



MUNICIPALITY OF ARRAN-ELDERSLIE

Council Meeting - C#18-2019

Monday, July 8th, 2019
9:00 a.m.

Council Chambers
Municipal Administration Offices
1925 Bruce County Road 10
Chesley, Ontario

His Worship
Mayor Steve Hammell

MINUTES

A meeting of the Council of the Municipality of Arran-Elderslie was held on Monday, July 8th, 2019 at 9:00 a.m. in the Council Chambers.

The following Members of Council were present:

Mayor Steve Hammell (Chair)
Deputy Mayor Mark Davis
Councillor Doug Bell
Councillor Brian Dudgeon
Councillor Ryan Greig
Councillor Melissa Kanmacher
Councillor Ryan Nickason

The following members of Staff were present:

C. Fraser-McDonald, Deputy Clerk
S. McLeod, Works Manager
C. Steinhoff, Recreation Manager
P. Johnston, Chief Building Official
L. Albright, Deputy Treasurer

1. Adoption of Agenda

Moved by: Councillor Greig

Seconded by: Deputy Mayor Davis

Be It Resolved, That the agenda for the Council Meeting of July 8th, 2019 be received and adopted, as distributed by the Clerk.

Carried Resolution # 18 – 311 – 2019

2. Disclosures of Pecuniary Interest and General Nature Thereof

There were no disclosures of pecuniary interest by Members of the Committee under the *Municipal Conflict of Interest Act* at this time.

3. Adoption of Minutes of Previous Meeting(s)

3.1 Regular Council Meeting C#16-2019 held June 24th, 2019

Moved by: Councillor Greig

Seconded by: Deputy Mayor Davis

Be It Resolved, That Council of the Municipality of Arran-Elderslie adopt the minutes of the Regular Council Session C#16-2019 held Monday, June 24th, 2019, as circulated.

Carried Resolution # 18 – 312 – 2019

4. Business Arising from the Minutes

- 4.1 Resolution – SRW.19.20 – Purchase of Rescue Kit for use at Municipal Water Towers (June 24th 2019)
Subsequent to discussion, Council passed the following resolution:

Moved by: Councillor Bell

Seconded by: Deputy Mayor Davis

Be It Resolved that Council directs staff to proceed with the purchase of a “Rescue Kit” from Greatario at a cost of \$5,470.00 plus HST to be funded from Reserve Fund 01-0000-2136 - Reserves Water.

Carried Resolution # 18 – 313 – 2019

5. Public Meeting(s) – None

6. Presentation(s) – None

7. Delegation(s) -

- 7.1 Tracy Smith – BDO – Year End Consolidated Financial Statements

Ms. Smith presented the Year End Consolidated Financial Statements to Council with a high level overview. The purpose of her presentation was to approve the official audit of the financial statements.

There were over 59 journal entries required to balance the numbers. Council will discuss this with Ms. Smith in a separate letter in a closed session.

Deputy Mayor Davis asked if these were extreme numbers and Ms. Smith noted that they were extreme.

The Municipality is not in debt, has resources for the future and is in a strong financial position with significant reserves.

Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Dudgeon

Seconded by: Deputy Mayor Davis

Be It Resolved, that the BDO Audit Planning Report to Members of Council for the audit of the consolidated financial statements for the year ending December 31st, 2018 be received for information purposes.

Carried Resolution # 18 – 314 – 2019

8. Correspondence

8.1 Requiring Action – None

8.2 For Information – None

8.3 Events/Notices

- 8.3.1 Bruce County Beef Farmers Annual Beef Barbeque – July 19, 2019 at the Chesley Community Centre.

9. Staff Reports

9.1 Clerk-Administrator – Peggy Rouse

- 9.1.1 SRCLK.19-53 – Site Plan Application - Jeasnic Estates Inc.
Christine Fraser-McDonald, Deputy Clerk, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason
 Seconded by: Deputy Mayor Davis
Be It Resolved,

- 1) That Report SRCLK.19.53 be received – Site Plan Control Application; and
- 2) That Council directs staff to prepare the Site Plan Control By-law and Site Plan Agreement for the property located at Part Lot 3 and Part Lot 18, Plan 168; Park Part Lot W, Plan 217; Part 2, Part 6, RP 3R-1353, Part McLaggan Street; Part 4 RP 4880; Roll #: 4103 390 001 03401 Owner: Jeasnic Estates Inc.

Carried Resolution # 18 – 315 – 2019

- 9.1.2 SRCLK.19.55 Waive Fees for Chesley Arena
C. Steinhoff, Recreation Manager, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Deputy Mayor Davis
 Seconded by: Councillor Bell
Be It Resolved,

- 1) That **SRCLK.19.55** be received –Waive of Fees – Chesley Community Centre – Hutton Benefit; and
- 2) That authorize the waive of fees for the Hall rental at the Chesley Community Centre for a benefit dinner held on Friday, July 12th, 2019; and
- 3) Cost of this rental in the amount of \$558.97 (excluding applicable taxes) to be charged to Account Number 01-1010-7601 – Council Donations.

Defeated Resolution # 18 – 316 – 2019

9.2 Treasurer

- 9.2.1 Accounts Payable Voucher #13-2019 dated July 2nd, 2019
Councillor Bell declared a pecuniary interest as his daughter and son-in-law own Barclay Wholesale Ltd., which appears in Accounts Payable Voucher #13-2019.

L. Albright, Deputy Treasurer, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Dudgeon
 Seconded by: Deputy Mayor Davis
Be It Resolved, That Accounts Payable Voucher #13-2019 dated July 2nd, 2019 in the amount of \$ 192,439.39 be approved for payment as submitted by the Treasurer.

Carried Resolution # 18 – 317 – 2019

- 9.2.2 SRFIN.19.02 – Increase Corporate Visa Credit Limit
L. Albright, Deputy Treasurer, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Dudgeon
 Seconded by: Deputy Mayor Davis
Be It Resolved, that Council approve an increase to the credit limit on the corporate credit card from \$10,000 to \$25,000.

Carried Resolution # 18 – 318 – 2019

9.3 Works Manager – Scott McLeod

9.3.1 SRW.19.21 – Garbage Curbside Pickup

S. McLeod, Public Works Manager, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Councillor Nickason
 Seconded by: Councillor Bell
Be It Resolved,

- 1) That Council hereby authorize the extension of the current Agreement with Bruce Service Sales and Rentals for an additional three (3) years at an increase of 1.8% per year starting September 30, 2019.
- 2) Exempt this purchase of service in accordance with Article 4.7 of By-law No. 59-09 – Purchasing Policies and Procedures, as amended; and
- 3) That the necessary by-law be prepared to authorize the Mayor and Clerk to execute the agreement.

Carried Resolution # 18 – 319 – 2019

9.3.2 SRW.19.22 – Surface Road Treatment

S. McLeod, Public Works Manager, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Deputy Mayor Davis
 Seconded by: Councillor Bell

Be It Resolved, that Council award the tender to MSO Construction to supply and apply Double Surface Treatment at a cost of \$90,580.00 plus HST to be funded from Capital Accounts 02-2557-7134.

Carried Resolution # 18 – 320 – 2019

9.3.3 SRW.19.23 – Hot Mix Pavement

S. McLeod, Public Works Manager, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Deputy Mayor Davis
 Seconded by: Councillor Dudgeon

Be It Resolved, that Council award the tender to Harold Sutherland Construction for the supply and application of HL3 Asphalt cement for Concession 6, former Township of Elderslie, at a cost of \$239,190.00 plus HST to be funded from Capital Accounts 02-2553-7134 .

Carried Resolution # 18 – 321 – 2019

9.4 Building Department – Pat Johnston

P. Johnston, Chief Building Official, responded to questions from Members of Council. Subsequent to further discussion, Council passed the following resolution:

Moved by: Deputy Mayor Davis
 Seconded by: Councillor Nickason

Be It Resolved, that SRCBO.19.09 – Building Permits – June 2019 – be received for information purposes.

Carried Resolution # 18 – 322 – 2019

9.5 Recreation Department –

C. Steinhoff, Recreation Manager, advised Council that the diving board base at the Chesley pool had broken and needs to be replaced immediately. She has spoken with a welding business to rebuild the base. She is seeking Council's approval to approve the repair of the board.

Council directed the Recreation Manger to move forward with the repair of the diving board.

9.6 Fire Departments – None

9.7 Community Development Co-ordinator –None

9.8 Planning Department – Jacob Van Dorp – None

10. Reports of Members of Council

Bell:

Councillor Bell advised he presented an award at the Grade 8 banquet. He attended the Bruce Power warehouse opening for components for the rebuild. There is a wind turbine meeting on Thursday

Nickason:

Councillor Nickason advised that he had nothing to report.

Kanmacher:

Councillor Kanmacher advised that there were two ratepayers thanking the Municipality for bringing the compost and brush pickup in Paisley. She attended the Grade 8 graduation award presentation.

The Paisley Artscape Society is partnering with the Bruce County library to have paint available for children to be able to paint rocks and wooden fish which will later be placed on display.

She noted that there has been contact with a doctor that will come one day a week to the Paisley clinic. She has no other details at this time.

Greig:

Councillor Greig advised that he presented an award at the Grade 8 graduation in Tara and attended a Grey Sauble Conservation Authority meeting. The building permit for the picnic shelter in Tara is in the Chief Building Official's office.

Dudgeon:

Councillor Dudgeon advised that he had nothing to report.

Deputy Mayor Davis:

Deputy Mayor Davis advised that he had nothing to report.

Mayor Hammell:

Mayor Hammell updated council noting that he attended the Bruce Power opening.

He met with the Economic Development Coordinator and suggested that she give a presentation to Council in September

They are looking to renovate an area for doctors to have a gym to be able to work out.

He attended a meeting regarding the Burgoyne water and presented options to residents. They will meet again in September.

11. Health and Safety – None

12. Other Business - None

13. Notice of Motion – None

14. By-law(s)

14.1 47-2019 – Authorize Site Plan Agreement with Jeasnic Estates Inc.

Council passed the following resolution:

Moved by: Councillor Kanmacher

Seconded by: Councillor Nickason

Be It Resolved, that By-law No. 47-2019 be introduced and taken as read a first and second time, being a By-law to authorize the execution of a Site Plan Agreement with Jeasnic Estates Inc.

Moved by: Councillor Nickason

Seconded by: Councillor Kanmacher

Be It Resolved, that By-law No. 47-2019 be taken as read a third and final time; to be signed, sealed and engrossed in the By-law Book.

Carried Resolution # 18-323– 2019

14.2 Delegate authority to the Municipal Treasurer to authorize the execution of tax arrears extension agreements

Council asked the Deputy Treasurer to bring this proposed By-law back to the August 12, 2019 Council meeting.

15. Resolution to Move into Closed Session and General Nature Thereof

The Mayor advised that Council will go into closed session at 11:20 a.m. for the purpose of matters identified in the motion below.

Moved by: Councillor Kanmacher

Seconded by: Councillor Nickason

Be It Resolved, that Council of the Municipality of Arran-Elderslie does now go into closed session to discuss an item(s) which relates to:

- i) A matter in respect of which a council, board, committee or other body has authorized a meeting to be closed under another Act (MFIPPA) pursuant to Section 239(2) of the Municipal Act, 2001, as amended.
- ii) Personal matters about an identifiable individual, including municipal or local board employees;

Staff authorized to Remain: Deputy Clerk, Christine Fraser-McDonald

Carried Resolution # 18 – 324 – 2019

16. Resolution to Reconvene in Open Session

Council arose from closed session and the regular session resumed at 12:08 p.m. The Mayor confirmed that Council discussed only those matters identified in the motion above.

17. Adoption of Recommendations Arising from Closed Session

Following the Closed Session, the following recommendation was made:

Moved by: Councillor Greig

Seconded by: Councillor Dudgeon

Be It Resolved,

- 1) That SRCLK.19.54 be received – Municipal Freedom of Information Request – FOI 2019-04; and
- 2) That Council directs staff to send the pertinent correspondence to the applicant.

Carried Resolution # 18 – 327 – 2019

18. Confirming By-law

By-law 49-2019 – Confirming By-law

Moved by: Councillor

Seconded by: Councillor

Be It Resolved, that By-law No. 49-2019 be introduced and taken as read a first and second time, being a By-law to confirm the proceeding of the council meeting of the Municipality of Arran-Elderslie held July 8th, 2019.

Moved by: Councillor

Seconded by: Councillor

Be It Resolved, that By-law No. 49-2019 be taken as read a third and final time; to be signed, sealed and engrossed in the By-law Book.

Carried Resolution # 18 – 329– 2019

19. Adjournment

Moved by: Councillor

Seconded by: Councillor

Be It Resolved, that the meeting be adjourned to the call of the Mayor.

Carried Resolution # 18 – 330 – 2019

The meeting was adjourned at 12:10 p.m.

Steve Hammell, Mayor

Christine Fraser-McDonald
Deputy Clerk