. Adjournment**

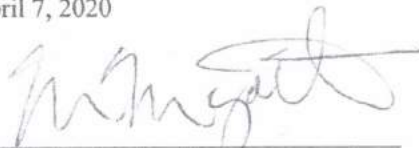
Moved by Dave Cuyler; Seconded by Dean Leifso

That the Board of Directors of SMART adjourn at 4:30 p.m.

**Recording Secretary Meeting Attendance**

The Recording Secretary attended the following meetings in the second quarter of 2020:

- The Secretary performed 5.5 hours of work reviewing emails to compile decisions on COVID-19 to be paid at \$15 per hour.
- April 7, 2020



Mike Myatt, President



Catherine McKay, Recording Secretary



## **Letter to the Editor**

### **Small businesses are key to post-pandemic prosperity across Bruce-Grey-Owen Sound**

Dear Editor,

The COVID-19 pandemic has challenged families, students, seniors, farmers, and businesses in Bruce – Grey – Owen Sound.

I have been hearing from many small business owners who are unsure if they will make it through this crisis. Many in rural Canada are finding it difficult to acquire federal support; which is why myself and my colleagues continue to put forward constructive solutions to fix gaps in the government's financial support programs.

Thanks to the persistence of Conservatives and small businesses, the Canada Emergency Wage Subsidy (CEWS) was increased from 10% to 75%. We also pressed the government to expand the eligibility criteria for the \$40,000 Canada Emergency Business Account (CEBA) loan and the Canada Emergency Response Benefit (CERB) so that more Canadians could qualify. I credit the government for listening and making these changes.

Myself and my Conservative colleagues continue to call for a new program to match students with jobs in Canada's agriculture and agri-food industries. To help small businesses, we have proposed that the government refund GST remittances made over the last twelve months. We have also been calling on the government to make the CERB more generous and flexible so Canadians are not penalized for returning to work.

In the meantime, residents can help by supporting our local businesses while following the advice of health officials. Every Wednesday is Canada Takeout Day; I encourage everyone to support a local restaurant on Takeout Day if you are able.

Small businesses are the backbone of our rural communities, and on the other side of this crisis, it will be the success of small, local businesses that will put Canada on the path to prosperity once again. To all the small business owners in Bruce – Grey – Owen Sound, thank you for your contributions to the community and local economy, I will continue standing up and fighting for you.

Sincerely,

Alex Ruff, Member of Parliament for Bruce – Grey – Owen Sound



## **Ontario Helps Build, Repair and Replace Municipal Roads and Bridges**

*Province supports 24 local communities to keep families safe and goods moving*

May 11, 2020 10:30 A.M.

The Ontario government is providing \$30 million to build a safer and more reliable transportation system that will help keep goods moving and better connect communities across the province.

The 2020-21 Connecting Links program will support 24 municipalities across the province to help them build, repair or replace municipal roads and bridges that connect two ends of a provincial highway through a community or to a border crossing.

"We understand that the maintenance and repair costs of roads and bridges places a heavy burden on our municipal partners," said Caroline Mulroney, Minister of Transportation. "That is why we continue to support our local communities with investments that will keep families safe, goods moving, and drive economic growth and job creation."

The funding will support three bridge repairs, 10 resurfacing projects, seven reconstruction projects, and four detailed design projects to prepare for further infrastructure investments.

Connecting Link projects are reviewed based on technical need and safety considerations such as the condition of the connecting link bridge and road, need for repair in the near term and cost effectiveness.

Eligible municipalities are also encouraged to apply for funding for the 2021-22 [Connecting Links Program](#), which will be open to applications later this year.

### **QUICK FACTS**

- The Connecting Links program is delivered through the Ministry of Transportation. The funding covers up to 90 per cent of eligible project costs, to a maximum of \$3 million. Eligible costs include the design, construction, renewal, rehabilitation and replacement of connecting links.
- In Ontario, there are a total of 352 kilometres of connecting links, with 70 bridges in 77 municipalities.

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**Jacob Ginger** Communications Branch, Ministry of Transportation  
MTO.media@ontario.ca  
416-327-1158





- ***Special Meeting***

A Special Meeting of the Grey Sauble Conservation Authority (GSCA) Board of Directors was held to implement a Direction from the Minister of the Ministry of the Environment, Conservation and Parks (MECP). The Direction allows for the amendment of GSCA's Administrative By-Laws to allow Board of Directors' meetings, Section 28 hearings, and other similar meetings to be held electronically during a declared state of emergency. This by-law was successfully amended and will be posted on GSCA's website.

- ***Pandemic Plan***

GSCA Board of Directors passed a motion supporting GSCA's Pandemic Plan. The Plan provides a general business continuity framework for the organization.

- ***Pandemic related changes for employees***

The GSCA Board of Directors ratified approvals supporting remote working and amendments to the utilization of sick leave during a declared pandemic situation.

- ***Essential Business Activities***

GSCA, through guidance from its solicitor, is moving forward with appropriate essential business activities during this time. Most of GSCA's business activities can continue during this time, either through remote access, or through the Essential Business requirements.

- ***Per diems and mileage allowances for GSCA Board Members***

GSCA Board of Directors approved an amendment to the GSCA Administrative By-Laws that details the Per Diems and mileage allowances paid to Board Members based on previous Board Motions.

- ***Forest Management Plan***

GSCA's new Forest Management Plan was approved by the Board of Directors.

- ***2019 Annual Progress Report for Drinking Water Source Protection Plan Implementation***

The Grey Sauble Source Protection Authority Board of Directors received a copy of the draft Source Protection Annual Progress Report and directed staff to provide copies of the draft Source Protection Annual Progress Report to the Saugeen Valley Source Protection Authority and the Northern Bruce Peninsula Source Protection Authority, and to submit a final version to the Ministry of the Environment, Conservation and Parks by May 1, 2020.

- ***Workplan approved by Minister Yurek***

GSCA received a letter from Minister Yurek, MECP, advising that the Source Protection Work Plan for the Saugeen, Grey Sauble, Northern Bruce Peninsula Source Protection Region confirms that implementation of the source protection plan is going well and that the work is appreciated.

# SAUGEE VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

## MINUTES

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**MEETING:** Authority Meeting  
**DATE:** Thursday April 2, 2020  
**TIME:** 1:00 p.m.  
**LOCATION:** Electronic

**CHAIR:** Dan Gieruszak

**MEMBERS PRESENT:** Paul Allen, Maureen Couture, Mark Davis, Barbara Dobreen, Mark Goetz, Cheryl Grace, Tom Hutchinson, Steve McCabe, Mike Myatt, Sue Paterson, Diana Rae, Christine Robinson, Bill Stewart

**ABSENT:** Don Murray

**OTHERS PRESENT:** John Bujold, Baker Tilly  
Dick Hibma, Interim General Manager/Secretary-Treasurer  
Laura Molson, Manager, Accounting  
Erik Downing, Manager, Environmental Planning & Regulations  
Shannon Wood, Manager, Communications  
JoAnne Harbinson, Manager, Water Resources & Stewardship Services  
Donna Lacey, Forestry Coordinator  
Shaun Anthony, Flood Warning/Water Quality Coordinator  
Janice Hagan, Administrative Assistant/Recording Secretary

Chair Dan Gieruszak, called the meeting to order at 1:18 p.m. He told the Members that the agenda would be amended to include an update on the GM/S-T position under Matters Arising. Dick Hibma requested that an update to measures being taken as a result of COVID-19 be addressed after the approval of the minutes.

### **1. Adoption of Agenda**

#### **MOTION #G20-34**

Moved by Tom Hutchison

Seconded by Steve McCabe

THAT the agenda be adopted as amended.

**CARRIED**

**2. Declaration of Pecuniary Interest**

No persons declared a pecuniary interest relative to any item on the agenda.

**3. Minutes of the Authority Meeting – February 20, 2020**

**MOTION #G20-35**

Moved by Sue Paterson

Seconded by Diana Rae

THAT the minutes of the Authority meeting, held on February 20, 2020 be approved as circulated.

**CARRIED**

**4. COVID-19 Measures**

SVCA is continuing to be categorized as essential by the Ontario Government. Staff are limiting time in office and respecting social distancing requirements by working from home where possible. All SVCA properties have been closed to discourage gatherings of people. Trespassing will be enforced by the local authorities and charges laid. Campgrounds will remain closed and hiring of summer staff will be delayed until approval is given by the provincial government. P&R staff are conducting site visits while encouraging landowners to minimize face to face and social distancing. Staff are being diligent in respecting guidelines.

**5. Matters Arising from the Minutes**

**a. RAGBOS meeting date**

The GM/S-T reported that a teleconference has been held with Anne Schneider and Barbara Doerks. A draft check list has been prepared and a pamphlet has been completed and will be circulated shortly. The Provincial Real Estate Association body will not likely be funding flood plain mapping at this time. Should RAGBOS have any issues to discuss they will contact the GM/S-T rather than through a working committee of the Board.

**b. Agriculture Advisory Committee**

The GM/S-T reported that Bruce County has appointed Robert Emmerson and Les Nichols, Grey County Federation of Agricultural has appointed Mike Ryan and Paul Wetlaufer, Christian Farmers have appointed Gerald Poechman, and Wellington County has appointed Gord Flewelling. The committee is currently waiting to hear from Huron County.

**c. Alignment with CO Template & Guidelines**

Erik Downing reviewed his submitted report and Conservation Ontario documents regarding timelines for permit review. Staff recommends that the documents be reviewed by the SVCA watershed municipalities and that resources be tested to discover if the timelines will function properly in the SVCA region. He noted that the Planning Services Agreements recommended have already been established and are close to being completed.

**MOTION #G20-36**

Moved by Mike Myatt

Seconded by Christine Robinson

THAT, 'Update on the CO Client Service and Streamlining Initiative, including consideration of the draft Template for Annual CA Reporting on permit review timelines and updates to three previously endorsed guidance documents' be received by the SVCA; and further

THAT this report be shared with member municipalities, with the opportunity for municipal comment for SVCA consideration; and further

THAT staff are directed to implement the guidelines on a trial basis.

**CARRIED**

**d. Update on GM/S-T Position**

The GM/S-T told the Authority that the Executive Committee met prior to the Authority meeting to discuss the candidates that they expected to interview. Seven applicants will be interviewed April 16<sup>th</sup> and 17<sup>th</sup>.

**6. Consent Agenda**

**MOTION #G20-37**

Moved by Bill Stewart

Seconded by Paul Allen

THAT the reports, minutes, and information contained in the Consent Agenda, [items 5a-d], along with their respective recommended motions be accepted as presented.

- a. Finance Report - THAT the Finance Report to January 31, 2020 be accepted as distributed.*
- b. Program Report*
- c. Correspondence - none*
- d. News Articles for Members' information*

**CARRIED**

**7. New Business**

**a. 2019 Audited Financial Statement**

Laura Molson introduced John Bujold, Baker Tilly. Mr. Bujold reviewed the draft financial report and noted that it is the opinion of Baker Tilly that the financial statements of SVCA present fairly the financial position as at December 31, 2019 and are in accordance with Canadian public sector accounting standards. He told the Authority that it is fair to say that the Authority has a stable financial future. Mr. Bujold also presented a note concerning the potential impact of COVID-19 to be considered which will be added to the draft report.

**Authority Meeting –April 02, 2020**

**MOTION #G20-38**

Moved by Maureen Couture

Seconded by Mark Davis

THAT the 2019 Audited Financial Statements, as prepared by Baker Tilly SGB LLP be adopted.

**CARRIED**

John Bujold left the meeting at 2:18 p.m.

**b. Reserve Report**

After discussion the following motion was carried:

**MOTION #G20-39**

Moved by Barbara Dobreen

Seconded by Mark Goetz

THAT the appropriations to and from reserves as at December 31, 2019 be approved as distributed.

**c. Healthy Lake Huron**

Jo-Anne gave a presentation regarding the 5-Year Priority Plan. It was requested that the presentation be appended to the minutes.

After further discussion the following motion was passed:

**MOTION #G20-40**

Moved by Tom Hutchinson

Seconded by Steve McCabe

That Authority Members accept the Healthy Lake Huron (HLH) report for information; and further

THAT the Members endorse the HLH Priority Action Plan and support staff's continued involvement in this Plan moving forward to continue work on improving the water quality of Lake Huron basin with the understanding that at this time, the Authority has not committed any budget dollars for 2020 but support staff in applying for funding to go towards Actions, working with partners in the HLH group and the implementation of the plan.

**CARRIED**

**d. LHCCC Coastal Action Plan**

Jo-Anne gave a presentation on the Coastal Action Plan and discussed the partnership with the Lake Huron Centre for Coastal Conservation. A copy of the presentation is appended to the office copy of the minutes.

After discussion the following motion was passed:

**Authority Meeting –April 02, 2020**

**MOTION #G20-41**

Moved by Mike Myatt

Seconded by Sue Paterson

THAT Authority Members accept the staff report on the LHCCC Coastal Action Plan for information; and further

THAT the Members recognize that this document provides a valued baseline of information for the Lake Huron southeast shore.

**CARRIED**

Steve McCabe left the meeting at 3:00 p.m.

The Chair called a recess at 3:05 p.m. and the meeting was reconvened at 3:15 p.m.

**e. Field Services Assistant/Technician**

Discussion on the report was moved to the In-Camera session.

**f. Draft Annual Report**

Shannon Wood presented the 2019 Draft Annual Report to the Authority and requested that the Members scrutinize the document within 7 days and present any errors before it is sent to the printer.

**MOTION #G20-42**

Moved by Paul Allen

Seconded by Bill Stewart

THAT the 2019 Annual Report be accepted as presented and authorized for distribution upon correction of identified errors.

**CARRIED**

**8. Other Business**

**a. 70<sup>th</sup> Anniversary Celebration**

A formal celebration should be put off until the end of the summer, due to the COVID-19 global issues. Should there not be an opportunity for a public gathering, a commemorative publication could be produced. Any other ideas should be submitted to the GM/S-T.

**9. In Camera Session – Relating to an identifiable individual(s) and potential litigation.**

**MOTION #G20-43**

Moved by Maureen Couture

Seconded by Mark Davis

THAT the Authority move to Closed Session, In Camera, to discuss personnel/potential litigation matters; and further

THAT Dick Hibma, Erik Downing and Janice Hagan remain in the meeting.

**CARRIED**

**Authority Meeting –April 02, 2020**

**MOTION #G20-48**

Moved by Maureen Couture

Seconded by Paul Allen

THAT the Authority adjourn from Closed Session, In Camera, and rise and report.

**CARRIED**

The Authority reported that direction was given to staff In Camera and only the items on the Closed Session agenda were reviewed.

The Authority Members resumed discussion on the report, Field Services Assistant/Technician. The GM/S-T emphasized that the position requires two people to accomplish all tasks.

A recorded vote was requested for the following motion:

**MOTION #G20-49**

Moved by Diana Rae

Seconded by Bill Stewart

THAT the Authority authorize the General Manager to develop a Position Description for a Field Services Assistant/Technician, and further recommend a hiring timeline.

Paul Allen	Yea
Maureen Couture	Yea
Mark Davis	Yea
Barbara Dobreen	Yea
Mark Goetz	Yea
Cheryl Grace	Yea
Tom Hutchinson	Nay
Mike Myatt	Yea
Sue Paterson	Yea
Diana Rae	Yea
Christine Robinson	Nay
Bill Stewart	Yea
Dan Gieruszak	Yea

**CARRIED**

There being no further business, the meeting adjourned at 5:24 p.m. on motion of Barbara Dobreen and Bill Stewart.

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Dan Gieruszak  
Chair

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Janice Hagan  
Recording Secretary



# SAUGEE VALLEY CONSERVATION AUTHORITY

Conservation through Cooperation

# MINUTES

**MEETING:** Authority Meeting - Special  
**DATE:** Thursday April 2, 2020  
**TIME:** 1:00 p.m.  
**LOCATION:** Electronic

**CHAIR:** Dan Gieruszak

**MEMBERS PRESENT:** Paul Allen, Maureen Couture, Mark Davis, Barbara Dobreen, Mark Goetz, Cheryl Grace, Tom Hutchinson, Steve McCabe, Mike Myatt, Sue Paterson, Diana Rae, Christine Robinson, Bill Stewart

**ABSENT:** Don Murray

**OTHERS PRESENT:** John Bujold, Baker Tilly  
Dick Hibma, Interim General Manager/Secretary-Treasurer  
Laura Molson, Manager, Accounting  
Erik Downing, Manager, Environmental Planning & Regulations  
Shannon Wood, Manager, Communications  
JoAnne Harbinson, Manager, Water Resources & Stewardship Services  
Donna Lacey, Forestry Coordinator  
Shaun Anthony, Flood Warning/Water Quality Coordinator  
Janice Hagan, Administrative Assistant/Recording Secretary

Chair Dan Gieruszak, called the Special meeting to order at 1:05 p.m. He explained that the purpose of the meeting was to pass a motion allowing the Authority to meet electronically under emergency situations.

## **1. Adoption of Agenda**

### **MOTION #G20-32**

Moved by Paul Allen

Seconded by Maureen Couture

THAT the agenda be adopted as presented.

**CARRIED**

## **2. Declaration of Pecuniary Interest**

No persons declared a pecuniary interest relative to any item on the agenda.

## **3. New Business**

**a. Administrative Bylaw Amendment**

**MOTION #G20-33**

Moved by Sue Paterson

Seconded by Barbara Dobreen

That Saugeen Valley Conservation Authority adopt the following changes to their Administrative By-Laws amended November 11, 2019:

a) That on Page 18 Sec. C. Meeting Procedures Item 1. Rules of Procedure become Item 1A. Rules of Procedure.

b) That on Page 18 Sec. C Item 1B. Declared State of Emergency be inserted before Item 2. Notice of Meeting

c) That the details of Sec. C Item 1B. be as follows:

During any period where an emergency has been declared to exist, in all or part of an area over which the Authority has jurisdiction, under Section 4 or 7.0.1 of the Emergency Management and Civil Protection Act, that may prevent the General Membership from meeting in person, a Member may participate in meetings electronically and shall have the ability to:

- a. register a vote;
- b. be counted towards determining quorum; and
- c. participate in meetings closed to the public.

During any period where an emergency has been declared to exist, in all or part of an area over which the Authority has jurisdiction, under Section 4 or 7.0.1 of the Emergency Management and Civil Protection Act, that may prevent the General Membership from meeting in person, any date or timeline requirement established under any Section in this By-law shall be postponed until such time as the General Membership can reasonably address the issue.

During any period where an emergency has been declared to exist, in all or part of an area over which the Authority has jurisdiction, under Section 4 or 7.0.1 of the Emergency Management and Civil Protection Act, the Authority shall implement best practices to make meetings of the Authority open to the public in accordance with Subsection 15(3) of the Act. Where possible, the Authority will provide for alternative means for the public to participate in meetings electronically.

During any period where an emergency has been declared to exist, in all or part of an area over which the Authority has jurisdiction, under Section 4 or 7.0.1 of the Emergency Management and Civil Protection Act, that may prevent the General Membership from meeting in person, any hearing or appeal dealt with in this By-law may be conducted electronically with provisions for applicants and their agents to participate if the Authority decides to hold any such hearing or appeal.

And further, that in recognition of the timing of these materials being received relative to the meetings of April 2nd, 2020 that in lieu of conducting the meetings in public we make the recording of the meeting available on our website hereafter,

And further, that provision be made to make future meetings accessible to the public through suitable technology, and these means be communicated through the SVCA website when meeting notices and agendas are posted,

And that staff be directed to review the Administrative By-laws to bring to the Board any further amendments as may be prudent based on our lessons learned to a future meeting of the Authority.

**Authority Special Meeting – April 2, 2020**

There being no further business, the meeting adjourned at 1:18 p.m. on motion of Mark Goetz and Cheryl Grace.

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Dan Gieruszak  
Chair

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Janice Hagan  
Recording Secretary

**From:** [KUNTZ Fred -STAKEREL](#)  
**To:** [KUNTZ Fred -STAKEREL](#)  
**Subject:** OPG in Bruce County – Community Update – May 2020  
**Date:** May 15, 2020 12:27:09 PM  
**Attachments:** [image001.png](#)

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## OPG in Bruce County – Community Update – May 2020

**Together we will #PowerOn:** Through the Covid-19 pandemic, Ontario Power Generation (OPG) continues to focus on keeping the lights on, providing electricity to homes, businesses and hospitals, while keeping its employees and the public safe. To help address the impact, OPG has also provided extra support to the communities where it has operations, including the Bruce area.

In response to Covid-19, OPG provided \$500,000 to Feed Ontario's Emergency Food Box Program to help assist food banks in OPG's host communities. The [donation](#) will help provide \$1.4 million worth of food, 300,000 meals plus snacks, to feed 225,000 people a month. OPG's community relations team has been in touch with local Bruce-area food banks to help ensure they can access the additional aid.

These food-bank supports are in addition to [OPG's donations](#) of 1 million surgical masks, 75,000 N95 masks 17,500 Tyvek suits and other equipment to Ontario's health-care workers. Meanwhile, [OPG's Solutions Team](#) is working to 3D-print protective face shields for frontline workers, repurpose thermography cameras to monitor temperatures of plant staff, and prototype a product to help employees maintain proper distancing while on site. And on a more modest scale, OPG's X-Lab innovation engineers at the Bruce site have used their 3-D printer to make small quantities of ear savers, which go behind the head to connect the loops on face masks, reducing strain on the ears; some of these devices have been donated to local pharmacies, while others are being used by OPG staff.

**Good stewardship:** To ensure that nuclear plants can keep generating electricity, OPG's [Nuclear Waste Management](#) team continues to manage the safe acceptance, transportation, processing and storage of radioactive waste, including at the Darlington, Pickering and Bruce sites. At the Western Waste Management Facility (WWMF) within the Bruce nuclear site, work has begun on a planned and necessary three-month outage of the incinerator, a vital part of our ongoing work to minimize waste volumes and reduce our environmental footprint. After strong performance by the incinerator in the first quarter of 2020, replacement of key components this spring will enable the machine's continued operation over the next decade-and-a-half.

**Approaching the new normal:** As the Covid-19 situation in Ontario abates, OPG employees who have been working from home will increasingly return to their regular sites and offices, while observing all necessary protocols for safety, such as physical distancing, use of personal protection equipment, and good hygiene. Planning for the next phase of recovery is underway, including at the WWMF, as OPG does its part to support an Ontario-wide recovery, complying with provincial guidelines and direction from medical officers of health. OPG's Crisis Management team will remain vigilant, staying in sync with province-wide efforts to contain the pandemic. Across OPG's fleet, the priority on safety for employees and the public is, as our Chief Nuclear Officer has said, "in our DNA."

**Lasting solutions:** As part of its wind-up of a proposal to build a Deep Geologic Repository (DGR) for low- and intermediate-level waste at the Bruce nuclear site, OPG at the end of April made final payments, under the DGR Hosting Agreement, to Kincardine and four adjacent municipalities (Saugeen Shores, Huron-Kinloss, Arran-Elderslie and Brockton). As recognition for the municipalities' support for the project over the past 15 years, OPG paid the amount that would have been owing at the end of December 2020. Formal cancellation of the project will occur soon at the regulatory level. The DGR was intended to provide safe and permanent disposal of the lower levels of waste from OPG-owned nuclear stations, protecting people, the Great Lakes and the environment forever; the project was discontinued following a First Nations vote in January not to support it. OPG remains committed to finding lasting solutions for the waste, and is [moving forward to develop alternate solutions](#).

### **Around Ontario and beyond:**

- **Crossing the finish line:** Power from Darlington's newly-refurbished Unit 2 is now making its way to Ontario's electricity grid. Reflecting on the project's many successes and achievements since it began in October 2016, Dietmar Reiner, Chief Project Officer and Senior Vice President, Enterprise Projects, said: "Reconnecting to the grid is an accomplishment we should all reflect on proudly – we did it!" Next steps in the [Darlington Refurbishment](#) project include preparation to refurbish Unit 3, with defueling of the reactor this fall.
- **Financial results:** OPG [reported](#) Q1 2020 net income of \$309 million, earnings that it returns to its shareholder, the province of Ontario. That is an increase from \$213 million for the same period in 2019, due mainly to higher nuclear electricity generation in the quarter.
- **Diversifying the fleet:** OPG finalized the acquisition from TC Energy of a portfolio of natural gas-fired plants in Ontario, under a new subsidiary called [Atura Power](#). "Natural gas is the enabler of renewable energy and provides the flexibility required to ensure a reliable electricity system," said Ken Hartwick, OPG President and CEO. Under OPG ownership, profits generated from these assets will stay in Ontario for the benefit of Ontarians.

As always, if you have any questions, please give me a call.

Best regards - and please enjoy the Victoria Day long weekend safely!

**Fred Kuntz**

Senior Manager, Corporate Relations and Projects | Bruce County

**Ontario Power Generation**

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# MUNICIPALITY OF ARRAN-ELDERSLIE

## STAFF REPORT

COUNCIL  
May 25, 2020  
SRCAO/CLK.20.15

SUBJECT: Social Media Policy

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### **RECOMMENDATION:**

*Be It Resolved,*

1) That Council receives SRCAO/CLK.20.15. Social Media Policy

And

2) That Council approves the Arran-Elderslie Social Media Policy dated May 25, 2020

Submitted by:

Bill Jones  
CAO/Clerk

### **BACKGROUND:**

The Municipality is utilizing social media more than ever. Arran-Elderslie has seen the benefits of Social Media, as it pertains to information sharing, especially during this pandemic. There is no doubt that use of social media platforms use will only continue to increase in the years to come. As such, its import to have a policy in place to govern its use. The CAO/Clerk has reviewed dozens of municipal social media policies and developed the attached draft policy for council's consideration. The policy applies to staff, council and the public.

### **COMMENTS:**

**None**

**FINANCIAL/STAFFING/OTHER IMPLICATIONS:**

None

**APPENDICIES:**

- 1) Draft Social Media Policy



## MUNICIPALITY OF ARRAN-ELDERSLIE

SUBJECT: **Social Media Policy**

Date: **May 25, 2020**

POLICY NO:

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### PURPOSE

To provide rules and guidelines on the acceptable participation in social media sites and networks. This policy is to be read in conjunction with other relevant policies such as but not limited to: Council Code of Conduct and the Workplace Violence and Harassment Policy.

While the Municipality recognizes the popularity of social networking, certain behaviours must be observed to protect both employees' and the corporation's reputation.

### SCOPE

This Policy applies to all employees of the Municipality of Arran-Elderslie (including part-time, casual/temporary, full-time employees and volunteer firefighters) as well as to contractors, student co-op placements or internships, consultants, elected officials (Mayor / Council), members of boards and committees, and volunteers.

Participating in social media is considered an official corporate act, and therefore must be viewed in the same way as participating in other media, meetings or public forums.

This policy also applies to members of the public who use, comment or posts on Municipal social media sites and social networks. The policy applies to any and all social media platforms.

### PROCEDURES

#### 1) Definitions (for the purposes of this policy)

**Council” or “Councillor”** means the Council of the Municipality of Arran-Elderslie and any individual elected member of the Council of the Municipality of Arran-Elderslie.

**Employee** means an individual performing work for the Municipality of Arran-Elderslie, including full time, part-time, casual/temporary, and volunteer firefighters, as well as contractors, student co-op placements, consultants, board members and volunteers.





## MUNICIPALITY OF ARRAN-ELDERSLIE

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**Follow** means to subscribe to a social media account of another user and receive their posts as updates.

**Municipal Social Media Sites** means social media sites created and managed by municipal staff.

**Political material** means comments or posts made by politicians, supporters or otherwise, for the purpose of political gain or to drive a political agenda.

**Social media** means the web-based technologies and sites and includes blogging, microblogging (Twitter), photo-sharing (Flickr, Instagram, Snapchat), video sharing or webcasting (YouTube, Facebook Live), and social networking (LinkedIn, Facebook, blogs, discussion boards) which allow users to interact with each other by sharing information, opinions, knowledge, photographs and interests.

**Social Media Moderator** means municipal staff tasked with posting and reviewing content on municipal Social Media sites.

### 2) Purpose and Use of Social Media

Social media should be used as a communications tool for the intent of enhancing communication from the Municipality to the public about programs and services for the following purposes:

- Raising awareness and sharing information.
- Recruiting volunteers and employees.
- Promoting Municipal events, programs, and services.
- Increasing access to information for specific audiences.
- Promoting opportunities for public involvement and comment on the Municipality's online engagement platform.
- Where possible, Municipal social media accounts should link back to the Municipal website for the purpose of downloading forms, documents, and providing specific or additional information.



## **MUNICIPALITY OF ARRAN-ELDERSLIE**

**SUBJECT: Social Media Policy**

**Date: May 25, 2020**

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### **3) Creating a Municipal Social Media Site**

- Departments wishing to use social media sites should work with the CAO/Clerk to discuss specific goals and objectives and identify specific sites and platforms.
- Login and password information will be provided to the CAO/Clerk and Social Media Moderator.

### **4) Administering Municipal Social Media Sites**

- All Municipal Social Media Sites are administered by Municipal employees named as Social Media Moderator(s) by the department head or the CAO/Clerk.
- When a Social Media Moderator and/or the CAO/Clerk leaves Municipal employment, all passwords should be changed for those Social Media Sites to which they had access.
- An appropriate disclaimer or other terms and conditions, as approved by the CAO, should be accessible from each Municipal Social Media site.
- Content of Municipal Social Media Sites will be monitored by Social Media Moderators who are responsible for:
  - Correcting misinformation and ensuring content is up-to-date.
  - Ensuring responses to posts, in-box messages and discussion comments are made in a timely manner.
  - Removing any post that is considered to be false, defamatory, abusive, hateful, obscene, racist, sexually-oriented, threatening or discriminatory.
  - Denying access to, or blocking users, who continue to post inappropriate or offensive comments.



## MUNICIPALITY OF ARRAN-ELDERSLIE

SUBJECT: **Social Media Policy**

Date: **May 25, 2020**

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### 5) Personal Use of Social Media by Councillors and Employees

The Municipality expects all Employees and Councillors who use social media to do so without breaching their duties to the Municipality and adhere to their respective Codes of Conduct and Policies.

Employees and Councillors should consider the following:

- Even if you do not explicitly identify yourself as a Municipal Employee or Councillor, others may identify you as an Employee or Councillor by your name, your place of work, a photograph, or by the content you post.
- Identifiable Municipal Employees should make it clear that their position does not officially represent the Municipality's position. Use phrases such as "in my personal view" or "Personally..." to communicate that you are expressing personal views.
- Do not use visual cues that suggest you represent the Municipality. Do not post Municipally owned logos, photographs, graphics or other media without the Municipality's authorization.
- Do not circulate any organizational or confidential information, such as internal deliberations about how decisions are made, personal information, such as client or employee information, or negative comments about the Municipality of Arran-Elderslie, Councillors, Employees or residents.
- Do not disparage or embarrass the Municipality, individual Councillors, Employees, and others associated with the Municipality.
- Do not engage in workplace discrimination or harassment, or activity that includes inappropriate comments, photographs, links, etc.

Overall, Employees and Councillors are expected to conduct themselves professionally both on and off-duty. Even when an Employee does not publicly associate themselves with the Municipality on social media, all materials associated with their page may be perceived to reflect upon the Municipality.



## MUNICIPALITY OF ARRAN-ELDERSLIE

SUBJECT: **Social Media Policy**

Date: **May 25, 2020**

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Further, Employees and Councillors should not expect confidentiality or privacy in relation to their online activities as they pertain to the Municipality of Arran-Elderslie. The traditional legal view is that posting content on social media sites about an employer is considered a publication and not private activity. Councillors and Employees are personally responsible for the content they publish online as it relates to the Municipality.

Municipal employees who violate the terms of this policy with social media use, including personal social media use, may be subject to discipline up to and including dismissal for cause.

### **a. Municipal Councillor and Other Government Accounts**

If a Councillor, MP, or MPP representing Arran-Elderslie, Bruce County, or the Grey/Bruce riding, has a social media account, the Municipality's social media accounts are permitted to like/follow the account.

Accounts belonging to Municipal Councillors must be created and maintained by the Councillor and not municipal employees.

The Municipality's social media accounts are permitted to share/re-post content from posts belonging a Municipal Councillor, MP, or MPP representing Arran-Elderslie, Bruce County, or the Grey/Bruce, riding if the content does not clearly promote or criticize a political party, candidate, or ideology. Appropriate sharable content includes, but is not limited to, community events, funding announcements, bill/law announcements, etc. Overall, Social Media Account Moderators should use their best judgement when sharing/re-posting content belonging to a Municipal Councillor, MP, or MPP.

Effective January 1st of an election year (the beginning of the Nomination Period), all links, likes/follows, and sharing of content with a Councillor, MP, or MPP site shall be stopped and blocked or removed until the Inaugural Meeting of the newly elected Council or Legislature is complete.

## **6) Citizen Conduct**

The Municipality reserves the right to remove inappropriate, inaccurate, irrelevant or unproductive content (i.e. posts and comments) from social media accounts. If the user continues to post inappropriate, irrelevant,



## MUNICIPALITY OF ARRAN-ELDERSLIE

SUBJECT: **Social Media Policy**

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inaccurate or unproductive content, the Municipality may ban/block the user from the site at the discretion of staff.

The Municipality's social media accounts/pages that citizen conduct criteria applies to, are those that fall under the definition of Social Media. In this policy. For example, Facebook, Twitter, Instagram and YouTube accounts, websites, blogs, etc.

Comments, posts, or articles containing the following content will not be allowed:

- Comments not topically related to the topic and/or issue being commented upon.
- Account spamming, trolling or overposting.
- Posts that are meant to solicit sales, products, or goods and services.
- Profane, aggressive, hateful, defamatory, insulting, rude, abusive or violent language or content.
- Content that includes or includes links to objectionable material, as defined in this policy.
- Conduct or encouragement of illegal activity.
- Information that may compromise the privacy, safety or security of the Municipality, public, or public systems.
- Comments or posts that includes inaccurate material or misrepresent facts as known by the Corporation.
- Comments or posts that impersonate or misrepresent someone else, including public figures, Municipal staff or Municipal officials.
- Content that violates a legal ownership interest of any other party.

The Municipality of Arran-Elderslie is not responsible for any comments or use of material posted by users.

### ATTACHMENT



## MUNICIPALITY OF ARRAN-ELDERSLIE

SUBJECT: **Social Media Policy**

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NONE



# MUNICIPALITY OF ARRAN-ELDERSLIE

## STAFF REPORT

COUNCIL  
May 25, 2020  
SRCAO/CLK.20.16

SUBJECT: Fire Master Plan

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### **RECOMMENDATION:**

*Be It Resolved,*

1) That Council receive SRCAO/CLK.20.16.

And

2) That the Fire Master Plan Request for Proposal, be awarded to Loomex Group in the amount of \$28,625.00 plus HST.

Submitted by:

Bill Jones  
CAO/Clerk

### **BACKGROUND:**

The municipality received provincial grant funding from the Province of Ontario under the Modernization and Efficiency funding program. The funding amount was \$60,000 to "Review Municipal Emergency Services". A component of the plan will specifically examine the issue of a full time Fire Chief in Arran-Elderslie.

The Fire Master Plan is the tool selected to undertake this study. There was strong interest in the RFP and Arran-Elderslie received 5 submissions. The submissions we sent to the three (3) Fire Chiefs and the CAO/Clerk for review. The pricing submitted is as follows:

The Loomex Group - \$28,625.00 plus HST  
EMC Inc. - \$54,500 plus HST  
Emergency Management & Training Inc. - \$47,594.00 plus HST  
Pomax Consulting - \$46,725 plus HST  
Emergency Services Strategy & Solutions Inc. - \$45,000 plus HST

The review of all five (5) proposals confirmed, that although there were some differences in approach and methodology, all five (5) meet the requirements listed in the RFP and all five (5) have completed Fire Master Plans previously.

As such, staff see no concerns with selecting the proposal with the lowest cost.

I have confirmed that Loomex believes that they can undertake the work required and complete the plan on time and on budget, even with the current pandemic restrictions in place. That said, if there are unexpected expenses due to pandemic restrictions, there is ample funds remaining in the grant allocation to accommodate them.

#### **COMMENTS:**

**None**

#### **FINANCIAL/STAFFING/OTHER IMPLICATIONS:**

The Fire Master Plan is 100% funded by the province through the modernization and efficiency funding.

#### **APPENDICIES:**

none





# MUNICIPALITY OF ARRAN-ELDERSLIE

## STAFF REPORT

COUNCIL  
May 25, 2020  
SRCAO/CLK.20.17

SUBJECT: Enbridge Gas – Letter of Support – Allenford Project

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### **RECOMMENDATION:**

*Be It Resolved,*

WHEREAS access to natural gas infrastructure is limited in parts of the Municipality of Arran-Elderslie and increased access will provide more affordable and reliable energy;

AND WHEREAS expanding access to natural gas within Arran-Elderslie (Allenford) is a key strategic priority supported by Council;

AND WHEREAS access to natural gas for residents, farms and businesses will provide an economic advantage;

AND WHEREAS natural gas access can provide residents on higher emitting fuels with a lower carbon energy source that will help reduce greenhouse gas emissions;

THEREFORE BE IT RESOLVED THAT the Council of the Municipality of Arran-Elderslie formally supports an application submitted by a natural gas distributor (Enbridge Gas Inc.) to the Government of Ontario, for consideration in the Natural Gas Expansion Support Program, to expand the natural gas system to service Arran-Elderslie (Allenford);

AND THAT Council supports making a financial contribution towards the proposed project in an amount equivalent to the property tax that would be recovered on the new natural gas infrastructure for a period of 10 years as a financial support to the proposed project;

AND THAT a copy of this resolution be forwarded to Enbridge for its inclusion in the submission to the Ontario Energy Board's review of natural gas community expansion projects.

Submitted by:

Bill Jones  
CAO/Clerk

## **BACKGROUND:**

The Province of Ontario announced the Natural Gas Expansion Program Phase 2 in December 2019. As part of the program, the OEB has been asked to collect and analyze information about possible natural gas expansion projects with a focus on assessing whether the projects can be implemented substantially as proposed. The OEB is expected to report back to the Ministry by August 31, 2020 and this report will serve as an input to assist the government in making a determination on future expansion projects.

Interested project proponents have been asked to submit project information to the OEB by June 3, 2020 in accordance with filing guidelines on the information they need to assess proposed projects. As part of these filing guidelines, OEB has asked project proponents to provide a letter from the Municipality stating support for the project, including details of any commitment to financial support.

The Town of South Bruce Peninsula has provided a resolution of support for the proposed project to bring natural gas service to Allenford.

Previously, the Arran-Elderslie Council of the day (2017) supported the expansion of natural gas service to Allenford under to Natural Gas Grant Program which was not successful.

Based on Enbridge Gas' analysis, the amount of properties in Allenford can support a financial business case and could be considered a viable natural gas expansion project with the financial support being considered by the Ontario government.

If the proposed Allenford project is provided financial support by the Ontario government, Enbridge and the Municipality would further refine the project details and enter into an agreement outlining the project conditions, funding commitments, and timing. It is anticipated that work may commence as early as 2021 or 2022.

## **COMMENTS:**

None

## **FINANCIAL/STAFFING/OTHER IMPLICATIONS:**

Previous indications of the commitment to financial support by municipalities have included

granting back of the incremental increase on the taxes on the gas expansion system for a minimum period of 10 years. Enbridge would pay the yearly taxes and the Municipality would grant back the taxes over 10 years.

For the Allenford project, the incremental tax equivalent (ITE) is revenue neutral for Arran-Elderslie for the first 10 years, and is cash flow positive for years 11 – 40 as Arran-Elderslie will get the incremental property tax for the last 30 years of forecasted asset life (and beyond).

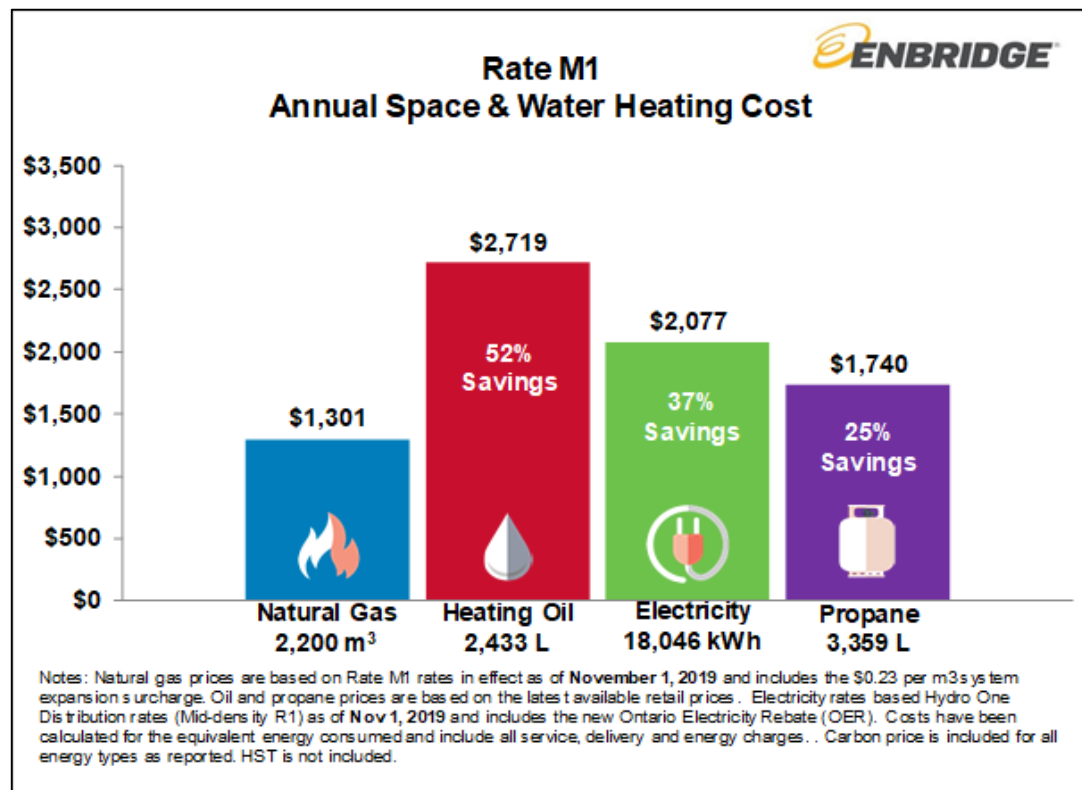
If the Allenford project is one of the projects selected by the Ministry for financial support, each resident in the project area who signs up will have a system expansion surcharge added to their bills for a defined term (40 years). Most critically, the project will result in hundreds-to-thousands of dollars in cost savings per year for residents depending on their current energy source, even with the system expansion surcharge added. Please see attached table which shows the average cost savings vs. other energy sources for a family of four average yearly consumption. The natural gas figure shown includes the system expansion surcharge added into the total cost.

Staff support this deferral of incremental tax increase in order to provide natural gas to Allenford. Staff believe this is a significant economic development opportunity of providing new economical utilities to exiting residents and business owners in Allenford.

## **APPENDICIES:**

- 1) System Expansion Surcharge & customer savings chart

# System Expansion Surcharge & customer savings





# MUNICIPALITY OF ARRAN-ELDERSLIE

## STAFF REPORT

COUNCIL  
May 15, 2020  
SRFIN.20.33

SUBJECT: Final 2020 Operating and Capital Budget (**Revised**)

### RECOMMENDATION:

*Be It Resolved,*

- 1) That SRFIN.20.33 be received – Final 2020 Operating and Capital Budget, and
- 2) That By-law 31-2020 being a by-law to adopt the budget (estimates of revenues and expenditures) for tax purposes for the year 2020 be presented for council consideration.
- 3) That By-Law 32-2020 being a by-law to assess and levy the rates required for the lawful purposes of the Municipality of Arran-Elderslie for 2020 be presented for council consideration

Submitted by:

*Tracey Neifer*

Tracey Neifer  
Treasurer

Reviewed by:

*Bill Jones*

Bill Jones  
CAO/Clerk

### BACKGROUND:

On May 11<sup>th</sup>, 2020 Council was provided with SRFIN.20.32 Final 2020 Operating and Capital Budget, which reflected a municipal tax levy for 2020 of \$5,447,057 (2019 - \$5,068,622) representing a 3.00% increase in the local tax rate and an overall tax rate increase of 1.79%. The budget has been adjusted to reflect Council's direction that the percentage increase be applied to the average property tax bill and not the local tax rate, which requires a budget reduction of \$117,926 to achieve a municipal tax levy of \$5,329,131. The following chart reflects the change presented today, compared to what was presented on May 11<sup>th</sup>.

**Property tax summary as revised on May 25<sup>th</sup>, 2020:**

Percentage increase applied to the Total Property Tax						<b>3.00%</b>
	<b>Average Assessment</b>	<b>Local Tax Rate</b>	<b>Property Tax</b>	<b>County</b>	<b>School</b>	<b>Total Property Tax</b>
2019	\$ 167,831	0.00735215	\$ 1,233.92	\$654.03	\$270.21	\$ 2,158.15
2020	\$ 171,975	0.00740869	\$ 1,274.11	\$685.67	\$263.12	\$ 2,222.90
<b>Increase</b>		<b>0.77%</b>	<b>\$ 40.19</b>	<b>\$ 31.64</b>	<b>\$ (7.09)</b>	<b>\$ 64.74</b>

**Property tax summary as presented on May 11<sup>th</sup>, 2020:**

Percentage increase applied to the Total Property Tax						<b>4.31%</b>
	<b>Average Assessment</b>	<b>Local Tax Rate</b>	<b>Property Tax</b>	<b>County</b>	<b>School</b>	<b>Total Property Tax</b>
2019	\$ 167,831	0.00735215	\$ 1,233.92	\$654.03	\$270.21	\$ 2,158.15
2020	\$ 171,975	0.00757263	\$ 1,302.30	\$685.67	\$263.12	\$ 2,251.09
<b>Increase</b>		<b>3.00%</b>	<b>\$ 68.38</b>	<b>\$ 31.64</b>	<b>\$ (7.09)</b>	<b>\$ 92.94</b>

A review of our surrounding municipalities in Bruce County has been completed, and the change in their local tax rates for 2020 range from a decrease of 0.16% to an increase of 5.65%, an average increase of 3.12%.

The by-laws that were presented on May 11<sup>th</sup>, have been updated to reflect Council's direction and the assumption that Option 2 will be selected.

**COMMENTS:**

Summary of budget reports previously presented:

- **SRFIN.20.18** 2020 Operating Department Budget, February 18<sup>th</sup>, 2020
- **SRFIN.20.24** 2020 Capital Budget, April 14<sup>th</sup>, 2020
- **SRFIN.20.29** 2020 Operating and Capital Budget Update, April 27<sup>th</sup>, 2020
- **SRFIN.20.32** Final 2020 Operating and Capital Budget, May 11<sup>th</sup>, 2020

## FINANCIAL/STAFFING/OTHER IMPLICATIONS:

As a result of the changes requested by Council on May 11<sup>th</sup>, 2020, the 2020 operating budget requires a reduction of \$117,926, to produce a total budget of \$5,329,131 and a local tax rate increase of 0.77%. The following are three options to achieve this reduction:

1. Reduce the service levels proposed by management to further reduce the departmental operating budgets.
2. Reduce the transfer to reserve for ongoing capital needs.
3. Combination of Options 1 and 2.

This report has been prepared under the assumption that Option 2 will be selected.

There is still much uncertainty about operational and program impacts as a result of Covid-19. Staff are monitoring communications from their respective professional associations, municipal organizations, and ongoing provincial news releases to assess operational impacts. There is uncertainty around the ability to open the pools for the 2020 season and with respect to sports and recreational programs and day camps. These program areas provide user fees to support the facilities' operating costs, however, the costs are not fully covered and are supplemented by taxation fees. If circumstances prevent the Chesley and Tara pool from operating this season, there is the potential for net savings of \$95,000. These funds would be used to increase the reserves at year end and help minimize the impact of the required budget adjustment.

Additional analysis and information have been completed to highlight the history of Reserves and Capital.

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### *Capital*

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The Capital Budget was first presented to Council on **April 14<sup>th</sup>** representing capital projects of \$9,238,958:

- |                           |             |
|---------------------------|-------------|
| • Municipal Projects      | \$3,350,248 |
| • Water and Sewer         | \$4,360,583 |
| • ICIP Grant Applications | \$1,528,127 |

Included in the capital budget are projects approved in 2019 that have not been completed and are brought forward for completion in 2020. The 2019 projects represent 27% (\$2,101,130) of the 2020 capital, excluding ICIP initiatives.

- |                      |             |
|----------------------|-------------|
| • Municipal Projects | \$1,562,657 |
| • Water and Sewer    | \$ 538,473  |

These projects are funded by prior year taxes that are carried in Reserves, \$1,144,527, Efficiency/Modernization Grant \$222,748, OCIF Grant (pending approval) \$379,364, Property Owners \$20,000 and \$334,491 from current year taxation/reserves.

A second version of the capital budget was presented on **April 27<sup>th</sup>**, after staff reviewed the capital projects to identify initiatives that could be deferred or that were impacted by the restrictions in place with Covid-19. The revised capital budget reflected a reduction of \$2,993,644 totalling \$6,245,314:

- |                           |             |
|---------------------------|-------------|
| • Municipal Projects      | \$3,002,214 |
| • Water and Sewer         | \$1,714,973 |
| • ICIP Grant Applications | \$1,528,127 |

**Appendix A and B** provides a review of capital expenditures from 2017 to 2019, actual and budget, compared to 2020 budget, with the proportion of spending in each category. In total, capital budgets have ranged from \$4,565,875 in 2017, to \$5,782,947 in 2018, to \$4,370,385 in 2019 and \$4,717,187 in 2020 plus the ICIP Initiatives. Inclusive in the analysis is a summary of how the capital was financed in each year, through Reserves, Grants and Donations, and Miscellaneous Sources. It is interesting to note that in each year, the actual expenditures incurred has been less than budgeted. Where funds have been raised through taxation, the unspent funds are retained in Reserves for application to the capital expenditures in the subsequent period.

The final version of the capital budget was presented on **May 11<sup>th</sup>** and reflected the same information as presented on April 27<sup>th</sup> totalling \$6,245,314. Management has been consulted and have confirmed their expectation that the projects will be completed in 2020, with ongoing monitoring for changes caused by Covid-19.

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## Reserves

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Arran-Elderslie has increased the Reserves by 52.4% from \$12,335,258 in 2013 to \$18,799,175 in 2019.

- |  |              |
|--|--------------|
| • Reserves funded by Taxation          | \$ 7,361,469 |
| • Reserve for Efficiency Modernization | \$ 550 267   |
| • Reserves funded by User Fees         | \$10,887,439 |

**Appendix C and D** provides a history of the reserves from 2013 to 2020, Reserves funded by Taxation and Reserves funded by User Fees. Each graph provides the % increase (decrease) each year, as well as the rolling average balance from 2013 to 2019. There has been significant variation in the percentage change each year, however, there has been a steady increase with each year contributing positively to the average reserve balance. **Even under options 1 and 2 proposed for 2020,**



**the Municipal Reserves will continue to exceed the average.** There is no impact to the reserves funded by User Fees.

The final position of reserves for 2020 will depend on the option selected by Council to adjust the budget. The Operating Budget as presented on **February 18<sup>th</sup>** had provided for a transfer to reserves of \$1,102,515, which was a decrease of \$538,437 compared to the 2019 Budget of \$1,640,952. The year-end results for 2019 saw a final transfer to reserves of \$2,219,821. After a review by staff, and approved budget amendments, the final Operating Budget on **May 11<sup>th</sup>** reflected a decrease from the original proposal to \$949,783. Moving forward with option 2 would require the transfer to reserve to be reduced by \$117,926 to \$831,857.

Reserves at 2019, year end were \$18,799,145 and the anticipated reserve balance at December 31, 2020, is \$17,517,464:

- |  |              |
|--|--------------|
| • Reserves funded by Taxation          | \$ 6,426,104 |
| • Reserve for Efficiency Modernization | \$ 200,472   |
| • Reserves funded by User Fees         | \$10,890,942 |

**Appendix E**, Reserves, 2020 Budget (Option 2) provides a detailed listing of the reserves forward at December 31, 2019 and the operating and capital budget transfers proposed for 2020. The summary has been separated to reflect reserves funded by Taxation and those funded by User Fees.

## CONCLUSION:

That Council approve the recommendations as set out in this report.

Appendices:

**Appendix A** – Municipal Capital

**Appendix B** – Sewer and Water Capital

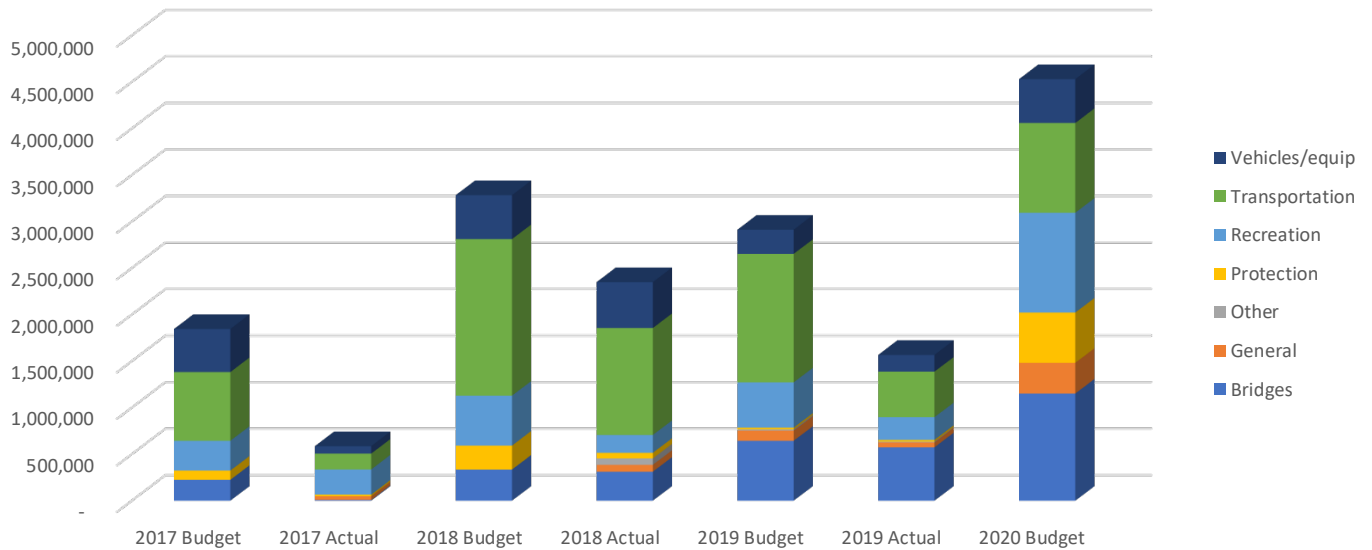
**Appendix C** – History of Reserves, Funded by Taxation

**Appendix D** – History of Reserves Funded by User Fees

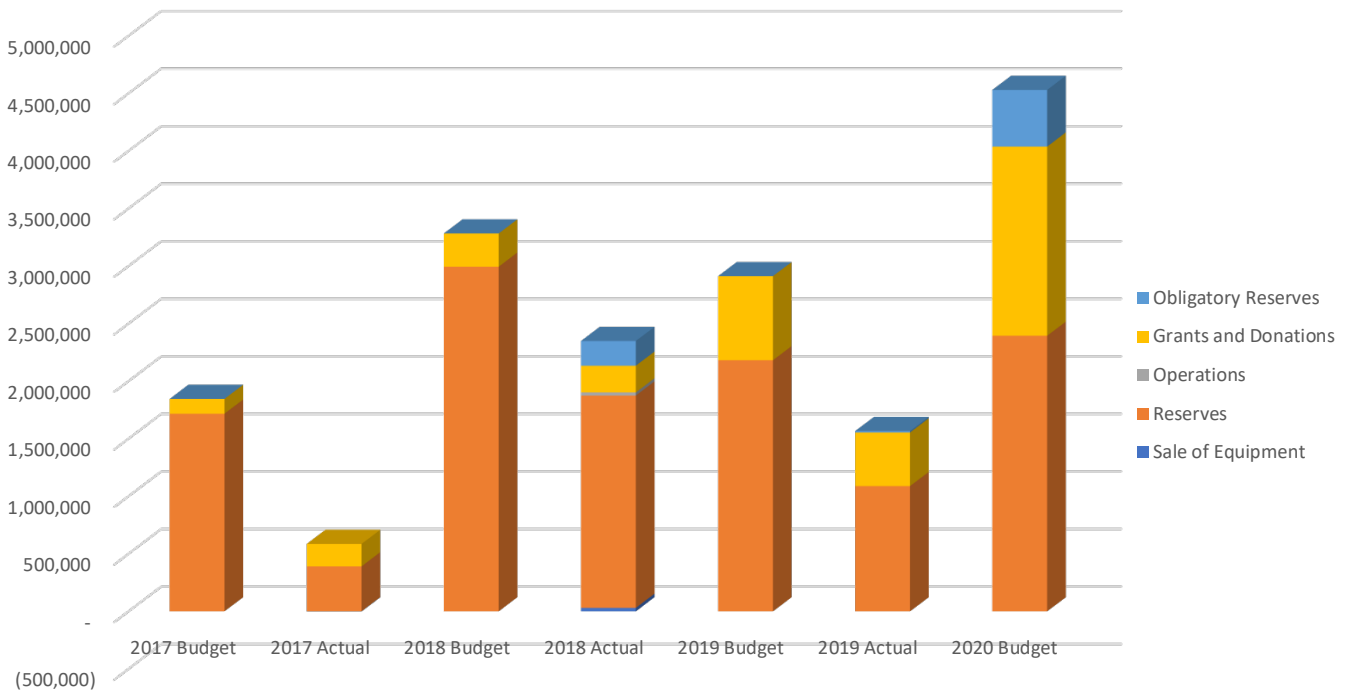
**Appendix E** – Reserves, 2020 Budget

## Appendix A – Municipal Capital

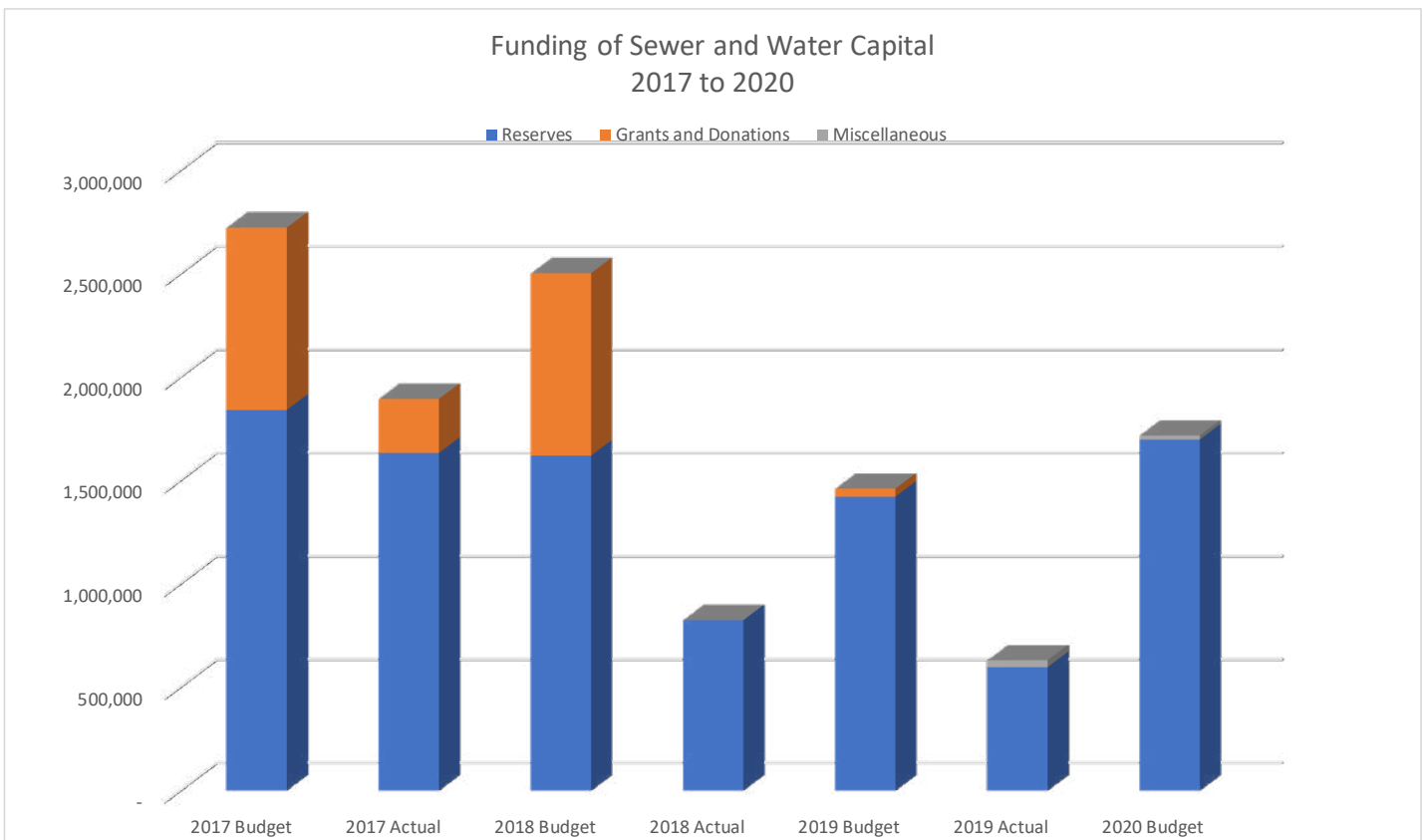
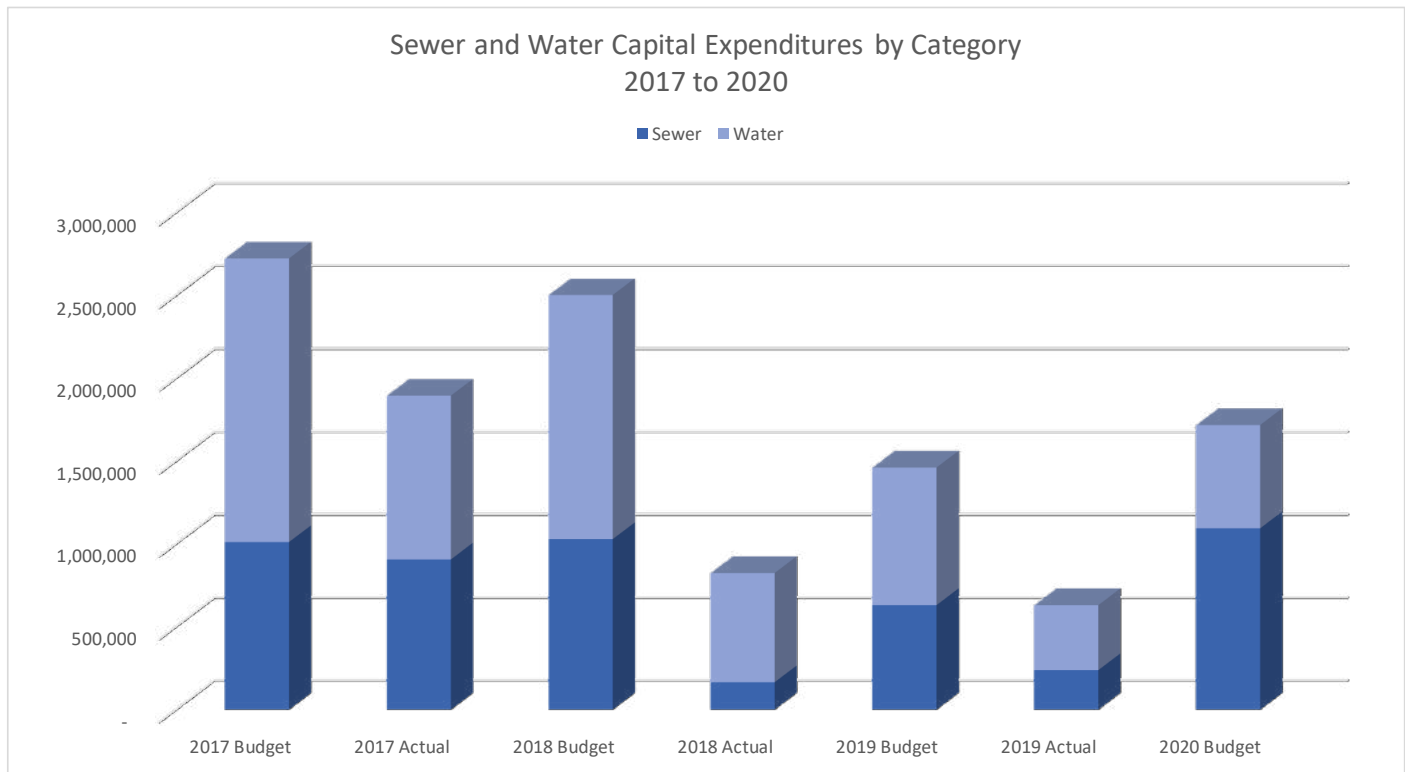
Municipal Capital Expenditures by Category  
2017 to 2020



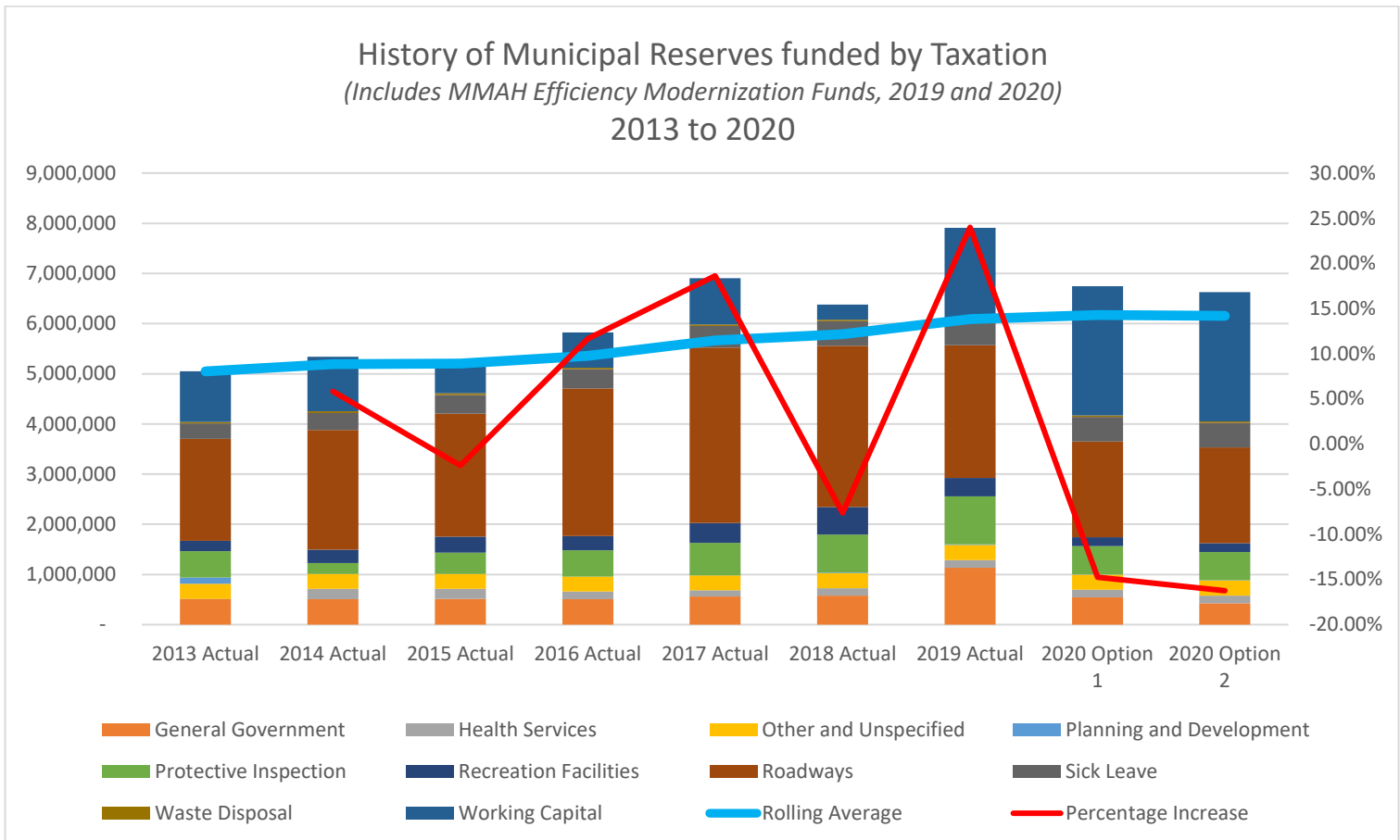
Funding of Municipal Capital  
2017 to 2020



## Appendix B – Sewer and Water Capital

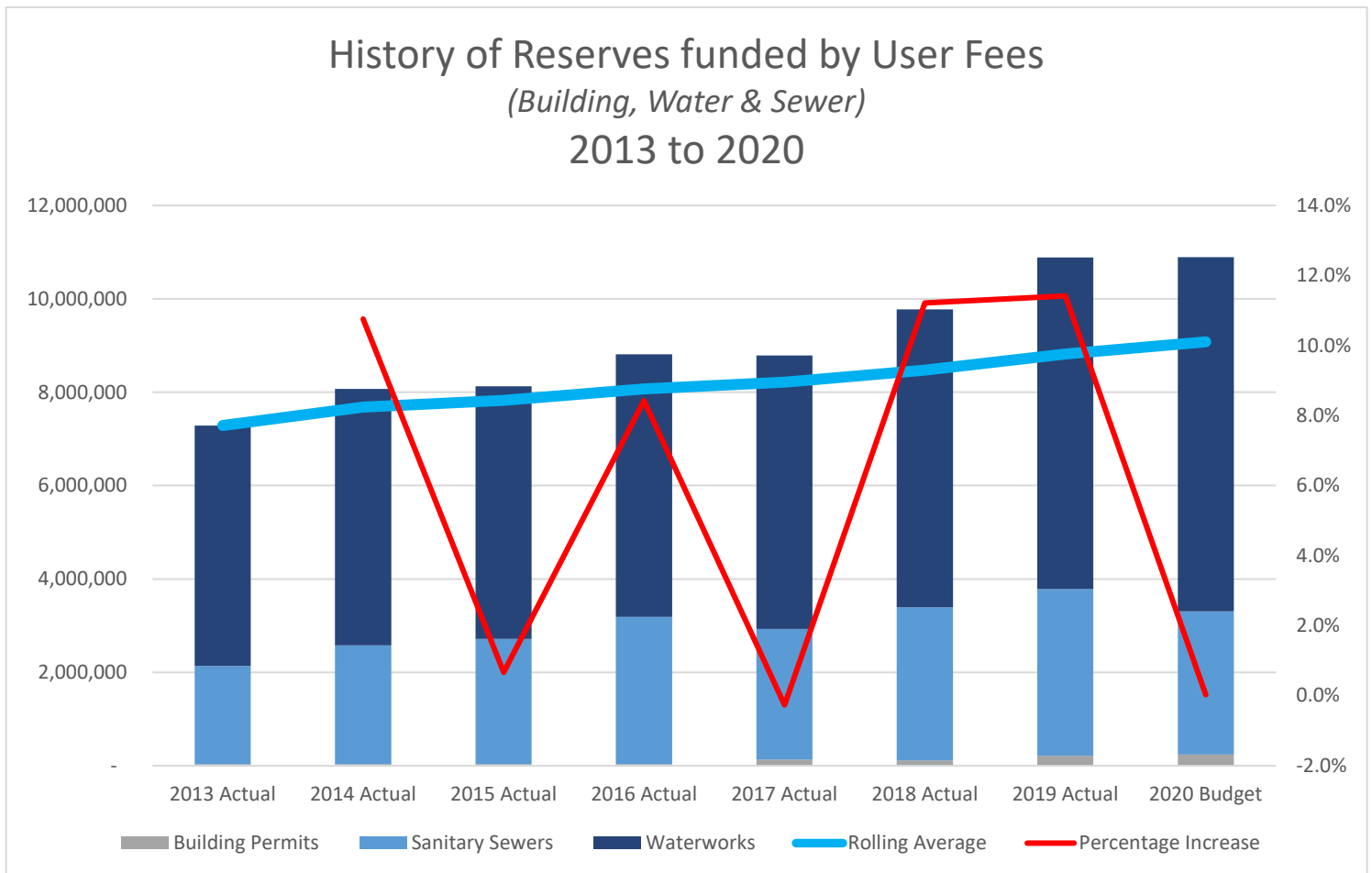


## Appendix C – History of Reserves funded by Taxation



Municipal Reserves funded by Taxation									
Category	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Option 1	2020 Option 2
Percentage Increase		5.83%	-2.37%	11.65%	18.62%	-7.63%	24.00%	-14.75%	-16.24%
General Government	511,036	506,065	515,838	509,719	560,289	579,961	1,133,722	542,778	424,852
Health Services	2,740	206,717	199,163	150,490	121,981	147,718	155,806	152,615	152,615
Other and Unspecified	301,797	296,760	295,716	295,716	295,716	299,768	299,768	299,768	299,768
Planning and Development	125,000	-				10,000	10,000	10,000	10,000
Protective Inspection	526,502	217,498	422,964	528,875	650,578	759,811	959,328	561,363	561,363
Recreation Facilities	204,035	270,149	321,025	281,713	394,462	545,450	367,298	176,196	176,196
Roadways	2,033,670	2,384,803	2,448,897	2,942,160	3,498,432	3,215,995	2,645,522	1,909,823	1,909,823
Sick Leave	306,635	337,050	375,667	382,486	433,565	491,080	487,436	487,436	487,436
Waste Disposal	31,558	35,909	35,909	29,846	29,846	29,846	29,846	29,846	29,846
Working Capital	1,005,000	1,087,201	600,261	702,203	922,623	301,060	1,823,010	2,574,677	2,574,677
	<b>5,047,972</b>	<b>5,342,151</b>	<b>5,215,441</b>	<b>5,823,208</b>	<b>6,907,491</b>	<b>6,380,690</b>	<b>7,911,736</b>	<b>6,744,502</b>	<b>6,626,576</b>
Annual Increase (Decrease)		294,179	(126,711)	607,768	1,084,283	(526,801)	1,531,047	(1,167,234)	

## Appendix D – History of Reserves funded by User Fees



### Municipal Reserves funded by User Fees

Category	2013 Actual	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actual	2020 Budget
Percentage Increase		10.76%	0.67%	8.43%	-0.26%	11.21%	11.42%	0.03%
Building Permits	30,000	30,000	30,000	30,000	132,011	113,146	212,700	237,537
Sanitary Sewers	2,107,759	2,550,226	2,688,359	3,158,376	2,796,272	3,283,510	3,570,148	3,070,696
Waterworks	5,149,526	5,490,944	5,406,588	5,621,487	5,858,300	6,375,192	7,104,591	7,582,708
	<b>7,287,286</b>	<b>8,071,170</b>	<b>8,124,948</b>	<b>8,809,864</b>	<b>8,786,583</b>	<b>9,771,847</b>	<b>10,887,439</b>	<b>10,890,942</b>

## Appendix E – Reserves, 2020 Budget (Option 2)

### Reserves Sustained by Taxation

Reserve							
Acct	Description	2019 Balance	From Operati	To Operating	To Capital	Allocation of Working Capit	2020 Balance
2101	Reserves-Working Capital	(1,823,010.26)	(831,857.00)			198,116.02	(2,456,751.24)
	<b>Reserve - Working Funds</b>	<b>(1,823,010.26)</b>	<b>(831,857.00)</b>	-	-	<b>198,116.02</b>	<b>(2,456,751.24)</b>
2102	Reserves-Accumulated Sick Leave	(487,436.46)					(487,436.46)
	<b>Reserve - Sick Leave</b>	<b>(487,436.46)</b>	-	-	-	-	<b>(487,436.46)</b>
2192	Reserves-Doctor Recruitment	(70,000.00)					(70,000.00)
2193	Reserve-Krug Memorial Park	(14,305.35)					(14,305.35)
2194	Reserve-Economic Development	(3,191.55)	(10,000.00)	20,000.00		(6,808.45)	-
2195	Reserve-Bijou/Old Town Hall	(14,986.43)					(14,986.43)
	<b>Reserve - Health Services</b>	<b>(102,483.33)</b>	<b>(10,000.00)</b>	<b>20,000.00</b>	-	<b>(6,808.45)</b>	<b>(99,291.78)</b>
2150	Reserves-MMAH Municipal Efficiency	(550,267.26)		40,958.00	308,837.00		(200,472.26)
2104	Reserves-Gen Govt-Office Equipment	(71,772.46)			16,291.00		(55,481.46)
2105	Reserves-Gen Govt-Election Expense	(12,748.75)	(6,000.00)				(18,748.75)
2106	Reserves-Gen Govt-Emp Equity-AE	(6,674.27)					(6,674.27)
2107	Reserves-Gen Govt-OPG Annual Payment	(102,683.00)			5,000.00		(97,683.00)
2112	Reserves-Building	(389,575.97)			225,857.54		(163,718.43)
	<b>Reserve - General Government</b>	<b>(1,133,721.71)</b>	<b>(6,000.00)</b>	<b>40,958.00</b>	<b>555,985.54</b>	-	<b>(542,778.17)</b>
2113	Reserves-PS Chesley Fire Tower re Bell Mobility	(28,538.98)	(8,500.00)				(37,038.98)
2114	Reserves-PS Paisley Fire Tower re Bell Mobility	(58,540.22)	(8,500.00)				(67,040.22)
2115	Reserves-PS Tara Fire Tower re Bell Mobility	(37,963.25)	(8,500.00)				(46,463.25)
2116	Reserves-Prot Serv-Fire-Paisley	(543,703.27)	(73,202.00)		540,000.00		(76,905.27)
2117	Reserves-Prot Serv-Fire-Chesley	(139,568.85)	(16,667.00)				(156,235.85)
2118	Reserves-Prot Serv-Fire-Tara	(151,013.30)	(26,666.00)				(177,679.30)
	<b>Reserve - Protective Inspection</b>	<b>(959,327.87)</b>	<b>(142,035.00)</b>	-	<b>540,000.00</b>	-	<b>(561,362.87)</b>
2128	Reserves-Trans-Street Lights-Chesley	-	(56,000.00)				(56,000.00)
2120	Reserves-Trans-Winter Control-AE	(94,443.31)					(94,443.31)
2122	Reserves-Trans-Bridges-AE	(922,344.99)	(120,000.00)		253,197.00		(789,147.99)
2123	Reserves-Trans-Equipment-AE	(279,892.43)			471,200.00	(191,307.57)	-
2124	Reserves-Trans-Roads-AE	(1,348,841.37)		20,710.00	357,900.00		(970,231.37)
	<b>Reserve - Roadways</b>	<b>(2,645,522.10)</b>	<b>(176,000.00)</b>	<b>20,710.00</b>	<b>1,082,297.00</b>	<b>(191,307.57)</b>	<b>(1,909,822.67)</b>
2151	Reserves-Landfill-Paisley	(2,570.43)					(2,570.43)
2152	Reserves-Landfill-Arran	(27,275.35)					(27,275.35)
	<b>Reserve - Waste Disposal</b>	<b>(29,845.78)</b>	-	-	-	-	<b>(29,845.78)</b>
2190	Reserves-Cannabis Legalization Fund	(10,000.00)					(10,000.00)
2140	Reserves-Health-Paisley Clinic	(29,567.00)					(29,567.00)
2141	Reserves-Health-Chesley Clinic	(13,756.09)					(13,756.09)
	<b>Reserve - Health Services</b>	<b>(53,323.09)</b>	-	-	-	-	<b>(53,323.09)</b>
2197	Reserve - Chesley Trailer Park	-	(25,000.00)				(25,000.00)
2177	Reserves-Recreation General	(58,543.01)			2,916.00		(55,627.01)
2181	Reserves-Rec Arena/Community Ctrs-AE	(299,729.73)			213,186.00		(86,543.73)
2182	Reserves-Recreation-Lawn Bowling	(24.93)					(24.93)
2183	Reserves-Recreation-Palace	(4,000.00)					(4,000.00)
2196	Reserve - Tara Pedestrian Bridge	(5,000.00)					(5,000.00)
	<b>Reserve - Recreation Facilities</b>	<b>(367,297.67)</b>	<b>(25,000.00)</b>	-	<b>216,102.00</b>	-	<b>(176,195.67)</b>
2110	Reserves-Land Sale Proceeds-Elderslie	(10,000.00)					(10,000.00)
	<b>Reserve - Planning and Development</b>	<b>(10,000.00)</b>	-	-	-	-	<b>(10,000.00)</b>
2172	Reserves-Gravel Pit-AE	(290,147.64)					(290,147.64)
2184	Reserves-Hose Tower-Paisley	(1,906.14)					(1,906.14)
2185	Reserves-Recreation-Paisley Museum	(7,714.41)			-		(7,714.41)
	<b>Reserve - Other and Unspecified</b>	<b>(299,768.19)</b>	-	-	-	-	<b>(299,768.19)</b>
	<b>Total Municipal Reserves</b>	<b>(7,911,736.46)</b>	<b>(1,190,892.00)</b>	<b>81,668.00</b>	<b>2,394,384.54</b>	-	<b>(6,626,575.92)</b>

## Reserves Sustained by User Fees

Reserve				To	Allocation of		
Acct	Description	2019 Balance	From Operating	Operating	To Capital	Working Capital	2020 Balance
2142	Reserves-Oblig/Deferred Rev-Bldg Code Act	(212,700.25)	(24,837.14)				(237,537.39)
	<b>Reserve - Building Code</b>	<b>(212,700.25)</b>	<b>(24,837.14)</b>	-	-	-	<b>(237,537.39)</b>
2131	Reserves-Sanitary Sewers	(3,570,147.57)	(748,243.56)	155,916.46	1,091,778.20		(3,070,696.47)
	<b>Reserve - Sanitary Sewers</b>	<b>(3,570,147.57)</b>	<b>(748,243.56)</b>	<b>155,916.46</b>	<b>1,091,778.20</b>	-	<b>(3,070,696.47)</b>
2135	Reserves-AE Water/Sewer	(117,432.77)					(117,432.77)
2136	Reserves-Water	(6,987,158.43)	(1,188,589.64)	107,277.64	603,194.80		(7,465,275.63)
	<b>Reserve - Waterworks</b>	<b>(7,104,591.20)</b>	<b>(1,188,589.64)</b>	<b>107,277.64</b>	<b>603,194.80</b>	-	<b>(7,582,708.40)</b>
	<b>Total User Fee Reserves</b>	<b>(10,887,439.02)</b>	<b>(1,961,670.34)</b>	<b>263,194.10</b>	<b>1,694,973.00</b>	-	<b>(10,890,942.26)</b>
	<b>Total Reserves</b>	<b>(18,799,175.48)</b>	<b>(3,152,562.34)</b>	<b>344,862.10</b>	<b>4,089,357.54</b>	-	<b>(17,517,518.18)</b>
					<b>1,281,657.30</b>		
					<b>Net Decrease (Increase) in Reserves</b>		



# MUNICIPALITY OF ARRAN-ELDSLIE

## STAFF REPORT

COUNCIL  
May 25, 2020  
SRREC 20.10

SUBJECT: Summer Student Staff Update

### RECOMMENDATION:

*Be It Resolved,*

- 1) That SRREC 20.10 be received – Summer Student Staff Update;
- 2) That Council hereby approve that Municipal Staff begin to hire summer students for the Water, GIS, Parks and Works Department; and
- 3) That Council hereby direct Municipal Staff to wait until June 2 or such time that the Provincial Government makes recommendations regarding summer programs, and review summer student staff requirements for day camps and pools.

Submitted by:

Carly Steinhoff  
Manager of Facilities,  
Parks & Recreation

Scott McLeod  
Works Manager

Reviewed by:

Bill Jones  
CAO/Clerk

### BACKGROUND:

As the pandemic continues, Municipal Staff are continuing to balance essential work tasks while maintaining social distances from other staff members and public. Many discussions have taken place around hiring summer students. Staff interviewed and verbally confirmed the employment of 37 summer students in March, but no official agreements have been signed to date. Summer students work across the Municipality in many departments including Aquatics, Day Camp, GIS, Parks, Water and Works.



## **COMMENTS:**

Although there is uncertainty with recreation programming for the summer months, there continues to be additional work that summer student staff typically support during spring and summer, due to additional outdoor maintenance and full-time staff holidays. Municipal staff received correspondence on April 28 from the South Bruce OPP confirming that outdoor maintenance has been deemed essential for municipalities. Although this is good news for the Municipality, challenges are still presented to bring summer staff in while still meeting government requirements for group sizes and social distancing protocols. Below is what Municipal staff have discussed that will best meet the needs of the Municipality while providing meaningful employment to students during the current circumstances.

### **Water Department Student**

The Water/Sewer Foreman has been in contact with the one (1) student who accepted the position in March and has indicated that the start date for this person can be June 1, 2020. Department staff will work with this student to ensure social distancing protocols are met and that the student understands all policies and procedures of the Municipality, including the updated policies relating to the pandemic.

### **GIS Student**

The one (1) GIS student who accepted a position can complete tasks remotely and can communicate with the Water/Sewer Foreman daily. Once some of the restrictions have eased, this student will be brought in to complete some field work relating to GIS and asset management. Department staff will work with this student to ensure social distancing protocols are met and that the student understands all policies and procedures of the Municipality, including the updated policies relating to the pandemic.

### **Park Students**

The Recreation Department verbally indicated employment to seven (7) students. Four (4) of these students are members of the aquatics or day camp teams who attend college or university and required employment earlier than the summer programming schedule. Council has been supportive of this practice through the past number of years to obtain and retain quality staff members. The Recreation Department is prepared to have these individuals commence work beginning June 1. The students will be deployed within each urban centre, which will ensure that there are fewer than five (5) individuals per site. All appropriate policies and procedures will be met.

Although there are no rentals and events occurring on Municipal property, staff are confident that there is enough work to keep both full time and summer students busy.

### **Works' Students**

The Works Department verbally indicated employment to six (6) students in March. Meeting the parameters of less than five (5) people per location remains challenging within this Department along with having enough vehicle or equipment units to support social distancing protocols. Masks have been ordered to mitigate some of these issues, but the arrival date is unknown. The Works Department is suggesting a phased in approach to summer student hiring to ensure that all protocols are being met. The first phase of students to commence employment will be in early June.

### **Aquatic and Day Camp Staff**

An additional 22 aquatic and day camp staff received verbal confirmation of employment in March. This figure does not include the other four (4) students who begin their summer employment in the Parks Department. This area continues to be challenging for staff to overcome. There are many unknowns regarding summer programming and what the impact of the pandemic will be on these programs, should they be permitted to operate. Should programs not be permitted to operate, staff are currently considering alternative options to provide meaningful employment and provide a service to residents. Staff is considering virtual programming; however, it is not anticipated that funds will be obtained through this avenue. Unfortunately, should aquatic and day camp not be permitted to operate, it will be challenging to provide employment for these individuals. Staff would like Council's opinion regarding the aquatic and day camp area.

### **FINANCIAL/STAFFING/OTHER IMPLICATIONS:**

All Departments have included summer student wages within their respective Operational budgets for 2020. The Aquatic and Day Camp wages were partially offset by user fees however, the Aquatic Department typically operates at a loss.

### **CONCLUSION:**

That Council approve the recommendations within this report.

### **APPENDICES:**

None



# MUNICIPALITY OF ARRAN-ELDERSLIE

## STAFF REPORT

COUNCIL  
May 25, 2020  
SRECDEV.20.10

SUBJECT: COVID-19 Economic Development Recovery Initiatives

### Recommendation:

*Be It Resolved*, THAT Council hereby:

- 1) approves report SRECDEV.20.10 COVID-19 Economic Development Recovery Initiatives for information;

Submitted by:

*Laura Fullerton*

Laura Fullerton  
Community Development Coordinator

Reviewed by:

*Original Signed By*

Bill Jones  
Clerk/CAO

### BACKGROUND:

There are a number of recovery initiatives being put in place by organizations to assist local businesses during the COVID-19 pandemic. These programs are being promoted Arran-Elderslie businesses through the Arran-Elderslie Business Update online newsletter and personal conversations with business owners. The Arran-Elderslie specific initiatives presented to Council in report SRECDEV.20.09 COVID-19 Economic Development Projects on May 11<sup>th</sup>, 2020 are being implemented in collaboration with the following projects.

### COMMENTS:

The Community Development Coordinator is in contact multiple times weekly with Bruce County Economic Development staff to ensure collaboration is occurring. The Community Development Coordinator receives weekly updates on the progress of the Bruce County Economic Task Force. As a result of Bruce County is in the process of implementing a number of programs to support businesses financially during and after the COVID-19 pandemic.

The Support the Bruce: Business Sustainability Fund has been created to support Bruce County businesses. This fund has \$1,750,000 that will be used

to implement a loan program and various grant programs to support businesses. The Bruce County Emergency Business Sustainability Loan will be available to businesses to apply to through the Saugeen Economic Development Corporation and the Bruce Community Futures Development Corporation. These loans are up to \$20,000 each and are available on a first come first served basis until the allotted \$ 750,000 is distributed. The loan amounts and funding amounts were determined in comparison to other Counties in Ontario who are offering programs such as this and adapted to best fit Bruce County. Additional recovery initiatives and funding such as an increase to Spruce the Bruce program, pivoting funding from the Tourism Innovation Lab and Starter and Summer Company Program to distribute to businesses in need and the Business Pivot and Adaption Grant are also in the process of being developed and will be presented at Bruce County Council in the coming weeks. The Community Development Coordinator will be working to make sure Arran-Elderslie businesses are able to capitalize on these programs and will assist in promotion of the programs to businesses and helping with applications.

Federal business support is also available for businesses. An online meeting with MP Alex Ruff is being set up by the Community Development Coordinator to connect Arran-Elderslie business with the MP. The MP is interested in hearing feedback on federal business support programs, how local businesses are taking advantage of funding and gaps in the program.

The Municipality of Arran-Elderslie is in the catchment area of the Saugeen Economic Development Corporation (SEDC) who have launched the Regional Relief and Recovery Fund to support the local economy. With \$962 million allocated nationally, this fund has been developed to support businesses that are unable to access the Government of Canada's existing relief measures and enhance access to capital for rural businesses. SEDC is providing interest-free loans to help support fixed operating costs of small and medium enterprises, where business revenues have been affected by the COVID-19 pandemic. Loans of up to \$40,000 will be distributed to businesses in the SEDC catchment area who apply, in order to provide targeted assistance to the small towns and communities. This loan program will focus on assisting businesses such as retail shops, restaurants, corner stores, and businesses of strategic importance to our communities. The Community Development Coordinator has begun promoting and contacting businesses who may be interested in this program.

#### **FINANCIAL/STAFFING/OTHER IMPLICATIONS:**

None.

#### **CONCLUSION:**

That Council accepts the recommendation in the report.

# Municipality of Arran-Elderslie Planning Report

**To:** Council of the Municipality of Arran-Elderslie

**From:** Jack Van Dorp, Senior Planner

**Date:** May 25, 2020

**Application:** Zoning Bylaw Amendment

**File:** Z-61-19.38, Country Vale Church

## Recommendation

That Council approve Zoning By-law Amendment Z-61-19.38 as attached and that the necessary by-law be forwarded to Council for adoption.

## Summary

The application proposes to sever a lot for a church and cemetery serving the local horse drawn carriage community.

A zoning bylaw amendment is required to:

- Zone the severed lot INR Institutional Rural Special to permit a church and cemetery area
- Establish a Holding Zone to recognize archaeological potential of lands

A public meeting was held March 9, 2020. Comments at the public meeting included:

- Adequacy of setbacks from creek and well located to the west
- Impact of 15m setback from Tile drainage on ability of farm to east to install drainage tile
- Opportunity to use cement burial vaults to address potential for impacts to groundwater
- Impacts on ability of nearby property to establish new livestock facilities
- Need for more cemeteries in the countryside compared to opportunity to expand an existing cemetery/church

## Setbacks to Watercourse, well, and drainage tile

The applicants submitted a letter and a revised site plan which provides a 15m setback from the cemetery to the east lot line and maintains the proposed setback to the watercourse and well. These are attached to this report.

The consulting engineer retained by the applicants provided an addendum letter that the comments and recommendations of their previous report remain valid.

The Grey-Bruce Health unit reviewed the revised plan and letter and commented that “This change will not impact on the previous Public Health position as it is in keeping with our previous comments about tile drainage and does not appear to have an adverse impact on other risk factors.”

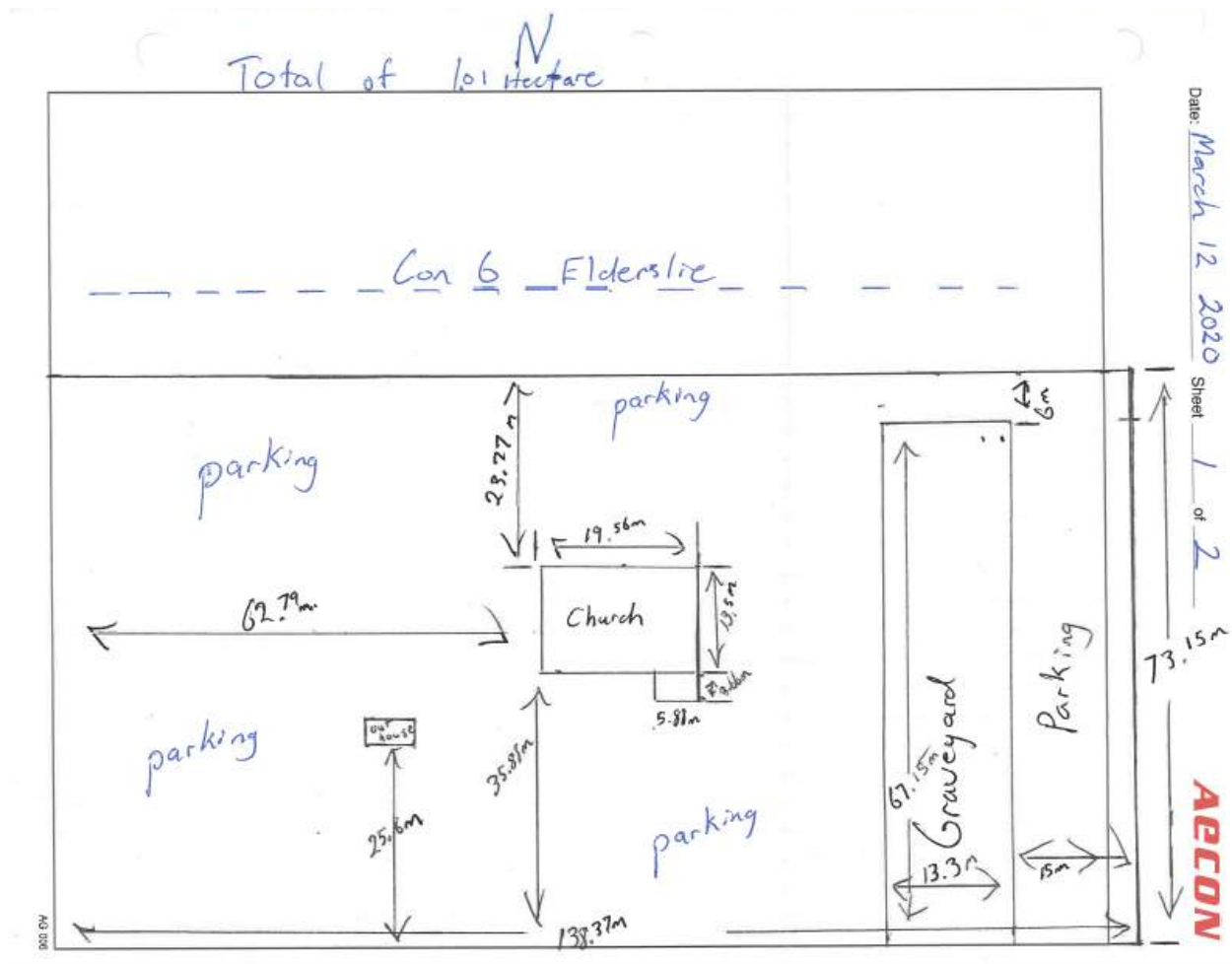


Figure 1: Revised Site Plan

## Opportunity to use cement burial vaults

Municipal staff reviewed the Municipality of Arran-Elderslie Cemetery Bylaw and note that it recommends, but does not require, burial vaults to be used in cemeteries in the Municipality. The applicants letter notes that at this time they cannot offer to use concrete vaults in the cemetery due to culture practices.

## **Impacts to future livestock facility on nearby lot**

Staff met with the owner of the nearby lot who outlined two possible scenarios for constructing additional livestock facilities:

- 5000 head hog barn with uncovered liquid manure storage; and
- 20,000 chicken barn with dry manure storage facility.

MDS 2 setbacks depend in part on the size of existing livestock facilities, as there is a considered 'orderly expansion' factor and also depend on type of manure storage facility. Inputting a 1000 head livestock facility (as indicated in the commenting email) yields setbacks of 122m for a new chicken barn and 655m for a new swine barn.

If the existing livestock facility is smaller, the setbacks for a new livestock facility on the same lot would be greater.

These calculations are considered illustrative only; full information for existing and proposed livestock facilities would be required to support a building permit application for a new livestock facility.

The radius of MDS 2 setbacks that these livestock facilities would need to be set back from the proposed church & cemetery and existing dwellings to the west and to the east of the proposed church & cemetery are plotted below.

The additional setback requirements generated by the proposed cemetery and church are indicated by the white arrow.

The approval of a church and cemetery would generate some additional setback requirements, but a swine barn is already significantly constrained by existing sensitive uses and there appears to continue to be space for a chicken barn. MDS 2 also requires setbacks to interior lot lines and roads which are not shown on the map.

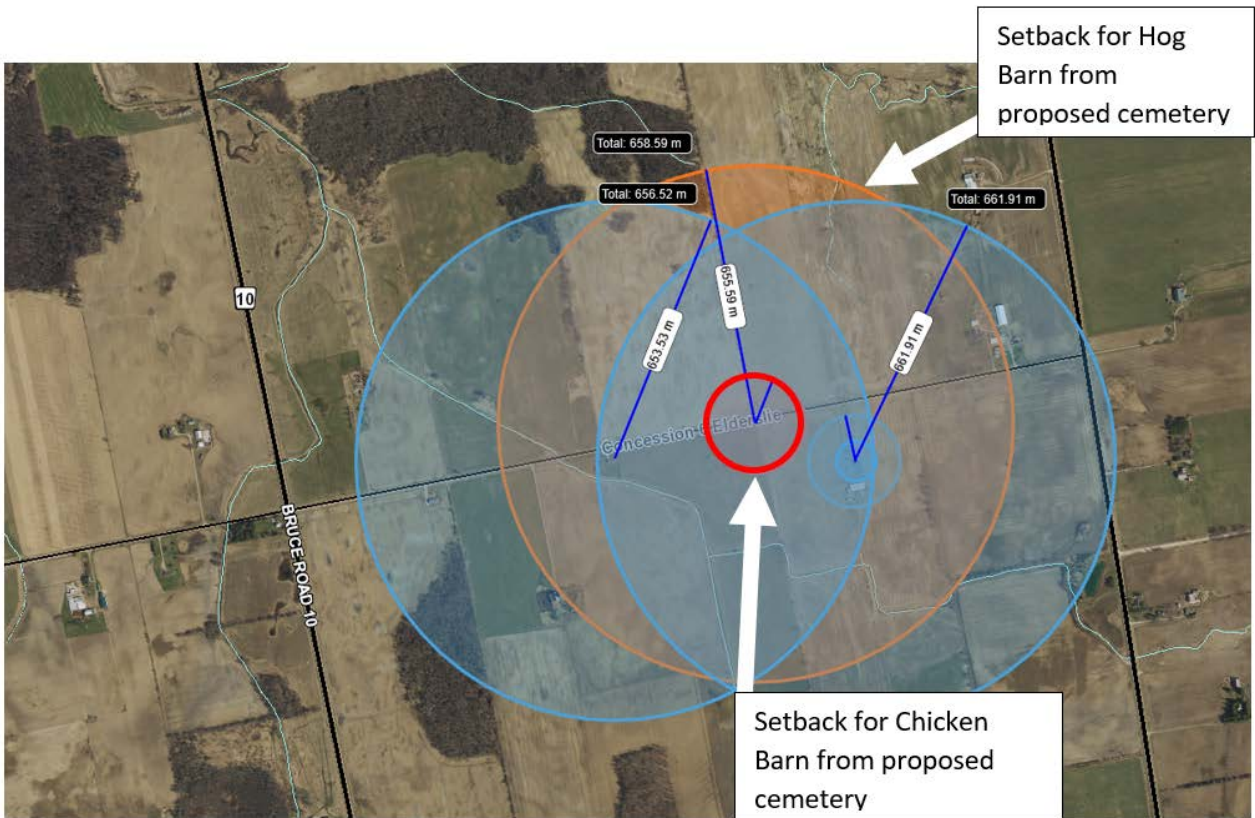


Figure 2: MDS 2 setbacks for 5000 head swine barn or 20000 head chicken barn on a lot with a 1000 head livestock facility, from existing and proposed sensitive uses.

## Need for additional church / cemetery vs. expansion of existing

The applicants have noted that they need a cemetery with the church site because travel distance would prohibit horse-drawn vehicle use for funeral procession as the community expands.

## Appendices

- Draft zoning by-law (revised)
- Applicants response to deferral
- Addendum from Engineer
- Email from Public Health



### In Response To Questions Raised At Council Meeting

We agree to remove all tile drains from cemetery including 15m buffer strip around cemetery. Job completion can be confirmed by building inspector. We established a cemetery on Bruce Rd 11 in a tile drained field. Tile were cut off and rerouted. Tile map available for a reference for this site if council wants to see it.

We have changed shape of cemetery to include a 15m buffer strip along east lot line, we realize MDS would allow us to move cemetery farther west however due to Janice Reay's concern about her well we decided to make cemetery smaller. Original cemetery plan accommodated 340 plots, second plan hold 240 plots. Currently we have approximately 100 people including children that would use this cemetery. We need cemetery with church site because travel distance would prohibit horse drawn vehicle for funeral procession as horse drawn vehicle community expands. We consulted church leaders and at this time we cannot offer to use concrete vaults in cemetery due to culture practises.

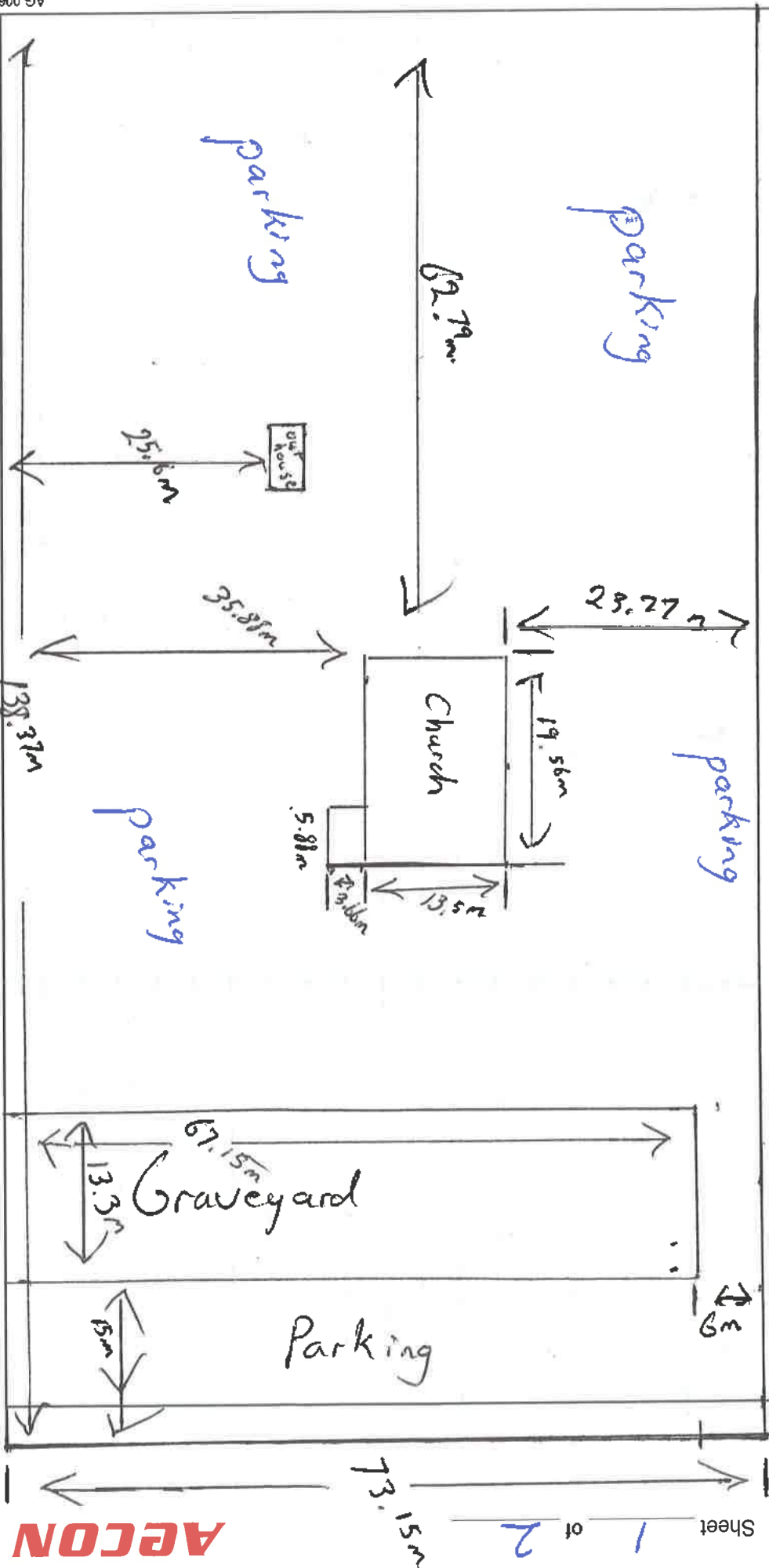
To the best of our knowledge with the geotech study and the Canadian Waterwell distance requirements this cemetery meets all scientific requirements (Reference - CMT engineering and Health Unit letter). Engineer made verbal comment it is ideal soil for cemetery or manure pits, as it is not prone to leach.

Feel free to contact us if more information is needed

- The church and cemetery building committee.

Total of 1.01 Hectare

Can 6 Elderslie



Date: March 12 2020

Sheet

1 of 2

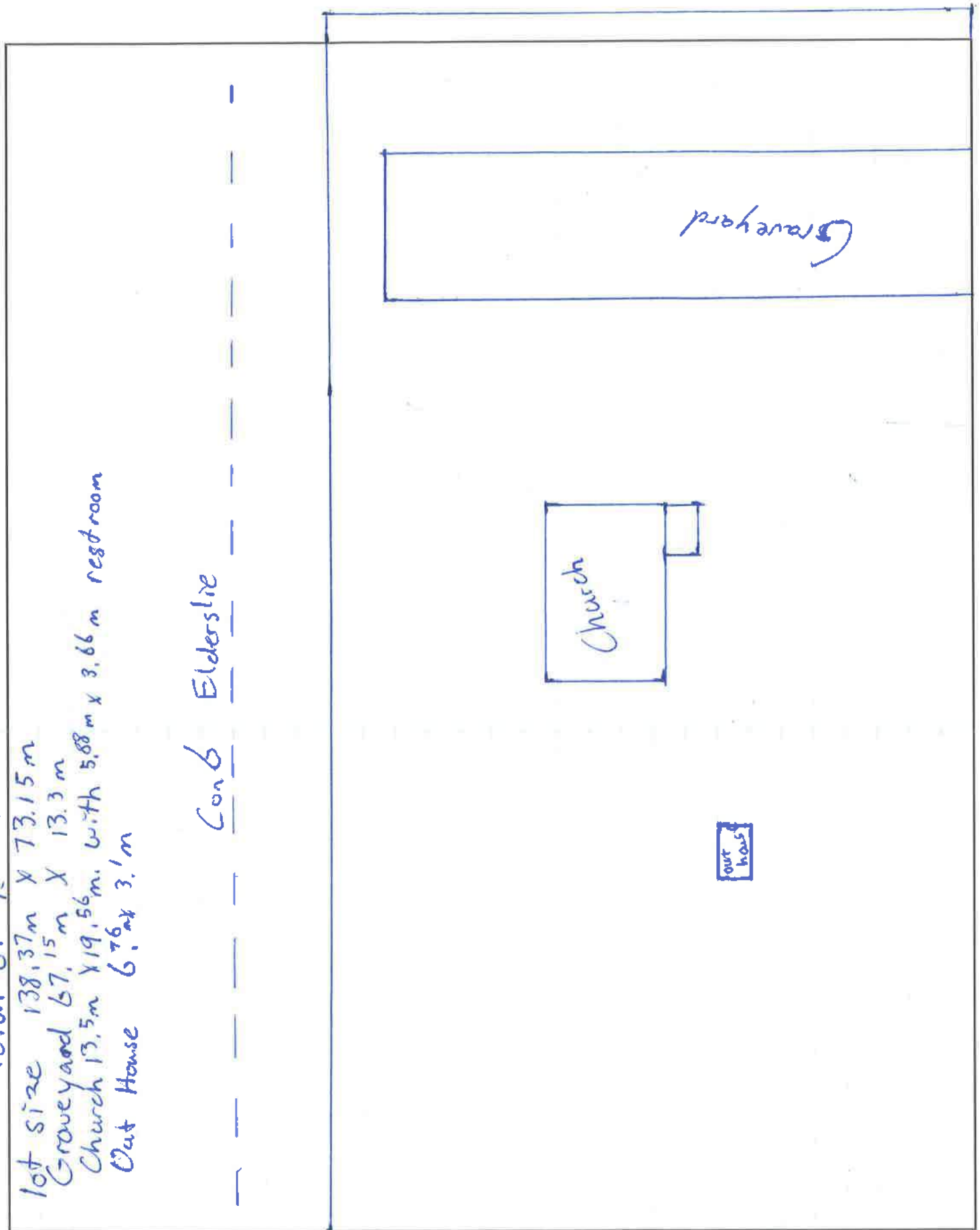
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Total of 1.01 Hectare

lot size 138.37m X 73.15m  
 Graveyard 67.15m X 13.3m  
 Church 13.5m X 19.56m. with 5.88m X 3.66m regd room  
 Out House 6.76m X 3.1m

Con 6 Elderslie







CMT Engineering Inc.  
1011 Industrial Crescent, Unit 1  
St. Clements, Ontario N0B 2M0  
Tel: 519-699-5775  
Fax: 519-699-4664  
www.cmtinc.net

March 12, 2020

19-440.L01

Mr. James Fry  
151 Concession 8  
R. R. 2  
Chesley, Ontario  
N0G 1L0

Dear Sir:

**Re: Addendum  
Proposed Cemetery  
143 Concession 6  
Elderslie Township  
Bruce County, Ontario**

This letter is provided as an addendum to the previously issued geotechnical report completed by CMT Engineering Inc. (CMT Inc) titled "Geotechnical Investigation, Proposed Cemetery, 143 Concession 6, Elderslie Township, Ontario" Report No. 19-440.R01 (Revision #2) and dated February 27, 2020. The purpose of this letter is to provide additional information in regard to the proposed change to the proposed cemetery footprint. This letter should be read in conjunction with the previously issued geotechnical investigation report.


It is understood that layout for the proposed church and cemetery has changed due to concerns by adjacent property owners. It was reported that in the new layout, the area proposed for the cemetery has had 15.0 m (49.2 ft) removed from the east side of the cemetery and 9.14 m (30.0 ft) added to the north side of the proposed cemetery. The change in the cemetery footprint was undertaken to allow for a 15.0 m buffer zone between the cemetery and any field tiles that may be located on the property to the east, while still maintaining the clearances to the shallow well and surface water to the west of the proposed cemetery location. The comments and recommendations outlined in our previously issued report are still considered to be valid for the revised proposed cemetery layout and location.

We trust that this information meets your present requirements and we thank you for allowing us to undertake this project. Should you have any questions, please do not hesitate to contact our office.

Yours truly,

Nathan Chortos, P. Eng.



  
Tim Salter, C.E.T.  
Principal

**From:** [Andrew Barton](#)  
**To:** [Jack Van Dorp](#); [Stephanie Nickels](#)  
**Cc:** [cao@arran-elderslie.ca](mailto:cao@arran-elderslie.ca)  
**Subject:** RE: Jason Martin  
**Date:** Tuesday, March 17, 2020 1:45:24 PM

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**\*\* [CAUTION]:** This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thanks Jack,

This change will not impact on the previous Public Health position as it is in keeping with our previous comments about tile drainage and does not appear to have an adverse impact on other risk factors.

Andrew

Sent with BlackBerry Work ([www.blackberry.com](http://www.blackberry.com))

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**From:** Jack Van Dorp <[JVanDorp@brucecounty.on.ca](mailto:JVanDorp@brucecounty.on.ca)>  
**Sent:** Mar 17, 2020 12:50 PM  
**To:** Stephanie Nickels <[S.Nickels@publichealthgreybruce.on.ca](mailto:S.Nickels@publichealthgreybruce.on.ca)>; Andrew Barton <[A.Barton@publichealthgreybruce.on.ca](mailto:A.Barton@publichealthgreybruce.on.ca)>  
**Cc:** [cao@arran-elderslie.ca](mailto:cao@arran-elderslie.ca)  
**Subject:** FW: Jason Martin

[EXTERNAL]: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Stephanie and Andrew,

Further to previous correspondence re: Council deferral of Country vale church application, I have received the following information from the applicants and their engineer.

The proposal is revised to make cemetery narrower and a little longer (closer to road), to maintain a 15m tile setback for the lot to the east without being any closer to the well to the west.

Engineer has signed off

Please advise if this has any impact on Public Health Grey-Bruce Review of the case.

Jack.

**Jack Van Dorp**  
Senior Planner  
Planning and Development  
Corporation of the County of Bruce

519-534-2092  
www.brucecounty.on.ca



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Vision: A healthier future for all.

Mission: Working with Grey Bruce communities to protect and promote health.

Core Values: Effective communication, Partnership, Respectful Relationships, Quality and Innovation, Integrity, Leadership

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**THE CORPORATION OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE**

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**BY-LAW NO. 31 - 2020**

BEING A BY-LAW TO ADOPT THE BUDGET (ESTIMATES OF  
REVENUES AND EXPENDITURES) FOR TAX PURPOSES  
FOR THE YEAR 2020

WHEREAS Section 290 of the Municipal Act, S.O. 2001, c.25, as amended, requires municipalities to prepare and adopt a budget for each year that sets out the estimated revenues and expenditures for the municipality, and

WHEREAS in accordance with Section 290 of the Municipal Act, S.O. 2001, c.25, as amended, Council has considered the sums required during the year for Municipal purposes and is prepared to pass a budget for the year 2020; and

WHEREAS it is now necessary to adopt the estimates of revenue and expenditures for the Corporation of the Municipality of Arran-Elderslie;

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE ENACTS AS FOLLOWS:

1. THAT the current estimates of operating revenues and expenditures for tax purposes for the Municipality of Arran-Elderslie are hereby adopted as set out in the attached Schedule "A", to be known as the 2020 Operating Budget.
2. THAT the capital projects estimates for expenditures and revenues for tax purposes are hereby adopted as set out in the attached Schedule "B", to be known as the 2020 Capital Budget
3. THAT Schedules "A" and "B" forms and becomes part of this by-law.
4. THAT this By-law shall come into force and effect upon receiving the final passing thereof.

\*\*\*\*\*

READ a FIRST and SECOND time this 25<sup>th</sup> day of May, 2020.

READ a THIRD time and finally passed this 25<sup>th</sup> day of May, 2020.

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Steve Hammell, *Mayor*

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Bill Jones, *CAO/Clerk*

## Schedule A

- 2020 Operating Budget



**The Corporation of the Municipality of Arran-Elderslie**  
**Final Operating Budget**  
**For the year ended December 31, 2020**

	Net Revenue (Expenditure)		
	2019 Budget	2019 Actual	2020 Budget
<b>General Government</b>			
Council	(139,740)	(156,175)	(151,691)
Program Support	1,610,377	1,999,249	943,747
Asset Management/GIS	13,312	-	(45,636)
	<b>1,483,949</b>	<b>1,843,074</b>	<b>746,420</b>
<b>Protection Services</b>			
<b>Fire</b>			
Fire - Common Costs	(50,000)	(50,000)	(50,000)
Fire - Chesley	(115,274)	(136,221)	(119,390)
Fire - Paisley	(97,404)	(106,789)	(113,244)
Fire - Tara	(122,995)	(96,293)	(129,782)
	<b>(385,673)</b>	<b>(389,303)</b>	<b>(412,416)</b>
<b>Conservation</b>			
Conservation	(28,000)	(20,304)	(22,000)
Saugeen Valley Conservation Authority	(42,151)	(42,151)	(43,820)
Grey Sauble Conservation Authority	(37,197)	(37,197)	(39,415)
	<b>(107,348)</b>	<b>(99,652)</b>	<b>(105,235)</b>
<b>Police</b>	<b>(1,131,576)</b>	<b>(1,126,179)</b>	<b>(1,185,740)</b>
Animal Control	830	2,295	2,800
Building Inspection	(198)	-	-
Crossing Guards	(36,205)	(35,606)	(37,682)
Emergency Measures	(10,000)	(8,496)	(11,743)
Property Standards	(50,380)	(10,957)	(36,911)
	<b>(95,953)</b>	<b>(52,764)</b>	<b>(83,536)</b>
	<b>(1,720,550)</b>	<b>(1,667,898)</b>	<b>(1,786,927)</b>

	Net Revenue (Expenditure)		
	2019 Budget	2019 Actual	2020 Budget
<b>Transportation Services</b>			
Administration	(72,733)	(51,535)	(58,007)
Administration - Union	(277,325)	(293,626)	(315,278)
Bridges	(157,560)	(152,140)	(156,824)
Gravel	(473,000)	(439,507)	(533,861)
Hardtop	(37,720)	(43,302)	(47,037)
Parking	(4,280)	(3,506)	(4,260)
Roadside	(71,130)	(54,273)	(109,736)
Safety	(39,500)	(60,771)	(62,049)
Saugeen Mobility & Regional Transit	(48,500)	(48,466)	(52,000)
Shop	(145,951)	(147,709)	(149,770)
Streetlighting	(164,096)	(163,808)	(113,537)
Streetlighting - Allenford	(3,800)	-	-
Vehicles	(430,000)	(422,410)	(425,360)
	(1,925,595)	(1,881,053)	(2,027,719)
<b>Winter Control</b>			
Salt/Sand	(126,500)	(94,788)	(95,328)
Snow Moving	(254,000)	(279,712)	(242,096)
Standby	(7,100)	(13,100)	(13,329)
	(387,600)	(387,600)	(350,753)
	(2,313,195)	(2,268,653)	(2,378,472)

	Net Revenue (Expenditure)		
	2019 Budget	2019 Actual	2020 Budget
<b>Environmental Services</b>			
<b>Sewer</b>			
Sewer - Chesley	409,168	387,704	408,647
Sewer - Paisley	124,208	71,333	117,689
Sewer - Tara	212,922	221,435	221,908
	746,298	680,472	748,244
<b>Water</b>			
Water - Chesley/Paisley	906,783	902,662	918,519
Water - Tara	260,938	310,979	270,070
	1,167,721	1,213,641	1,188,589
<b>Total Water &amp; Sewer</b>	1,914,019	1,894,113	1,936,833
Common Costs	(244,164)	(254,810)	(243,194)
Net Transfer to Reserve	(1,666,441)	(1,639,303)	(1,693,639)
	3,414	-	-
Source Water Protection	(10,500)	4,329	-
<b>Storm Water</b>			
Catch Basins	(16,240)	(15,794)	(21,753)
Ditches	(24,748)	(12,285)	(17,857)
	(40,988)	(28,079)	(39,610)
Garbage Collection	123,240	123,085	126,283
Waste Disposal	8,320	(28,303)	(14,886)
Recycling	(78,380)	(80,597)	(82,159)
	53,180	14,185	29,238
	<b>5,106</b>	<b>(9,565)</b>	<b>(10,372)</b>
<b>Health Services</b>			
<b>Clinics</b>			
Chesley	13,980	-	12,505
Paisley	7,357	-	5,234
	21,337	-	17,739
<b>Cemeteries</b>			
Common Costs	(3,600)	(12,412)	(2,000)
Arran	(4,195)	(1,763)	(1,805)
Chesley	(20,069)	1,523	(2,569)
Elderslie	(2,225)	(1,781)	(3,895)
Paisley	(12,961)	(8,061)	(11,964)
Tara	(5,946)	6,773	1,902
	(48,996)	(15,721)	(20,331)
	<b>(27,659)</b>	<b>(15,721)</b>	<b>(2,592)</b>

	Net Revenue (Expenditure)		
	2019 Budget	2019 Actual	2020 Budget
<b>Recreation &amp; Cultural Services</b>			
Parkland/Recreation	(134,627)	(118,424)	(127,623)
Administration	(93,450)	(89,823)	(99,418)
Common Costs	(6,834)	(5,960)	(16,747)
	(234,911)	(214,207)	(243,788)
<b>Programs</b>			
Arran-Elderslie	(42,895)	(36,668)	(41,716)
Day Camp	2,022	(6,413)	(10,455)
	(40,873)	(43,081)	(52,171)
<b>Ball Fields</b>			
Arran/Allenford	(2,300)	(2,920)	(2,900)
Chesley	(11,042)	(10,784)	(9,084)
Paisley	(4,413)	(1,636)	(3,473)
Tara	(10,387)	(8,492)	(12,008)
	(28,142)	(23,832)	(27,465)
<b>Facilities</b>			
Arran/Arkwright Community Centre	(5,081)	(3,408)	(4,574)
Chesley Community Centre	(190,837)	(169,928)	(194,995)
Paisley Community Centre	(182,479)	(162,395)	(179,627)
Tara Community Centre	(145,557)	(143,836)	(155,283)
Chesley Pool	(36,383)	(48,715)	(52,137)
Tara Pool	(30,778)	(35,556)	(43,337)
Chesley Trailer Park	6,404	-	(12,539)
Chesley Town Hall (Lease)	(21,377)	(17,426)	(20,702)
Paisley Legion (Lease)	(14,000)	(5,714)	(6,000)
Paisley LCBO (Lease)	7,683	10,910	7,817
	(612,405)	(576,068)	(661,377)
<b>Libraries</b>			
Chesley	3,608	3,764	3,183
Paisley	(1,569)	(973)	(1,617)
Tara	(5,812)	(3,765)	(6,818)
	(3,773)	(974)	(5,252)
Museum - Paisley	(14,535)	(7,541)	(14,835)
	<b>(934,639)</b>	<b>(865,703)</b>	<b>(1,004,888)</b>

	Net Revenue (Expenditure)		
	2019 Budget	2019 Actual	2020 Budget
<b>Planning &amp; Development</b>			
Planning/Zoning	-	500	-
Commercial/Industrial Development	-	-	-
Downtown Decoration	(50,800)	(54,850)	(59,126)
Gravel Pit	(1,510)	(1,697)	(5,107)
Natural Gas Project	-	(1,129)	-
Economic Development	(62,657)	(46,757)	(154,210)
Tile Drainage	12,858	(28,214)	(27,000)
	<b>(102,109)</b>	<b>(132,147)</b>	<b>(245,443)</b>
<b>Totals</b>			
Totals	(3,609,097)	(3,116,613)	(4,682,274)
Transfer to Reserve for Capital Program	(1,640,952)	(2,219,821)	(831,857)
Supplemental tax, Penalty & Interest	176,400	206,460	185,000
Tax Levy	<b>(5,073,649)</b>	<b>(5,129,974)</b>	<b>(5,329,131)</b>

## Schedule B

- 2020 Capital Budget

**Municipality of Arran-Elderslie**  
**Summary of Capital Projects - Municipal Services**

**Budget Expenditures & Financing - December 31, 2020**

Note ** deferred - items not expected to proceed due to Covid-19	Priority Ranking	2020 Capital Expenditures	FINANCING				
			Grants/ Donations	Funding Source	Reserves	Reserves - 2019 Projects	Reserve Funds
General Government							
Administration							
2019 Capital Projects Carried Forward							
Office Furniture		6,000				6,000	
New Blinds for Administration Office		4,291				4,291	
Accessible Back Door and Security System		6,000				6,000	
Total 2019 Capital Projects Carried Forward		16,291	-		-	16,291	-
Efficiency/Modernization Funded Initiatives:							
* Municipal Strategic Plan (2019 Budget approval )		35,000				35,000	
* Web Site Update (Res.23-417-2019 )		36,089				36,089	
* Municipal Innovation Council (Res.25-470-2019 - Operating Budget \$19,575/yr )		-					
* Escribe Software (Res.25-471-2019 - Operating Budget \$7,883/yr )		-					
* Camera Equipment - Paisley Fire Department (Res.25-472-2019 )		2,551			2,551		
* Generator - Chesley Fire Department (Res.25-473-2019 )		12,326			12,326		
* Recreation Master Plan (Res.25-474-2019 )		50,880			50,880		
* Economic Development Strategic Plan (Res.25-475-2019 )		20,352			20,352		
* Information Technology Upgrades (Res.25-477-2019 )		45,105			45,105		
* Roads Need Study (Res.25-478-2019 )		40,150			40,150		
* Radar Counter and Speed Sign (Res.25-478-2019 )		10,176			10,176		
* Snowplow Fleet GPS, Data Recorder (Res.25-478-2019 )		18,927			18,927		
* Elderslie Shop Overhead Doors (Res.27-506-2019 )		22,281			22,281		
* Building - ePermitting (Res.27-508-2019 - Operating Budget \$13,500 )		-			-		
Total Efficiency/Modernization		293,837	-		222,748	71,089	-
Other Projects							
Council Chambers - Furniture update to facilitate meetings		15,000			15,000		
Total Other Projects		15,000	-		15,000	-	-
TOTAL GENERAL GOVERNMENT							
		325,128	-		237,748	87,380	-

Municipality of Arran-Elderslie  
Summary of Capital Projects - Municipal Services

Budget Expenditures & Financing - December 31, 2020

Note \*\* deferred - items not expected to proceed due to Covid-19

Priority  
Ranking

2020 Capital  
Expenditures

FINANCING

Grants/  
Donations

Funding Source

Reserves

Reserves - 2019  
Projects

Reserve Funds

Protection Services

Chesley Fire Department

Paisley Fire Department

Paisley Fire Hall Construction

Pending outcome from Committee

New Frontline Bumper Truck

450,000

450,000

SCBA Fire Equipment

90,000

90,000

Tara Fire Department

**TOTAL PROTECTION SERVICES**

540,000

-

540,000

-

-



**Municipality of Arran-Elderslie**  
**Summary of Capital Projects - Municipal Services**

**Budget Expenditures & Financing - December 31, 2020**

**Note \*\* deferred - items not expected to proceed due to Covid-19**

Note ** deferred - items not expected to proceed due to Covid-19	Priority Ranking	2020 Capital Expenditures	FINANCING				
			Grants/ Donations	Funding Source	Reserves	Reserves - 2019 Projects	Reserve Funds
Transportation Services							
2019 Capital Projects Carried Forward							
Roads - Miscellaneous Engineering		8,000				8,000	
Roads - Sidewalks Repairs - Allenford Hwy 21		10,000				10,000	
Roads - Sideroad #15 Roadway & Bridges		200,000	151,022	OCIF (TBC)			48,978
Roads - Elliot Park - Electrical Work		10,400				10,400	
Bridges - Engineered Bridge Study		64,000				64,000	
Bridges - Clark Bridge #A3 - Guiderail		35,000				35,000	
Veh & Eq - Tandem Plow Truck (Remainder Finance 2020)		147,200				147,200	
Veh & Eq - Roadside Mower (Replace New Holland)		15,500				15,500	
Veh & Eq - Pickup Truck		35,000				35,000	
Total 2019 Capital Projects Carried Forward		525,100	151,022		-	325,100	48,978
Roads							
Road, Storm, Sidewalk 1st Ave Bridge to 4th St NW (Bruce County)	1	100,000			100,000		
Road Extension Nickason Drive, Allenford RB95 0.35 km	1	50,000			50,000		
Sidewalk Replacement -Allenford Hwy #21 (Anne-Mill to 170 metres east)	1	5,000			5,000		
4th & 5th Avenue SW	1	5,000			5,000		
Pavement Treatment-Arran Con 10 East RB36 1.5km (Bruce #10 to Bridge)	2	120,000		Gas Tax (PY)			120,000
Construct/Double Surface - Con 2 Arran (Sdrd 20 to Sdrd 10) RB94,96 4km OR							
Pavement Treatment - Arran Con 2; cost estimated at \$240,500 or \$300,00, respectively. ** additional Bridge costs if proceed	3	10,000		Gas Tax (PY)			10,000
Micro Surf Treat Concession 8 Arran East RB46,48,50 5.6 km	4	134,500		Gas Tax (PY)			134,500
Micro Surf Treat Concession 2 Elderslie RB306,308,310,932 5.9 km	5	142,000		Gas Tax (PY)			142,000
Road Construct & Pave - Nelson St (Inkerma to Alma) RB715 0.23km ** additional water costs if proceed	6	64,500			64,500		
Road Construct & Pave - Murdoch St (Queen to Ross) RB606 0.07km	7	20,000			20,000		
Hagedorn Pit - 10,000 tonne Concrete crushing	8	85,000			85,000		
Grid & Pave Centennial St. (1st AveN to Tower Rd) RB810 0.26km	** deferred	-			-		
Total Roads		736,000	-		329,500	-	406,500

**Municipality of Arran-Elderslie**  
**Summary of Capital Projects - Municipal Services**

**Budget Expenditures & Financing - December 31, 2020**

Note ** deferred - items not expected to proceed due to Covid-19	Priority Ranking	2020 Capital Expenditures	FINANCING				
			Grants/ Donations	Funding Source	Reserves	Reserves - 2019 Projects	Reserve Funds
<b><u>Bridges</u></b>							
Engineered Bi-annual Full Inspection	1	15,000			15,000		
McCurdy Bridge (Hill Slide) - AE Cost Share	2	5,000			5,000		
Hemstock Bridge #A10 - Patch repair, extend barrel ** required to be completed if Roads project Construct/Double Surface of Conc 2 Arran	3	132,000	132,000	Gas Tax (2020)	-		
Monkman Bridge #A9 - Patch repair, reface abutments	4	114,200	74,377	Gas Tax (2020) & \$36,809 (PY)	3,014		36,809
Soper Bridge - ** see below ICIP Grants							
<b>Total Bridges</b>		<b>266,200</b>	<b>206,377</b>		<b>23,014</b>	<b>-</b>	<b>36,809</b>
<b><u>Vehicles &amp; Equipment</u></b>							
Zero Turn Lawnmower	1	17,500			17,500		
Farm Tractor 45Hp (Chesley)	2	54,000			54,000		
One Ton Sander/Truck	3	52,000			52,000		
Used Backhoe	4	150,000			150,000		
<b>Total Vehicles and Equipment</b>		<b>273,500</b>	<b>-</b>		<b>273,500</b>	<b>-</b>	<b>-</b>
<b><u>Other</u></b>							
Big Bruce - repaint/refurbish	1	5,000			5,000		
<b>Total Other</b>		<b>5,000</b>	<b>-</b>		<b>5,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL TRANSPORTATION SERVICES</b>		<b>1,805,800</b>	<b>357,399</b>		<b>631,014</b>	<b>325,100</b>	<b>492,287</b>

Municipality of Arran-Elderslie  
Summary of Capital Projects - Municipal Services

Budget Expenditures & Financing - December 31, 2020

Note \*\* deferred - items not expected to proceed due to Covid-19

Note ** deferred - items not expected to proceed due to Covid-19	Priority Ranking	2020 Capital Expenditures	FINANCING				
			Grants/ Donations	Funding Source	Reserves	Reserves - 2019 Projects	Reserve Funds
HEALTH SERVICES							
<u>Cemeteries</u>							
Total Cemetery		-	-	-	-	-	-
<u>Other</u>							
Total Other		-	-	-	-	-	-
TOTAL HEALTH SERVICES		-	-	-	-	-	-

**Municipality of Arran-Elderslie**  
**Summary of Capital Projects - Municipal Services**

**Budget Expenditures & Financing - December 31, 2020**

Note ** deferred - items not expected to proceed due to Covid-19	Priority Ranking	2020 Capital Expenditures	FINANCING				
			Grants/ Donations	Funding Source	Reserves	Reserves - 2019 Projects	Reserve Funds
RECREATION & CULTURAL SERVICES							
2019 Capital Projects Carried Forward							
Paisley - Town Hall - Accessible Washroom		13,684				13,684	
Paisley - Museum - Outdoor Storage Container / Building Addition	** deferred	-				-	
Paisley - Parks - Doc Milne Retaining Wall &/or Chimney		23,634				23,634	
Paisley - Ball Diamond #1 - Screen & Fill		7,000				7,000	
Paisley - Parks - Various Park Improvements	** deferred	-				-	
Tara - Ball Diamond #2 - Infield Work	** deferred	-				-	
Tara - Library - Basement Repairs		10,000				10,000	
Recreation - General - Used Water Truck & New Trailer		2,916				2,916	
Total 2019 Capital Projects Carried Forward		57,234	-		-	57,234	-

**Arena's**

Chesley - Mechanical Room - repipe chiller, oil separator ( <i>Res.8-125-2020</i> )	1	15,264			15,264		
Tara - Machanical Room - repipe chiller ( <i>Res.8-125-2020</i> )	1	5,088			5,088		
Chesley - Nets	2	3,000			3,000		
Paisley - Cooler	2	3,200			3,200		
Tara - Olympia/Zamboni ( <i>needs approval in 2020 to place the order</i> )	2	-			-		
Chesley - Zamboni Gate & Ramp	3	18,000			18,000		
Paisley - Dehumidification System	3	50,000			50,000		
Tara - Dehumidification System	3	50,000			50,000		
Chesley - Fans	4	4,000			4,000		
Paisley - Dressing Room & Lobby Floor	** deferred	-			-		
Tara - Downspouts (3)	4	4,500			4,500		
Chesley - Zamboni Room Ice Issue	** deferred	-			-		
Paisley - Lighting Upgrade	** deferred	-			-		
Tara - Repave Arena Entrance	** deferred	-			-		
Chesley - Repave Arena Entrance	** deferred	-			-		
Tara - Rubber Floor Replacement	** deferred	-			-		
Chesley - Replace Garbage Door	7	4,000			4,000		
Tara - Repaint Exterior Steel	** deferred	-			-		
Chesley - Repaint Exterior Steel & Interior Beams	** deferred	-			-		
Tara - Board Replacement	** deferred	-			-		
<b>Total Arena's</b>		<b>157,052</b>	-		<b>157,052</b>	-	-

**Municipality of Arran-Elderslie**  
**Summary of Capital Projects - Municipal Services**

**Budget Expenditures & Financing - December 31, 2020**

Note ** deferred - items not expected to proceed due to Covid-19	Priority Ranking	2020 Capital Expenditures	FINANCING				
			Grants/ Donations	Funding Source	Reserves	Reserves - 2019 Projects	Reserve Funds
<b><u>Municipal Parks</u></b>							
Chesley - Pool - Repair Leak	1	7,000			7,000		
Recreation General - Parks - Tractor	2	10,000			10,000		
Tara - Parks - Storage Building/Shed	3	5,000			5,000		
Tara - Pool - Pool Painting	** deferred	-			-		
Chesley - Ball/Soccer - Track Gravel & New Entrance	** deferred	-			-		
Tara - Parks - Gravel Track	** deferred	-			-		
Recreation General - Parks - Diamond Groomer	** deferred	-			-		
Chesley - Ball Diamond - Bleachers - 2 new sets	** deferred	-			-		
Chesley - Parks - Waterfront Rehabilitation	** deferred	-			-		
Paisley - Parks - Waterfron Rehabilitation	** deferred	-			-		
<b>Total Municipal Parks</b>		<b>22,000</b>	<b>-</b>		<b>22,000</b>	<b>-</b>	<b>-</b>
<b><u>Recreation - Other Buildings</u></b>							
Chesley - Lawn Bowling Club - Accessibility Renovation	1	90,500	87,000	Accessibility Grant	3,500		
Paisley - Town Hall - two new windows	2	4,500			4,500		
<b>Total Recreation - Other Buildings</b>		<b>95,000</b>	<b>87,000</b>		<b>8,000</b>	<b>-</b>	<b>-</b>
<b>TOTAL RECREATION &amp; CULTURAL SERVICES</b>		<b>331,286</b>	<b>87,000</b>	<b>-</b>	<b>187,052</b>	<b>57,234</b>	<b>-</b>

**Municipality of Arran-Elderslie**  
**Summary of Capital Projects - Municipal Services**

**Budget Expenditures & Financing - December 31, 2020**

Note ** deferred - items not expected to proceed due to Covid-19	Priority Ranking	2020 Capital Expenditures	FINANCING				
			Grants/ Donations	Funding Source	Reserves	Reserves - 2019 Projects	Reserve Funds
Grant Intitiatives - Investing in Canada Infrastructure Program (ICIP)							
Community, Culture and Recreation Stream							
Chesley Community Centre Roof Replacement		Not applicable to 2020		** ICIP Pending Approval			
* the roof replacement is planned for 2024 with a total cost of \$373,750							
* this capital project is funded 40% federal \$149,500, 33.33% provincial \$124,571 and 26.67% municipal \$99,679							
Paisley Community Centre 2nd Floor Rehabilitation		547,199	401,262	** ICIP Pending Approval	145,937		
* project includes the rehabilitation of the 2nd floor of the community centre to include the Library, and expanded space for the Curling Club with a shared hall, with a total cost of \$1,215,998, covering 2020 to 2021							
* this capital project is funded 40% federal \$486,399, 33.33% provincial \$405,292 and 26.67% municipal \$324,307; working with the Curling Club for the provision of \$25,000 to \$50,000 to help offset the municipal share							
Paisely Town Hall Accessibility Project		193,988	142,251	** ICIP Pending Approval	51,737		
* project includes accessiblity lift and enhancements to the building with a total cost of \$193,988							
* project is planned for 2020							
Total Community		741,187	543,513		197,674	-	-
Green Infrastructure Stream							
4th Avenue SW and 5th Avenue SW Revitalization Project for Chesley		Not applicable to 2020		** ICIP Pending Approval			
* project includes watermain construction, curb, sidewalk and asphalt, sewer main construction, and storm replacement							
* total capital costs \$2,755,200 cover 2021 to 2023: 2021 \$1,377,600, 2022 \$1,102,080 and 2023 \$275,520							
* this capital project is funded 40% federal \$1,102,080, 33.33% provincial \$918,308 and 26.67% municipal \$734,812							
Total Green		-	-		-	-	-

**Municipality of Arran-Elderslie  
Summary of Capital Projects - Municipal Services**

**Budget Expenditures & Financing - December 31, 2020**

Note ** deferred - items not expected to proceed due to Covid-19	Priority Ranking	2020 Capital Expenditures	FINANCING				
			Grants/ Donations	Funding Source	Reserves	Reserves - 2019 Projects	Reserve Funds
<b><u>Rural and Northern Stream</u></b>							
Replacement of Soper's Bridge - Structure A25 on Sideroad 20		786,940	655,757	ICIP Approved	131,183		
* total capital costs \$803,000 cover 2019 to 2021: 2019 \$64,240, 2020 \$722,700 and 2021 \$16,060				Approved 3/19/2020 for eligible expenditures incurred after 3/16/2020			
* this capital project is funded 50% federal \$401,500, 33.33% provincial \$267,640 and 16.67% municipal \$133,860							
* Grant was approved 3/19/2020 for eligible expenditures incurred after 3/16/2020							
Total Rural		786,940	655,757		131,183	-	-
Total Grant Initiatives		1,528,127	1,199,270		328,857	-	-
<b><u>TOTAL CAPITAL EXPENDITURES</u></b>		4,530,341	1,643,669		1,924,671	469,714	492,287
			4,530,341				

**Municipality of Arran-Elderslie**  
**Summary of Capital Projects - Water & Sewer**

**Budget Expenditures & Financing - December 31, 2020**

**Note \*\* deferred - items not expected to proceed due to Covid-19**

Note ** deferred - items not expected to proceed due to Covid-19	Priority Ranking	2020 Capital Expenditures	FINANCING				
			Grants/ Donations	Funding Source	Reserves	Reserves - 2019 Projects	Reserve Funds
Environmental - Water & Sewer Services							
2019 Capital Projects Carried Forward							
AE Ops - Burgoyne Water System		20,000	20,000	Property Owners			
AE Ops - Update Water Meter Reader		15,000				15,000	
AE Ops - Locator and Camera		19,297			18,000	1,297	
A & E Water - SCADA Upgrade (Chesley Water Plant)		108,377			1,476	106,901	
Chesley Water - 6" Watermain 6th St SE - (1st Ave S to 2nd Ave SE)	** deferred						
Chesley Water - 6" Watermain - 4th & 5th Ave SW (4th St SW to 7th St)		15,000			2,110	12,890	
Paisley Water - Install 6" Main - George St		12,058				12,058	
Tara Water - Well #2 - Rehab / Variable Frequency Drive		4,241				4,241	
Chesley Sewer - North End Pump Stn - Electrical & Pump Poles		73,000			70,253	2,747	
Chesley Sewer - New Sewer Main 6th St SE - 1st Ave S to 2nd Ave SE	** deferred					-	
Chesley Sewer - Lagoons - 3rd Blower, Effluent & Leachate Weir		105,000			2,008	102,992	
Chesley Sewer - New Sewer Main 4th & 5th Ave SW - 4th St W to 7th St	** deferred					-	
Tara Sewer - Replace Lagoon Chamber		60,000			40,000	20,000	
Total 2019 Capital Projects Carried Forward		431,973	20,000		133,847	278,126	-
Arran-Elderslie Operations							
Chesely & Tara Standpipes - Camera Chesley Water Tower, Replace Antenna Tara Water Tower	1	10,000			10,000		
Service & Repair on all Rotork Valves (Res.8-122-2020)	1	16,000			16,000		
Community Park Wells - CP#1, CP#2 & CP#3 Investigate, Rehab & New VFD	1	105,000			105,000		
Air Relief valves service work at Water Plants & Wells	3	7,500			7,500		
25 Sideroad Chamber - Standby Generator & By-pass Water meter	4	12,500			12,500		
Truck Fill Station for Bulk Water	5	10,000			10,000		
Water Financial Plans due in 2021	6	5,000			5,000		
Temporary Watermain for Construction	7	3,500			3,500		
New Workshop attached to A&E Waterplant	** deferred				-		
Vac Truck to service and repair underground infrastructure	** deferred				-		
Emergency Contingency Fund	11	10,000			10,000		
Total Arran-Elderslie Operations		179,500	-		179,500	-	



**Municipality of Arran-Elderslie**  
**Summary of Capital Projects - Water & Sewer**

**Budget Expenditures & Financing - December 31, 2020**

Note ** deferred - items not expected to proceed due to Covid-19	Priority Ranking	2020 Capital Expenditures	FINANCING				
			Grants/ Donations	Funding Source	Reserves	Reserves - 2019 Projects	Reserve Funds
<b><u>Water</u></b>							
<b><u>Chesley Water</u></b>							
12" Watermain - 1st Ave N (2nd St NE to 4th St NE) Bruce County	1	192,000			192,000		
Install Water Meters (Only if funding available)	** deferred			* not secured			
<b>Total Chesley Water</b>		<b>192,000</b>	<b>-</b>		<b>192,000</b>	<b>-</b>	<b>-</b>
<b><u>Paisley Water</u></b>							
Install 6" Main - Nelson St (Alma to Inkerman) ** required to be completed if Roads project Road Construct & Pave - Nelson Street	2	161,000			161,000		
Upgrade Water Meters (Only if funding available)	** deferred			* not secured			
<b>Total Paisley Water</b>		<b>161,000</b>	<b>-</b>		<b>161,000</b>	<b>-</b>	<b>-</b>
<b><u>Tara Water</u></b>							
Inspect, Video & Rehab Well #3 Tara	1	25,000			25,000		
Install Water Meters (Only if funding available)	** deferred			* not secured			
<b>Total Tara Water</b>		<b>25,000</b>	<b>-</b>		<b>25,000</b>	<b>-</b>	<b>-</b>
<b>Total Water</b>		<b>378,000</b>	<b>-</b>	<b>-</b>	<b>378,000</b>	<b>-</b>	<b>-</b>
<b><u>Sewer</u></b>							
<b><u>Chesley Sewer</u></b>							
Sewermain - 1st Ave N (2nd St NE to 4th St NE) Bruce County	1	212,000			212,000		
Replace Diesel Fuel Tanks (Res.8-122-2020 )	1	7,500			7,500		
Smoke testing to remove illegal storm connections	** deferred				-		
New Handheld Analyzers & Probes	5	7,500			7,500		
<b>Total Chesley Sewer</b>		<b>227,000</b>	<b>-</b>		<b>227,000</b>	<b>-</b>	<b>-</b>
<b><u>Paisley Sewer</u></b>							
Dechlorination requirements and equipment upgrades (blower, gear box, etc.)	1	491,000			491,000		
Install new Manhole #2 at Balaklava & Victoria St. S	4	7,500			7,500		
<b>Total Paisley Sewer</b>		<b>498,500</b>	<b>-</b>		<b>498,500</b>	<b>-</b>	<b>-</b>
<b><u>Tara Sewer</u></b>							
		-	-		-	-	-
<b>Total Sewer</b>		<b>725,500</b>	<b>-</b>		<b>725,500</b>	<b>-</b>	<b>-</b>
<b>TOTAL CAPITAL EXPENDITURES</b>		<b>1,714,973</b>	<b>20,000</b>		<b>1,416,847</b>	<b>278,126</b>	<b>-</b>

**1,714,973**

# THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE

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## BY-LAW NO. 32 – 2020

BEING A BY-LAW TO ASSESS AND LEVY THE RATES REQUIRED  
FOR THE LAWFUL PURPOSES OF  
THE MUNICIPALITY OF ARRAN-ELDERSLIE FOR 2020

WHEREAS the Municipality is required to levy the rates for Municipal, County and School Board purposes for the taxation year 2020; and

WHEREAS the *Municipal Act S.O. 2001, c 25*, as amended, provides that:

- "290. (1) *A local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality including,*
- (a) amounts sufficient to pay all debts of the municipality falling due within the year;*
  - (b) amounts required to be raised for sinking funds or retirement funds; and*
  - (c) amounts required for any board, commission or other body.*
- (2) The budget shall,*
- (a) in such detail and form as the Minister may require, set out the estimated revenues, including the amount the municipality intends to raise on all the rateable property in the municipality by its general local municipality levy and on less than all the rateable property in the municipality by a special local municipality levy under section 312, and the estimated expenditures; and*
  - (b) provide that the estimated revenues are equal to the estimated expenditures.*
- (3) In preparing the budget, the local municipality,*
- (a) shall treat any operating surplus of any previous year as revenue that will be available during the current year;*
  - (b) shall provide for any operating deficit of any previous year and for the cost of the collection of taxes and any abatement or discount of taxes;*
  - (c) shall provide for taxes and other revenues that in the opinion of the treasurer are uncollectible and for which provision has not been previously made;*
  - (d) may provide for taxes and other revenues that it is estimated will not be collected during the year; and*
  - (e) may provide for such reserves as the municipality considers necessary."*

"291. (1) *Before adopting all or part of a budget under section 289 or 290, or amending such a budget, a municipality shall give public notice of its intention to adopt or amend the budget at a council meeting specified in the notice."*

"308(5) *An upper-tier municipality shall pass a by-law on or before April 30 in each year to establish the tax ratios for that year for the upper-tier municipality and its lower-tier municipalities."*

"311(10) *In each year, each lower-tier municipality shall levy, in accordance with the upper-tier rating by-law passed for that year, the tax rates specified in the by-law."*

"312(2) *For purposes of raising the general local municipality levy, a local municipality shall, each year, pass a by-law levying a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipality purposes.*

"355 (1) A local municipality may pass a by-law providing that where, in any year, the total amount of taxes to be imposed on a property would be less than \$50 or such other minimum tax amount specified by the municipality in the by-law, the actual taxes payable shall be an amount not exceeding that minimum tax amount."; and

WHEREAS the Education Act, R.S.O. 1990, Ch. E.2 provides that:

"257.7 (1) Subject to the regulations, the following shall in each year levy and collect the tax rates prescribed under section 257.12 for school purposes on the property indicated:

Every municipality, on residential property and business property in the municipality, including territory without municipal organization that is deemed under section 56 or subsection 58.1 (2) to be attached to the municipality, taxable for school purposes, according to the last returned assessment roll."; and

WHEREAS the sum of \$5,329,131 is required by taxation in the year 2020 for Municipal purposes; and

WHEREAS the Corporation of the County of Bruce did pass By-law Number 2020-019 on the 5th day of March, 2020 thereby setting the 2020 tax ratios, the general County tax rate for 2020 and the estimated amount to be raised by the Municipality of Arran-Elderslie for the County in the amount of \$2,867,888; and

WHEREAS the sum of \$1,435,500 is required by taxation in the year 2020 for School purposes as set by the Province of Ontario depending on the classification of assessment; and

WHEREAS for the year 2020 the rateable property of the Municipality of Arran-Elderslie according to the last revised assessment roll is \$1,085,635,100;

2020 Assessment and Tax Levy						
Property Class	Class	Returned	County	Education	Municipal	Total
	ID	Assessment				
Residential	RT	526,414,880	2,098,821	805,415	3,900,045	6,804,281
Multi-Residential	MT	11,193,290	44,628	17,126	82,928	144,681
Multi-Residential- New	NT	1,675,000	6,678	2,563	12,410	21,651
Commercial	CT	25,610,877	125,913	250,987	233,972	610,872
Commercial - Vacant Land	CX	238,800	822	1,989	1,527	4,338
Commercial - Excess Land	CU	136,500	470	1,137	873	2,480
Commercial - New	XT	2,268,700	11,154	22,233	20,726	54,113
Commercial - New Excess	XU	95,600	329	796	611	1,737
Industrial	IT	3,473,200	24,202	43,415	44,972	112,588
Industrial - Full	IH	54,000	376	675	699	1,750
Industrial - Vacant Land	IJ	6,300	29	65	53	147
Industrial - Vacant Land	IX	187,500	849	1,934	1,578	4,361
Industrial - Excess Land	IU	103,700	470	1,069	873	2,412
Industrial - Large	LT	4,236,000	29,517	52,950	54,848	137,315
Industrial - New	JT	1,364,200	9,506	17,053	17,664	44,222
Industrial - Small Scale on Farm	I7	24,500	171	60	317	548
Pipeline	PT	2,309,000	9,357	22,396	17,387	49,141
Managed Forests	TT	1,873,700	1,868	717	3,470	6,055
Farmland	FT	504,369,353	502,730	192,921	934,178	1,629,829
Total Rateable Assessment		1,085,635,100	2,867,888	1,435,500	5,329,131	9,632,520
Landfill PIL	HF	175,000	854		3,304	4,158
Commercial PIL	CF/CG	3,110,700	15,293		58,903	74,197
Residential PIL	RF/RG	393,600	1,569	70	3,449	5,088
Exempt Properties	E	44,736,000				
Total Assessment Value		1,134,050,400	2,885,605	1,435,570	5,394,786	9,715,962

NOW THEREFORE THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. That the sum of \$5,329,131 shall be raised for the lawful municipal purposes of the Corporation of the Municipality of Arran-Elderslie for the year 2020.
2. That the General Municipal Tax Rates for 2020 to be applied to each class of assessment, in accordance with tax ratios established by the County of Bruce as follows:

2020 Tax Rates							
Property Class	Class	Tax	Weighted	County	Education	Municipal	Total
	ID	Ratio	Assessment				
Residential	RT	1.000000	526,414,880	0.00398701	0.00153000	0.00740869	0.01292570
Multi-Residential	MT	1.000000	11,193,290	0.00398701	0.00153000	0.00740869	0.01292570
Multi-Residential- New	NT	1.000000	1,675,000	0.00398701	0.00153000	0.00740869	0.01292570
Commercial	CT	1.233100	31,580,772	0.00491639	0.00980000	0.00913565	0.02385204
Commercial- Vacant Land	CX	1.233100	294,464	0.00344147	0.00833000	0.00639496	0.01816643
Commercial- Excess Land	CU	1.233100	168,318	0.00344147	0.00833000	0.00639496	0.01816643
Commercial- New	XT	1.233100	2,797,534	0.00491639	0.00980000	0.00913565	0.02385204
Commercial- New Excess	XU	1.233100	117,884	0.00344147	0.00833000	0.00639496	0.01816643
Industrial	IT	1.747700	6,070,112	0.00696810	0.01250000	0.01294816	0.03241626
Industrial - Full	IH	1.747700	94,376	0.00696810	0.01250000	0.01294816	0.03241626
Industrial - Vacant Land	IJ	1.136005	7,157	0.00452927	0.01031250	0.00841630	0.02325807
Industrial- Vacant Land	IX	1.136005	213,001	0.00452927	0.01031250	0.00841630	0.02325807
Industrial- Excess Land	IU	1.136005	117,804	0.00452927	0.01031250	0.00841630	0.02325807
Industrial- Large	LT	1.747700	7,403,257	0.00696810	0.01250000	0.01294816	0.03241626
Industrial- New	JT	1.747700	2,384,212	0.00696810	0.01250000	0.01294816	0.03241626
Industrial - Small Scale on Farm	IT	1.747700	42,819	0.00696810	0.00245000	0.01294816	0.02236626
Pipeline	PT	1.016400	2,346,868	0.00405240	0.00969958	0.00753019	0.02128217
Managed Forests	TT	0.250000	468,425	0.00099675	0.00038250	0.00185217	0.00323142
Farmland	FT	0.250000	126,092,338	0.00099675	0.00038250	0.00185217	0.00323142
			719,482,511				
Landfill PIL	HF	1.223945	214,190	0.00487989	0.00980000	0.00907996	0.02375985
Commercial PIL	CF/CG	1.233100	3,835,804	0.00491639	0.00980000	0.00913565	0.02385204
Residential PIL	RF/RG	1.000000	393,600	0.00398701	0.00153000	0.00740869	0.01292570
			723,926,106				

3. That the minimum tax charged shall be \$20.00 and that the difference between the actual tax and the minimum tax shall form part of the general funds of the municipality.
4. That the waste collection annual flat rate of \$92.00 per domestic and commercial premise shall be charged as an area rate (not included in the tax rate) under miscellaneous charges on the tax bill.  
  
Commercial premises, excluding home occupations, have the option of purchasing additional two-bag units at a cost of \$92.00 per year for each unit, up to a maximum of five (5) units picked up weekly.  
  
Every domestic and commercial premise in the Municipality shall be charged for collection whether they participate in collection or not.
5. That the final taxes less the interim Taxes shall be due and payable in two approximately equal instalments on or before office closing on August 26<sup>th</sup>, 2020 and on or before office closing on October 26<sup>th</sup>, 2020.
6. A penalty at the rate of 1.25% will be charged on the first day of default and on the first day of each calendar month thereafter in which default continues on all unpaid instalments of taxes until December 31, 2020, after which the interest rates of 1.25% per month for each month or fraction thereof will be added.
  - i. The penalty charge applied on the August 26<sup>th</sup>, 2020 instalment will be waived for 90 days.
7. That this by-law shall take effect with final passing.

\*\*\*\*\*

READ a FIRST and SECOND time this 25<sup>h</sup> day of May, 2020.

READ a THIRD time and finally passed this 25<sup>th</sup> day of May, 2020.

\_\_\_\_\_  
Steve Hammell, *Mayor*

\_\_\_\_\_  
Bill Jones, *CAO/Clerk*

## THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE

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### BY-LAW NO. 34 – 2020

BEING A BY-LAW TO AMEND SCHEDULE A OF BY-LAW NO. 36-09, AS AMENDED  
(BEING THE COMPREHENSIVE ZONING BY-LAW OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE)  
RE: CON 6 PT LOTS 32 & 33, 143 Concession 6 (Elderslie)

Whereas Section 34(1) of the Planning Act, R.S.O. 1990, Chapter P. 13, as amended, provides that: "Zoning by-laws may be passed by the councils of local municipalities:

1. For prohibiting the use of land, for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway.
2. For prohibiting the erecting, locating or using of buildings or structures for or except for such purposes as may be set out in the by-law within the municipality or within any defined area or areas or abutting on any defined highway or part of a highway."

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. THAT Schedule "A" of By-law No. 36-09, as amended being the Comprehensive Zoning By-law for the Municipality of Arran-Elderslie, is hereby further amended by changing thereon of the subject lands as outlined in Schedule 'A', attached hereto and forming a part of this by-law, from **A1 General Agriculture Zone** to **INR-34-2020 Institutional Rural Special**, and **H1 Holding zone**.
2. THAT By-law No. 36-09, as amended, is hereby further amended by adding the follow subsection to Section 20.4 Institutional Rural (INR) Special Provisions thereof:

".xx INR-34-2020

Notwithstanding Institutional Rural (INR) Zone, those lands delineated as INR-34-2020 Institutional Rural Special on Schedule 'A' to this By-law shall be used in compliance with the 'INR' zone provisions contained in this by-law, excepting however:

- i. Permitted uses are limited to a 'place of worship' and 'cemetery' and accessory uses, buildings and structures
  - ii. The Cemetery use shall be limited to an area that measures 13.3 metres wide (east-west) by 67.15 metres deep (north-south), setback 15 metres from the front lot line and east side lot line.
3. THAT this By-law takes effect from the date of passage by Council, subject to compliance with the provisions of the *Planning Act, R.S.O. 1990, as amended*.

\*\*\*\*\*

READ a FIRST and SECOND time this 25th day of May, 2020.

READ a THIRD time and finally passed this 25th day of May, 2020.

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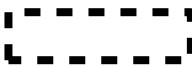
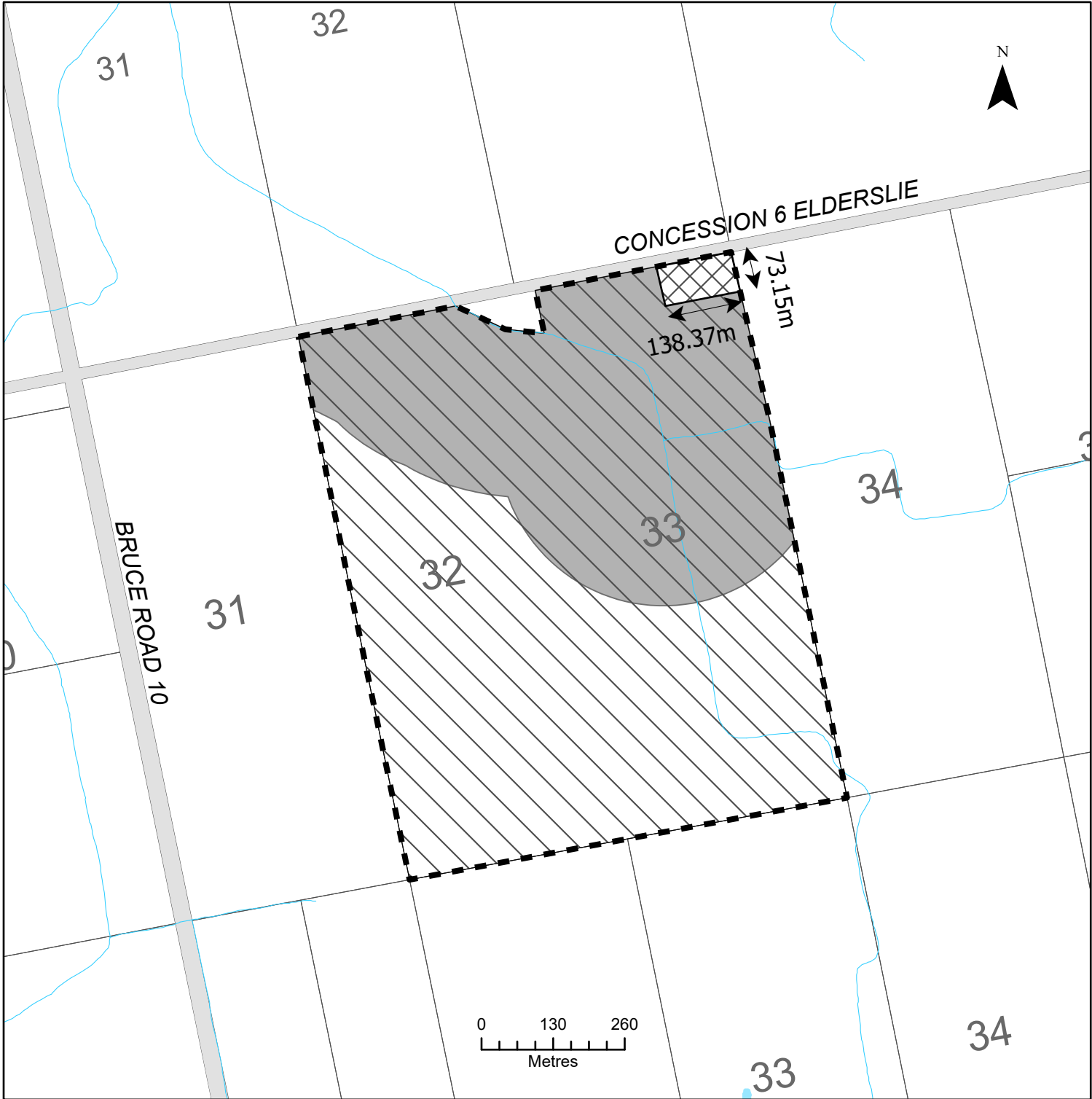
Steve Hammell, Mayor

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Bill Jones,  
CAO/Clerk

Schedule 'A'

Concession 6 Part Lots 32 & 33 (143 Concession 6 Elderslie)  
Municipality of Arran-Elderslie (geographic Township of Elderslie)



Subject Property



Lands to be zoned INR-xx-2020 - Institutional Rural Special



Lands zoned A1- General Agriculture



Lands subject to H1 - Holding Zone

This is Schedule 'A' to the zoning by-law  
amendment number \_\_\_\_\_ passed this  
\_\_\_\_\_ day of \_\_\_\_\_

Mayor \_\_\_\_\_

Clerk \_\_\_\_\_



**THE CORPORATION OF THE  
MUNICIPALITY OF ARRAN-ELDERSLIE**

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**BY-LAW NO. 35-2020**

**BEING A BY-LAW TO CONFIRM THE PROCEEDINGS OF THE  
COUNCIL MEETING OF THE MUNICIPALITY OF ARRAN-ELDERSLIE  
HELD MAY 25, 2020**

WHEREAS by Section 5(1) of the *Municipal Act 2001, S.O. 2001, c. 25, as amended*, grants powers of a Municipal Corporation to be exercised by its Council; and

WHEREAS by Section 5(3) of the *Municipal Act, S.O. 2001, c.25, as amended*, provides that powers of every Council are to be exercised by By-law unless specifically authorized to do otherwise; and

WHEREAS it is deemed expedient that the proceedings of the Council of the Corporation of the Municipality of Arran-Elderslie for the period ending May 25, 2020 inclusive be confirmed and adopted by By-law;

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE MUNICIPALITY OF ARRAN-ELDERSLIE HEREBY ENACTS AS FOLLOWS:

1. The action of the Council of the Municipality of Arran-Elderslie at its regular meeting held May 25, 2020 in respect to each motion and resolution passed, reports received, and direction given by the Council at the said meetings are hereby adopted and confirmed.
2. The Mayor and the proper Officials of the Corporation are hereby authorized and directed to do all things necessary to give effect to the said action of the Council.
3. The Mayor and CAO/Clerk, or in the absence of either one of them, the Acting Head of the Municipality, are authorized and directed to execute all documents necessary in that behalf, and the CAO/Clerk is authorized and directed to affix the Seal of the Corporation to all such documents.

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READ a FIRST and SECOND time this 25<sup>th</sup> day of May,2020.

READ a THIRD time and finally passed this 25<sup>th</sup> day of May,2020.

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Steve Hammell, Mayor

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Bill Jones, CAO/Clerk