



Municipality of Arran-Elderslie
Council Meeting - C#03-2021
January 25, 2021 at 9:15 a.m.
Council Chambers

Minutes

Members Present in Council Chambers:

Mayor Steve Hammell

Members Present Electronically:

Deputy Mayor Mark Davis

Councillor Doug Bell

Councillor Brian Dudgeon

Councillor Ryan Greig

Councillor Melissa Kanmacher

Councillor Ryan Nickason

Staff Present in Council Chambers:

B. Jones, CAO

C. Fraser-McDonald, Clerk (recording secretary)

T. Neifer, Treasurer

Staff Present Electronically:

C. Steinhoff, Recreation Manager

S. McLeod, Works Manager

P. Johnston, Chief Building Official

L. Fullerton, Community Development Co-ordinator

1. Call to Order

Mayor Hammell called the meeting to order at 9:15 a.m. A quorum was present.

2. Adoption of Agenda

Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Kanmacher

Be It Resolved that the agenda for the Council Meeting of January 25, 2021 be received and adopted, as distributed by the Clerk.

Carried Resolution #03-22-2021

3. Disclosures of Pecuniary Interest and General Nature Thereof

None declared at this time.

4. Adoption of Minutes of Previous Meeting(s)

4.1 Regular Council Meeting C1-2021 held on January 11, 2021

Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session C1-2021 held January 11, 2021

Carried Resolution #03-23-2021

4.2 Special Council Meeting C2-2021 held on January 11, 2021

Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be It Resolved that the Council of the Municipality of Arran-Elderslie adopt the minutes of the Special Council Session C2-2021 held January 11, 2021.

Carried Resolution #03-24-2021

5. Business Arising from the Minutes

None.

6. Public Meeting(s)

6.1 – SRFIN.21.04 – Fees and Charges 2021

Treasurer, Tracey Neifer, presented the proposed 2021 Fees and Charges to Council.

As it is best practice to complete an annual review of fees & charges imposed by the municipality, a change in fees is being recommended by the Management team. The Treasurer discussed the proposed changes with Council. This is an annual update.

Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be it Resolved

- 1) That SRFIN.21.04 be received – Fees and Charges By-Law for 2021; and
- 2) That a by-law to establish fees and charges for 2021 be prepared for adoption.

Carried Resolution #03-25-2021

6.2 – SRFIN.21.05 – Building Department 2021 Operating Budget

Treasurer, Tracey Neifer, presented the proposed Building Department 2021 Operating Budget to Council.

The municipal budget presented on January 11th, 2021 SRFIN.21.03 noted the exclusion of the Building Department from the annual presentation of the municipal operating budget for 2021. In accordance with section 290 of the Municipal Act, 2001, S.O. 2001, c.25, the municipality is required to prepare and adopt a budget. The Building Department, however, is governed by the Building Code Act and the Building Code, which requires that:

- ✓ These services should be self-supporting.
- ✓ Delivery of the building department services should generally not affect the municipal budget.
- ✓ The fees are not permitted to exceed the anticipated reasonable costs of the municipality to enforce the Building Code Act.
- ✓ Building permit fees can include a component designated for a reserve fund.
- ✓ The reserve fund can only be used for costs of delivering services related to the administration and enforcement of the Building Code Act.

The budget has been prepared based on the following considerations and assumptions:

- ✓ A review of 2020 year-to-date results and 2020 Budget.
- ✓ 1.75% wage rate increase, following Arran-Elderslie's collective agreement for union employees.
- ✓ 2% inflation on materials and supplies.
- ✓ 10% increase on insurance, based on 2020's renewal experience.
- ✓ Inclusion of direct costs attributed to Covid-19 pandemic – administrative and PPE.
- ✓ Assumption that training, education, and conferences will resume in 2021.

While the budget reflects a \$7,000 decrease in revenues, operational expenditures have increased \$33,081. The most notable variances represent 93.5% of the increase:

- ✓ Wages and benefits – increased by \$20,924
 - In 2021 a new position was approved for a Deputy Clerk/Administrative Assistant, which is being cost shared between General Government and the Building Department. In addition, the budget includes inflationary increases and assumption of annual grid moves
- ✓ Contracts – increased by \$10,000
 - In 2020 an agreement was established for shared services of a Municipal Law Enforcement Officer with the Township of Chatsworth. Arran-Ellerslie's share of costs are split between Building Department and Property Standards

The 2021 Operating Budget requires a transfer from Reserves of \$28,744 to cover planned expenditures. Granted that a draw on reserves is not ideal, the current reserve position has grown from \$30,000 to an estimated \$184,091 planned for 2021.

Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be It Resolved,

- 1) That SRFIN.21.05 be received – Building Department 2021 Operating Budget; and
- 2) That a by-law to adopt the 2021 operating budget (estimates of revenues and expenditures) for the Building Department be approved.

Carried Resolution #03-26-2021

7. Delegation(s)

7.1 – Grey Bruce Telecom – Richard Gils

Mr. Gils made a presentation to Council

He noted in 2020 GBTel was awarded SWIFT funding to connect Sauble Beach to Allenford:

- Target speeds between Sauble-Allenford-Tara trunk to exceed speeds of 100gbps+ on backbone trunk
- Access of home speeds ranging from 25mbps to 1gbps (depending on pricing/package of what the customer is looking for)

In the summer of 2020, they began fibre build to connect its network between Tara to Allenford.

In 2020, GBTel was awarded SWIFT funding to connect Sauble Beach to Allenford:

- SWIFT network to inter-connect with existing fibre trunk between Allenford and Tara
- All builds incorporate an “end-to-end” design comprehensive intent to build out trunk line AND home/business connections (i.e., the network is for the towns/villages AND the customers along the trunk path)
- Target speeds between Sauble-Allenford-Tara trunk to exceed speeds of 100gbps+ on backbone trunk
- Access of home speeds ranging from 25mbps to 1gbps (depending on pricing/package of what the customer is looking for)
- North part of Tara to start to see benefits of this build as project is completed
- Target completion date is between Year-End 2021 to 2022.

GBTEL plans on extending its Tara build in Year-End 2022 and 2023. The target is to reach 100% of all interested homes and businesses in Tara by Year-End 2023.

Council thanked Mr. Gils for his presentation.

Council supported the CAO drafting a letter of support for GBTEL.

7.2 – Arran-Elderslie Economic Development Strategic Plan

Council waived Section 7.5 of the Procedural By-law to allow for a longer delegation for this item.

Aileen Murray, David Campbell, and Kevin Curtis from Mellor Murray Consulting presented the Arran-Elderslie Economic Development Strategic Plan to Council. She suggested a taskforce to support the Community Development Coordinator.

Council thanked the group for their presentation.

Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be It Resolved that the Council of Arran-Elderslie hereby adopts the Arran-Elderslie Economic Development Strategic Plan and further that a by-law be prepared and presented at a future Council meeting.

Carried Resolution #03-27-2021

7.3 – Alicia and Trevor Gibbons – 381 Goldie Street, Paisley

Mrs. Gibbons made a presentation to Council regarding their property.

They would like to have their home ready to put up for sale by spring. In order to successfully sell their home, they believe they need to obtain the shore road allowance along the river and either look at purchasing it or having an easement on the property.

They have been in talks with both Saugeen Valley and an engineer who they will be hiring to assess the documents they need to move forward to have approvals met by Saugeen Valley on the berm they previously constructed.

They are hoping Council and themselves can come to an agreement best for both parties involved, and one that is not only time efficient but also one that is cost efficient.

Council directed staff to meet with the Municipal lawyer in this regard to discuss available options.

8. Correspondence

8.1 Requiring Action

8.1.1 – Municipality of West Grey – Schedule 8 of Provincial Budget Bill 229

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be it Resolved that the Council of the Municipality of Arran-Elderslie receives and supports the resolution proposed by the Municipality of West Grey – Schedule 8 of Provincial Budget Bill 229 which amends the Crown Forest Sustainability Act in order to exempt all forestry operations from mandatory consideration of species at risk protection and recovery as mandated by the Endangered Species Act and removes the ability to issue orders in circumstances when there is imminent danger to a species at risk.

Carried Resolution #03-28-2021

8.1.2 - Municipality of Mississippi Mills – Support Wollaston Township re: Review of Municipal Elections Act

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be it Resolved that the Council of the Municipality of Arran-Elderslie receives and supports the resolution proposed by the Municipality of Mississippi Mills supporting Wollaston Township, to request the Ministry of Municipal Affairs and Housing to review the Municipal Elections Act and provide amendments to provide clearer, stronger wording, to assist municipal Clerks in addressing issues to allow for a more definitive decision to be made when adding names to the voters' list and to ensure that there is a clear and accessible way to report election fraud and that the rules described in the Municipal Elections Act are actually enforceable even if there is not a current case law.

Carried Resolution #03-29-2021

8.1.3 – United Counties of Stormont, Dundas, and Glengarry – Allow Small Businesses to Open Immediately

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be it Resolved that the Council of the Municipality of Arran-Elderslie receives and supports the resolution proposed by the United Counties of Stormont, Dundas, and Glengarry to allow small businesses to open immediately with the required health guidelines and protocols in place.

Carried Resolution #03-30-2021

8.1.4 – Township of Laird – Request for an Interim Cap on Gas Plant and Greenhouse Gas Pollution

Subsequent to further discussion, Council defeated the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be it Resolved that the Council of the Municipality of Arran-Elderslie receives and supports the resolution proposed by the Township of Laird to request an Interim Cap on Gas Plant and Greenhouse Gas Pollution and the development and implementation of a plan to phase out Gas-Fired electricity generation to 2030 to ensure that Ontario meets its climate targets.

Defeated Resolution #03-31-2021

8.1.5 – Perth County – Support Town of Matachewan - Extension of Grant Deadlines

Subsequent to further discussion, Council defeated the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be it Resolved that the Council of the Municipality of Arran-Elderslie receives and supports the resolution proposed by Perth County supporting the Town of Matachewan regarding the appreciation of grants but are requesting that the application deadline on any further grants have a longer turn around time.

Defeated Resolution #03-32-2021

8.1.6 – Township of South-West Oxford Letter of Support - Automatic Speed Enforcement (photo radar)

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be it Resolved that the Council of the Municipality of Arran-Elderslie receives and supports the resolution proposed by the Township of South-West Oxford supporting the use of Automatic Speed Enforcement (photo radar) by municipalities.

Carried Resolution #03-33-2021

8.2 For Information

- 8.2.1 – Ontario Moves Forward with Conservation Authorities Working Group
- 8.2.2 – Paisley Chamber of Commerce – Paisley Inn
- 8.2.3 – Gravel Watch Ontario
- 8.2.4 – Ontario Regulation – Stay-at-home Order
- 8.2.5 – Grey Sauble Conservation Authority Full Authority Board of Directors
Wednesday, December 16, 2020 Minutes
- 8.2.6 – MPP Bill Walker Media Release - Ontario's Small Business Support Grant
- 8.2.7 – Dr. Ian Arra - OPP Enforcement under the Stay-at-Home Order
- 8.2.8 – Dr. Ian Arra - CMOH Statement re: delay in the delivery of the Pfizer-BioNtech COVID-19 vaccine
- 8.2.9 – Dr. Ian Arra – Situation Reports
- 8.2.10 – Grey Sauble Conservation Authority Media Release
- 8.2.11 – MPP Bill Walker Media Release - MPPs Walker and Thompson
announce \$1,052,435 in local transit funding
- 8.2.12 – Ministry of Natural Resources and Forestry - Proposed regulation for
compressed air energy storage in reservoirs
- 8.2.13 - OPG in Bruce County – Community Update – January 2021
- 8.2.14 - Media Release - Grey-Bruce Health Unit Dedicated to Case and
Contact Management
- 8.2.15 – Ontario's Nuclear Advantage - Ontario Business Community Launches
the COVID-19 Ontario Vaccination Support Council
- 8.2.16 – Dr. Ian Arra - Amish and Mennonite Communities' COVID-19

Collaboration

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be It Resolved that the Council of the Municipality of Arran-Elderslie receives, notes, and files correspondence on the Council Agenda for information purposes.

Carried Resolution #03-34-2021

9. Staff Reports

9.1 CAO/Clerks Department

9.1.1 - SRCLK.21.01 - Review of the Electoral Format

Clerk, Christine Fraser-McDonald, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be It Resolved that Council receives Report SRCLK.21.01 regarding the Electoral Formats for the 2022 Municipal Election and further directs staff to prepare a report regarding options for public comment, ballot question or remain status quo.

Carried Resolution #03-35-2021

9.1.2 – SRCAO. 21.01 – Council Training

CAO, Bill Jones, responded to questions from Members of Council. After discussion, there will be a special council meeting on the afternoon of February 22, 2021 for Council training.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be It Resolved

- 1) That Council receive Report SRCAO. 21.01, as information; and
- 2) That Council approve the training listed within SRCAO.21.01 and select a preferred training date.

Carried Resolution #03-36-2021

9.1.3 – SRCAO.21.02 – Communication Policy

CAO, Bill Jones, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be it Resolved

- 1) That Council receive Report SRCAO.21.02 as information; and
- 2) That Council approve Report SRCAO.21.02 and the attached Corporate Communication Policy

Carried Resolution #03-37-2021

9.2 Treasurer

None.

9.3 Works Manager

9.3.1 - SRW.21.01 – Invermay Bridge Report

Scott McLeod, Works Manager, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be it Resolved that Council:

- 1) Receives the report SRW.21.01– Invermay Bridge Follow-up; and
- 2) That Arran-Elderslie Council informs Bruce County that regardless of the preferred options selected as it pertains to the Invermay Bridge, the Municipality does not want ownership now or in the future;
- 3) Council Selects option 4 “Repair, install multi purpose deck” as their preferred options and option 3 “Close the Bridge” as the second preferred option.

Carried Resolution #03-38-2021

9.4 Building Department

None.

9.5 Recreation Department

9.5.1 - SRREC. 21.02 – SaveOn Energy Program Application

Carly Steinhoff, Recreation Manager, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be it Resolved that Report SRREC.21.02 – SaveOn Energy Program Applications be received for information purposes.

Carried Resolution #03-39-2021

9.5.2 – SRREC.21.03 - Facility Status During COVID-19 Lockdown

Carly Steinhoff, Recreation Manager, responded to questions from Members of Council.

Council directed staff to keep the ice in the arenas until February 10, 2021.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be it Resolved

- 1) That SRREC. 21.03 Facility Status During COVID-19 Lockdown be received, and;
- 2) That Council direct staff based on the information within this report.
- 3) That Council directs staff to maintain ice at the three arenas and the decision to maintain ice/removal will be discussed at the next council meeting.

Carried Resolution #03-40-2021

9.5.3 – SRREC. 21.04 – Paisley Dog Park Initiative

Carly Steinhoff, Recreation Manager, responded to questions from Members of Council.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason

Seconded by: Councillor Kanmacher

Be it Resolved that Report SRREC. 21.04 – Paisley Dog Park Initiative be received for information purposes.

Carried Resolution #03-41-2021

9.6 Fire Departments

None

9.7 Community Development Co-Ordinator

None

9.8 Planning Department

None.

10. Reports of Members of Council

Davis:

Deputy Mayor Davis attended the Saugeen Valley Conservation Authority annual meeting on February 21st.

Bell:

Councillor Bell attended a SMART meeting and he noted that there are some businesses opening in Chesley.

Dudgeon:

Councillor Dudgeon noted that the police need help to track down a ring of thefts that are occurring within the municipality.

Greig:

Councillor Greig attended a special meeting of the Grey Sauble Conservation Authority Board (GSCA). The GSCA Annual General Meeting is on January 27th. He has had many inquiries regarding the arenas. The ice is being removed from the Chatsworth arenas with the ice never being put in the Desboro arena again.

Kanmacher:

Councillor Kanmacher attended the initial dog park meeting, was invited to the Paisley and District Chamber meeting, a speeding meeting, received a letter from Wendy Little regarding development in Paisley and she noted that the ROMA conference is on right now and she feels that there should be some representation there from Arran-Elderslie. She had questions regarding the bridge replacement in Paisley.

Nickason:

Councillor Nickason attended the BASWR meeting.

Hammell:

Mayor Hammell noted there is a sign-up for natural gas services and would like this to get to all the ratepayers in Arran-Elderslie. He was asked to be part of the Battle of the Brushes for the Milne/Crawford Reboot hosted jointly by the Paisley Youth Council and the Paisley Artscape Society on February 13th. He inquired about the Teeswater Bridge in Paisley at the Bruce County Transportation Committee meeting.

11. Health and Safety

None.

12. Other Business

None.

13. Notice of Motion

None.

14. By-law(s)

14.1 – By-law 06-2021 – Adopt the 2021 Budget

Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be It Resolved that By-law No. 06-2021 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 06-2021 being a By-law to adopt the Budget (estimates of revenues and expenditures) for tax purposes for the year 2021.

Carried Resolution #03-42-2021

14.2 – By-law 08-2021 – Appoint a Deputy Clerk

Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be It Resolved that By-law No. 08-2021 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 08-2021 being a By-law to appoint Julie Reid as Deputy Clerk for the Municipality of Arran-Elderslie, effective February 1, 2021.

Carried Resolution #03-43-2021

15. Closed Session (if Required)

Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be It Resolved that Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

- i. Personal matters about an identifiable individual, including municipal or local board employees.
- ii. Advice that is subject to solicitor-client privilege.

Staff authorized to Remain:

CAO Bill Jones, Clerk Christine Fraser-McDonald - Item 1

CAO Bill Jones, Clerk Christine Fraser-McDonald, and Pat Johnston, Chief Building Official - Item 2

Carried Resolution #03-44-2021

16. Reconvene into Open Session

Mayor Hammell confirmed that Council discussed only those matters identified in the above motion.

Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be It Resolved that Council of the Municipality of Arran-Elderslie does now return to the Open Session at 1:52 p.m.

Carried Resolution #03-45-2021

17. Adoption of Closed Session Minutes

Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be It Resolved that Council of the Municipality of Arran-Elderslie adopt the minutes of the Closed Session C#27-2020 held December 14, 2020 as circulated.

Carried Resolution #03-46-2021

18. Adoption of Recommendations Arising from Closed Session

Direction was given to staff in Closed Session.

19. Confirming By-law

By-law 09-2021 – Confirming By-law

Council passed the following resolution:

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be It Resolved that By-law No. 09-2021 be introduced and read a first, second and third time, signed by the Mayor and Clerk, sealed with the Seal of the Corporation, and engrossed in the By-law Book.

By-law 09-2021 being a By-law to confirm the proceedings of the Council meeting of the Municipality of Arran-Elderslie held January 25, 2021.

Carried Resolution #03-47-2021

20. Adjournment

Moved by: Councillor Nickason
Seconded by: Councillor Kanmacher

Be It Resolved that the meeting be adjourned to the call of the Mayor at 2:00 p.m.

Carried Resolution #03-48-2021

Steve Hammell, Mayor

Christine Fraser-McDonald, Clerk