



Municipality of Arran-Elderslie
Council Meeting - C#9-2020
March 23, 2020 at 9:00 a.m.
Council Chambers

Minutes

Members Present in Council Chambers:

Councillor Ryan Greig
Councillor Doug Bell
Councillor Ryan Nickason

Members Present Electronically:

Mayor Steve Hammell
Deputy Mayor Mark Davis
Councillor Melissa Kanmacher
Councillor Brian Dudgeon

Staff Present:

B. Jones, CAO/Clerk
C. McKinnon, Acting Deputy Clerk
T. Neifer - Treasurer
C. Steinhoff, Recreation Manager

Mayor Hammell called the meeting to order at 9:00 a.m. A quorum was present.

1. a) By-law Amend Municipal Code: Rules of Procedure

Council passed the following resolution:

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 23-2020 be introduced and taken as read a first and second time, being a By-law to amend the Municipal Code (Schedule A – General Government Policies) Council, Boards, Committees: Rules of Procedure.

Carried Resolution #9-132-2020

Moved by: Councillor Nickason

Seconded by: Councillor Bell

Be It Resolved that By-law No. 23-2020 be taken as read a third and final time to be signed, sealed and engrossed in the By-law Book.

Carried Resolution #9-132-2020

b) Appointment of Chair

Moved by: Councillor Kanmacher
Seconded by: Councillor Nickason
That Council enacts that Councillor Ryan Greig shall Chair the Monday March 23rd meeting of Council.

Carried Resolution #9-133-2020

Mayor Hammell turned the meeting over to Councillor Greig.

2. Disclosures of Pecuniary Interest and General Nature Thereof - None

3. Adoption of Minutes of Previous Meeting(s)

Regular Council Meeting C#8-2020 held March 9, 2020.

Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Bell

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session C#8-2020 held March 9, 2020 as circulated.

Carried Resolution #9-134-2020

4. Business Arising from the Minutes

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved,

- 1) That Council hereby approve the Paisley Artscape Society Mural Design for their 2020 Interactive Butterfly Mural Project, and
- 2) Approve an 8-inch by 10-inch hinged plaque to be attached to the Paisley Community Centre beside the 8-foot by 12-foot mural, to allow for educational information to be provided to residents and visitors.

Carried Resolution #9-135-2020

5. Public Meeting(s) – None

6. Presentation(s) – None

7. Delegation(s) –

8. Correspondence

8.1 Requiring Action – None

8.2 For Information

8.2.1 – Hanover Resolution SMART Service Amalgamation

8.2.2 – Kirkland Lake Resolution Bill 156

- 8.2.3 – West Nipissing Resolution Bill 132
- 8.2.4 – Bruce County, Media Release, Brucelea Haven Long Term Care
- 8.2.5 – Ajax Resolution – Supporting Conservation Authorities
- 8.2.6 – Minister of Energy Northern Development and Mines
- 8.2.7 – Bruce County, Media Release, CAO Recruitment
- 8.2.8 – OPG Community Update March 2020
- 8.2.9 – Grey Sauble Conservation, Provincial Flood Management Strategy
- 8.2.10 – City of Sault Ste Marie, Support Conservation Authorities
- 8.2.11 – Grand Valley, Resolution Support Bill 156
- 8.2.12 – Norfolk County Mapping Provincially Significant Wetlands
- 8.2.13 – Bruce County, Media Release Modernization Funding
- 8.2.14 – OPG Community Update COVID 19
- 8.2.15 – Premier Ford Declares State of Emergency in Ontario
- 8.2.16 – Grey County Resolution Supporting 100% Canadian Wine Excise Exemption
- 8.2.17 – Municipality of Callander – Electronic Meetings
- 8.2.18 – Minutes of MMWTWG Meeting January 9, 2020

Subsequent to further discussion, Council passed the following resolutions:

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes and files correspondence on the Council Agenda for information purposes.

Carried Resolution #9-136-2020

9. Staff Reports

9.1 Clerks Department

- 9.1.1 – SRCAO/CLK.20.04 - Closure of Highways, declaration of surplus, easement and transfer bylaws pertaining to Sable, Oliphant and Ross Streets

CAO/Clerk Bill Jones, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Bell

Be it Resolved

- 1) That SRCAO/CLK.20.04 be received – Closure of highways, declaration of surplus, easement and transfer bylaws pertaining to Sable, Oliphant and Ross Streets, Plan 15 Geographic Township of Arran and Plan 3R10062, and

- 2) That Council approve; Closure of highways, declaration of surplus, easement and transfer bylaws pertaining to Sable, Oliphant and Ross Streets, Plan 15 Geographic Township of Arran and Plan 3R10062, and
- 3) That the necessary by-laws be introduced for passage on March 23, 2020.

Carried Resolution #9-137-2020

9.1.2 – SRCAO/CLK.20.05 - COVID 19 - Update

CAO/Clerk Bill Jones, noted that since the report had been circulated additional policies on cleaning protocol and use of municipal vehicles had been developed.

Discussion took place on ways to update the public on COVID-19. Council agreed that in addition to posting updates on the Municipal webpage and on the electronic signs a newsletter should be sent to residents. The Clerk/CAO will prepare the newsletter and circulate to Council members for approval.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Kanmacher

Seconded by: Councillor Nickason

Be it Resolved

- 1) That SRCAO/CLK.20.05 be received – COVID-19 Update, and
- 2) That Council That Council approves policies:
 - E-01 Emergency Policy Pandemic Self Screening
 - E-02 Emergency Policy Pandemic Municipal Attendance Coordinator
 - E-03 Emergency Policy Pandemic Municipal Landfill Operations

Carried Resolution #9-138-2020

9.1.2 – SRCAO/CLK.20.06 - Delegation Authority By-Law

CAO/Clerk Bill Jones, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be it Resolved

- 1) That SRCAO/CLK.2006 be received – Delegation of Authority, and
- 2) That Council approve SRCAO/CLK.20.06 and consider passage of By-law 21-2020 – Delegation of Authority COVID-19.

Carried Resolution #9-139-2020

9.2 Treasurer - Tracey Neifer

9.2.1 SRFIN.20.22 – December 31, 2019 Financial Report

Tracey Neifer, Treasurer, responded to questions from Members of Council.

Subsequent to further discussion, Council then passed the following resolutions:

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved

1) That SRFIN.20.22 be received – December 31, 2019 Financial Report.

Carried Resolution #9-140-2020

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved

1) That the 2019 surplus funds of \$45,897 be transferred to Reserve – Winter Control (01-0000-2120), and

2) That surplus funds be transferred annually.

Carried Resolution #9-141-2020

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved

1) That the 2019 surplus funds of \$2,239 be transferred to Reserve – Chesley Clinic (01-0000-2141), and

2) That surplus funds be transferred annually.

Carried Resolution #9-142-2020

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved

1) That the 2019 surplus funds of \$ \$4,412 be transferred to Reserve – Paisley Clinic (01-0000-2140), and

2) That surplus funds be transferred annually.

Carried Resolution #9-143-2020

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved

1) That the 2019 surplus funds of \$ \$19,189 be transferred to Reserve – General Recreation (01-0000-2177) for the purpose of the Chesley Trailer Park, and

2) That surplus funds be transferred annually.

Carried Resolution #9-144-2020

Moved by: Councillor Bell
Seconded by: Councillor Nickason
Be It Resolved

- 1) That the 2019 surplus funds be transferred to Reserve – Working Capital (01-0000-2101), and
- 2) That surplus funds be transferred annually.

Carried Resolution #9-145-2020

Discussion took place on the budget meeting scheduled for March 30th, it will be postponed at this time and an alternate date will be set in April.

9.3 Works Manager – None

9.4 Building Department – None

9.5 Recreation Department – Carly Steinhoff

9.5.1 SRREC.20.06 – Municipal Alcohol Policy Review

Carly Steinhoff, Manager of Facilities, Parks and Recreation, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Greig
Seconded by: Councillor Kanmacher
Be It Resolved

- 1) That SRREC 20.06 be received – Municipal Alcohol Policy Review, and
- 2) That Council hereby approve the changes to the Municipal Alcohol Policy, as presented.

Carried Resolution #9-146-2020

9.6 Fire Departments – None

9.7 Community Development Co-ordinator – None

10. Reports of Members of Council

Hammell:

Mayor Hammell reported that he was participating in weekly discussions with the Medical Officer of Health for Grey Bruce. Also, he noted that he had received an email regarding approval of a grant for Soper's Bridge.

Davis:

Deputy Mayor Davis reported that he had received a call regarding issues of screening for COVID 19 at a Seniors Residence. He noted that the seniors residence was not in the Municipality of Arran-Elderslie.

Dudgeon:

Nothing to report.

Kanmacher:

Councillor Kanmacher advised Council that she had sat in on Bruce Power's virtual Town Hall meeting on COVID-19 and that she found it very helpful.

She questioned if the Municipality might have extra masks and gloves that could be donated to the health care system. The CAO/Clerk noted that had already looked into that issue and that the Municipality has a limited supply of these items.

Nickason:

Councillor Nickason noted that BASWRA meeting had been cancelled.

Bell:

Councillor Bell advised that he attended a Dr Recruitment meeting on March 10th by conference call and he would be attending a similar meeting of SMART Transit on Thursday.

Greig:

Nothing to report

11. Health and Safety – None**12. Other Business – None**

Discussion took place on the issue of the waiving of Penalty and Interest at this time. Subsequent to further discussion, Council passed the following resolution:

Moved by: Mayor Hammell

Seconded by: Deputy Mayor Davis

Be It Resolved

That Council request staff to prepare a report and recommendation for the next Council meeting, on the waiving of penalty and interest for one month. Information on mortgage payments to be included in the report.

Carried Resolution #9-147-2020

13. Notice of Motion – None**14. By-law(s)-**

14.1 By-law 18-2020 – A By-law to Authorize the Transfer Part 2 and 3 on Registered Plan 3R-10062 (Geographic Township of Arran)

Council passed the following resolution:

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 18-2020 be introduced and taken as read a first and second time, being a By-law to Authorize the Transfer Part 2 and 3 on Registered Plan 3R-10062 (Geographic Township of Arran).

Carried Resolution #9-148-2020

Moved by: Councillor Nickason

Seconded by: Councillor Bell

Be It Resolved that By-law No. 18-2020 be taken as read a third and final time to be signed, sealed and engrossed in the By-law Book.

Carried Resolution #9-148-2020

14.2 By-law 19-2020 – A By-law to Authorize Entering into an Easement Agreement with Douglas Earl Trelford and Yvonne Jean Trelford.

Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Bell

Be It Resolved that By-law No. 19-2020 be introduced and taken as read a first and second time, being a By-law to Authorize Entering into an Easement Agreement with Douglas Earl Trelford and Yvonne Jean Trelford.

Carried Resolution #9-149-2020

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 19-2020 be taken as read a third and final time to be signed, sealed and engrossed in the By-law Book.

Carried Resolution #9-149-2020

14.3 By-law 20-2020 – A By-law to Permanently Close Part of a Highway and Declare Surplus.

Council passed the following resolution:

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 20-2020 be introduced and taken as read a first and second time, being a By-law to Permanently Close Part of a Highway and Declare Surplus.

Carried Resolution #9-150-2020

Moved by: Councillor Nickason

Seconded by: Councillor Bell

Be It Resolved that By-law No. 20-2020 be taken as read a third and final time to be signed, sealed and engrossed in the By-law Book.

Carried Resolution #9-150-2020

14.4 By-law 21-2020 – A By-law to Authorize the Delegation of Authority to the CAO/Clerk for Certain Acts During COVID-19 Pandemic.

Council passed the following resolution:

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 21-2020 be introduced and taken as read a first and second time, being a By-law to Authorize the Delegation of Authority to the CAO/Clerk for Certain Acts During COVID-19 Pandemic.

Carried Resolution #9-151-2020

Moved by: Councillor Nickason

Seconded by: Councillor Bell

Be It Resolved that By-law No. 21-2020 be taken as read a third and final time to be signed, sealed and engrossed in the By-law Book.

Carried Resolution #9-151-2020

14.5 By-law 22-2020 – A By-law to Amend Schedule A of By-Law No. 36-09, Being the Comprehensive Zoning By-law of the Municipality of Arran-Elderslie Re: Elderslie Concession 4 PT Lot 30 and RP 3R9315 Part 2.

Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Bell

Be It Resolved that By-law No. 22-2020 be introduced and taken as read a first and second time, being a By-law to Amend Schedule A of By-Law No. 36-09, Being the Comprehensive Zoning By-law of the Municipality of Arran-Elderslie Re: Elderslie Concession 4 PT Lot 30 and RP 3R9315 Part 2

Carried Resolution #9-152-2020

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that By-law No. 22-2020 be taken as read a third and final time to be signed, sealed and engrossed in the By-law Book.

Carried Resolution #9-152-2020

15. Resolution to Move into Closed Session and General Nature Thereof

Personal matters about an identifiable individual, including municipal or local board employees

Councillor passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Bell

Be It Resolved that Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

- i) Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – (Damage to Municipal Road)
- ii) Personal matters about an identifiable individual, including municipal or local board employees – (Municipal Staff)

Staff authorized to remain: CAO/Clerk Bill Jones and Acting Deputy Clerk Connie McKinnon.

Carried Resolution #9-153-2020

16. Resolution to Reconvene in Open Session

Council passed the following resolution:

Moved by: Councillor Bell

Seconded by: Councillor Nickason

Be It Resolved that Council of the Municipality of Arran-Elderslie does now return to open session at 10:36 a.m.

Carried Resolution #9-154-2020

17. Adoption of Closed Session Minutes

Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Bell

Be It Resolved; that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Closed Session C#08-2020 held on March 9, 2020 as circulated.

Carried Resolution #9-155-2020

18. Adoption of Recommendations Arising from Closed Session

Moved by: Councillor Bell
Seconded by: Councillor Nickason

Be It Resolved; that staff have received direction from the Council of the Municipality of Arran-Elderslie related to Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board – (Damage to Municipal Road); and that staff have received direction from the Council of the Municipality of Arran-Elderslie related to personal matters about an identifiable individual, including municipal or local board employees – (Municipal Staff)

Carried Resolution #9-156-2020

19. Confirming By-law

By-law 24-2020 – Confirming By-law

Councillor passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Bell

Be It Resolved that By-law No. 24-2020 be introduced and taken as read a first and second time, being a By-law to confirm the proceedings of the Council meeting of the Municipality of Arran-Elderslie held March 23, 2020.

Carried Resolution #9-157-2020

Moved by: Councillor Bell
Seconded by: Councillor Nickason

Be It Resolved that By-law No. 24-2020 be taken as read a third and final time; to be signed, sealed and engrossed in the By-law Book.

Carried Resolution #9-157-2020

19. Adjournment

Moved by: Councillor Bell
Seconded by: Councillor Nickason

Be It Resolved that the meeting be adjourned to the call of the Mayor.

Carried Resolution #9-158-2020

It was agreed that Council would hold a Special Council Meeting on Monday March 30th for a COVID-19 Update.

Original Signed by

Original Signed by

Steve Hammell, Mayor

Bill Jones, CAO/Clerk